

# North Mason Regional Fire Authority Board of Fire Commissioners Agenda

February 9th & February 16<sup>th</sup> via teleconference (Zoom)  
5:00 PM

**Blue Information** and **Red Action** Requested

**Call to Order**

**Pledge of Allegiance**

**Approval of Minutes:** The meeting minutes from January are attached for review.

**Voucher Approval:** Voucher materials for February are attached for review.

**Financial Report:** Staff will be providing an updated budget summary for February on February 16th.

## **Administration Report**

- COVID-19/Vaccination Clinic Update
- Student Wildland Firefighter Program
- Mental Health Program Status
- Fire Engine Build Update
- Tahuya Fire Station Sign
- Special Use Permit Process Update

## **Old Business**

- Headquarters Station Build/Design Update
- Strategic Planning
- Potential Collective Bargaining Agreement Ratification

## **New Business**

- Resolution No. 20.01 – General Fund Reimbursement
- Administrative Contract Review Memorandum
- Command Vehicle Purchase Request (February 16)
- Policy Review: Uniforms (February 16)
- Policy Review: Public Requests for Health Care Records (February 16)
- Policy Review: Member Speech, Expression and Social Media (February 16)

**Closed Session - RCW 42.30.140 4(b)-** For the purpose of having the NMRFA governing body review a proposal made while in the progress of negotiating a collective bargaining agreement. Any formal Board action regarding the collective bargaining agreement will be made in open session.

## **Public Comment**

## **Good of the Order**

## **Adjournment**

## **Board for Volunteer Firefighters**

**\*\*In accordance with Governor Jay Inslee’s Proclamation 20-28.15, the Board of Commissioners meetings scheduled for February 9, 2021, and February 16, 2021, at 5:00 p.m. will be held via video/teleconference at the scheduled time/dates. These meetings shall remain open for public attendance via video/telephone.\*\***

Instructions:

### **To join the meeting from a computer (audio + visual)**

1. Use the following Meeting ID: <https://zoom.us/j/4439633643>
2. When prompted to enter your name.
3. You will be prompted to choose ONE of the audio conference options: phone call OR computer audio.
  - o Audio quality tends to be better when participants use phone rather than computer microphone
  - o *Note: If you are not prompted to choose an audio option upon entering, select the arrow next to the microphone in the lower left corner. Click “Audio Options...”*
4. You may choose to use your webcam in the meeting or not. To turn your webcam on/off, use the camera icon in the bottom-left corner.

### **To join using the Zoom mobile app (audio + visual)**

1. Open the Zoom mobile app and select the “Meet & Chat” icon located at the bottom of the screen.
2. Select “Join a Meeting,” then enter Meeting ID: **443 963 3643 #** and your display name.
3. In the Join Options, select “Turn off my video” (you can turn video on after joining the meeting)
4. Select “Join” to enter the Zoom meeting

**To join by phone only** - *If you are unable to access a computer, please dial in using the below instructions.*

1. Dial (408) 638-0968 / iPhone one-tap +14086380968,,4439633643#
2. Enter Meeting ID: **443 963 3643 #**
3. Enter **#** to bypass Participant ID



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**North Mason Regional Fire Authority (NMRFA)**

**Meeting Minutes**

**Via Telephone/Videoconference**

**1/12/2021**

**Present:** Commissioners Brooke Quigley, Paul Severson, Dan Kewish, Bob Miller; Executive Assistant Wassenaar; Chief Bakken; Assistant Chief Cooper

Meeting held via telephone/videoconference in accordance with Governor Jay Inslee's proclamation 20-28 issued on March 24, 2020

**Absent:** Kelley McIntosh

**Guests:** Ken VanBuskirk

Meeting was called to order at 5:02 p.m. and opened with the Pledge of Allegiance.

The meeting minutes from December 8, December 15 and December 23, 2020, were presented for approval.

Commissioner Quigley had multiple spelling corrections to the December meeting minutes. Additionally, she requested clarification of the December 15 meeting minutes: *Chief Bakken advised the NMRFA will likely receive the vaccine prior to Mason County, as Peninsula Community Health Services has offered to provide vaccines to NMRFA.* Chief Bakken clarified that the COVID-19 vaccine is being distributed by Mason County Public Health through Mason General Hospital; NMRFA received the vaccine through Peninsula Community Health Services (PCHS) which is operated out of Kitsap County. As a result, NMRFA responders received the vaccine before it was available through Mason County Public Health.

Commissioner Quigley requested that Executive Assistant Wassenaar use complete sentences when documenting the meeting minutes. Commissioner Severson recommended tabling the discussion until the next Board meeting when Commissioner McIntosh will be available. Chief Bakken requested that any alterations or clarifications of the meeting minutes happen during the Board meeting with all Commissioners in attendance.

Executive Assistant Wassenaar will add the meeting minute discussion to the Agenda for the next Board meeting.

**Commissioner Quigley moved to approve the meeting minutes with minor corrections. Commissioner Miller seconded the motion. Motion carried.**

Financial vouchers were presented for review.

Chief Bakken explained the large payment in excess of \$100,000 to Peninsula Community Health Services was for the QRT program; the expense will be reimbursed to the Authority at the end of the month by the federal government, as program is grant-funded.

**A motion was made by Commissioner Miller to approve the expense and payroll vouchers under BIAS 210101001 to 210101087 in the amount of \$476,007.73. Commissioner Kewish seconded the motion. Motion carried.**

## **FINANCIALS**

The Financial Report will be available at the next Board Meeting January 19, 2021.

## **ADMINISTRATION**

**COVID-19 Update:** Mason County continues to have a large number of new COVID-19 cases daily. Chief Bakken explained the Governor's new Two-Phase process for reopening; rather than treating each county independently, specific counties are combined into regions. Additionally, all regions start at Phase I with specific benchmarks required to move to Phase II including a reduction in COVID-19 related hospitalizations and in number of cases.

**Special Use Permit Process:** Due to COVID-19, the Special Use Permit Hearing for the new headquarters fire station has been moved from January 13, 2021, to January 27. Additionally, the Authority has an appointment with Mason County to submit for building permits on January 13. Chief Bakken explained the importance of submitting the permit package as soon as possible, as the energy code is scheduled to change effective February 1.

**Organizational Meeting – Board Invitation:** Chief Bakken advised the Authority is holding its annual Organizational Meeting on January 25 at 9:00 a.m. via Zoom and invited the Commissioners to attend. If more than two Commissioners would like to attend, we need to know in advance so that we can advertise as a public meeting. Chief Bakken also advised that the keynote speaker will be Dr. McGuire who has presented to the Mason County Opioid Stakeholder Group previously; Dr. McGuire will be sharing a presentation addressing the long-term impact of the pandemic/stress.

**Tahuya Station Sign:** The Authority is working in concert with Tahuya Community Club (TCC) to install a new reader board sign in front of the Tahuya fire station. Chief Bakken explained that a Tahuya resident passed away four or five years ago and left roughly \$100,000 to TCC for community improvement. TCC approached the Authority to partner on the installation of the sign; TCC will be paying for the sign itself, with the Authority providing the location and assisting with permitting. The sign will benefit the Authority, due to being able to provide emergency and training information to the community. Chief Bakken indicated he would also like to see a similar sign on Hwy 3 coming into Belfair.

**Medic Unit Collision:** An Authority medic unit was involved in a collision on Hwy 3 while responding to an emergency. The crash took place at the major intersection near Safeway in Belfair. The unit stopped at the intersection, controlled the traffic and swung wide around stopped vehicles. A passenger vehicle traveling the other direction collided with the unit. The driver indicated she assumed the ambulance was going to go left. Fortunately, there were no injuries to the medics or the other driver. The Authority is currently working with an insurance adjuster to determine the cost of the damage. Chief Bakken advised that once the damage amount is established, the Board will need to determine next steps; the vehicle

already has 180,000+ miles which is typically the end of life. Chief Bakken also confirmed the aid crew was not the first out medic unit and another backup is currently available.

**Headquarters Station Build/Design Update:** Chief Bakken indicated the Authority has signed the guaranteed maximum price (GMP) for the new station and the work since has been behind the scenes preparing for the permit submission scheduled for January 13. Chief Bakken would like to hold a kickoff or groundbreaking ceremony for the project itself; advised he would like the ceremony to be in-person for the Board members which will be recorded and streamed through the website and social media.

**Administrative Assistant Update:** The new Administrative Assistant Sarah Morgan has officially started with the Authority. She will attend the next Board meeting for introductions.

**Structure Fire Haven Way:** Chief Bakken provided an update on a significant residential fire on Haven Way. Chief was the first to arrive; upon arrival, all three occupants were safely vacated prior to his arrival but the structure already had significant damage. The cause of the fire is unknown at this time; the residents indicated they were in a back bedroom and heard a sound. When they came out of the bedroom, the living room was engulfed in flames.

Chief Bakken advised Authority responders received assistance from Union Fire, Grapeview Fire, Central Mason Fire and CRT. Additionally, the fire occurred during one of Ryan Cloud's first shifts serving as Lieutenant; his response was phenomenal.

## **OLD BUSINESS**

**Chief Bakken's Evaluation:** Because Commissioner McIntosh is not in attendance, the Board will wait until next week to present Chief Bakken's evaluation. Executive Assistant Wassenaar advised that she put a copy of the draft evaluation in Commissioner Kewish's mailbox with instructions.

**CAC Meeting:** Commissioner Quigley provided an update on the CAC meeting that was held yesterday via Zoom. She indicated there was increased attendance; topics included the new headquarters fire station, an update on COVID-19 and follow-up meeting schedule. The next meeting will be held in March via Zoom; during that meeting they intend on discussing meeting frequency and whether they would like to meet via Zoom or in person. Assistant Chief Cooper advised that during the meeting he discussed the Tahuya fire station, including the grand opening ceremony, landscaping and items that are left to complete. Also discussed the plan for phase II but did not provide a timeline.

Commissioner McIntosh attended last night's CAC meeting; Commissioner Kewish volunteered to attend the next meeting in March.

## **NEW BUSINESS**

**COVID-19 Vaccine Program:** Chief Bakken provided an update. At this time, the vaccine is available for Tier1A; Authority responders were offered the vaccine through Peninsula Community Health Services (PCHS) prior to Christmas; 50-55% of membership have received the first-round vaccination. Chief Bakken explained there are some members within the Authority who are currently electing not to receive the vaccine to due safety concerns. Chief advised that he feels the Union would push back if a mandatory directive were put in place; as a result, vaccination has been made available but will not be required. Additionally, at present, there are no specific state or federal guidelines for vaccination within the first

responder community. Because of the unclear guidelines, the Authority's current COVID policies including Personal Protective Equipment and physical distancing will remain in effect indefinitely. Commissioner Miller asked if Commissioners are eligible to receive the vaccine; Chief Bakken explained that only responders within the Authority are eligible at this time. Commissioner Miller asked for Chief Bakken's personal opinion regarding the vaccine; Chief Bakken indicated he understands the concerns, but also the need for the vaccine.

Commissioner Severson reiterated the importance of following the state and federal guidelines. Commissioner Kewish questioned the vaccine frequency, specifically, if it will be required every three months; Chief Bakken indicated he is unsure at this time. Commissioner Severson had read that it may be required every 6-8 months. Commissioner Quigley advised that the Authority will need to create a policy at some point for those responders electing not to receive the vaccine. Chief Bakken confirmed that a policy will be necessary, but is waiting for clarity further down the road.

**Mental Health Request for Proposals (RFP):** Chief Bakken advised that he and Executive Assistant Wassenaar are finishing the RFP for the new mental health and wellness program and will send to the Board for review later this week.

**Labor Negotiations:** Chief Bakken advised that no closed session is necessary; the Union body will be voting on the proposal at a meeting being held this evening. Approval/ratification of the proposal is expected. Commissioner Severson advised the Union representatives, Captain Cleveland and Lieutenant Cloud, came to negotiations well-prepared and creative; the process has been fairly simple and enjoyable. Chief Bakken indicated he is hoping to receive the results of the vote at the next labor meeting, scheduled for tomorrow. Commissioner Severson wanted to note the fourth shift proposal is a very large step for the Authority; does not anticipate implementing the additional shift until the second quarter or later, due to scheduling and vacation processes that will need to be finalized.

#### **GOOD OF THE ORDER**

**Public Comment:** Ken VanBuskirk in attendance. Mr. VanBuskirk indicated he commented on the SEPA for the Special Use Permit and sent an email with an attachment to Chief Bakken. Chief Bakken confirmed that he forwarded the email and attachment to the members of the Board. Mr. VanBuskirk advised if they have questions or would like to discuss, he provided his phone number.

**With no further business Commissioner Severson adjourned the meeting at 6:10 p.m.**

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Authority Secretary Renee Wassenaar

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Commissioner Kelley McIntosh

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Commissioner Paul Severson

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Commissioner Bob Miller

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Commissioner Daniel Kewish

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Commissioner Brooke Quigley





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**North Mason Regional Fire Authority (NMRFA)**

**Meeting Minutes**

**Via Telephone/Videoconference**

**1/19/2021**

**Present:** Commissioners Kelley McIntosh, Brooke Quigley, Paul Severson, Dan Kewish, Bob Miller; Executive Assistant Wassenaar; Chief Bakken; Assistant Chief Cooper

Meeting held via telephone/videoconference in accordance with Governor Jay Inslee's proclamation 20-28.15

**Absent:** None

**Guests:** Administrative Assistant Sarah Morgan; Ken VanBuskirk

Meeting was called to order at 5:02 p.m. and opened with the Pledge of Allegiance.

A single financial voucher was presented for review. Chief Bakken advised the voucher is for the new fire engine chassis. He explained that when paying for the chassis upfront, the Authority receives a large discount on the vehicle purchase.

**A motion was made by Commissioner McIntosh to approve the expense voucher under BIAS 210102001 to 210102002 in the amount of \$235,423.00. Commissioner Kewish seconded the motion. Motion carried.**

## **FINANCIALS**

Chief Bakken presented the End of Year Budget Summary for 2020. Collected Revenue came in over budget at 107%; Chief Bakken explained this was the result of several grants. Tax Revenue came in under budget; Chief Bakken explained this may be related to COVID-19. DNR/Timber Revenue was also below what was budgeted; Chief Bakken explained that we always budget conservatively and is hopeful this will increase through 2021. Chief Bakken also discussed GEMT Revenue, which was created through State and Federal legislation and is specifically for Medicaid transports. He further explained that because much of the GEMT Revenue received is back-payment for previous years, we do not specifically include GEMT in our annual budget.

Chief Bakken stated that Expenditures show as over budget because of multiple grants that were not initially considered at the time of budget preparation. He also explained that we are still awaiting reimbursement for the QRT Program, as well as the several wildland deployments over the summer. Chief Bakken indicated there will be an upcoming Resolution for the transfer of funds from the Project Construction Fund into Capital Contingency, for costs associated with the new headquarters fire station.

Chief Bakken also presented the January 2021 Budget Summary and advised the voucher from today was not included in Expenditures.

## **ADMINISTRATION**

**Administrative Assistant Introduction:** New Administrative Assistant Sarah Morgan was introduced to the Board.

**Meeting Minutes Discussion:** Commissioner Quigley requested a small increase in clarity for the meeting minutes. She specifically asked the Board if minor corrections (i.e. spelling, typo, mechanical corrections etc.) can be addressed by any individual Board member via email or telephone call to Executive Assistant Wassenaar. Additionally, she asked if Board members can contact Executive Assistant Wassenaar if clarification regarding the actor is needed. Commissioner Severson confirmed that contacting Executive Assistant Wassenaar would be appropriate in both instances. Commissioner Quigley asked that for content amendments, the discussion occurs during a Board meeting and is documented in that meeting's minutes. Commissioner McIntosh also advised that Board members may want to revisit the Handbook for roles/responsibilities to verify the purpose and content of the meeting minutes. Commissioner Quigley advised that in general the meeting minutes are exceptional and commends Executive Assistant Wassenaar on her documentation. Commissioner Severson recommends reviewing the Handbook to confirm the language is appropriate regarding meeting minutes.

**COVID-19 Vaccines:** Chief Bakken advised the COVID-19 vaccine will be available in North Mason for residents who are 65 years of age or older or over 50 living in multi-generational households. He advised that we will see vaccines in North Mason by the end of next week and is meeting with the Department of Emergency Management tomorrow, to establish the distribution process. Chief Bakken advised that it sounds like there will be distribution through Peninsula Community Health Services; he has also heard that vaccines may be available through individual practitioners and pharmacies. Commissioner McIntosh asked if children would qualify for vaccination in a multi-generational household. Chief Bakken indicated he is unclear but does not believe the vaccine would be available for children; he will confirm and let the Board know.

**Medic Unit Collision:** Chief Bakken provided an update, indicating the Authority has been working with the insurance claim adjuster to determine the damage. According to the adjuster, the estimate is roughly \$20,000. Because the damage is much lower than anticipated, Chief Bakken recommends repairing the unit rather than re-chassis it. Commissioner Quigley asked if the repairs will be covered by insurance; Chief Bakken explained that repairs will be covered, less any deductible amount. Commissioner Severson advised no motion needed to move forward with repairs; Commissioner McIntosh concurred.

## **OLD BUSINESS**

**Fire Chief Evaluation:** Commissioner McIntosh advised the evaluation is titled 2020 but covers both 2019 and 2020. She explained the evaluation process which included receiving input from Chief Bakken regarding his accomplishments and future objectives. Commissioner McIntosh asked if the Board had any additional input. Commissioner Quigley stated she had a couple comments that were previously sent to Commissioner McIntosh. Commissioner Severson indicated the evaluation was well-written and thought out. Commissioner Kewish confirmed he did receive a paper copy and agreed it was well-written. Commissioner Miller also agreed the evaluation was well-written and is hoping to continue on an annual

basis. No further input was received from any Board members. Commissioner McIntosh requested formal presentation of the evaluation, including Board member signatures.

## **NEW BUSINESS**

**Mental Health and Wellness Program Request for Proposals (RFP):** Chief Bakken explained that Executive Assistant Wassenaar created an RFP for a Mental Health and Wellness Program. He indicated the RFP is to solicit interested practitioners but does not obligate the Authority to enter into any contract. Chief Bakken advised he is seeking Board authorization to issue the Request for Proposals.

**A motion was made by Commissioner McIntosh to approve the issuance of the Mental Health and Wellness Program Request for Proposals (RFP) as presented. Commissioner Miller seconded the motion. Motion carried.**

**WFOA Handbook:** 2021 Handbooks are now available. Commissioner Quigley advised that she was able to access the Handbook online.

**Solar Panels for the Headquarters Fire Station:** Commissioner Quigley asking to add the opportunity to discuss solar panels to the meeting agenda. Commissioner Severson stated that solar panels had been discussed with the initial architect firm, along with additional LEED standards. He explained that at that time, the engineers (electrical and civil) felt panels would be doable, but the cost would be fairly high (in excess of \$250,000). He also explained that the discussion did not include preparing the station for future installation of panels. Commissioner Severson advised he will locate the minutes from that meeting, to provide the information to the Board. He also stated he agrees with Commissioner Quigley's idea of researching a grant for funding.

**Labor Negotiations:** Chief Bakken provided an update, indicating a draft collective bargaining agreement (CBA) is almost complete. He explained the Union and Administration will be meeting again tomorrow to finish any outstanding items. He also explained that the new CBA will require hiring new staff and that a hiring advertisement will be made for a Paramedic/Firefighter position tomorrow. Commissioner Severson commends Captain Cleveland and Lieutenant Cloud for moving this process through so quickly.

## **GOOD OF THE ORDER**

Commissioner Quigley asked about mental health within the Authority. Chief Bakken stated we will have a presentation with Dr. McGuire that will address mental health during the pandemic at our Organizational Meeting on January 25. He further explained that people are tired but morale is good. He feels the scheduling component of the CBA is a boost to morale, as is the headquarters station project.

**Public Comment:** Ken VanBuskirk advised he had no comment, but did appreciate the information provided regarding the COVID-19 vaccine. He requested the information be made available on our website. Chief Bakken advised the information will be available on our website as soon as it is finalized.

**Commissioner Quigley moved to adjourn the meeting. Meeting adjourned at 6:23 p.m.**

## **BOARD FOR VOLUNTEER FIREFIGHTERS**

**Present:** Commissioner McIntosh, Chief Bakken, Assistant Chief Cooper, Executive Assistant Wassenaar, Volunteer George Harris

Meeting was called to order at 6:24 p.m.

