



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

Via Telephone/Videoconference

6/15/2021

Present: Commissioners Kelley McIntosh, Brooke Quigley, Paul Severson, Dan Kewish, Bob Miller; Executive Assistant Wassenaar; Chief Bakken; Assistant Chief Cooper

Meeting held via telephone/videoconference in accordance with Governor Jay Inslee's proclamation 20-28.15

Absent: None

Guests: None

Meeting was called to order at 5:01 p.m. and opened with the Pledge of Allegiance.

FINANCIALS

A single financial voucher was presented for review.

A motion was made by Commissioner Miller to approve the expense voucher under BIAS 210603001 in the amount of \$4,249.25. Commissioner Severson seconded the motion. Motion carried.

Chief Bakken shared the May and June Budget Summaries. Notable revenues included tax revenue, timber tax and GEMT. He also explained that expenditures are currently on par with what was budgeted, and contingency funds have been reimbursed. Chief Bakken also advised that there had been a computer glitch during the transfer from the bond fund which resulted in a mandatory public disclosure. Moving forward, Mason County will release the funds one day in advance, to prevent any further errors.

ADMINISTRATION

Recognition Dinners: Chief Bakken provided an update, stating that the first of three recognition dinners was held last night. He indicated that Assistant Chief Cooper's parents prepared dinner and service awards were presented. Chief Bakken also congratulated Commissioner Quigley for 15 + years of service and Commissioner Miller for 5 + years of service.

Public Comment: None

EXECUTIVE SESSION RCW 42.30.110(g) personnel matter; started at 5:12 p.m. – 15 minutes

GOOD OF THE ORDER

Commissioner Quigley thanked Executive Assistant Wassenaar for creating the photograph time lapse of the construction progress at the new headquarters fire station. She also stated that there was a Youth Town Hall on Substance Abuse and Mental Health held this week that provided an opportunity for youth to discuss what their needs are. She feels these town halls are beneficial for prevention efforts.

Chief Bakken asked the Board if they would like to meet in person for the July Commissioner meetings. Commissioner Severson stated that the Board should plan on meeting in person, but continue with a Zoom option.

With no further business Commissioner McIntosh adjourned the meeting at 5:35 p.m.

BOARD FOR VOLUNTEER FIREFIGHTERS

Present: Commissioner McIntosh, Assistant Chief Cooper, Executive Assistant Wassenaar, Volunteer Lindsay Chaffee

Meeting was called to order at 5:36 p.m.

An invoice in the amount of \$364.00 for volunteer injury/hospital services was presented for review and approval. **Assistant Chief Cooper moved to approve the invoice. Volunteer firefighter Chaffee seconded the motion. The motion carried.**

With no further business Commissioner McIntosh adjourned the meeting 5:37 p.m.

Authority Secretary Renee Wassenaar

Commissioner Kelley McIntosh

Commissioner Paul Severson

Commissioner Brooke Quigley

Commissioner Daniel Kewish

Commissioner Bob Miller