A Certificate of Eligibility for Pensions for Cinthia Olsen was presented for review and approval. **Assistant Chief Cooper moved to approve the Certificate of Eligibility as presented. Volunteer firefighter George Harris seconded the motion. The motion carried.**

**With no further business Commissioner McIntosh adjourned the meeting 6:26 p.m.**

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Authority Secretary Renee Wassenaar

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Commissioner Kelley McIntosh

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Commissioner Paul Severson

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Commissioner Brooke Quigley

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Commissioner Daniel Kewish

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Commissioner Bob Miller

## 2021 BUDGET POSITION

North Mason Regional Fire Authority

Time: 13:55:52 Date: 02/05/2021

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### 001 General Expense Fund

Revenues	Amt Budgeted	February	YTD	Remaining	
<b>308 Beginning Balances</b>					
308 80 00 0000	Beginning Cash and Investments - General	0.00	0.00	930,000.00	(930,000.00) 0.0%
308 80 00 0001	Begining Cash and Investments - Petty/Revolving Acct	5,000.00	0.00	5,000.00	0.00 100.0%
308 80 00 0002	Beginning Cash and Investments - Contingency	0.00	0.00	1,401,444.63	(1,401,444.63) 0.0%
<b>308 Beginning Balances</b>		<b>5,000.00</b>	<b>0.00</b>	<b>2,336,444.63</b>	<b>(2,331,444.63) *****%</b>
<b>310 Taxes</b>					
311 10 30 0000	NMRFA Fire Levy	2,435,563.00	0.00	8,316.63	2,427,246.37 0.3%
311 10 30 0001	NMRFA EMS Levy	915,520.00	0.00	2,940.46	912,579.54 0.3%
<b>310 Taxes</b>		<b>3,351,083.00</b>	<b>0.00</b>	<b>11,257.09</b>	<b>3,339,825.91 0.3%</b>
<b>330 Intergovernmental Revenues</b>					
331 97 30 8300	FEMA Assistance To FF	0.00	0.00	0.00	0.00 0.0%
332 92 31 0000	COVID-19 Non-Grant Assistance	0.00	0.00	0.00	0.00 0.0%
332 93 40 0000	GEMT - Ground Emergency Medical Trans	0.00	0.00	24,026.75	(24,026.75) 0.0%
334 02 30 0030	State Direct/Indirect Grant From Department Natural Resources	0.00	0.00	0.00	0.00 0.0%
334 04 39 0000	DOH EMS & Trauma Grant	1,300.00	0.00	0.00	1,300.00 0.0%
335 00 91 0000	PUD Privilege Tax	0.00	0.00	0.00	0.00 0.0%
336 02 31 1000	DNR PILT NAP/NRCA	0.00	0.00	0.00	0.00 0.0%
337 00 30 0001	Local Grants, Entitlements, Other Payments-Leashold Excise	0.00	0.00	0.00	0.00 0.0%
337 00 30 0002	Local Grants, Entitlements, Other Payments-Leashold EMS	0.00	0.00	0.00	0.00 0.0%
337 00 30 2000	Local Grants, Entitlements, Other Payments-Timber Exc Fire	20,000.00	0.00	0.00	20,000.00 0.0%
337 00 30 3000	Local Grants, Entitlements, Other Payments-Timber Exc EMS	0.00	0.00	0.00	0.00 0.0%
<b>330 Intergovernmental Revenues</b>		<b>21,300.00</b>	<b>0.00</b>	<b>24,026.75</b>	<b>(2,726.75) 112.8%</b>
<b>340 Charges For Goods &amp; Services</b>					
341 43 30 0000	Budgeting and Accounting Svcs / Collection Fees	0.00	0.00	0.00	0.00 0.0%
341 70 32 0000	Sales of Non-Taxable Merchandise	0.00	0.00	154.00	(154.00) 0.0%
341 81 30 0000	Word Processing, Printing, Duplication Svcs	0.00	0.00	0.00	0.00 0.0%
342 21 30 0000	Contracts: Fire Marshall Reimbursement	10,000.00	0.00	0.00	10,000.00 0.0%
342 21 30 0001	Contracts: Mission Creek, Schools, Parks, Wildfire	80,000.00	0.00	1,087.91	78,912.09 1.4%
342 60 30 0000	Ambulance Services	530,000.00	0.00	43,763.64	486,236.36 8.3%
<b>340 Charges For Goods &amp; Services</b>		<b>620,000.00</b>	<b>0.00</b>	<b>45,005.55</b>	<b>574,994.45 7.3%</b>
<b>360 Interest &amp; Other Earnings</b>					
361 10 30 0000	Investment Interest	50,000.00	0.00	214.74	49,785.26 0.4%

## 2021 BUDGET POSITION

North Mason Regional Fire Authority

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### 001 General Expense Fund

Revenues	Amt Budgeted	February	YTD	Remaining	
<b>360 Interest &amp; Other Earnings</b>					
361 40 00 0000 Other Interest Earnings Ems	0.00	0.00	12.66	(12.66)	0.0%
361 40 30 0000 Other Interest Earnings Fire	0.00	0.00	0.01	(0.01)	0.0%
361 40 30 1000 Leasehold Excise Tax Interest Fire	0.00	0.00	0.00	0.00	0.0%
361 40 30 2000 Leasehold Excise Tax Interest EMS	0.00	0.00	0.00	0.00	0.0%
362 40 00 0000 Space and Facilities Rentals Short Term	0.00	0.00	0.00	0.00	0.0%
362 50 00 0000 Space and Facilities Leases Long Term/DNR	0.00	0.00	10.01	(10.01)	0.0%
362 50 30 0000 Space and Facility Leases Long Term/DNR EMS	0.00	0.00	156.13	(156.13)	0.0%
367 00 00 0000 Gifts, Pledges, Grants from Private Sources	1,667.00	0.00	0.00	1,667.00	0.0%
369 91 00 0000 Other Miscellaneous Revenue	3,000.00	0.00	1,272.50	1,727.50	42.4%
369 91 30 1000 Other Fees (Training, Tuition)	5,000.00	0.00	0.00	5,000.00	0.0%
<b>360 Interest &amp; Other Earnings</b>	<b>59,667.00</b>	<b>0.00</b>	<b>1,666.05</b>	<b>58,000.95</b>	<b>2.8%</b>

### 380 Non Revenues

389 10 30 0000 Non-Revenue Reimbursement	35,000.00	0.00	0.00	35,000.00	0.0%
389 40 00 0000 Refund Interest Paid Fire	0.00	0.00	0.00	0.00	0.0%
389 40 00 1000 Refund Interest Paid EMS	0.00	0.00	0.00	0.00	0.0%
389 90 00 0000 Other Adjustments Cancelled Warrants	0.00	0.00	0.00	0.00	0.0%
<b>380 Non Revenues</b>	<b>35,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>35,000.00</b>	<b>0.0%</b>

### 390 Other Financing Sources

395 10 00 0000 DNR Timber Trust	40,000.00	0.00	0.00	40,000.00	0.0%
395 10 00 0001 DNR Timber Trust EMS	0.00	0.00	8,872.30	(8,872.30)	0.0%
395 10 00 0002 Sales Of Capital Assets/DNR Timber	15,000.00	0.00	0.00	15,000.00	0.0%
398 10 00 0000 Insurance Recoveries	14,500.00	0.00	9,084.12	5,415.88	62.6%
<b>390 Other Financing Sources</b>	<b>69,500.00</b>	<b>0.00</b>	<b>17,956.42</b>	<b>51,543.58</b>	<b>25.8%</b>

<b>Fund Revenues:</b>	<b>4,161,550.00</b>	<b>0.00</b>	<b>2,436,356.49</b>	<b>1,725,193.51</b>	<b>58.5%</b>
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Expenditures	Amt Budgeted	February	YTD	Remaining	
<b>001 Bakken</b>					
522 45 31 1000 Admin Staff Training: OOS	10,000.00	0.00	0.00	10,000.00	0.0%
522 45 41 1000 Admin Staff Training: PS	0.00	0.00	199.97	(199.97)	0.0%
522 45 43 1000 Admin Staff Training: Travel	0.00	0.00	0.00	0.00	0.0%
522 45 49 1000 Admin Staff Training: Miscellaneous	0.00	0.00	0.00	0.00	0.0%
<b>001 Administration Training</b>	<b>10,000.00</b>	<b>0.00</b>	<b>199.97</b>	<b>9,800.03</b>	<b>2.0%</b>
589 00 00 1000 Ambulance Refunds: OSC	5,000.00	0.00	0.00	5,000.00	0.0%
<b>002 Ambulance Refunds</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.0%</b>

## 2021 BUDGET POSITION

North Mason Regional Fire Authority

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### 001 General Expense Fund

Expenditures	Amt Budgeted	February	YTD	Remaining	
<b>001 Bakken</b>					
522 10 20 0010 Admin Staff- Labor and Industry Insurance	900,000.00	554.15	998.58	899,001.42	0.1%
522 10 20 0020 Admin Staff- Medicare	0.00	546.79	1,080.43	(1,080.43)	0.0%
522 10 20 0030 Admin Staff- WA State Retirement	0.00	3,020.49	5,923.31	(5,923.31)	0.0%
522 10 20 0040 Admin Staff- HRA, HI, DC, Disability	0.00	5,252.71	10,411.67	(10,411.67)	0.0%
522 10 20 0050 Paid Family/Medical Leave	0.00	0.00	0.00	0.00	0.0%
522 20 20 0010 Firefighter/EMT- Labor and Industry Insurance	0.00	4,873.62	9,665.87	(9,665.87)	0.0%
522 20 20 0020 Firefighter/EMT- Medicare	0.00	1,573.57	3,190.41	(3,190.41)	0.0%
522 20 20 0030 Firefighter/EMT- WA State Retirement	0.00	5,429.13	11,046.61	(11,046.61)	0.0%
522 20 20 0040 Firefighter/EMT- HRA, HI, DC, Disability	0.00	20,438.47	40,876.94	(40,876.94)	0.0%
522 20 20 0050 Firefighter/EMT- Paid Family/Medical Leave	0.00	0.00	0.00	0.00	0.0%
522 71 20 0010 Firefighter/paramedic- Labor and Industry Insurance	0.00	1,815.58	3,606.54	(3,606.54)	0.0%
522 71 20 0020 Firefighter/paramedic- Medicare	0.00	758.15	1,489.80	(1,489.80)	0.0%
522 71 20 0030 Firefighter/paramedic- Wa State Retirement	0.00	2,626.32	5,155.22	(5,155.22)	0.0%
522 71 20 0040 Firefighter/Paramedic- HRA, HI, DC, Disability	0.00	12,552.05	25,104.10	(25,104.10)	0.0%
<b>003 Benefits</b>	<b>900,000.00</b>	<b>59,441.03</b>	<b>118,549.48</b>	<b>781,450.52</b>	<b>13.2%</b>
522 11 10 0001 Commissioner Stipends	25,000.00	2,560.00	5,248.00	19,752.00	21.0%
522 11 20 0010 Labor and Industry Insurance	0.00	2.37	4.86	(4.86)	0.0%
522 11 20 0020 Social Security and Medicare	0.00	195.84	401.48	(401.48)	0.0%
522 45 31 2000 Commissioner Training: OOS	0.00	0.00	0.00	0.00	0.0%
522 45 41 2000 Commissioner Training: PS	0.00	0.00	0.00	0.00	0.0%
522 45 43 2000 Commissioner Training: Travel	0.00	0.00	0.00	0.00	0.0%
522 45 49 2000 Commissioner Training: Miscellaneous	0.00	0.00	0.00	0.00	0.0%
<b>004 Commissioners</b>	<b>25,000.00</b>	<b>2,758.21</b>	<b>5,654.34</b>	<b>19,345.66</b>	<b>22.6%</b>
522 10 31 1000 Computer Hardware: OOS	15,000.00	222.39	353.83	14,646.17	2.4%
522 10 31 2000 Computer Software: OOS	0.00	0.00	142.57	(142.57)	0.0%
522 10 41 1000 IT Support Service: PS	0.00	750.00	1,500.00	(1,500.00)	0.0%
<b>005 Computers</b>	<b>15,000.00</b>	<b>972.39</b>	<b>1,996.40</b>	<b>13,003.60</b>	<b>13.3%</b>
522 10 30 1000 Mason/Kitsap Elections: PS	0.00	0.00	1,801.10	(1,801.10)	0.0%
<b>006 Elections</b>	<b>0.00</b>	<b>0.00</b>	<b>1,801.10</b>	<b>(1,801.10)</b>	<b>0.0%</b>
522 10 46 1000 Authority General Liability Insurance	72,000.00	5,432.00	22,076.00	49,924.00	30.7%
522 10 46 2000 Accident and Sickness Insurance	0.00	0.00	0.00	0.00	0.0%
<b>007 Insurance</b>	<b>72,000.00</b>	<b>5,432.00</b>	<b>22,076.00</b>	<b>49,924.00</b>	<b>30.7%</b>
522 20 20 2000 Retirement Medical Costs	7,000.00	420.99	841.98	6,158.02	12.0%
<b>008 LEOFF 1 Retirement Costs</b>	<b>7,000.00</b>	<b>420.99</b>	<b>841.98</b>	<b>6,158.02</b>	<b>12.0%</b>
522 10 41 2000 Legal Services: PS	2,500.00	0.00	0.00	2,500.00	0.0%

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<b>001 Bakken</b>					
009 Legal Costs	2,500.00	0.00	0.00	2,500.00	0.0%
522 10 31 3000 Miscellaneous Expenes: OOS	10,000.00	0.00	119.35	9,880.65	1.2%
522 10 43 1000 Miscellaneous Expense: Admin Travel	0.00	0.00	0.00	0.00	0.0%
522 10 45 1000 Miscellaneous Expense: Operating Rentals & Leases	0.00	27.31	73.52	(73.52)	0.0%
522 10 48 1000 Miscellaneous Expense: Repairs & Maintenance	0.00	0.00	0.00	0.00	0.0%
522 20 35 1000 Miscellaneous Expense: Small Tools & Minor Equipment	0.00	0.00	0.00	0.00	0.0%
010 Misc Expenses	10,000.00	27.31	192.87	9,807.13	1.9%
522 10 49 1000 Memberships and Subscriptions: PS	12,000.00	195.59	617.18	11,382.82	5.1%
522 10 49 2000 Miscellaneous: PS	0.00	436.26	510.76	(510.76)	0.0%
011 Professional Services	12,000.00	631.85	1,127.94	10,872.06	9.4%
522 10 10 0001 Admin Staff Salaries and Wages	2,400,000.00	37,710.43	74,513.66	2,325,486.34	3.1%
522 10 10 9999 Payroll Clearing	0.00	0.00	0.00	0.00	0.0%
522 20 10 0001 Firefighter/EMT Staff Salaries	0.00	107,581.27	217,279.36	(217,279.36)	0.0%
522 20 10 3000 Firefighter OT	0.00	3,030.25	5,955.30	(5,955.30)	0.0%
522 71 10 0001 Firefighter/paramedic Staff Salaries	0.00	50,196.32	99,537.08	(99,537.08)	0.0%
589 99 00 0000 Payroll Benefits Clearing	0.00	0.00	0.00	0.00	0.0%
012 Salaries	2,400,000.00	198,518.27	397,285.40	2,002,714.60	16.6%
522 10 31 5000 QRT Supplies	0.00	0.00	0.00	0.00	0.0%
522 10 49 4000 QRT Services	0.00	9,888.33	121,071.65	(121,071.65)	0.0%
013 Quick Response Team	0.00	9,888.33	121,071.65	(121,071.65)	0.0%
<b>001 Bakken</b>	<b>3,458,500.00</b>	<b>278,090.38</b>	<b>670,797.13</b>	<b>2,787,702.87</b>	<b>19.4%</b>
<b>002 Cleveland</b>					
522 20 31 1000 Station Amenities	4,000.00	0.00	0.00	4,000.00	0.0%
001 Amenities	4,000.00	0.00	0.00	4,000.00	0.0%
522 20 35 0010 Fire	20,700.00	0.00	0.00	20,700.00	0.0%
522 20 35 0020 Small Engine Equipment	0.00	0.00	0.00	0.00	0.0%
522 20 35 0030 Appliances and Nozzles	0.00	0.00	0.00	0.00	0.0%
522 20 35 0040 Extrication Equipment	0.00	0.00	0.00	0.00	0.0%
522 20 35 0050 Hand Tools	0.00	0.00	0.00	0.00	0.0%
522 20 35 0060 Hand Held Equipment	0.00	2,731.09	2,731.09	(2,731.09)	0.0%
522 20 35 0070 Ladders	0.00	0.00	0.00	0.00	0.0%
522 20 35 0090 Miscellaneous Items	0.00	183.06	183.06	(183.06)	0.0%
522 20 48 0080 Repairs & Maintenance: Repairs & Maintenance	0.00	108.75	4,048.56	(4,048.56)	0.0%
002 Equipment Replacement	20,700.00	3,022.90	6,962.71	13,737.29	33.6%
522 50 48 0001 Hose Testing	12,000.00	0.00	0.00	12,000.00	0.0%
522 50 48 0002 Ladder Testing	0.00	0.00	0.00	0.00	0.0%
522 50 48 0003 Extinguisher Testing	0.00	0.00	0.00	0.00	0.0%



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<b>002 Cleveland</b>					
003 Equipment Testing	12,000.00	0.00	0.00	12,000.00	0.0%
522 20 35 0110 SCBA Upgrades	0.00	0.00	0.00	0.00	0.0%
522 20 35 0200 Fire Equipment Reserve	235,784.51	0.00	0.00	235,784.51	0.0%
004 Equipment Reserve	235,784.51	0.00	0.00	235,784.51	0.0%
522 45 31 0006 ORV Training Supplies	1,500.00	0.00	0.00	1,500.00	0.0%
522 45 41 0007 ORV Training Services	0.00	0.00	0.00	0.00	0.0%
522 50 48 1000 ORV Repair and Maintenance	0.00	0.00	0.00	0.00	0.0%
005 ORV	1,500.00	0.00	0.00	1,500.00	0.0%
522 20 35 2000 Radio & Radio Equipment Purchasing	12,000.00	0.00	570.55	11,429.45	4.8%
522 20 41 3000 Radio Install/Work and Professional Services	0.00	0.00	0.00	0.00	0.0%
522 20 48 3000 Radio Repairs & Maintenance	0.00	740.75	740.75	(740.75)	0.0%
006 Radios	12,000.00	740.75	1,311.30	10,688.70	10.9%
522 20 41 0002 Air Analysis	0.00	25.07	25.07	(25.07)	0.0%
522 20 48 0003 Flow Testing	0.00	0.00	0.00	0.00	0.0%
522 20 48 0004 Compressor Service & Repairs	10,000.00	0.00	0.00	10,000.00	0.0%
522 20 48 0005 Cylinder Repair	0.00	0.00	0.00	0.00	0.0%
522 20 48 0006 SCBA Pack Repair	0.00	0.00	0.00	0.00	0.0%
522 20 48 0007 SCBA Mask Repair	0.00	0.00	0.00	0.00	0.0%
007 SCBA	10,000.00	25.07	25.07	9,974.93	0.3%
522 21 49 0001 Student Firefighter Stipend	30,000.00	0.00	0.00	30,000.00	0.0%
522 21 49 0002 Student Firefighter Program: OOS	0.00	2,368.30	4,306.00	(4,306.00)	0.0%
008 Student FF	30,000.00	2,368.30	4,306.00	25,694.00	14.4%
522 10 31 0514 Station Supplies: OOS	8,000.00	597.22	1,009.99	6,990.01	12.6%
522 10 35 0516 Small Tools & Minor Equipment: (Station Supplies)	0.00	0.00	9.53	(9.53)	0.0%
522 10 49 0519 Station Supplies: Miscellaneous	0.00	23.30	61.56	(61.56)	0.0%
009 Station Supplies	8,000.00	620.52	1,081.08	6,918.92	13.5%
522 20 31 0005 Wildland Programs: OOS	15,000.00	0.00	0.00	15,000.00	0.0%
522 20 48 5000 Wildland Equipment Replacement	0.00	0.00	882.50	(882.50)	0.0%
522 60 48 8000 Brush Truck Repair	0.00	0.00	0.00	0.00	0.0%
010 Wildland	15,000.00	0.00	882.50	14,117.50	5.9%
<b>002 Cleveland</b>	<b>348,984.51</b>	<b>6,777.54</b>	<b>14,568.66</b>	<b>334,415.85</b>	<b>4.2%</b>
<b>003 Cooper</b>					
522 45 31 3000 Fire Academy: OOS	0.00	0.00	12,457.92	(12,457.92)	0.0%
522 45 41 3000 Fire Academy: PS	30,000.00	0.00	0.00	30,000.00	0.0%
522 45 49 3000 Fire Academy: Miscellaneous	0.00	0.00	0.00	0.00	0.0%
001 Fire Academy	30,000.00	0.00	12,457.92	17,542.08	41.5%

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### 001 General Expense Fund

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<b>003 Cooper</b>					
522 10 31 4000 Awards & Recognition: OOS	850.00	0.00	0.00	850.00	0.0%
522 10 49 3000 Awards & Recognition & Code 13: Miscellaneous	0.00	0.00	0.00	0.00	0.0%
<b>002 Awards &amp; Recognition</b>	<b>850.00</b>	<b>0.00</b>	<b>0.00</b>	<b>850.00</b>	<b>0.0%</b>
522 50 31 0100 Building Maintenance: OOS	10,000.00	0.00	0.00	10,000.00	0.0%
522 50 41 0200 Building Maintenance: PS	0.00	161.67	1,873.42	(1,873.42)	0.0%
522 50 48 0300 Buildings Maintenance: Repair & Maintenance	0.00	2,824.11	3,077.51	(3,077.51)	0.0%
522 50 49 0385 Building Maintenance: Miscellaneous	0.00	59.62	59.62	(59.62)	0.0%
<b>003 Building Maintenance</b>	<b>10,000.00</b>	<b>3,045.40</b>	<b>5,010.55</b>	<b>4,989.45</b>	<b>50.1%</b>
522 20 40 0015 Macecom Dispatching Service: PS	31,000.00	0.00	0.00	31,000.00	0.0%
<b>004 Dispatch</b>	<b>31,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>31,000.00</b>	<b>0.0%</b>
522 71 41 6000 Employee Assistance Plan: PS	0.00	0.00	0.00	0.00	0.0%
<b>005 Employee Assistance Plan (EAP)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
522 45 31 0004 Career Staff Education Training: OOS	15,000.00	0.00	0.00	15,000.00	0.0%
522 45 41 0004 Career Staff Education Training: PS	0.00	0.00	0.00	0.00	0.0%
522 45 43 0003 Career Staff Education Training: Travel	0.00	0.00	0.00	0.00	0.0%
522 45 49 0004 Career Staff Education Training: Miscellaneous	0.00	0.00	0.00	0.00	0.0%
<b>006 Career Staff Education</b>	<b>15,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.0%</b>
522 41 31 0000 Training External - Supplies (Training)	35,000.00	0.00	5,049.00	29,951.00	14.4%
522 41 35 0000 Training External - Small Tools Minor Equipment (Training)	0.00	0.00	0.00	0.00	0.0%
522 41 41 0000 Training External - Services (Training)	0.00	0.00	297.00	(297.00)	0.0%
522 41 49 0000 Training External - Miscellaneous (Training)	0.00	0.00	0.00	0.00	0.0%
522 45 31 0001 Office & Operating Supplies: Fire (Training)	0.00	457.84	457.84	(457.84)	0.0%
522 45 35 0001 Small Tools and Minor Equipment: Fire (Training)	0.00	0.00	0.00	0.00	0.0%
522 45 41 0001 Fire (Training): PS	0.00	0.00	0.00	0.00	0.0%
522 45 42 0001 Communications: (Fire Training)	0.00	0.00	0.00	0.00	0.0%
522 45 43 0001 Fire Training : Travel	0.00	0.00	0.00	0.00	0.0%
522 45 49 0001 Miscellaneous: (Fire Training)	0.00	155.44	155.44	(155.44)	0.0%
522 74 31 0053 EMS (Training): OOS	0.00	547.29	547.29	(547.29)	0.0%
522 74 35 0388 Small Tools & Minor Equipment: EMS (Training)	0.00	0.00	0.00	0.00	0.0%
522 74 41 0054 EMS (Training): PS	0.00	8,525.00	9,775.00	(9,775.00)	0.0%
522 74 43 0104 EMS (Training): Travel	0.00	0.00	0.00	0.00	0.0%
522 74 49 0389 EMS (Training): Miscellaneous	0.00	0.00	0.00	0.00	0.0%

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<b>003 Cooper</b>					
008 Training	35,000.00	9,685.57	16,281.57	18,718.43	46.5%
522 10 42 1000 Station 21 Telephone & Internet	0.00	1,314.28	2,779.70	(2,779.70)	0.0%
522 10 42 2000 Station 27 Telephone & Internet	0.00	295.53	591.06	(591.06)	0.0%
522 10 42 3000 Station 24 Telephone & Fire Alarm	0.00	164.17	552.27	(552.27)	0.0%
522 10 42 4000 Station 81 Telephone & Internet	0.00	254.81	713.42	(713.42)	0.0%
522 10 47 1000 Station 21 & 21-2 Utilities (Power, Water, Cable, Gas)	60,000.00	2,195.06	4,528.74	55,471.26	7.5%
522 10 47 1100 Station 83 Utilities (Power)	0.00	0.00	88.29	(88.29)	0.0%
522 10 47 2000 Station 22 Utilities (Power)	0.00	145.16	280.68	(280.68)	0.0%
522 10 47 3000 Station 23 Utilities (Power, Water)	0.00	352.72	684.88	(684.88)	0.0%
522 10 47 4000 Station 24 Utilities (Power, Water)	0.00	177.97	418.29	(418.29)	0.0%
522 10 47 5000 Station 25 Utilities (Power)	0.00	43.79	94.72	(94.72)	0.0%
522 10 47 6000 Station 27 Utilities (Power, Water, Cable, Propane)	0.00	531.29	1,332.39	(1,332.39)	0.0%
522 10 47 8000 Station 81 Utilities (Power, Water, Cable, Propane)	0.00	1,453.46	1,795.58	(1,795.58)	0.0%
522 10 47 9000 Station 82 Utilities (Power, Water)	0.00	145.31	248.35	(248.35)	0.0%
009 Utilities	60,000.00	7,073.55	14,108.37	45,891.63	23.5%
522 20 32 0010 Vehicle Fuel Consumed	35,000.00	2,893.89	5,066.45	29,933.55	14.5%
010 Vehicle Fuel	35,000.00	2,893.89	5,066.45	29,933.55	14.5%
522 60 31 0457 Vehicle Preventative Maintenance Parts: OOS	32,000.00	0.00	1,144.88	30,855.12	3.6%
522 60 48 1000 Fire Engine Preventative Maintenance	0.00	0.00	0.00	0.00	0.0%
522 60 48 2000 Tender Preventative Maintenance	0.00	879.87	879.87	(879.87)	0.0%
522 60 48 3000 Brush Truck Preventative Maintenance	0.00	0.00	0.00	0.00	0.0%
522 60 48 4000 Staff Car Preventative Maintenance	0.00	63.15	272.85	(272.85)	0.0%
522 60 48 5000 Generator Preventative Maintenance	0.00	0.00	0.00	0.00	0.0%
522 76 48 1000 Aid/Medic Unit Preventative Maintenance	0.00	116.65	1,064.07	(1,064.07)	0.0%
011 Vehicle Preventative Maintenance	32,000.00	1,059.67	3,361.67	28,638.33	10.5%
522 60 31 0144 Vehicle Repairs: OOS	65,000.00	1,016.54	1,051.27	63,948.73	1.6%
522 60 35 0384 Small Tools and Minor Equipment: (Vehicle Repairs)	0.00	0.00	474.57	(474.57)	0.0%
522 60 48 6000 Vehicle Repairs and Maintenance- Labor	0.00	5,691.98	7,238.47	(7,238.47)	0.0%
522 60 48 7000 Tire and Wheel Repair & Maint. (D8 Engines)	0.00	2,971.95	2,971.95	(2,971.95)	0.0%
522 76 31 0451 Small Tools and Minor Equipment: (Vehicle Repairs)	0.00	0.00	0.00	0.00	0.0%
522 76 48 0452 Small Tools and Minor Equipment: (Vehicle Repairs)	0.00	0.00	1,490.35	(1,490.35)	0.0%

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<b>003 Cooper</b>					
012 Vehicle Repair	65,000.00	9,680.47	13,226.61	51,773.39	20.3%
522 21 20 0020 Social Security and Medicare	0.00	0.00	0.00	0.00	0.0%
522 22 20 0020 Social Security and Medicare	0.00	0.00	0.00	0.00	0.0%
522 22 49 0002 Volunteer Personnel Stipends	15,000.00	1,808.52	2,971.14	12,028.86	19.8%
013 Volunteer Stipends	15,000.00	1,808.52	2,971.14	12,028.86	19.8%
522 71 41 1000 Infectious Disease Compliance: PS	5,000.00	0.00	0.00	5,000.00	0.0%
522 71 41 2000 LEOFF2 Physicals: PS	0.00	0.00	0.00	0.00	0.0%
522 71 41 3000 BVFF Physicals: PS	0.00	38.00	38.00	(38.00)	0.0%
522 71 41 4000 CPAT Testing: PS	0.00	0.00	0.00	0.00	0.0%
522 71 41 5000 Respiratory Questionnaire	0.00	0.00	0.00	0.00	0.0%
014 WAC	5,000.00	38.00	38.00	4,962.00	0.8%
<b>003 Cooper</b>	<b>333,850.00</b>	<b>35,285.07</b>	<b>72,522.28</b>	<b>261,327.72</b>	<b>21.7%</b>
<b>004 Ehresman</b>					
522 77 41 0030 GEMT Intergovernmental Transfer Fee	0.00	0.00	0.00	0.00	0.0%
522 77 41 0038 Ambulance Billing Fee: PS	25,000.00	980.10	2,729.40	22,270.60	10.9%
001 Ambulance Billing	25,000.00	980.10	2,729.40	22,270.60	10.9%
522 20 31 7000 CRT Equipment and Supplies: OOS	3,000.00	0.00	0.00	3,000.00	0.0%
522 20 31 8000 CRT Uniforms	0.00	0.00	0.00	0.00	0.0%
522 45 31 4000 CRT Training (Ongoing Training): OOS	0.00	0.00	0.00	0.00	0.0%
522 45 31 5000 CRT Training Supplies (New Class): OOS	0.00	0.00	0.00	0.00	0.0%
002 CRT	3,000.00	0.00	0.00	3,000.00	0.0%
522 71 41 7000 MPD/QA (Hoffman): PS	8,000.00	0.00	0.00	8,000.00	0.0%
522 72 31 1000 EMS Supplies: OOS	50,000.00	6,211.20	11,742.88	38,257.12	23.5%
522 72 35 1000 Ems Equipment and Tools	15,000.00	0.00	418.80	14,581.20	2.8%
522 72 35 2000 Gurney Purchasing	0.00	0.00	0.00	0.00	0.0%
522 72 35 3000 Zoll Monitor Purchase	0.00	0.00	0.00	0.00	0.0%
522 72 41 1000 ERS Database and Reporting: PS	0.00	0.00	3,490.40	(3,490.40)	0.0%
522 72 41 2000 Gurney Repair and Maintenance: PS	0.00	0.00	0.00	0.00	0.0%
522 72 48 1000 Ems Equipment Repair and Maintenance	0.00	0.00	0.00	0.00	0.0%
522 72 48 2000 EKG Monitor Repair and Maintenance	0.00	0.00	0.00	0.00	0.0%
003 EMS	73,000.00	6,211.20	15,652.08	57,347.92	21.4%
522 20 31 9000 Wellness Supplies	10,000.00	0.00	0.00	10,000.00	0.0%
522 20 35 0100 Wellness Equipment	0.00	0.00	0.00	0.00	0.0%
522 20 48 4000 Wellness Equipment Repairs & Maintenance	0.00	0.00	0.00	0.00	0.0%
004 Wellness	10,000.00	0.00	0.00	10,000.00	0.0%

## 2021 BUDGET POSITION

North Mason Regional Fire Authority

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### 001 General Expense Fund

Expenditures	Amt Budgeted	February	YTD	Remaining	
<b>004 Ehresman</b>					
004 Ehresman	111,000.00	7,191.30	18,381.48	92,618.52	16.6%
<b>005 Emergency Prevention Specialist</b>					
522 10 49 0003 Department Dinner: Miscellaneous	0.00	0.00	0.00	0.00	0.0%
522 30 31 1000 Community Outreach Program: OOS	10,000.00	330.14	330.14	9,669.86	3.3%
522 30 41 2000 Community Outreach Program: PS	0.00	0.00	0.00	0.00	0.0%
522 45 31 0007 Community Outreach Program Training: OOS	0.00	0.00	0.00	0.00	0.0%
522 45 43 0005 Community Outreach Program Training: Travel	0.00	0.00	0.00	0.00	0.0%
522 45 49 0003 Community Outreach Program Training: Miscellaneous	0.00	89.56	89.56	(89.56)	0.0%
001 Community Outreach Program (COP)	10,000.00	419.70	419.70	9,580.30	4.2%
522 10 31 0001 Department Dinner: OOS	6,000.00	0.00	0.00	6,000.00	0.0%
522 10 41 0002 Department Dinner: PS	0.00	0.00	0.00	0.00	0.0%
002 Department Dinner	6,000.00	0.00	0.00	6,000.00	0.0%
522 45 41 0002 Fire Marshall Training (Reimburseable)	0.00	0.00	0.00	0.00	0.0%
003 Fire Marshall Training	0.00	0.00	0.00	0.00	0.0%
522 30 31 3000 Community Newsletter: OOS	6,000.00	0.00	0.00	6,000.00	0.0%
522 30 41 4000 Community Newsletter: PS	0.00	0.00	0.00	0.00	0.0%
004 Newsletter	6,000.00	0.00	0.00	6,000.00	0.0%
005 Emergency Prevention Specialist	22,000.00	419.70	419.70	21,580.30	1.9%
<b>006 McCormick</b>					
522 10 44 1000 Advertising: (Legal Advertisements/Subscriptions)	2,000.00	0.00	180.00	1,820.00	9.0%
001 Advertising	2,000.00	0.00	180.00	1,820.00	9.0%
522 10 31 0100 Office & Operating Supplies	6,000.00	592.20	829.38	5,170.62	13.8%
002 Office Supplies	6,000.00	592.20	829.38	5,170.62	13.8%
522 10 42 0001 Postage: OOS	2,500.00	267.35	719.05	1,780.95	28.8%
003 Postage	2,500.00	267.35	719.05	1,780.95	28.8%
522 20 20 0070 Volunteer Pension and Disability	2,500.00	0.00	0.00	2,500.00	0.0%
004 Volunteer Pension and Disability	2,500.00	0.00	0.00	2,500.00	0.0%
006 McCormick	13,000.00	859.55	1,728.43	11,271.57	13.3%

007 Reese

## 2021 BUDGET POSITION

North Mason Regional Fire Authority

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### 001 General Expense Fund

Expenditures	Amt Budgeted	February	YTD	Remaining	
<b>007 Reese</b>					
522 20 31 3000 Personal Protective Equipment (PPE): OOS- Full Sets	28,000.00	4,564.65	4,564.65	23,435.35	16.3%
522 20 31 4000 PPE- Bunker Boot Reimbursement	0.00	0.00	0.00	0.00	0.0%
522 20 31 5000 Miscellaneous PPE Purchasing	0.00	481.02	481.02	(481.02)	0.0%
522 20 48 1000 PPE Repair and Maintenance	0.00	0.00	0.00	0.00	0.0%
<b>001 PPE</b>	<b>28,000.00</b>	<b>5,045.67</b>	<b>5,045.67</b>	<b>22,954.33</b>	<b>18.0%</b>
522 20 31 6000 Safety Committee Equipment: OOS	7,000.00	1,397.67	1,397.67	5,602.33	20.0%
522 20 41 2000 Safety Professional Services: PS	0.00	0.00	1,434.56	(1,434.56)	0.0%
522 20 48 2000 Safety Repairs and Maintenance	0.00	0.00	0.00	0.00	0.0%
<b>002 Safety</b>	<b>7,000.00</b>	<b>1,397.67</b>	<b>2,832.23</b>	<b>4,167.77</b>	<b>40.5%</b>
522 20 20 3000 Class A Uniforms: PB	0.00	0.00	0.00	0.00	0.0%
522 20 20 4000 Class B Uniforms: PB	20,000.00	201.64	759.28	19,240.72	3.8%
522 20 31 2000 Miscellaneous Uniforms: OOS	0.00	1,978.24	2,414.15	(2,414.15)	0.0%
522 20 41 1000 Uniform Repairs and Alterations: PS	0.00	0.00	0.00	0.00	0.0%
<b>003 Uniforms</b>	<b>20,000.00</b>	<b>2,179.88</b>	<b>3,173.43</b>	<b>16,826.57</b>	<b>15.9%</b>
<b>007 Reese</b>	<b>55,000.00</b>	<b>8,623.22</b>	<b>11,051.33</b>	<b>43,948.67</b>	<b>20.1%</b>
<b>520 Fire Control</b>					
514 20 50 0000 Financial & Record Services - Intergovernmental Services & Taxes	0.00	0.00	0.00	0.00	0.0%
<b>520 Fire Control</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>580 Non Expenditures</b>					
589 00 00 0000 Emergency Contingency	500,140.62	0.00	0.00	500,140.62	0.0%
589 40 50 0000 Other Non-Expenditures - Intergovernmental Services & Taxes	0.00	0.00	0.00	0.00	0.0%
<b>580 Non Expenditures</b>	<b>500,140.62</b>	<b>0.00</b>	<b>0.00</b>	<b>500,140.62</b>	<b>0.0%</b>
<b>594 Capital Expenditures</b>					
594 22 63 1000 NM Emergency Management Complex	0.00	0.00	7,691.58	(7,691.58)	0.0%
594 22 63 2000 Tahuya Station - Phase 1	25,000.00	6,394.99	6,394.99	18,605.01	25.6%
594 22 63 3000 S&P Bond Credit Rating	0.00	0.00	0.00	0.00	0.0%
594 22 63 4000 Capital Expenditures/Expenses - PS (Hill International)	0.00	0.00	16,645.00	(16,645.00)	0.0%
594 22 64 1000 Brush Truck Purchase	0.00	0.00	0.00	0.00	0.0%
594 22 64 2000 Medic Unit Purchase	0.00	0.00	0.00	0.00	0.0%
594 22 64 3000 Capital Machinery and Equipment	0.00	0.00	0.00	0.00	0.0%
594 22 64 4000 Fire Engine Purchase	0.00	0.00	234,173.00	(234,173.00)	0.0%
<b>594 Capital Expenditures</b>	<b>25,000.00</b>	<b>6,394.99</b>	<b>264,904.57</b>	<b>(239,904.57)</b>	<b>*****%</b>

## 2021 BUDGET POSITION

North Mason Regional Fire Authority

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**001 General Expense Fund**

Expenditures	Amt Budgeted	February	YTD	Remaining	
<b>597 Interfund Transfers</b>					
597 00 00 0000 Transfers-Out - Other Costs Allocations	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>4,867,475.13</b>	<b>343,641.75</b>	<b>1,054,373.58</b>	<b>3,813,101.55</b>	<b>21.7%</b>
<b>Fund Excess/(Deficit):</b>	<b>(705,925.13)</b>	<b>(343,641.75)</b>	<b>1,381,982.91</b>		

## 2021 BUDGET POSITION

North Mason Regional Fire Authority

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### 200 Construction Fund

Revenues	Amt Budgeted	February	YTD	Remaining	
<b>308 Beginning Balances</b>					
308 80 00 2000 Beginning Balance - Construction	0.00	0.00	10,042,396.27	(10,042,396.27)	0.0%
308 Beginning Balances	0.00	0.00	10,042,396.27	(10,042,396.27)	0.0%
<b>360 Interest &amp; Other Earnings</b>					
361 10 30 0001 Investment Interest - Const.	0.00	0.00	1,278.35	(1,278.35)	0.0%
361 19 30 0000 Investment Service Fees (Treasurer Charges)	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	0.00	1,278.35	(1,278.35)	0.0%
<b>390 Other Financing Sources</b>					
391 90 30 0000 General Obligation Bond Proceeds - Const.	0.00	0.00	0.00	0.00	0.0%
392 00 30 0000 Original Issue Premium (Discount) - Const.	0.00	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>10,043,674.62</b>	<b>(10,043,674.62)</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	February	YTD	Remaining	
<b>591 Debt Service - Principal Repayment</b>					
592 22 50 0000 Interest And Other Debt Service Costs - Intergovernmental Services & Taxes - Const.	0.00	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.00	0.0%
<b>594 Capital Expenditures</b>					
594 22 63 1002 NM Emergency Management Complex - Construction	0.00	128,437.49	128,437.49	(128,437.49)	0.0%
594 22 63 4002 Capital Expenditures - PS (Hill International) - Const.	0.00	0.00	0.00	0.00	0.0%
596 22 50 0000 - Intergovernmental Services & Taxes - Const.	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	128,437.49	128,437.49	(128,437.49)	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>128,437.49</b>	<b>128,437.49</b>	<b>(128,437.49)</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>(128,437.49)</b>	<b>9,915,237.13</b>		



## 2021 BUDGET POSITION

North Mason Regional Fire Authority

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### 300 Bond Fund

	Amt Budgeted	February	YTD	Remaining
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#### 308 Beginning Balances

308 80 00 3000 Beginning Balance - Bond	0.00	0.00	5,253.01	(5,253.01)	0.0%
308 Beginning Balances	0.00	0.00	5,253.01	(5,253.01)	0.0%

#### 310 Taxes

311 10 30 0002 Real & Personal Property Taxes - Bond	0.00	0.00	1,373.15	(1,373.15)	0.0%
310 Taxes	0.00	0.00	1,373.15	(1,373.15)	0.0%

#### 330 Intergovernmental Revenues

337 00 30 4000 Local Grants, Entitlements, Other Payments-Timber Exc Bond	0.00	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%

#### 360 Interest & Other Earnings

361 40 30 0001 Other Interest Earnings Bond	0.00	0.00	0.00	0.00	0.0%
362 50 00 0001 Space And Facilities Leases Long-term/DNR Bond	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%

#### 380 Non Revenues

389 40 00 0001 Refund Interest Paid Bond	0.00	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%

#### 397 Interfund Transfers

397 00 00 0000 Transfer In - Interfund / Bond	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%

<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>6,626.16</b>	<b>(6,626.16)</b>	<b>0.0%</b>
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	Amt Budgeted	February	YTD	Remaining
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#### 580 Non Expenditures

589 40 50 0003 Other Non-Expenditures - Intergovernmental Services & Taxes - Bond	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%

<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
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<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>6,626.16</b>
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## 2021 BUDGET POSITION TOTALS

North Mason Regional Fire Authority

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Fund	Revenue	February	Received		Expenditures	February	Spent	
001 General Expense Fund	4,161,550.00	0.00	2,436,356.49	58.5%	4,867,475.13	343,641.75	1,054,373.58	21.7%
200 Construction Fund	0.00	0.00	10,043,674.62	0.0%	0.00	128,437.49	128,437.49	0.0%
300 Bond Fund	0.00	0.00	6,626.16	0.0%	0.00	0.00	0.00	0.0%
	<u>4,161,550.00</u>	<u>0.00</u>	<u>12,486,657.27</u>	<u>300.0%</u>	<u>4,867,475.13</u>	<u>472,079.24</u>	<u>1,182,811.07</u>	<u>24.3%</u>

# VOUCHER APPROVALS

North Mason Regional Fire Authority

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Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo	County ID
21020126	ADVANCED HEATING & COOLING, INC.	181	02/09/2021	Claims	1	782.88		ADV100
21020127	AIRGAS USA, LLC	182	02/09/2021	Claims	1	1,448.19		AIR200
21020128	AJ'S BACKFLOW ASSEMBLY TESTING EARL VARNER	183	02/09/2021	Claims	1	2,205.07		
21020129	AUTO GLASS PLUS, INC.	184	02/09/2021	Claims	1	498.08		AUT100
21020130	BAKKEN BEAU A	185	02/09/2021	Claims	1	58.43	Covid Vaccine Event @ NMSD	BAK210
21020131	BARRETT, FRED	186	02/09/2021	Claims	1	144.60		BAR165
21020132	BELFAIR HOSE & HEAVY TRUCK REPAIR	187	02/09/2021	Claims	1	349.25		BEL097
21020133	BELFAIR WATER DISTRICT #1	188	02/09/2021	Claims	1	233.19		BEL150
21020134	BETHEL AUTOMOTIVE & TOWING	189	02/09/2021	Claims	1	582.06		BET001
21020135	BLUE CROSS BLUE SHIELD OF MONTANA	190	02/09/2021	Claims	1	234.49	Fred Barrett	BLU020
21020136	BOUND TREE MEDICAL, LLC	191	02/09/2021	Claims	1	1,453.08		BOU100
21020137	CASCADE NATURAL GAS	192	02/09/2021	Claims	1	510.48		CAS100
21020138	CBS REPORTING INC.	193	02/09/2021	Claims	1	149.00	Background Checks	CBS001
21020139	CENTURY LINK	194	02/09/2021	Claims	1	714.51		CEN160
21020140	COPIERS NORTHWEST, INC.	195	02/09/2021	Claims	1	27.31		COP002
21020141	COPY THAT REPROGRAPHICS	196	02/09/2021	Claims	1	592.71		COP001
21020142	CREWSENSE, LLC	197	02/09/2021	Claims	1	195.59		CAL002
21020144	EF RECOVERY	199	02/09/2021	Claims	1	980.10		EFR200
21020145	GALLS, LLC	200	02/09/2021	Claims	1	1,272.78		GAL100
21020146	GILMORES AUTOMOTIVE SERVICE	201	02/09/2021	Claims	1	179.80		GIL275
21020147	GRAINGER	202	02/09/2021	Claims	1	455.77		GRA013
21020148	GREY CHEVROLET, INC.	203	02/09/2021	Claims	1	1,014.93		GRE001
21020149	HARBOR GRAPHICS	204	02/09/2021	Claims	1	411.97		HAR005
21020150	HOOD CANAL COMMUNICATIONS	205	02/09/2021	Claims	1	485.00		HOO071
21020151	HRA VEBA TRUST	206	02/09/2021	Claims	1	11,812.31		HRA200
21020152	HUGHES FIRE EQUIPMENT, INC	207	02/09/2021	Claims	1	232.43		HUG150
21020153	HUTTER, CHRISTY	208	02/09/2021	Claims	1	750.00		HUT075
21020154	IMS ALLIANCE	209	02/09/2021	Claims	1	12.80		IMS001
21020155	KCDA	210	02/09/2021	Claims	1	274.09		KCD100
21020156	KITSAP BANK - VISA	211	02/09/2021	Claims	1	531.15	Best Buy; ESD - PFML; Dell; USPS; Staples; Amazon	KIT072
21020157	KITSAP PROPANE	212	02/09/2021	Claims	1	1,052.65		KIT159
21020158	LES SCHWAB INC	213	02/09/2021	Claims	1	2,971.95		LES110
21020159	LIFE ASSIST	214	02/09/2021	Claims	1	1,277.13		LIF100
21020160	MAGGIE LAKE WATER DISTRICT	215	02/09/2021	Claims	1	37.00		MAG080
21020161	MASON COUNTY EMS & TRAUMA COUNCIL	216	02/09/2021	Claims	1	8,525.00		MAS208
21020162	MASON COUNTY GARBAGE, INC.	217	02/09/2021	Claims	1	306.69		MAS300
21020163	MED-TECH RESOURCE, INC	218	02/09/2021	Claims	1	516.48		MED024
21020164	MEDICARE BLUE RX	219	02/09/2021	Claims	1	41.90	Fred Barrett	MED200
21020165	MITCHELL LUMBER CO.	220	02/09/2021	Claims	1	613.28		MIT100

# VOUCHER APPROVALS

North Mason Regional Fire Authority

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Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo	County ID
21020166	NMRFA- REVOLVING FUND	221	02/09/2021	Claims	1	1,506.32	Wave; PUD #3; Belfair Water District; Mason County Garbage; Kitsap Bank	NMR200
21020167	NORTH SHORE TOWING, INC.	222	02/09/2021	Claims	1	199.64		NOR081
21020168	PENINSULA COMMUNITY HEALTH SERVICES	223	02/09/2021	Claims	1	9,390.25	Mason County MAT - Fire District QRT	
21020169	PENINSULA FIRE EXT. SERVICE INC	224	02/09/2021	Claims	1	130.99		PEN064
21020170	PITNEY BOWES INC	225	02/09/2021	Claims	1	247.00		PIT001
21020171	PUD #1	226	02/09/2021	Claims	1	51.12		PUD100
21020172	PUD #3	227	02/09/2021	Claims	1	1,183.78		PUD300
21020173	PUGET FENCE, INC	228	02/09/2021	Claims	1	6,394.99		
21020174	QUILL CORPORATION - PREFERRED CUSTOMER	229	02/09/2021	Claims	1	123.63		QUI100
21020175	SAFEWAY	230	02/09/2021	Claims	1	79.32		SAF112
21020176	SCOTT MCLENDONS HARDWARE	231	02/09/2021	Claims	1	2,890.17		SCO150
21020177	SEA-WESTERN, INC.	232	02/09/2021	Claims	1	4,564.65		SEA125
21020178	SILKE COMMUNICATIONS SOLUTION, INC.	233	02/09/2021	Claims	1	740.75		
21020179	SOUNDVIEW GRAPHICS	234	02/09/2021	Claims	1	244.96		
21020180	STERICYCLE INC	235	02/09/2021	Claims	1	63.15		STE505
21020181	THE DOCTORS CLINIC	236	02/09/2021	Claims	1	38.00		THE001
21020182	TRAILS END WATER DISTRICT	237	02/09/2021	Claims	1	43.70		TRA092
21020183	TRICO COMPANIES, LLC	238	02/09/2021	Claims	1	128,437.49		
21020184	TUPOLO TULAUONEONE L	239	02/09/2021	Claims	1	201.64	Duty Boot Reimbursement	
21020185	US FIRE EQUIPMENT, LLC	240	02/09/2021	Claims	1	6,582.19		USF152
21020186	VERIZON WIRELESS	241	02/09/2021	Claims	1	829.28		VER145
21020187	VFIS C/O M & T BANK	242	02/09/2021	Claims	1	5,432.00		VFI200
21020188	WAVE BROADBAND	243	02/09/2021	Claims	1	124.83		WAV100
21020189	WESTBAY AUTO PARTS INC	244	02/09/2021	Claims	1	58.56		WES077
21020190	WFCA: THE DAILY DISPATCH	245	02/09/2021	Claims	1	280.00		WFC200
21020191	WILCOX & FLEGEL INC.	246	02/09/2021	Claims	1	2,893.89		WIL012
21020192	WITMER PUBLIC SAFETY GROUP INC.	247	02/09/2021	Claims	1	468.22		WIT080
21020193	ZOLL MEDICAL CORP. GPO	248	02/09/2021	Claims	1	1,453.17		ZOL001
21020194	HARBOR GRAPHICS	249	02/09/2021	Claims	1	293.49		HAR005
21020195	KITSAP BANK - VISA	250	02/09/2021	Claims	1	115.91	Amazon	KIT072
210201001	COLUMBIA BANK - DIRECT DEP	168	02/26/2021	Payroll	1	121,438.60	Payroll Direct Deposit	COL002
210201002	COLUMBIA BANK - PAYROLL TAXES	169	02/26/2021	Payroll	1	27,723.66	941 Deposit for Pay Cycle(s) 02/26/2021 - 02/26/2021	COL001
210201003	DCP - WA STATE DEFERRED COMP	170	02/26/2021	Payroll	1	19,638.42	Pay Cycle(s) 02/26/2021 To 02/26/2021 - DC-CAPT; Pay Cycle(s) 02/26/2021 To 02/26/2021 - DC-DCP	STA175

## VOUCHER APPROVALS

North Mason Regional Fire Authority

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Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo	County ID
210201004	DEPT OF LABOR & INDUSTRIES	171	02/26/2021	Payroll	1	8,712.75	1ST Quarter 02/01/2021 - 02/28/2021	DEP100
210201005	DIMARTINO/FORTIS INS CO	172	02/26/2021	Payroll	1	714.51	Pay Cycle(s) 02/26/2021 To 02/26/2021 - DISABILITY	DIM100
210201006	EMPLOYMENT SECURITY DEPT - PFML	173	02/26/2021	Payroll	1	480.20	Pay Cycle(s) 02/26/2021 To 02/26/2021 - PFML	EMP001
210201007	IAFF LOCAL 3876	174	02/26/2021	Payroll	1	2,409.00	Pay Cycle(s) 02/26/2021 To 02/26/2021 - DUES	IAF110
210201008	LEOFF SYS - P/2	175	02/26/2021	Payroll	1	24,176.36	Pay Cycle(s) 02/26/2021 To 02/26/2021 - LEOFF2	LEF150
210201009	NATIONWIDE RETIREMENT	176	02/26/2021	Payroll	1	4,624.00	Pay Cycle(s) 02/26/2021 To 02/26/2021 - DC-NATION	NAC101
210201010	NMRFA - FOOD FUND	177	02/26/2021	Payroll	1	135.00	Pay Cycle(s) 02/26/2021 To 02/26/2021 - FOOD	NMR100
210201011	VIMLY BENEFIT SOLUTIONS, INC	178	02/26/2021	Payroll	1	26,664.88	Pay Cycle(s) 02/26/2021 To 02/26/2021 - PREMERA-Family; Pay Cycle(s) 02/26/2021 To 02/26/2021 - PREMERA-Single; Pay Cycle(s) 02/26/2021 To 02/26/2021 - DVL	WAS016
210201012	WA PUB EMP RETIREMENT SYS-PERS	179	02/26/2021	Payroll	1	2,926.55	Pay Cycle(s) 02/26/2021 To 02/26/2021 - PERS2	WAS900
210201013	WSCFF EMPLOYEE BENEFIT TRUST	180	02/26/2021	Payroll	1	2,750.00	Pay Cycle(s) 02/26/2021 To 02/26/2021 - MERP	WSC050
210201014	BAKKEN BEAU A	128	02/26/2021	Payroll	1	6,957.38	Paydate 2/26/21	BAK210
210201015	CHAFFEE LINDSAY W	129	02/26/2021	Payroll	1	461.75	Paydate 2/26/21	CHA002
210201016	CROSTHWAITE ALEXANDER J	135	02/26/2021	Payroll	1	179.70	Paydate 2/26/21	
210201017	HARRIS GEORGE W	139	02/26/2021	Payroll	1	179.70	Paydate 2/26/21	
210201018	KEWISH, DANIEL	143	02/26/2021	Payroll	1	235.61	Paydate 2/26/21	KEW200
210201019	LINDSEY COOPER B	145	02/26/2021	Payroll	1	456.75	Paydate 2/26/21	LIN001
210201020	MORROW, THOMAS G.	150	02/26/2021	Payroll	1	823.48	Paydate 2/26/21	MOR200
210201021	PHELAN COLE E	152	02/26/2021	Payroll	1	179.70	Paydate 2/26/21	
210201022	ROESSEL LUCAS D	157	02/26/2021	Payroll	1	184.70	Paydate 2/26/21	
210201023	SAMMONS, MICHAEL	158	02/26/2021	Payroll	1	664.92	Paydate 2/26/21	SAM025
210201024	TUPOLO TULAUONEONE L	163	02/26/2021	Payroll	1	179.70	Paydate 2/26/21	
210201025	WRIGHT CHRISTOPHER M	165	02/26/2021	Payroll	1	184.70	Paydate 2/26/21	

Total Vouchers:

472,079.24

**VOUCHER APPROVALS**

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
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CERTIFICATION: We, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against North Mason Regional Fire Authority and that we are authorized to authenticate and certify to said claim.

Commissioner: \_\_\_\_\_ Date: \_\_\_\_\_

Commissioner: \_\_\_\_\_ Date: \_\_\_\_\_

Commissioner: \_\_\_\_\_ Date: \_\_\_\_\_

Commissioner: \_\_\_\_\_ Date: \_\_\_\_\_

Commissioner: \_\_\_\_\_ Date: \_\_\_\_\_

Secretary: \_\_\_\_\_ Date: \_\_\_\_\_

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Trans	Date	Redeemed	Acct #	Chk #	Type	Receipt # InterFund #	Vendor	Amount	Memo
<b>167</b>	<b>02/26/2021</b>		<b>2</b>		<b>* Tr Rec</b>	<b>72</b>	<b>COLUMBIA BANK - DIRECT DEP</b>	<b>121,438.60</b>	<b>Payroll Direct Deposit Receipt</b>
		522 10 10 9999 Payroll Clearing		001	General Expense Fund			-121,438.60	
<b>168</b>	<b>02/26/2021</b>		<b>1</b>		<b>Payroll</b>		<b>COLUMBIA BANK - DIRECT DEP</b>	<b>121,438.60</b>	<b>Payroll Direct Deposit</b>
		522 10 10 9999 Payroll Clearing		001	General Expense Fund			121,438.60	
<b>169</b>	<b>02/26/2021</b>		<b>1</b>		<b>Payroll</b>		<b>COLUMBIA BANK - PAYROLL TAX</b>	<b>27,723.66</b>	<b>941 Deposit for Pay Cycle(s) 02/26/2021 - 02/26/2021</b>
		522 20 20 0020 Firefighter/EMT- M		001	General Expense Fund			113.74	ARNOLD, DONOVAN P - 941
		589 99 00 0000 Payroll Benefits Cle		001	General Expense Fund			702.91	ARNOLD, DONOVAN P - 941
		522 10 20 0020 Admin Staff- Medic		001	General Expense Fund			171.17	BAKKEN, BEAU A - 941
		589 99 00 0000 Payroll Benefits Cle		001	General Expense Fund			2,007.05	BAKKEN, BEAU A - 941
		522 21 49 0002 Student Firefighter F		001	General Expense Fund			38.25	CHAFFEE, LINDSAY W - 941
		589 99 00 0000 Payroll Benefits Cle		001	General Expense Fund			38.25	CHAFFEE, LINDSAY W - 941
		522 20 20 0020 Firefighter/EMT- M		001	General Expense Fund			173.47	CLEVELAND, RYAN W - 941
		589 99 00 0000 Payroll Benefits Cle		001	General Expense Fund			1,428.74	CLEVELAND, RYAN W - 941
		522 71 20 0020 Firefighter/paramedi		001	General Expense Fund			164.77	CLOUD, RYAN D - 941
		589 99 00 0000 Payroll Benefits Cle		001	General Expense Fund			898.04	CLOUD, RYAN D - 941
		522 20 20 0020 Firefighter/EMT- M		001	General Expense Fund			105.41	COLLAMORE, ROBERT S - 941
		589 99 00 0000 Payroll Benefits Cle		001	General Expense Fund			1,039.63	COLLAMORE, ROBERT S - 941
		522 10 20 0020 Admin Staff- Medic		001	General Expense Fund			159.25	COOPER, SCOTT N - 941
		589 99 00 0000 Payroll Benefits Cle		001	General Expense Fund			1,775.58	COOPER, SCOTT N - 941
		522 71 20 0020 Firefighter/paramedi		001	General Expense Fund			117.44	COTTER, MICKEY J - 941
		589 99 00 0000 Payroll Benefits Cle		001	General Expense Fund			589.17	COTTER, MICKEY J - 941
		522 21 49 0002 Student Firefighter F		001	General Expense Fund			15.30	CROSTHWAITE, ALEXANDER J - 941
		589 99 00 0000 Payroll Benefits Cle		001	General Expense Fund			15.30	CROSTHWAITE, ALEXANDER J - 941
		522 20 20 0020 Firefighter/EMT- M		001	General Expense Fund			141.73	EHRESMAN II, CARL E - 941
		589 99 00 0000 Payroll Benefits Cle		001	General Expense Fund			1,731.54	EHRESMAN II, CARL E - 941
		522 71 20 0020 Firefighter/paramedi		001	General Expense Fund			138.59	FULKERSON, JESS M - 941
		589 99 00 0000 Payroll Benefits Cle		001	General Expense Fund			1,713.89	FULKERSON, JESS M - 941
		522 20 20 0020 Firefighter/EMT- M		001	General Expense Fund			75.37	GRACEY, KYLER B - 941
		589 99 00 0000 Payroll Benefits Cle		001	General Expense Fund			544.66	GRACEY, KYLER B - 941
		522 21 49 0002 Student Firefighter F		001	General Expense Fund			15.30	HARRIS, GEORGE W - 941
		589 99 00 0000 Payroll Benefits Cle		001	General Expense Fund			15.30	HARRIS, GEORGE W - 941
		522 71 20 0020 Firefighter/paramedi		001	General Expense Fund			115.83	JENSON, ZACKARY T - 941
		589 99 00 0000 Payroll Benefits Cle		001	General Expense Fund			997.36	JENSON, ZACKARY T - 941
		522 20 20 0020 Firefighter/EMT- M		001	General Expense Fund			118.94	JOHNSON, ANDREW - 941
		589 99 00 0000 Payroll Benefits Cle		001	General Expense Fund			679.07	JOHNSON, ANDREW - 941
		522 20 20 0020 Firefighter/EMT- M		001	General Expense Fund			127.45	JONES, RYAN E - 941
		589 99 00 0000 Payroll Benefits Cle		001	General Expense Fund			822.33	JONES, RYAN E - 941
		522 11 20 0020 Social Security and I		001	General Expense Fund			19.58	KEWISH, DANIEL K - 941
		589 99 00 0000 Payroll Benefits Cle		001	General Expense Fund			19.58	KEWISH, DANIEL K - 941
		522 20 20 0020 Firefighter/EMT- M		001	General Expense Fund			98.05	KLAHR, DERIC J - 941
		589 99 00 0000 Payroll Benefits Cle		001	General Expense Fund			1,021.47	KLAHR, DERIC J - 941

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Trans	Date	Redeemed	Acct #	Chk #	Type	Receipt # InterFund #	Vendor	Amount	Memo
522	21	49	0002	Student	Firefighter F	001	General Expense Fund	38.25	LINDSEY, COOPER B - 941
589	99	00	0000	Payroll	Benefits Cle:	001	General Expense Fund	38.25	LINDSEY, COOPER B - 941
522	10	20	0020	Admin Staff-	Medica	001	General Expense Fund	85.26	MCCORMICK, ANGIE M - 941
589	99	00	0000	Payroll	Benefits Cle:	001	General Expense Fund	776.22	MCCORMICK, ANGIE M - 941
522	11	20	0020	Social Security and	1	001	General Expense Fund	58.76	MCINTOSH, KELLEY - 941
589	99	00	0000	Payroll	Benefits Cle:	001	General Expense Fund	102.64	MCINTOSH, KELLEY - 941
522	11	20	0020	Social Security and	1	001	General Expense Fund	19.58	MILLER, ROBERT G - 941
589	99	00	0000	Payroll	Benefits Cle:	001	General Expense Fund	19.58	MILLER, ROBERT G - 941
522	10	20	0020	Admin Staff-	Medica	001	General Expense Fund	47.50	MORGAN, SARAH L - 941
589	99	00	0000	Payroll	Benefits Cle:	001	General Expense Fund	298.54	MORGAN, SARAH L - 941
522	22	49	0002	Volunteer	Personnel	001	General Expense Fund	73.44	MORROW, THOMAS G - 941
589	99	00	0000	Payroll	Benefits Cle:	001	General Expense Fund	136.52	MORROW, THOMAS G - 941
522	20	20	0020	Firefighter/EMT-	Mc	001	General Expense Fund	93.43	NEWMAN, LACEY E - 941
589	99	00	0000	Payroll	Benefits Cle:	001	General Expense Fund	767.14	NEWMAN, LACEY E - 941
522	21	49	0002	Student	Firefighter F	001	General Expense Fund	15.30	PHELAN, COLE E - 941
589	99	00	0000	Payroll	Benefits Cle:	001	General Expense Fund	15.30	PHELAN, COLE E - 941
522	11	20	0020	Social Security and	1	001	General Expense Fund	48.96	QUIGLEY, BROOKE - 941
589	99	00	0000	Payroll	Benefits Cle:	001	General Expense Fund	48.96	QUIGLEY, BROOKE - 941
522	20	20	0020	Firefighter/EMT-	Mc	001	General Expense Fund	73.36	QUIROZ JR., VICTOR - 941
589	99	00	0000	Payroll	Benefits Cle:	001	General Expense Fund	615.60	QUIROZ JR., VICTOR - 941
522	20	20	0020	Firefighter/EMT-	Mc	001	General Expense Fund	144.30	REESE, JORDAN D - 941
589	99	00	0000	Payroll	Benefits Cle:	001	General Expense Fund	961.48	REESE, JORDAN D - 941
522	20	20	0020	Firefighter/EMT-	Mc	001	General Expense Fund	110.69	RHEAD, ANTHONY - 941
589	99	00	0000	Payroll	Benefits Cle:	001	General Expense Fund	785.56	RHEAD, ANTHONY - 941
522	21	49	0002	Student	Firefighter F	001	General Expense Fund	15.30	ROESSEL, LUCAS D - 941
589	99	00	0000	Payroll	Benefits Cle:	001	General Expense Fund	15.30	ROESSEL, LUCAS D - 941
522	22	49	0002	Volunteer	Personnel	001	General Expense Fund	55.08	SAMMONS, MICHAEL J - 941
589	99	00	0000	Payroll	Benefits Cle:	001	General Expense Fund	55.08	SAMMONS, MICHAEL J - 941
522	71	20	0020	Firefighter/paramedi		001	General Expense Fund	102.61	SEVERANCE, KYLE C - 941
589	99	00	0000	Payroll	Benefits Cle:	001	General Expense Fund	770.91	SEVERANCE, KYLE C - 941
522	11	20	0020	Social Security and	1	001	General Expense Fund	48.96	SEVERSON, PAUL M - 941
589	99	00	0000	Payroll	Benefits Cle:	001	General Expense Fund	80.04	SEVERSON, PAUL M - 941
522	20	20	0020	Firefighter/EMT-	Mc	001	General Expense Fund	70.56	SUMMERLIN, ANTONIO - 941
589	99	00	0000	Payroll	Benefits Cle:	001	General Expense Fund	554.87	SUMMERLIN, ANTONIO - 941
522	71	20	0020	Firefighter/paramedi		001	General Expense Fund	118.91	TORVIK, DAVID A - 941
589	99	00	0000	Payroll	Benefits Cle:	001	General Expense Fund	786.82	TORVIK, DAVID A - 941
522	21	49	0002	Student	Firefighter F	001	General Expense Fund	15.30	TUPOLO, TULAUONEONE L - 941
589	99	00	0000	Payroll	Benefits Cle:	001	General Expense Fund	15.30	TUPOLO, TULAUONEONE L - 941
522	10	20	0020	Admin Staff-	Medica	001	General Expense Fund	83.61	WASSENAAR, RENEE C - 941
589	99	00	0000	Payroll	Benefits Cle:	001	General Expense Fund	626.68	WASSENAAR, RENEE C - 941
522	21	49	0002	Student	Firefighter F	001	General Expense Fund	15.30	WRIGHT, CHRISTOPHER M - 941
589	99	00	0000	Payroll	Benefits Cle:	001	General Expense Fund	15.30	WRIGHT, CHRISTOPHER M - 941
522	20	20	0020	Firefighter/EMT-	Mc	001	General Expense Fund	127.07	YATES, JEFF J - 941



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		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			826.53	YATES, JEFF J - 941
<b>170</b>	<b>02/26/2021</b>	<b>1</b>	<b>Payroll</b>				<b>DCP - WA STATE DEFERRED COMI</b>	<b>19,638.42</b>	<b>Pay Cycle(s) 02/26/2021 To 02/26/2021 - DC-CAPT; Pay Cycle(s) 02/26/2021 To 02/26/2021 - DC-DCP</b>
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			645.30	CLEVELAND, RYAN W - DC-CAPT
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			800.00	ARNOLD, DONOVAN P - DC-DCP
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			1,624.98	BAKKEN, BEAU A - DC-DCP
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			533.38	CLEVELAND, RYAN W - DC-DCP
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			600.00	COLLAMORE, ROBERT S - DC-DCP
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			2,134.76	COOPER, SCOTT N - DC-DCP
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			620.00	EHRESMAN II, CARL E - DC-DCP
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			1,000.00	GRACEY, KYLER B - DC-DCP
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			1,200.00	JENSON, ZACKARY T - DC-DCP
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			1,400.00	JOHNSON, ANDREW - DC-DCP
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			2,850.00	JONES, RYAN E - DC-DCP
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			500.00	KLAHR, DERIC J - DC-DCP
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			800.00	MCCORMICK, ANGIE M - DC-DCP
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			600.00	NEWMAN, LACEY E - DC-DCP
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			530.00	QUIROZ JR., VICTOR - DC-DCP
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			400.00	RHEAD, ANTHONY - DC-DCP
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			500.00	SEVERANCE, KYLE C - DC-DCP
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			600.00	SUMMERLIN, ANTONIO - DC-DCP
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			500.00	TORVIK, DAVID A - DC-DCP
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			1,000.00	WASSENAAR, RENEE C - DC-DCP
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			800.00	YATES, JEFF J - DC-DCP
<b>171</b>	<b>02/26/2021</b>	<b>1</b>	<b>Payroll</b>				<b>DEPT OF LABOR &amp; INDUSTRIES</b>	<b>8,712.75</b>	<b>1ST Quarter 02/01/2021 - 02/28/2021</b>
		522 20 20 0010	Firefighter/EMT- La	001	General Expense Fund			366.34	ARNOLD, DONOVAN P - L&I
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			72.92	ARNOLD, DONOVAN P - L&I
		522 10 20 0010	Admin Staff- Labor :	001	General Expense Fund			257.79	BAKKEN, BEAU A - L&I
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			51.32	BAKKEN, BEAU A - L&I
		522 20 20 0010	Firefighter/EMT- La	001	General Expense Fund			450.29	CLEVELAND, RYAN W - L&I
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			89.63	CLEVELAND, RYAN W - L&I
		522 71 20 0010	Firefighter/paramedi	001	General Expense Fund			43.25	CLOUD, RYAN D - L&I
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			8.61	CLOUD, RYAN D - L&I
		522 20 20 0010	Firefighter/EMT- La	001	General Expense Fund			230.66	COLLAMORE, ROBERT S - L&I
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			45.91	COLLAMORE, ROBERT S - L&I
		522 10 20 0010	Admin Staff- Labor :	001	General Expense Fund			247.62	COOPER, SCOTT N - L&I
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			49.29	COOPER, SCOTT N - L&I
		522 71 20 0010	Firefighter/paramedi	001	General Expense Fund			162.82	COTTER, MICKEY J - L&I
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			32.41	COTTER, MICKEY J - L&I
		522 20 20 0010	Firefighter/EMT- La	001	General Expense Fund			284.92	EHRESMAN II, CARL E - L&I
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			56.72	EHRESMAN II, CARL E - L&I

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522	71	20	0010	001	Firefighter/paramedi	001	General Expense Fund	368.88	FULKERSON, JESS M - L&I
589	99	00	0000	001	Payroll Benefits Cle:	001	General Expense Fund	73.43	FULKERSON, JESS M - L&I
522	20	20	0010	001	Firefighter/EMT- La	001	General Expense Fund	325.63	GRACEY, KYLER B - L&I
589	99	00	0000	001	Payroll Benefits Cle:	001	General Expense Fund	64.82	GRACEY, KYLER B - L&I
522	71	20	0010	001	Firefighter/paramedi	001	General Expense Fund	407.05	JENSON, ZACKARY T - L&I
589	99	00	0000	001	Payroll Benefits Cle:	001	General Expense Fund	81.02	JENSON, ZACKARY T - L&I
522	20	20	0010	001	Firefighter/EMT- La	001	General Expense Fund	366.34	JOHNSON, ANDREW - L&I
589	99	00	0000	001	Payroll Benefits Cle:	001	General Expense Fund	72.92	JOHNSON, ANDREW - L&I
522	20	20	0010	001	Firefighter/EMT- La	001	General Expense Fund	320.54	JONES, RYAN E - L&I
589	99	00	0000	001	Payroll Benefits Cle:	001	General Expense Fund	63.81	JONES, RYAN E - L&I
522	11	20	0010	001	Labor and Industry I	001	General Expense Fund	0.24	KEWISH, DANIEL K - L&I
589	99	00	0000	001	Payroll Benefits Cle:	001	General Expense Fund	0.16	KEWISH, DANIEL K - L&I
522	20	20	0010	001	Firefighter/EMT- La	001	General Expense Fund	366.34	KLAHR, DERIC J - L&I
589	99	00	0000	001	Payroll Benefits Cle:	001	General Expense Fund	72.92	KLAHR, DERIC J - L&I
522	10	20	0010	001	Admin Staff- Labor :	001	General Expense Fund	17.83	MCCORMICK, ANGIE M - L&I
589	99	00	0000	001	Payroll Benefits Cle:	001	General Expense Fund	12.25	MCCORMICK, ANGIE M - L&I
522	11	20	0010	001	Labor and Industry I	001	General Expense Fund	0.71	MCINTOSH, KELLEY - L&I
589	99	00	0000	001	Payroll Benefits Cle:	001	General Expense Fund	0.49	MCINTOSH, KELLEY - L&I
522	11	20	0010	001	Labor and Industry I	001	General Expense Fund	0.24	MILLER, ROBERT G - L&I
589	99	00	0000	001	Payroll Benefits Cle:	001	General Expense Fund	0.16	MILLER, ROBERT G - L&I
522	10	20	0010	001	Admin Staff- Labor :	001	General Expense Fund	13.32	MORGAN, SARAH L - L&I
589	99	00	0000	001	Payroll Benefits Cle:	001	General Expense Fund	9.14	MORGAN, SARAH L - L&I
522	20	20	0010	001	Firefighter/EMT- La	001	General Expense Fund	252.71	NEWMAN, LACEY E - L&I
589	99	00	0000	001	Payroll Benefits Cle:	001	General Expense Fund	50.30	NEWMAN, LACEY E - L&I
522	11	20	0010	001	Labor and Industry I	001	General Expense Fund	0.59	QUIGLEY, BROOKE - L&I
589	99	00	0000	001	Payroll Benefits Cle:	001	General Expense Fund	0.41	QUIGLEY, BROOKE - L&I
522	20	20	0010	001	Firefighter/EMT- La	001	General Expense Fund	464.71	QUIROZ JR., VICTOR - L&I
589	99	00	0000	001	Payroll Benefits Cle:	001	General Expense Fund	92.50	QUIROZ JR., VICTOR - L&I
522	20	20	0010	001	Firefighter/EMT- La	001	General Expense Fund	287.46	REESE, JORDAN D - L&I
589	99	00	0000	001	Payroll Benefits Cle:	001	General Expense Fund	57.23	REESE, JORDAN D - L&I
522	20	20	0010	001	Firefighter/EMT- La	001	General Expense Fund	366.34	RHEAD, ANTHONY - L&I
589	99	00	0000	001	Payroll Benefits Cle:	001	General Expense Fund	72.92	RHEAD, ANTHONY - L&I
522	71	20	0010	001	Firefighter/paramedi	001	General Expense Fund	426.54	SEVERANCE, KYLE C - L&I
589	99	00	0000	001	Payroll Benefits Cle:	001	General Expense Fund	84.91	SEVERANCE, KYLE C - L&I
522	11	20	0010	001	Labor and Industry I	001	General Expense Fund	0.59	SEVERSON, PAUL M - L&I
589	99	00	0000	001	Payroll Benefits Cle:	001	General Expense Fund	0.41	SEVERSON, PAUL M - L&I
522	20	20	0010	001	Firefighter/EMT- La	001	General Expense Fund	424.00	SUMMERLIN, ANTONIO - L&I
589	99	00	0000	001	Payroll Benefits Cle:	001	General Expense Fund	84.40	SUMMERLIN, ANTONIO - L&I
522	71	20	0010	001	Firefighter/paramedi	001	General Expense Fund	407.04	TORVIK, DAVID A - L&I
589	99	00	0000	001	Payroll Benefits Cle:	001	General Expense Fund	81.02	TORVIK, DAVID A - L&I
522	10	20	0010	001	Admin Staff- Labor :	001	General Expense Fund	17.59	WASSENAAR, RENEE C - L&I
589	99	00	0000	001	Payroll Benefits Cle:	001	General Expense Fund	12.08	WASSENAAR, RENEE C - L&I
522	20	20	0010	001	Firefighter/EMT- La	001	General Expense Fund	366.34	YATES, JEFF J - L&I

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		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			72.92	YATES, JEFF J - L&I
		522 20 20 0010	Firefighter/EMT- La	001	General Expense Fund			1.00	Rounding Adjustment - L&I
<b>172</b>	<b>02/26/2021</b>		<b>1</b>		<b>Payroll</b>		<b>DIMARTINO/FORTIS INS CO</b>	<b>714.51</b>	<b>Pay Cycle(s) 02/26/2021 To 02/26/2021 - DISABILITY</b>
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			68.05	ARNOLD, DONOVAN P - DISABILITY
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			85.46	CLEVELAND, RYAN W - DISABILITY
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			75.80	CLOUD, RYAN D - DISABILITY
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			90.13	COOPER, SCOTT N - DISABILITY
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			84.74	EHRESMAN II, CARL E - DISABILITY
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			45.46	GRACEY, KYLER B - DISABILITY
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			69.75	JOHNSON, ANDREW - DISABILITY
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			60.25	JONES, RYAN E - DISABILITY
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			61.38	SEVERANCE, KYLE C - DISABILITY
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			73.49	TORVIK, DAVID A - DISABILITY
<b>173</b>	<b>02/26/2021</b>		<b>1</b>		<b>Payroll</b>		<b>EMPLOYMENT SECURITY DEPT -</b>	<b>480.20</b>	<b>Pay Cycle(s) 02/26/2021 To 02/26/2021 - PFML</b>
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			18.83	ARNOLD, DONOVAN P - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			29.26	BAKKEN, BEAU A - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			27.96	CLEVELAND, RYAN W - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			25.26	CLOUD, RYAN D - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			16.46	COLLAMORE, ROBERT S - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			27.79	COOPER, SCOTT N - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			19.73	COTTER, MICKEY J - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			23.94	EHRESMAN II, CARL E - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			23.59	FULKERSON, JESS M - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			11.89	GRACEY, KYLER B - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			18.69	JENSON, ZACKARY T - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			18.98	JOHNSON, ANDREW - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			18.63	JONES, RYAN E - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			0.65	KEWISH, DANIEL K - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			16.48	KLAHR, DERIC J - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			13.87	MCCORMICK, ANGIE M - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			1.94	MCINTOSH, KELLEY - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			0.65	MILLER, ROBERT G - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			8.29	MORGAN, SARAH L - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			15.54	NEWMAN, LACEY E - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			1.62	QUIGLEY, BROOKE - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			12.13	QUIROZ JR., VICTOR - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			24.17	REESE, JORDAN D - PFML

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		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			18.81	RHEAD, ANTHONY - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			17.27	SEVERANCE, KYLE C - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			1.62	SEVERSON, PAUL M - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			11.55	SUMMERLIN, ANTONIO - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			20.12	TORVIK, DAVID A - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			13.32	WASSENAAR, RENEE C - PFML
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			21.16	YATES, JEFF J - PFML
<b>174</b>	<b>02/26/2021</b>			<b>1</b>	<b>Payroll</b>		<b>IAFF LOCAL 3876</b>	<b>2,409.00</b>	<b>Pay Cycle(s) 02/26/2021 To 02/26/2021 - DUES</b>
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			120.45	ARNOLD, DONOVAN P - DUES
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			120.45	CLEVELAND, RYAN W - DUES
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			120.45	CLOUD, RYAN D - DUES
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			120.45	COLLAMORE, ROBERT S - DUES
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			120.45	COTTER, MICKEY J - DUES
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			120.45	EHRESMAN II, CARL E - DUES
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			120.45	FULKERSON, JESS M - DUES
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			120.45	GRACEY, KYLER B - DUES
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			120.45	JENSON, ZACKARY T - DUES
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			120.45	JOHNSON, ANDREW - DUES
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			120.45	JONES, RYAN E - DUES
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			120.45	KLAHR, DERIC J - DUES
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			120.45	NEWMAN, LACEY E - DUES
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			120.45	QUIROZ JR., VICTOR - DUES
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			120.45	REESE, JORDAN D - DUES
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			120.45	RHEAD, ANTHONY - DUES
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			120.45	SEVERANCE, KYLE C - DUES
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			120.45	SUMMERLIN, ANTONIO - DUES
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			120.45	TORVIK, DAVID A - DUES
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			120.45	YATES, JEFF J - DUES
<b>175</b>	<b>02/26/2021</b>			<b>1</b>	<b>Payroll</b>		<b>LEOFF SYS - P/2</b>	<b>24,176.36</b>	<b>Pay Cycle(s) 02/26/2021 To 02/26/2021 - LEOFF2</b>
		522 20 20 0030	Firefighter/EMT- W:	001	General Expense Fund			396.79	ARNOLD, DONOVAN P - LEOFF2
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			639.48	ARNOLD, DONOVAN P - LEOFF2
		522 10 20 0030	Admin Staff- WA Sta	001	General Expense Fund			616.35	BAKKEN, BEAU A - LEOFF2
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			993.33	BAKKEN, BEAU A - LEOFF2
		522 20 20 0030	Firefighter/EMT- W:	001	General Expense Fund			589.05	CLEVELAND, RYAN W - LEOFF2
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			949.34	CLEVELAND, RYAN W - LEOFF2
		522 71 20 0030	Firefighter/paramedi	001	General Expense Fund			532.13	CLOUD, RYAN D - LEOFF2
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			857.59	CLOUD, RYAN D - LEOFF2
		522 20 20 0030	Firefighter/EMT- W:	001	General Expense Fund			371.47	COLLAMORE, ROBERT S - LEOFF2
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			598.67	COLLAMORE, ROBERT S - LEOFF2
		522 10 20 0030	Admin Staff- WA Sta	001	General Expense Fund			585.39	COOPER, SCOTT N - LEOFF2

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		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			943.44	COOPER, SCOTT N - LEOFF2
		522 71 20 0030	Firefighter/paramedi	001	General Expense Fund			415.70	COTTER, MICKEY J - LEOFF2
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			669.95	COTTER, MICKEY J - LEOFF2
		522 20 20 0030	Firefighter/EMT- Wz	001	General Expense Fund			504.45	EHRESMAN II, CARL E - LEOFF2
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			812.99	EHRESMAN II, CARL E - LEOFF2
		522 71 20 0030	Firefighter/paramedi	001	General Expense Fund			497.07	FULKERSON, JESS M - LEOFF2
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			801.10	FULKERSON, JESS M - LEOFF2
		522 20 20 0030	Firefighter/EMT- Wz	001	General Expense Fund			250.39	GRACEY, KYLER B - LEOFF2
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			403.53	GRACEY, KYLER B - LEOFF2
		522 71 20 0030	Firefighter/paramedi	001	General Expense Fund			393.79	JENSON, ZACKARY T - LEOFF2
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			634.64	JENSON, ZACKARY T - LEOFF2
		522 20 20 0030	Firefighter/EMT- Wz	001	General Expense Fund			399.88	JOHNSON, ANDREW - LEOFF2
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			644.46	JOHNSON, ANDREW - LEOFF2
		522 20 20 0030	Firefighter/EMT- Wz	001	General Expense Fund			392.54	JONES, RYAN E - LEOFF2
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			632.64	JONES, RYAN E - LEOFF2
		522 20 20 0030	Firefighter/EMT- Wz	001	General Expense Fund			347.09	KLAHR, DERIC J - LEOFF2
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			559.38	KLAHR, DERIC J - LEOFF2
		522 20 20 0030	Firefighter/EMT- Wz	001	General Expense Fund			327.45	NEWMAN, LACEY E - LEOFF2
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			527.73	NEWMAN, LACEY E - LEOFF2
		522 20 20 0030	Firefighter/EMT- Wz	001	General Expense Fund			255.54	QUIROZ JR., VICTOR - LEOFF2
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			411.83	QUIROZ JR., VICTOR - LEOFF2
		522 20 20 0030	Firefighter/EMT- Wz	001	General Expense Fund			509.12	REESE, JORDAN D - LEOFF2
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			820.51	REESE, JORDAN D - LEOFF2
		522 20 20 0030	Firefighter/EMT- Wz	001	General Expense Fund			396.21	RHEAD, ANTHONY - LEOFF2
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			638.55	RHEAD, ANTHONY - LEOFF2
		522 71 20 0030	Firefighter/paramedi	001	General Expense Fund			363.86	SEVERANCE, KYLE C - LEOFF2
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			586.40	SEVERANCE, KYLE C - LEOFF2
		522 20 20 0030	Firefighter/EMT- Wz	001	General Expense Fund			243.37	SUMMERLIN, ANTONIO - LEOFF2
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			392.22	SUMMERLIN, ANTONIO - LEOFF2
		522 71 20 0030	Firefighter/paramedi	001	General Expense Fund			423.77	TORVIK, DAVID A - LEOFF2
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			682.96	TORVIK, DAVID A - LEOFF2
		522 20 20 0030	Firefighter/EMT- Wz	001	General Expense Fund			445.78	YATES, JEFF J - LEOFF2
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			718.43	YATES, JEFF J - LEOFF2
<b>176</b>	<b>02/26/2021</b>		<b>1</b>		<b>Payroll</b>		<b>NATIONWIDE RETIREMENT</b>	<b>4,624.00</b>	<b>Pay Cycle(s) 02/26/2021 To 02/26/2021 - DC-NATION</b>
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			2,760.00	CLOUD, RYAN D - DC-NATION
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			600.00	COTTER, MICKEY J - DC-NATION
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			464.00	FULKERSON, JESS M - DC-NATION
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			800.00	REESE, JORDAN D - DC-NATION
<b>177</b>	<b>02/26/2021</b>		<b>1</b>		<b>Payroll</b>		<b>NMRFA - FOOD FUND</b>	<b>135.00</b>	<b>Pay Cycle(s) 02/26/2021 To 02/26/2021 - FOOD</b>
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	ARNOLD, DONOVAN P - FOOD

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	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	CLEVELAND, RYAN W - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	CLOUD, RYAN D - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	COLLAMORE, ROBERT S - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	COOPER, SCOTT N - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	COTTER, MICKEY J - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	CROSTHWAITE, ALEXANDER J - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	EHRESMAN II, CARL E - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	FULKERSON, JESS M - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	GRACEY, KYLER B - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	HARRIS, GEORGE W - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	JENSON, ZACKARY T - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	JOHNSON, ANDREW - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	KLAHR, DERIC J - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	LINDSEY, COOPER B - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	MCCORMICK, ANGIE M - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	NEWMAN, LACEY E - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	PHELAN, COLE E - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	QUIROZ JR., VICTOR - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	REESE, JORDAN D - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	RHEAD, ANTHONY - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	SEVERANCE, KYLE C - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	SUMMERLIN, ANTONIO - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	TORVIK, DAVID A - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	TUPOLO, TULAUONEONE L - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	WASSENAAR, RENEE C - FOOD
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			5.00	YATES, JEFF J - FOOD
<b>178</b>	<b>02/26/2021</b>		<b>1</b>		<b>Payroll</b>		<b>VIMLY BENEFIT SOLUTIONS, INC</b>	<b>26,664.88</b>	<b>Pay Cycle(s) 02/26/2021 To 02/26/2021 - PREMERA-Family; Pay Cycle(s) 02/26/2021 To 02/26/2021 - PREMERA-Single; Pay Cycle(s) 02/26/2021 To 02/26/2021 - DVL</b>
	522 20 20 0040	Firefighter/EMT- HF	001	General	Expense Fund			1,619.90	ARNOLD, DONOVAN P - PREMERA-Family
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			16.36	ARNOLD, DONOVAN P - PREMERA-Family
	522 10 20 0040	Admin Staff- HRA, 1	001	General	Expense Fund			1,619.90	BAKKEN, BEAU A - PREMERA-Family
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			16.36	BAKKEN, BEAU A - PREMERA-Family
	522 71 20 0040	Firefighter/Paramedi	001	General	Expense Fund			1,619.90	CLOUD, RYAN D - PREMERA-Family
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			16.36	CLOUD, RYAN D - PREMERA-Family

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	522 71 20 0040	Firefighter/Paramedi		001	General Expense Fund			1,619.90	COTTER, MICKEY J - PREMERA-Family
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			16.36	COTTER, MICKEY J - PREMERA-Family
	522 20 20 0040	Firefighter/EMT- HF		001	General Expense Fund			1,619.90	EHRESMAN II, CARL E - PREMERA-Family
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			16.36	EHRESMAN II, CARL E - PREMERA-Family
	522 20 20 0040	Firefighter/EMT- HF		001	General Expense Fund			1,619.90	JOHNSON, ANDREW - PREMERA-Family
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			16.36	JOHNSON, ANDREW - PREMERA-Family
	522 20 20 0040	Firefighter/EMT- HF		001	General Expense Fund			1,619.90	KLAHR, DERIC J - PREMERA-Family
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			16.36	KLAHR, DERIC J - PREMERA-Family
	522 20 20 0040	Firefighter/EMT- HF		001	General Expense Fund			1,619.90	REESE, JORDAN D - PREMERA-Family
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			16.36	REESE, JORDAN D - PREMERA-Family
	522 71 20 0040	Firefighter/Paramedi		001	General Expense Fund			1,619.90	SEVERANCE, KYLE C - PREMERA-Family
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			16.36	SEVERANCE, KYLE C - PREMERA-Family
	522 71 20 0040	Firefighter/Paramedi		001	General Expense Fund			1,619.90	TORVIK, DAVID A - PREMERA-Family
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			16.36	TORVIK, DAVID A - PREMERA-Family
	522 20 20 0040	Firefighter/EMT- HF		001	General Expense Fund			1,619.90	YATES, JEFF J - PREMERA-Family
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			16.36	YATES, JEFF J - PREMERA-Family
	522 20 20 0040	Firefighter/EMT- HF		001	General Expense Fund			593.78	COLLAMORE, ROBERT S - PREMERA-Single
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			6.00	COLLAMORE, ROBERT S - PREMERA-Single
	522 10 20 0040	Admin Staff- HRA, 1		001	General Expense Fund			593.78	COOPER, SCOTT N - PREMERA-Single
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			6.00	COOPER, SCOTT N - PREMERA-Single
	522 20 20 0040	Firefighter/EMT- HF		001	General Expense Fund			593.78	GRACEY, KYLER B - PREMERA-Single
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			6.00	GRACEY, KYLER B - PREMERA-Single
	522 71 20 0040	Firefighter/Paramedi		001	General Expense Fund			593.78	JENSON, ZACKARY T - PREMERA-Single

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	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			6.00	JENSON, ZACKARY T - PREMERA-Single
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			593.78	JONES, RYAN E - PREMERA-Single
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			6.00	JONES, RYAN E - PREMERA-Single
	522 10 20 0040	Admin Staff- HRA, 1	001	001	General Expense Fund			593.78	MORGAN, SARAH L - PREMERA-Single
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			6.00	MORGAN, SARAH L - PREMERA-Single
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			593.78	NEWMAN, LACEY E - PREMERA-Single
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			6.00	NEWMAN, LACEY E - PREMERA-Single
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			593.78	QUIROZ JR., VICTOR - PREMERA-Single
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			6.00	QUIROZ JR., VICTOR - PREMERA-Single
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			593.78	SUMMERLIN, ANTONIO - PREMERA-Single
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			6.00	SUMMERLIN, ANTONIO - PREMERA-Single
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	ARNOLD, DONOVAN P - DVL
	522 10 20 0040	Admin Staff- HRA, 1	001	001	General Expense Fund			130.72	BAKKEN, BEAU A - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	CLEVELAND, RYAN W - DVL
	522 71 20 0040	Firefighter/Paramedi	001	001	General Expense Fund			130.72	CLOUD, RYAN D - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	COLLAMORE, ROBERT S - DVL
	522 10 20 0040	Admin Staff- HRA, 1	001	001	General Expense Fund			130.72	COOPER, SCOTT N - DVL
	522 71 20 0040	Firefighter/Paramedi	001	001	General Expense Fund			130.72	COTTER, MICKEY J - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	EHRESMAN II, CARL E - DVL
	522 71 20 0040	Firefighter/Paramedi	001	001	General Expense Fund			130.72	FULKERSON, JESS M - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	GRACEY, KYLER B - DVL
	522 71 20 0040	Firefighter/Paramedi	001	001	General Expense Fund			130.72	JENSON, ZACKARY T - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	JOHNSON, ANDREW - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	JONES, RYAN E - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	KLAHR, DERIC J - DVL
	522 10 20 0040	Admin Staff- HRA, 1	001	001	General Expense Fund			130.72	MCCORMICK, ANGIE M - DVL
	522 10 20 0040	Admin Staff- HRA, 1	001	001	General Expense Fund			130.72	MORGAN, SARAH L - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	NEWMAN, LACEY E - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	QUIROZ JR., VICTOR - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	REESE, JORDAN D - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	RHEAD, ANTHONY - DVL
	522 71 20 0040	Firefighter/Paramedi	001	001	General Expense Fund			130.72	SEVERANCE, KYLE C - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	SUMMERLIN, ANTONIO - DVL



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	522 71 20 0040	Firefighter/Paramedi		001	General Expense Fund			130.72	TORVIK, DAVID A - DVL
	522 10 20 0040	Admin Staff- HRA, 1		001	General Expense Fund			130.72	WASSENAAR, RENEE C - DVL
	522 20 20 0040	Firefighter/EMT- HF		001	General Expense Fund			130.72	YATES, JEFF J - DVL
<b>179</b>	<b>02/26/2021</b>		<b>1</b>		<b>Payroll</b>		<b>WA PUB EMP RETIREMENT SYS-PI</b>	<b>2,926.55</b>	<b>Pay Cycle(s) 02/26/2021 To 02/26/2021 - PERS2</b>
	522 10 20 0030	Admin Staff- WA Sta		001	General Expense Fund			710.80	MCCORMICK, ANGIE M - PERS2
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			432.95	MCCORMICK, ANGIE M - PERS2
	522 10 20 0030	Admin Staff- WA Sta		001	General Expense Fund			424.90	MORGAN, SARAH L - PERS2
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			258.80	MORGAN, SARAH L - PERS2
	522 10 20 0030	Admin Staff- WA Sta		001	General Expense Fund			683.05	WASSENAAR, RENEE C - PERS2
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			416.05	WASSENAAR, RENEE C - PERS2
<b>180</b>	<b>02/26/2021</b>		<b>1</b>		<b>Payroll</b>		<b>WSCFF EMPLOYEE BENEFIT TRU:</b>	<b>2,750.00</b>	<b>Pay Cycle(s) 02/26/2021 To 02/26/2021 - MERP</b>
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	ARNOLD, DONOVAN P - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	BAKKEN, BEAU A - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	CLEVELAND, RYAN W - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	CLOUD, RYAN D - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	COLLAMORE, ROBERT S - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	COOPER, SCOTT N - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	COTTER, MICKEY J - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	EHRESMAN II, CARL E - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	FULKERSON, JESS M - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	GRACEY, KYLER B - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	JENSON, ZACKARY T - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	JOHNSON, ANDREW - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	JONES, RYAN E - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	KLAHR, DERIC J - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	NEWMAN, LACEY E - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	QUIROZ JR., VICTOR - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	REESE, JORDAN D - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	RHEAD, ANTHONY - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	SEVERANCE, KYLE C - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	SUMMERLIN, ANTONIO - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	TORVIK, DAVID A - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	YATES, JEFF J - MERP
<b>181</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>ADVANCED HEATING &amp; COOLING</b>	<b>782.88</b>	
	522 50 41 0200	Building Maintenanc		001	General Expense Fund			161.67	
	522 50 48 0300	Buildings Maintenar		001	General Expense Fund			621.21	
<b>182</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>AIRGAS USA, LLC</b>	<b>1,448.19</b>	
	522 72 31 1000	EMS Supplies: OOS		001	General Expense Fund			435.41	O2
	522 72 31 1000	EMS Supplies: OOS		001	General Expense Fund			705.16	Cylinder Rental

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		522 72 31 1000 EMS Supplies: OOS		001	General Expense Fund			307.62	
		522 72 31 1000 EMS Supplies: OOS		001	General Expense Fund				
<b>183</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>EARL VARNER AJ'S BACKFLOW A</b>	<b>2,205.07</b>	
		522 50 48 0300 Buildings Maintenar		001	General Expense Fund			2,205.07	
<b>184</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>AUTO GLASS PLUS, INC.</b>	<b>498.08</b>	
		522 10 49 4000 QRT Services		001	General Expense Fund			498.08	
<b>185</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>BEAU A BAKKEN</b>	<b>58.43</b>	<b>Covid Vaccine Event @ NMSD</b>
		522 45 49 0003 Community Outreach		001	General Expense Fund			58.43	
<b>186</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>BARRETT, FRED</b>	<b>144.60</b>	
		522 20 20 2000 Retirement Medical		001	General Expense Fund			144.60	
<b>187</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>BELFAIR HOSE &amp; HEAVY TRUCK I</b>	<b>349.25</b>	
		522 60 48 6000 Vehicle Repairs and		001	General Expense Fund			349.25	
<b>188</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>BELFAIR WATER DISTRICT #1</b>	<b>233.19</b>	
		522 10 47 1000 Station 21 & 21-2 U		001	General Expense Fund			233.19	
<b>189</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>BETHEL AUTOMOTIVE &amp; TOWING</b>	<b>582.06</b>	
		522 60 31 0144 Vehicle Repairs: OO		001	General Expense Fund			582.06	
<b>190</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>BLUE CROSS BLUE SHIELD OF MC</b>	<b>234.49</b>	<b>Fred Barrett</b>
		522 20 20 2000 Retirement Medical		001	General Expense Fund			234.49	
<b>191</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>BOUND TREE MEDICAL, LLC</b>	<b>1,453.08</b>	
		522 72 31 1000 EMS Supplies: OOS		001	General Expense Fund			1,453.08	
<b>192</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>CASCADE NATURAL GAS</b>	<b>510.48</b>	
		522 10 47 1000 Station 21 & 21-2 U		001	General Expense Fund			510.48	
<b>193</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>CBS REPORTING INC.</b>	<b>149.00</b>	<b>Background Checks</b>
		522 10 49 2000 Miscellaneous: PS		001	General Expense Fund			74.50	A. Crosthwaite
		522 10 49 2000 Miscellaneous: PS		001	General Expense Fund			74.50	T. Tupolo
<b>194</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>CENTURY LINK</b>	<b>714.51</b>	
		522 10 42 2000 Station 27 Telephone		001	General Expense Fund			159.91	St. 27
		522 10 42 2000 Station 27 Telephone		001	General Expense Fund			135.62	
		522 10 42 4000 Station 81 Telephone		001	General Expense Fund			254.81	St. 81
		522 10 42 3000 Station 24 Telephone		001	General Expense Fund			164.17	St. 24
<b>195</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>COPIERS NORTHWEST, INC.</b>	<b>27.31</b>	
		522 10 45 1000 Miscellaneous Expe		001	General Expense Fund			27.31	
<b>196</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>COPY THAT REPROGRAPHICS</b>	<b>592.71</b>	
		522 20 41 0002 Air Analysis		001	General Expense Fund			25.07	
		522 10 42 0001 Postage: OOS		001	General Expense Fund			20.35	
		522 74 31 0053 EMS (Training): OC		001	General Expense Fund			547.29	

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<b>197</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>CREWSENSE, LLC</b>	<b>195.59</b>	
	522 10 49 1000 Memberships and Su			001	General Expense Fund			195.59	
<b>198</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>DIRECT TV INC</b>		<b>Account cancelled 2/5/21</b>
<b>199</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>EF RECOVERY</b>	<b>980.10</b>	
	522 77 41 0038 Ambulance Billing F			001	General Expense Fund			980.10	
<b>200</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>GALLS, LLC</b>	<b>1,272.78</b>	
	522 20 31 2000 Miscellaneous Unifo			001	General Expense Fund			1,272.78	
<b>201</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>GILMORES AUTOMOTIVE SERVIC</b>	<b>179.80</b>	
	522 60 48 4000 Staff Car Preventativ			001	General Expense Fund			63.15	
	522 76 48 1000 Aid/Medic Unit Prev			001	General Expense Fund			116.65	
<b>202</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>GRAINGER</b>	<b>455.77</b>	
	522 10 31 0514 Station Supplies: OC			001	General Expense Fund			230.72	
	522 20 35 0090 Miscellaneous Items			001	General Expense Fund			52.07	
	522 30 31 1000 Community Outreac			001	General Expense Fund			45.91	
	522 50 49 0385 Building Maintenanc			001	General Expense Fund			59.62	
	522 10 31 0514 Station Supplies: OC			001	General Expense Fund			67.45	
<b>203</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>GREY CHEVROLET, INC.</b>	<b>1,014.93</b>	
	522 60 48 6000 Vehicle Repairs and			001	General Expense Fund			1,014.93	
<b>204</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>HARBOR GRAPHICS</b>	<b>411.97</b>	
	522 20 31 2000 Miscellaneous Unifo			001	General Expense Fund			411.97	
<b>205</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>HOOD CANAL COMMUNICATIONS</b>	<b>485.00</b>	
	522 10 42 1000 Station 21 Telephone			001	General Expense Fund			485.00	
<b>206</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>HRA VEBA TRUST</b>	<b>11,812.31</b>	
	522 10 20 0040 Admin Staff- HRA, 1			001	General Expense Fund			1,791.65	
	522 20 20 0040 Firefighter/EMT- HF			001	General Expense Fund			5,326.31	
	522 71 20 0040 Firefighter/Paramedi			001	General Expense Fund			4,694.35	
<b>207</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>HUGHES FIRE EQUIPMENT, INC</b>	<b>232.43</b>	
	522 60 31 0144 Vehicle Repairs: OO			001	General Expense Fund			232.43	
<b>208</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>HUTTER, CHRISTY</b>	<b>750.00</b>	
	522 10 41 1000 IT Support Service:			001	General Expense Fund			750.00	
<b>209</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>IMS ALLIANCE</b>	<b>12.80</b>	
	522 20 31 5000 Miscellaneous PPE 1			001	General Expense Fund			12.80	
<b>210</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>KCDA</b>	<b>274.09</b>	
	522 10 31 0100 Office & Operating			001	General Expense Fund			58.19	
	522 10 31 0100 Office & Operating			001	General Expense Fund			27.29	
	522 10 31 0100 Office & Operating			001	General Expense Fund			181.07	
	522 10 31 0514 Station Supplies: OC			001	General Expense Fund			7.54	

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<b>211</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>KITSAP BANK - VISA</b>	<b>531.15</b>	<b>Best Buy; ESD - PFML; Dell; USPS; Staples; Amazon</b>
	522 10 31 1000	Computer Hardware	001	General Expense Fund				75.94	
	522 10 31 1000	Computer Hardware	001	General Expense Fund				59.66	
	522 10 49 2000	Miscellaneous: PS	001	General Expense Fund				2.20	
	522 10 49 2000	Miscellaneous: PS	001	General Expense Fund				0.06	
	522 10 31 1000	Computer Hardware	001	General Expense Fund				86.79	
	522 45 49 0003	Community Outreach	001	General Expense Fund				26.40	
	522 10 31 0100	Office & Operating	001	General Expense Fund				41.41	
	522 10 31 0100	Office & Operating	001	General Expense Fund				238.69	
<b>212</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>KITSAP PROPANE</b>	<b>1,052.65</b>	
	522 10 47 8000	Station 81 Utilities (	001	General Expense Fund				1,052.65	
<b>213</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>LES SCHWAB INC</b>	<b>2,971.95</b>	
	522 60 48 7000	Tire and Wheel Rep	001	General Expense Fund				1,236.98	
	522 60 48 7000	Tire and Wheel Rep	001	General Expense Fund				1,734.97	
<b>214</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>LIFE ASSIST</b>	<b>1,277.13</b>	
	522 72 31 1000	EMS Supplies: OOS	001	General Expense Fund				1,237.72	
	522 72 31 1000	EMS Supplies: OOS	001	General Expense Fund				39.41	
<b>215</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>MAGGIE LAKE WATER DISTRICT</b>	<b>37.00</b>	
	522 10 47 9000	Station 82 Utilities (	001	General Expense Fund				37.00	
<b>216</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>MASON COUNTY EMS &amp; TRAUMA</b>	<b>8,525.00</b>	
	522 74 41 0054	EMS (Training): PS	001	General Expense Fund				2,275.00	Otep - Target
	522 74 41 0054	EMS (Training): PS	001	General Expense Fund				6,250.00	
<b>217</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>MASON COUNTY GARBAGE, INC.</b>	<b>306.69</b>	
	522 10 47 1000	Station 21 & 21-2 U	001	General Expense Fund				101.85	St. 21 Recycle
	522 10 47 1000	Station 21 & 21-2 U	001	General Expense Fund				98.32	St. 21 Garbage
	522 10 47 6000	Station 27 Utilities (	001	General Expense Fund				54.43	St. 27 Garbage
	522 10 47 6000	Station 27 Utilities (	001	General Expense Fund				25.01	St. 27 Recycle
	522 10 47 8000	Station 81 Utilities (	001	General Expense Fund				27.08	St. 81 Garbage
<b>218</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>MED-TECH RESOURCE, INC</b>	<b>516.48</b>	
	522 72 31 1000	EMS Supplies: OOS	001	General Expense Fund				469.00	
	522 72 31 1000	EMS Supplies: OOS	001	General Expense Fund				47.48	
<b>219</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>MEDICARE BLUE RX</b>	<b>41.90</b>	<b>Fred Barrett</b>
	522 20 20 2000	Retirement Medical	001	General Expense Fund				41.90	
<b>220</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>MITCHELL LUMBER CO.</b>	<b>613.28</b>	
	522 45 31 0001	Office & Operating	001	General Expense Fund				6.89	
	522 45 31 0001	Office & Operating	001	General Expense Fund				21.68	
	522 45 31 0001	Office & Operating	001	General Expense Fund				27.59	
	522 45 31 0001	Office & Operating	001	General Expense Fund				21.68	

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Trans	Date	Redeemed	Acct #	Chk #	Type	Receipt # InterFund #	Vendor	Amount	Memo
	522 45 31 0001	Office & Operating		001	General Expense Fund			68.23	
	522 45 31 0001	Office & Operating		001	General Expense Fund			86.84	
	522 45 31 0001	Office & Operating		001	General Expense Fund			27.59	
	522 45 31 0001	Office & Operating		001	General Expense Fund			86.83	
	522 45 31 0001	Office & Operating		001	General Expense Fund			110.51	
	522 45 49 0001	Miscellaneous: (Fire		001	General Expense Fund			155.44	
<b>221</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>NMRFA- REVOLVING FUND</b>	<b>1,506.32</b>	<b>Wave; PUD #3; Belfair Water District; Mason County Garbage; Kitsap Bank</b>
	522 10 47 1000	Station 21 & 21-2 U		001	General Expense Fund			87.10	
	522 10 47 2000	Station 22 Utilities (		001	General Expense Fund			145.16	St. 22
	522 10 47 1000	Station 21 & 21-2 U		001	General Expense Fund			479.63	St. 21
	522 10 47 1000	Station 21 & 21-2 U		001	General Expense Fund			221.99	St. 21
	522 10 47 4000	Station 24 Utilities (		001	General Expense Fund			126.85	St. 24
	522 10 47 1000	Station 21 & 21-2 U		001	General Expense Fund			139.97	
	522 10 47 1000	Station 21 & 21-2 U		001	General Expense Fund			97.78	St. 21 Garbage
	522 10 47 6000	Station 27 Utilities (		001	General Expense Fund			54.16	St. 27 Garbage
	522 10 47 8000	Station 81 Utilities (		001	General Expense Fund			24.94	St. 81 Garbage
	522 10 47 1000	Station 21 & 21-2 U		001	General Expense Fund			99.92	St. 21 Recycle
	522 10 47 6000	Station 27 Utilities (		001	General Expense Fund			23.82	St. 27 Recycle
	522 10 49 2000	Miscellaneous: PS		001	General Expense Fund			5.00	Service Fee
<b>222</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>NORTH SHORE TOWING, INC.</b>	<b>199.64</b>	
	522 60 31 0144	Vehicle Repairs: OO		001	General Expense Fund			199.64	
<b>223</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>PENINSULA COMMUNITY HEALTH</b>	<b>9,390.25</b>	<b>Mason County MAT - Fire District QRT</b>
	522 10 49 4000	QRT Services		001	General Expense Fund			9,390.25	
	522 10 49 4000	QRT Services		001	General Expense Fund				
	522 10 49 4000	QRT Services		001	General Expense Fund				
<b>224</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>PENINSULA FIRE EXT. SERVICE IN</b>	<b>130.99</b>	
	522 20 35 0090	Miscellaneous Items		001	General Expense Fund			130.99	
<b>225</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>PITNEY BOWES INC</b>	<b>247.00</b>	
	522 10 42 0001	Postage: OOS		001	General Expense Fund			247.00	
<b>226</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>PUD #1</b>	<b>51.12</b>	
	522 10 47 4000	Station 24 Utilities (		001	General Expense Fund			51.12	
<b>227</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>PUD #3</b>	<b>1,183.78</b>	
	522 10 47 6000	Station 27 Utilities (		001	General Expense Fund			373.87	
	522 10 47 5000	Station 25 Utilities (		001	General Expense Fund			43.79	
	522 10 47 3000	Station 23 Utilities (		001	General Expense Fund			51.89	St. 23
	522 10 47 9000	Station 82 Utilities (		001	General Expense Fund			108.31	
	522 10 47 1100	Station 83 Utilities (		001	General Expense Fund				
	522 10 47 8000	Station 81 Utilities (		001	General Expense Fund			348.79	

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	522 10 47 1000	Station 21 & 21-2 U		001	General Expense Fund				
	522 10 47 1000	Station 21 & 21-2 U		001	General Expense Fund				
	522 10 47 3000	Station 23 Utilities (		001	General Expense Fund			257.13	
	522 10 47 2000	Station 22 Utilities (		001	General Expense Fund				
<b>228</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>PUGET FENCE, INC</b>	<b>6,394.99</b>	
	594 22 63 2000	Tahuya Station - Pha		001	General Expense Fund			6,394.99	
<b>229</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>QUILL CORPORATION - PREFERR</b>	<b>123.63</b>	
	522 10 31 0514	Station Supplies: OC		001	General Expense Fund			78.08	
	522 10 31 0100	Office & Operating		001	General Expense Fund			45.55	
<b>230</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>SAFEWAY</b>	<b>79.32</b>	
	522 10 31 0514	Station Supplies: OC		001	General Expense Fund			40.05	
	522 30 31 1000	Community Outreach		001	General Expense Fund			39.27	
<b>231</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>SCOTT MCLENDONS HARDWARE</b>	<b>2,890.17</b>	
	522 45 49 0003	Community Outreach		001	General Expense Fund			2.36	
	522 45 49 0003	Community Outreach		001	General Expense Fund			2.37	
	522 10 31 0514	Station Supplies: OC		001	General Expense Fund			10.84	
	522 10 31 0514	Station Supplies: OC		001	General Expense Fund			26.03	
	522 20 48 0080	Repairs & Maintenan		001	General Expense Fund			88.22	
	522 10 31 0514	Station Supplies: OC		001	General Expense Fund			20.60	
	522 20 35 0060	Hand Held Equipme		001	General Expense Fund			2,731.09	
	522 10 49 0519	Station Supplies: Mi		001	General Expense Fund			10.83	
	522 50 48 0300	Buildings Maintenar		001	General Expense Fund			-2.17	Credit From Inv. #120189
<b>232</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>SEA-WESTERN, INC.</b>	<b>4,564.65</b>	
	522 20 31 3000	Personal Protective I		001	General Expense Fund			4,564.65	
<b>233</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>SILKE COMMUNICATIONS SOLUT</b>	<b>740.75</b>	
	522 20 48 3000	Radio Repairs & Ma		001	General Expense Fund			332.89	
	522 20 48 3000	Radio Repairs & Ma		001	General Expense Fund			407.86	
<b>234</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>SOUNDVIEW GRAPHICS</b>	<b>244.96</b>	
	522 30 31 1000	Community Outreach		001	General Expense Fund			244.96	
<b>235</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>STERICYCLE INC</b>	<b>63.15</b>	
	522 72 31 1000	EMS Supplies: OOS		001	General Expense Fund			63.15	
<b>236</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>THE DOCTORS CLINIC</b>	<b>38.00</b>	
	522 71 41 3000	BVFF Physicals: PS		001	General Expense Fund			38.00	
<b>237</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>TRAILS END WATER DISTRICT</b>	<b>43.70</b>	
	522 10 47 3000	Station 23 Utilities (		001	General Expense Fund			43.70	
<b>238</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>TRICO COMPANIES, LLC</b>	<b>128,437.49</b>	
	594 22 63 1002	NM Emergency Mar		200	Construction Fund			128,437.49	
<b>239</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>TULAUONEONE L TUPOLO</b>	<b>201.64</b>	<b>Duty Boot Reimbursement</b>

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		522 20 20 4000 Class B Uniforms: P		001	General Expense Fund			201.64	
<b>240</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>US FIRE EQUIPMENT, LLC</b>	<b>6,582.19</b>	
		522 20 31 6000 Safety Committee Ex		001	General Expense Fund			1,397.67	
		522 60 48 2000 Tender Preventative		001	General Expense Fund			879.87	
		522 60 48 6000 Vehicle Repairs and		001	General Expense Fund			4,304.65	
<b>241</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>VERIZON WIRELESS</b>	<b>829.28</b>	
		522 10 42 1000 Station 21 Telephone		001	General Expense Fund			829.28	
<b>242</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>WFIS C/O M &amp; T BANK</b>	<b>5,432.00</b>	
		522 10 46 1000 Authority General Li		001	General Expense Fund			5,432.00	
<b>243</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>WAVE BROADBAND</b>	<b>124.83</b>	
		522 10 47 1000 Station 21 & 21-2 U		001	General Expense Fund			124.83	
<b>244</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>WESTBAY AUTO PARTS INC</b>	<b>58.56</b>	
		522 60 31 0144 Vehicle Repairs: OO		001	General Expense Fund			2.41	
		522 60 48 6000 Vehicle Repairs and		001	General Expense Fund			23.15	
		522 10 49 0519 Station Supplies: Mi		001	General Expense Fund			12.47	
		522 20 48 0080 Repairs & Maintena		001	General Expense Fund			20.53	
<b>245</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>WFCA: THE DAILY DISPATCH</b>	<b>280.00</b>	
		522 10 49 2000 Miscellaneous: PS		001	General Expense Fund			280.00	
<b>246</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>WILCOX &amp; FLEGEL INC.</b>	<b>2,893.89</b>	
		522 20 32 0010 Vehicle Fuel Consum		001	General Expense Fund			1,378.22	
		522 20 32 0010 Vehicle Fuel Consum		001	General Expense Fund			1,515.67	
<b>247</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>WITMER PUBLIC SAFETY GROUP</b>	<b>468.22</b>	
		522 20 31 5000 Miscellaneous PPE I		001	General Expense Fund			468.22	
<b>248</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>ZOLL MEDICAL CORP. GPO</b>	<b>1,453.17</b>	
		522 72 31 1000 EMS Supplies: OOS		001	General Expense Fund			406.88	
		522 72 31 1000 EMS Supplies: OOS		001	General Expense Fund			1,046.29	
<b>249</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>HARBOR GRAPHICS</b>	<b>293.49</b>	
		522 20 31 2000 Miscellaneous Unifo		001	General Expense Fund			293.49	
<b>250</b>	<b>02/09/2021</b>		<b>1</b>		<b>Claims</b>		<b>KITSAP BANK - VISA</b>	<b>115.91</b>	<b>Amazon</b>
		522 10 31 0514 Station Supplies: OC		001	General Expense Fund			115.91	

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		Records Printed:	84			Adjustments:		0.00					
						Beginning Balance:		0.00					
						Revenues:		121,438.60					
						Warrant Expenditures:		461,391.15					
						Non Warrant Expenditures:		0.00					
						Interfund Transfers:		0.00					
						Redemptions:		0.00					
						Deposits:		0.00					
						Withdrawals:		0.00					
						Stop Payments:		0.00					
Fund						Adjustments	Beg Bal	Revenues	War Exp	N War Exp	IT In	IT Out	Stop Pmts
001 General Expense Fund						0.00	0.00	121,438.60	332,953.66	0.00	0.00	0.00	0.00
200 Construction Fund						0.00	0.00	0.00	128,437.49	0.00	0.00	0.00	0.00
						<u>0.00</u>	<u>0.00</u>	<u>121,438.60</u>	<u>461,391.15</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>



**NORTH MASON REGIONAL FIRE AUTHORITY  
RESOLUTION NO. 21-01**

**AUTHORIZATION OF A TRANSFER OF FUNDS FOR REIMBURSING THE FIRE  
AUTHORITY'S GENERAL FUND FOR EXPENDITURES MADE IN 2020, FOR  
PROPERTY, GOODS AND SERVICES ASSOCIATED WITH BUILDING A NEW  
HEADQUARTERS FIRE STATION**

**WHEREAS;** in November 2019, the voters of the North Mason Regional Fire Authority (NMRFA) authorized the issuance of \$10,000,000 of bonds for the construction of a new Headquarters Fire Station.

**WHEREAS;** in March 2020, the NMRFA issued a bond sale for the collection of funds to construct a new Headquarters Fire Station.

**WHEREAS;** in March 2020, the NMRFA adopted Resolution No. 20-04 to establish a Capital Construction Fund for the purpose of paying costs of constructing a new Headquarters Fire Station.

**WHEREAS;** in 2020, the NMRFA executed a contract for management services and owner representation with the firm Hill International Inc. for the build of the Headquarters Fire Station project.

**WHEREAS;** in 2020, the NMRFA executed a contract for progressive design and build services with the firm TRICO Companies, LLC. Inc for the new Headquarters Fire Station project.

**WHEREAS;** in 2020, the NMRFA executed the purchase of real property at 490 NE Old Belfair Highway for the new Headquarters Fire Station project.

**WHEREAS;** the Authority has made the following expenditures from its General Expense Fund in support of the new Headquarters Fire Station project.

- 1) Management Consultant Honorarium (2): \$10,000.00
- 2) Project Management Services (Hill International): \$81,092.66
- 3) Project Design and Construction Services (TRICO Companies, LLC): \$593,422.23
- 4) 490 NE Old Belfair Highway Property Purchase: \$211,277.13
- 5) Geotech Engineering and Reporting (Envirotech Engineering): \$1,200.00
- 6) Special Use Permit Application and Hearing (Mason County): \$3,650.00
- 7) Permit Preapplication Conference: \$620.00
- 8) Property Topographical Survey Services (AHBL): \$4,100.00

Total Expenditure Amount: \$905,362.02

**WHEREAS;** the Authority wishes to reimburse its General Expense Fund, from the Capital Construction Fund for expenditures made from the General Expense Fund in support of the new Headquarters Fire Station project totaling \$905,362.02.

**RESOLUTION: NOW THEREFORE, BE IT RESOLVED,** the Governing Board of the NMRFA authorizes a transfer of funds totaling \$905,362.02 from the Authority’s CAPITAL CONSTRUCTION FUND to the Authority’s GENERAL EXPENSE FUND for the purpose of reimbursing the Authority’s GENERAL EXPENSE FUND for expenditures totaling \$905,362.02 made from the GENERAL EXPENSE FUND in 2020 that supported the new Headquarters Fire Station project.

**ADOPTED AND APPROVED,** at a regular meeting of the NMRFA’s Board of Fire Commissioners on this 9<sup>th</sup> day of February 2021, with the following Commissioners being present and voting.

\_\_\_\_\_  
Commissioner Kelley McIntosh

\_\_\_\_\_  
Commissioner Brooke Quigley

\_\_\_\_\_  
Commissioner Robert Miller

\_\_\_\_\_  
Commissioner Dan Kewish

\_\_\_\_\_  
Commissioner Paul Severson

\_\_\_\_\_  
Authority Secretary Renee Wassenaar

## 2020 Transaction Detail

North Mason Regional Fire Authority

01/01/2020 To: 12/31/2020

Time: 10:39:26 Date: 01/25/2021

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### 594 22 63 4000 - Capital Expenditures/Expenses - PS (Hill International)

Date	Trans #	Type	Acct #	Chk/War #	Tr Rec#	Claimant	Amount	Remark	Memo
04/14/2020	368	Claims	1			HILL INTERNATIONAL, INC.	3,706.25		Phase 1 - Pre-Construction
04/14/2020	368	Claims	1			HILL INTERNATIONAL, INC.	12,146.25		Phase 1 - Pre-Construction
06/09/2020	591	Claims	1			HILL INTERNATIONAL, INC.	12,140.00		
07/14/2020	714	Claims	1			HILL INTERNATIONAL, INC.	17,316.41		
08/11/2020	789	Claims	1			HILL INTERNATIONAL, INC.	16,083.75		
08/11/2020	789	Claims	1			HILL INTERNATIONAL, INC.	7,440.00		
10/13/2020	1089	Claims	1			HILL INTERNATIONAL, INC.	8,280.00		
11/10/2020	1183	Claims	1			HILL INTERNATIONAL, INC.	3,980.00		
Account YTD:							81,092.66	0.0% Of Budget	
Account Budget:							0.00		
Balance:							-81,092.66	0.0% Remaining	

## 2020 Transaction Detail

North Mason Regional Fire Authority

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### 594 22 63 1000 - OBH Property Purchase

Date	Trans #	Type	Acct #	Chk/War #	Tr Rec#	Claimant	Amount	Remark	Memo
07/14/2020	749	Claims	1			SHIERS LAW FIRM LLP	225.00		
08/11/2020	771	Claims	1			ABBOTT CONSTRUCTION	5,000.00		Honorarium - NMRFA RFP
08/11/2020	824	Claims	1			WASHINGTON PATRIOT CONST	5,000.00		Honorarium For NMRFA Headquarters Proposal
08/18/2020	888	Claims	1			TRICO COMPANIES, LLC	57,589.38		
09/08/2020	990	Claims	1			TRICO COMPANIES, LLC	69,838.26		
09/11/2020	1005	Claims	1			MASON COUNTY TREASURER	620.00		Pre-application conference
10/13/2020	1067	Claims	1			AHBL	4,100.00		Orihct #2180712.51
10/13/2020	1124	Claims	1			TRICO COMPANIES, LLC	207,893.64		
10/20/2020	1135	Claims	1			LAND TITLE CO OF MASON CO	211,277.13		490 NE Old Belfair Hwy Property Purchase
11/10/2020	1213	Claims	1			TRICO COMPANIES, LLC	77,256.67		Project #4424-20
11/10/2020	1280	Claims	1			MASON COUNTY COMMUNITY	3,650.00		Slpecial Use Permit / Hearing
12/08/2020	1352	Claims	1			COPY THAT REPROGRAPHICS	64.45	Engineering Plans	
12/08/2020	1358	Claims	1			ENVIROTECH ENGINEERING, P	1,200.00		
12/08/2020	1394	Claims	1			TRICO COMPANIES, LLC	177,460.79		Project #4424-20
						Account YTD:	821,175.32	0.0% Of Budget	
						Account Budget:	0.00		
						Balance:	-821,175.32	0.0% Remaining	

## **Vehicle Acquisition Justification**

Submitted by Anthony Rhead

February 1, 2021

### **Executive Summary:**

The North Mason Regional Fire Authority Spec Committee, after reviewing and evaluating available options, recommends the purchase of a 2021 Ford “Severe Service” Explorer SUV for the Fire Chief’s response vehicle for a price not to exceed \$60,000.

### **Introduction:**

NMRFA maintains a robust fleet of emergency response vehicles. Included in this group are small vehicles used for incident command, rapid response and general staff duties. Two vehicles are assigned to the Fire Chief and Assistant Fire Chief as 24-hour response vehicles. A third is currently shared between the Fire Inspections/Investigation role and Emergency Prevention role. A fourth is used as a backup, training and general use vehicle.

Unlike other civilian-type automobiles, these vehicles are prone to wearing out much sooner. Emergency responses require more aggressive driving characteristics including hard acceleration and stopping, hard driving from a cold start, long idling and off road/inclement weather use, which all factor into the limited longevity of these vehicles. The electrical components added during upfits are also prone to wearing out and failing over time.

The standard rotation for fire department front line vehicles averages to 10 years as a frequently used vehicle, at which time it is replaced by a new vehicle and rotated into a lesser-used role, to extend its overall service life.

### **Proposal:**

We are proposing to purchase a 2021 Ford “Severe Service” Explorer SUV. This Explorer is an all-wheel drive variant of the civilian Ford Explorer SUV, modified for the severe duty uses common in emergency services. The result is a highly capable SUV that maintains the benefits of a smaller chassis size. It is available in both traditional V-6 gasoline and hybrid drivetrains, without sacrificing performance. The unit will be assigned to Fire Chief Bakken as his response vehicle. The unit will be equipped with emergency lights, siren, radios and equipment necessary to provide emergency response and incident command.

Chief Bakken’s current vehicle, a 2010 Chevrolet Tahoe with over 90,000 miles, will be reassigned to the Staff Car/Reserve Command position at Station 21, which is currently filled by the 2005 Crown Victoria police car. Although the Tahoe remains in good condition, continued use in its current role will likely lead to increased maintenance, fuel and repair bills in the near future. By placing it in the reserve and staff role for use as a training, fire prevention, staff and reserve

command vehicle, the Tahoe will continue to provide a significant benefit to NMRFA operations well into the future, while limiting its financial impact. Future use of the Tahoe will include:

- Serve as a back-up for the three Command units;
- Be available as a prevention vehicle for the Prevention Specialist position;
- Be available as an inspections and investigations vehicle for the Firefighter assigned to those roles;
- Transport Commissioners, Staff and Operational personnel and equipment to seminars, meetings and training classes;
- Be used by staff and members for daily support functions.

The 2005 Crown Victoria will be kept as a staff car for non-emergency functions and re-evaluated each year or as repairs become necessary. With 136,000 miles, the vehicle is in fair condition and is likely more valuable to the NMRFA in its current use as a utility training, meeting, staff vehicle than for its resale value.

**Cost Analysis:**

Depending on final options selected, the purchase price of the new vehicle is estimated to be no more than \$60,000. This price includes all applicable costs to place the vehicle into emergency response service.

*Proposed Costs*

Base Vehicle	\$32,879
Fire Upfit	\$9,720
Optional Hybrid Drivetrain	\$3,518
Graphics	\$3,500
Setcom Wireless Headset/Installation	\$3,250
Additional options and incidentals	\$2,000
Taxes	\$5,133
Total Proposed Maximum	\$60,000

**Summary:**

The North Mason Regional Fire Authority Spec Committee recommends the purchase of a 2021 Ford “Severe Service” Explorer SUV to serve as a replacement for the Fire Chief’s response vehicle, with a price not to exceed \$60,000. This will allow the NMRFA to continue its trickle-down approach to the small vehicle fleet, ensuring adequate vehicles are available to support the organization’s activities and growing needs.

## Renee Wassenaar

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**From:** Anthony Rhead  
**Sent:** Tuesday, February 02, 2021 9:17 AM  
**To:** Renee Wassenaar  
**Subject:** Fw: Vehicle Quote - 2021-1-932 - NORTH MASON REGIONAL FIRE AUTHORITY - 87847  
**Attachments:** Estimate\_1238\_from\_Emergency\_Vehicle\_Solutions\_LLC (1).pdf

Below is the quote for the vehicle, and attached is the quote for upfit and installation.

## Anthony Rhead

Firefighter/EMT

North Mason Regional Fire Authority

360-275-6711

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**From:** NOREPLY@des.wa.gov <NOREPLY@des.wa.gov>  
**Sent:** Sunday, January 31, 2021 5:21 PM  
**To:** Anthony Rhead <arhead@northmasonrfa.com>  
**Cc:** noreply@des.wa.gov <noreply@des.wa.gov>  
**Subject:** Vehicle Quote - 2021-1-932 - NORTH MASON REGIONAL FIRE AUTHORITY - 87847

**Vehicle Quote Number: 2021-1-932**      [Create Purchase Request](#)      [View organization purchase requests](#)

This is a **quote** only. You must create a purchase request to order this vehicle(s)

### Contract & Dealer Information

Contract #: 05916

Dealer: Columbia Ford (W403)  
700 7th Avenue  
Longview WA 98632

Dealer Contact: Marie Tellinghiusen  
Dealer Phone: (360) 423-4321 Ext: 187  
Dealer Email: orders@colford.com

### Organization Information

Organization: NORTH MASON REGIONAL FIRE AUTHORITY - 87847  
Email: arhead@northmasonrfa.com

Quote Notes: Final Estimate  
Vehicle Location: BREMERTON

### Color Options & Qty

Extra Cost - Fire Engine Red VSO - 1

Tax Exempt: N

### Vehicle Options

Order Code	Option Description	Qty	Unit Price	Ext. Price
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2021-0521-001	2021 Ford Police Interceptor AWD Pursuit-Rated Utility/SUV (K8A/500A)	1	\$32,879.00	\$32,879.00
2021-0521-010	2021 Ford Police Interceptor AWD Pursuit-Rated Utility/SUV, 3.3L V6 Direct-Injection (285 HP @ 6500 RPM, 260 lb.-ft. Torque @ 3000 RPM) (136-MPH Top Speed), 10-Speed Automatic Police-Calibrated Transmission (Column Shifter), 255/60R 18 All-Season BSW Tires, HD Steel Wheels, HD 80-Amp 730CCA Battery, HD 250 Amp Alternator, 21.4 Gallon Fuel Tank, 3.73 Axle Ratio, 6465# GVWR, 1670# Payload, 5000# Towing Capacity, 7.6in Ground Clearance (K8A/500A) THIS IS THE BASE VEHICLE -- Please review standard specs to view complete description.	1	\$0.00	\$0.00
2021-0521-021	Side Marker LED, Sideview Mirrors (Driver side - Red / Passenger side - Blue) (Located on backside of exterior mirror housing) (LED lights only. Wiring and controller are not included.) (Must also order Pre-wiring for grille lamp, siren and speaker #60A) (63B)	1	\$289.00	\$289.00
2021-0521-028	Pre-Wiring for Grille LED Lights, Siren and Speaker (60A)	1	\$50.00	\$50.00
2021-0521-035	Badge Delete (deletes Police Interceptor badging on rear liftgate and Interceptor badging on front hood when ordered with EcoBoost engine) (16D)	1	\$0.00	\$0.00
2021-0521-037	Heated Sideview Mirrors (included with BLIS #55B)(549)	1	\$60.00	\$60.00
2021-0521-085	VSO Red/Red LEDs in lieu of Red/Blue (Side Marker Mirrors) (Only available with Side Marker LED Sideview Mirrors #63B) (ZEN)	1	\$45.00	\$45.00

**Quote Totals**

<b>Total Vehicles:</b>	1
<b>Sub Total:</b>	\$33,323.00
<b>8.4 % Sales Tax:</b>	\$2,799.13
<b>Quote Total:</b>	\$36,122.13



Emergency Vehicle Solutions LLC  
 3518 Black Lake Blvd SW  
 Tumwater, WA 98512  
 360-915-9421  
 cmp.evs@gmail.com  
 Evsnw.com

# Estimate



ADDRESS
North Mason RFA

ESTIMATE #	DATE
1238	01/29/2021

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
		2021 Ford PIU			
	<b>CH27.1.20</b>	27 Circuit Fuse Panel 20ft harness With Timer	1	650.00	650.00T
	<b>BW50UFX</b>	Whelen Inner-edge WCX Lightbar Duo Red/White	1	1,082.40	1,082.40T
	<b>MCRNTR</b>	Micron - Red Stud Mount	2	76.20	152.40T
	<b>MCRNSR</b>	Micron - Red Surface Mount	2	76.20	152.40T
	<b>IONR</b>	ION Series LED W/ Mount Red	4	84.00	336.00T
	<b>VTX609R</b>	Vertex Red	4	71.00	284.00T
	<b>SA315P</b>	Whelen 123db Speaker	1	169.00	169.00T
	<b>SAK1</b>	Whelen Siren Bracket	1	22.50	22.50T
	<b>C399</b>	CenCom CORE Siren Amp w/rotary knob. Includes C399K5 OBDII CanPort Kit	1	899.00	899.00T
	<b>ROOF-FT-NITI</b>	Roof Mount, Field Or Factory Tuned From 136 MHz - 1 GHz	2	69.10	138.20T
	<b>C-VS-1210-INUT</b>	Havis 22" Console Ford PIU 20+	1	331.20	331.20T
	<b>CUP2-1001</b>	Self-Adjusting Double Cup Holder	1	50.80	50.80T
	<b>C-ARM-102</b>	Side Mount Arm Rest	1	59.70	59.70T
	<b>F-FDEXRN2-20N-PS-C2-ER1</b>	Truck Vault Responder 1 Cargo Box 2020 PIU	1	2,199.99	2,199.99T
	<b>Parts Charge 1</b>	Parts Charge / Full Builds	1	150.00	150.00T
	<b>Lab</b>	Labor Installation of Fuse Panel, Lights, Radios, Console, Siren/Controller, Rear Cargo Box	31	85.00	2,635.00T

All credit card transactions are subject to 3.5% charge

SUBTOTAL	9,312.59
TAX (9.4%)	875.38
<b>TOTAL</b>	<b>\$10,187.97</b>

Accepted By

Accepted Date



# MANTUA TOWNSHIP FIRE DISTRICT





# Uniforms

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**CATEGORY:** Personnel  
**NUMBER:** Pers-32  
**EFFECTIVE:** January 2012  
**REVISED:** February 2021

## **REFERENCE:**

North Mason Regional Fire Authority

## **SCOPE**

All Authority personnel.

## **PURPOSE**

Authority personnel will wear a uniform that meets the requirements of this policy to enhance public image, professionalism and employee pride.

## **POLICY**

It shall be the policy of North Mason Regional Fire Authority that all personnel shall have a neat, clean and presentable appearance. Uniforms should comply with the specifications prescribed herein.

## **PROCEDURES**

### **1. Definitions.**

- 1.1. Administrative Personnel. Chief Officers, including Fire Chief and Assistant Chief.
- 1.2. Company Officers. Captains and Lieutenants.
- 1.3. Line Personnel. Responders, including Firefighter/EMTs, Firefighter/Paramedics and Residents.
- 1.4. Day Shift. Community Outreach Coordinator and Emergency Prevention Specialist.
- 1.5. Office Staff. Administrative support staff, including Executive Assistant(s) and Administrative Assistant(s).

2. **General.** The objective of this policy is to furnish members of the Authority with enough information to serve as a guide on how, where and what to wear. The importance of uniforms that fit and are worn properly cannot be over-emphasized. Proper fit is the primary factor necessary to establish a professional appearance and to ensure wearing comfort.

- 1.1. Department Polo Shirt. Should be available in a variety of sizes and “fits” to accommodate comfort amongst differing body shapes/sizes/men vs. women. Should be available in a variety of colors for personnel to choose from. Should be available to volunteers and CRT members as an alternative uniform to t-shirts, based on personal preference.
- 1.2. Duty Pants. Duty Pants for Line Personnel and Day Shift should be Nomex. Should allow for different “fits” to accommodate comfort amongst differing body shapes/sizes/men vs. women, as long as the appearance is not drastically different one style vs. another.

For Administrative Personnel, Nomex is not a necessity, but may be desired in case of incident response. Should allow for different “fits” to accommodate comfort amongst differing body shapes/sizes/men vs. women. In terms of styling, “business casual” is the guidance.

For Office Staff and Commissioners, pants and/or skirts can be a variety of colors/patterns to go with varying office attire. Should allow for different “fits” to accommodate comfort amongst differing body shapes/sizes/men vs. women. In terms of styling “business casual” is the guidance.

- 1.3. Shoes/Boots. For Administrative Personnel, shoes should be black, allowing for varying styles/cuts for comfort. They should be closed toed, have a “business casual” look and can be either slip-on or lace-up style. For Office Staff and Commissioners, shoes can be a variety of colors to go with varying office attire, allowing for varying styles/cuts for comfort. They should have a “business casual” look and can be either slip-on or lace-up style.

For Line Personnel and Day Shift, there exists several styles/utilities and considerations:

- 1.3.1. *Duty Boots.* Bunker boots and wildland response boots shall conform to accepted standards (NFPA) of design and utility. Footwear worn on responses can be either slip-on or lace-up design but must meet all standards above. Anti-crush toes are needed. Anti-skid soles are needed. Boots need to be black, clean (not necessarily polished to a high shine) and kept in good repair, in order to remain protective. They are not to be worn in any of the living quarters (kitchen, bedrooms, living room, etc.) within the fire station.
- 1.3.2. *House Shoes.* Can be either slip-on or lace-up. Shoes need to be closed toe. They need to be black and appear “business casual” in nature, in case they are worn while answering in-person calls for service at the station. House shoes can be worn in any of the living quarters in the station.
- 1.4. Baseball Caps. Shall be blue in color with department label/logo on them. Name embroidery is optional. Can be either adjustable-fit, flex-fit or fitted. Can be either all

cloth or mesh/cloth mix. Should allow for differing style/cut for comfort of the individual. To be worn as part of the uniform or excluded as the individual chooses.

- 1.5. Cold Weather Hats. Shall be either blue or black. Can be polar-fleece or “knitted” and should have either the department name or logo on them. Can be worn during cold and/or wet weather.
- 1.6. Inclement Weather Coats. Should be waterproof/breathable material. Should incorporate a hood (either as designed or “tuck-away” in style). Should have waist and/or chest pockets. Should be able to accept reflective printing with department label/logo.

## 2. **Class A.**

### 2.1. Chief Officers; Line Personnel (excluding Residents).

2.1.1. Black double-breasted coat with:

- 2.1.1.1. Authority logo patches (with black background and white letters) on each shoulder; badge on left breast
- 2.1.1.2. Piping to indicate rank; crosses to indicate service time - on each forearm
  - Single blue band for Firefighter/Paramedic
  - Single silver band for Lieutenant
  - Double silver band for Captain
  - Three gold bands for Battalion Chief
  - Four gold bands for Assistant Fire Chief
  - Five gold bands for Fire Chief
  - One cross for each five (5) years of service
- 2.1.1.3. Metal name plate on right breast stating rank and last name

2.1.2. White shirt with black necktie

2.1.3. Black dress pants

2.1.4. Polished black shoes

2.1.5. Hat as a component of uniform, but often worn only optionally

### 2.2. Worn During.

2.2.1. Funerals

2.2.2. Weddings

2.2.3. Formal award ceremonies

2.2.4. Graduations from Academy or notable classes

2.2.5. Formal public events while representing the Authority

## 3. **Class B.**

### 3.1. Chief Officers.

3.1.1. White short-sleeve uniform shirt with:

- 3.1.1.1. Authority logo patches on each shoulder
- 3.1.1.2. Rank/nametag on right breast; white background/gold letters
- 3.1.1.3. Badge on left chest
- 3.1.2. Black trousers
- 3.1.3. Black shoes
- OR-
- 3.1.4. Polo shirt with:
  - 3.1.4.1. Authority logo embroidered on left chest - gold
- 3.1.5. Black or khaki “business casual” style dress pants
- 3.1.6. Black belt and black shoes

### 3.2. Office Staff; Commissioners.

- 3.2.1. Polo Shirt of various color options with:
  - 3.2.1.1. Authority logo embroidered on left chest
- 3.2.2. Dress pants or skirt of a “professional” style (“business casual”)
- 3.2.3. Shoes of a professional nature
- OR-
- 3.2.4. Casual Wear. This policy offers Office Staff and Commissioners the opportunity to dress in more casual attire during appropriately designated times or as determined by his/her supervisor. Casual wear encompasses many looks but should always be appropriate for a professional office environment. Examples: pants consisting of khaki-type pants, slacks and jeans that are clean as well as hole and wrinkle-free; shirts/tops consisting of casual shirts, polo shirts, blouses or sweaters; footwear consisting of loafers, boots, flats, heels or sandals.

### 3.3. Company Officers; Line Personnel; Day Shift.

- 3.3.1. Blue short-sleeve Nomex shirt with:
  - 3.3.1.1. Authority logo patches on each shoulder
  - 3.3.1.2. Rank/nametag on right breast; blue background/white letters
  - 3.3.1.3. Badge on left chest
  - 3.3.1.4. Silver bar Lieutenants and twin silver bars for Captains
  - 3.3.1.5. Worn over a blue department t-shirt
- 3.3.2. Blue Nomex pants
- 3.3.3. Black duty boots or black “house shoes” while inside an Authority fire station
- OR-
- 3.3.4. Blue polo shirt with:
  - 3.3.4.1. Authority logo embroidered on left chest – white
  - 3.3.4.2. Name embroidered on right chest in white letters
  - 3.3.4.3. Rank abbreviation and last name
- 3.3.5. Blue Nomex duty pants
- 3.3.6. Black duty boots or black “house shoes” while inside an Authority fire station
- 3.3.7. Authority baseball cap

- 3.4. All of the above can be worn underneath a sweatshirt or Authority jacket during cold



or inclement weather.

3.5. Worn During.

3.5.1. Day-to-day operations at any hour on either weekdays or weekends

4. **Class C.**

4.1. Company Officers; Line Personnel; Day Shift.

4.1.1. Blue t-shirt with Authority logo

4.1.2. Blue Nomex pants

4.1.3. Black duty boots or “house shoes” worn while in the living quarters

4.1.4. Authority baseball cap

4.2. Worn During.

4.2.1. Nighttime responses arising from bed. May be worn underneath Authority sweatshirt should weather dictate.

4.2.2. Activities where soiling the uniform may be unavoidable such as cooking, cleaning, maintenance of vehicles or stations.

4.2.3. Emergency responses where physical exertion will be required (fires, wilderness rescues, etc.).

4.2.4. Training activities involving physical exertion or activities that would soil Class B uniform articles.

4.2.5. Times when a Class B uniform was doffed for an emergency response, but because of timing of calls or unavoidable circumstances, the member has only a t-shirt for uniform identification.

5. **Class D.**

5.1. Chief Officers; Company Officers; Line Personnel.

5.1.1. Structural firefighting Personal Protective Equipment (PPE); or

5.1.2. Wild-land firefighting PPE

5.1.3. Worn during emergency responses as circumstances dictate.

5.1.4. Also includes eye and ear protection as circumstances dictate.

5.1.5. Also includes coveralls worn during post-fire decontamination procedures

5.1.6. Also includes coveralls or wildland PPE worn during landscaping/manual labor and training activities.

5.2. An Authority t-shirt can be worn underneath any/all of the above for comfort, breathability, protection from thermal injuries.

6. **Class E.**

6.1. All Authority Personnel.

- 6.1.1. Physical training attire to include:
  - 6.1.1.1. Authority t-shirt or other personally preferred/supplied workout shirt
  - 6.1.1.2. Shorts or training pants
  - 6.1.1.3. Socks and/or closed-toed shoes appropriate for weightlifting and calisthenics

6.2. Class E uniforms may be worn underneath bunker gear if circumstances warrant it.

## 7. **Uniform Distribution.**

### 7.1. Administrative Personnel.

7.1.1. 2 Authority polo shirts; 2 pants; 1 Class A shirt; 2 Class B shirts; 1 Authority sweatshirt; 1 Authority jacket

7.1.2. Replacement attire as needed

### 7.2. Career Shift Members.

7.2.1. 3 pairs of Class B pants; 3 Class B shirts; 1 Authority sweatshirt; 2 Authority polo shirts; 3 Authority t-shirts; 1 Authority jacket; 1 black belt; 1 pair of black duty boots; 1 Authority hat

7.2.2. Upon completion of the one-year probationary period, Career Shift Members will be eligible for a Class A uniform

7.2.3. Replacement attire (including boots) as needed

### 7.3. Day Shift.

7.3.1. 3 pairs of Class B pants; 3 Class B shirts; 1 Authority sweatshirt; 2 Authority polo shirts; 3 Authority t-shirts; 1 Authority jacket; 1 black belt; 1 pair of black duty boots; 1 Authority hat

7.3.2. Replacement attire (including boots) as needed

### 7.4. Office Staff.

7.4.1. 5 Authority shirts (can be a combination of styles); 1 Authority sweatshirt

7.4.2. Replacement attire as needed

### 7.5. Residents.

7.5.1. During their probationary year, Residents will be issued 2 pairs of Class B pants; 2 Authority t-shirts; 1 Authority sweatshirt; 2 Class B shirts

7.5.2. After one year of good standing with the Authority, a Resident will be issued 1 extra Class B shirt; 1 extra pair of Class B pants; 1 Authority jacket and be eligible for duty boot reimbursement up to \$200

7.5.3. Residents in good standing with the Authority will receive replacement attire as needed

7.6. Volunteers.

7.6.1. New Volunteers with the Authority will be issued 1 pair of Class B pants; 1 Authority t-shirt; 1 volunteer sweatshirt

7.6.2. After one year of good standing with the Authority and having attended the required number of drills throughout the year, a Volunteer will be issued 1 Class B shirt and be eligible for duty boot reimbursement up to \$200

# Public Requests for Health Care Records

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**CATEGORY:** Administration  
**NUMBER:** Admin-26  
**EFFECTIVE:** May 2010  
**REVISED:** February 2021

## REFERENCE

RCW 70.02 Medical Records – Health Care Information Access and Disclosure  
Admin-25: Public Records Policy and Procedure

## PURPOSE

To provide reasonable safeguards for the security of health care information of all patients.

## POLICY

Records containing individually identifiable health information regarding an Authority patient are subject to additional protections under chapter 70.02 RCW and HIPAA. Requests for medical records must be accompanied by the patient's consent or the requestor must identify the legal basis under which the Authority is authorized to release the record without patient consent.

1. **Patient Authorization.** A patient may authorize a health care provider to release health care records; the health care professional shall honor such an authorization unless and until it is revoked or expires.
  - 1.1. A request form shall be completed by the party requesting the disclosure of health care information and forwarded to the Public Records Officer for processing.
  - 1.2. An Authorization to Use or Disclose Health Information or similar authorization form shall be completed by the patient and submitted to the Authority prior to the release of any health care information. The authorization shall be written, dated and signed, and shall include the following:
    - 1.2.1. The nature of the information.
    - 1.2.2. The name and address and institutional affiliation of the recipient of the disclosed records.
    - 1.2.3. Identification of the health care provider.
    - 1.2.4. Identification of the patient.
    - 1.2.5. Expiration date.
  - 1.3. The health care provider shall retain the authorization and any revocation thereof. The authorization shall be valid for no more than ninety (90) days.
2. **Revocation.** A patient may revoke an authorization in writing at any time, unless disclosure is required for payments for health care, or other substantial action has been taken in reliance

on the authorization. If the Authority makes disclosures in good faith and with reliance on an authorization and has no actual notice of its revocation, the patient may not bring an action against the Authority.

3. **Disclosure without Authorization of the Patient.** Disclosure without a patient's authorization is appropriate under certain circumstances governed by RCW 70.02.050.

3.1. Permissive Disclosures: The Authority is permitted to disclose health care information about a patient without that patient's authorization to the extent a recipient needs to know the information, if the disclosure is:

3.1.1. To a person the Authority reasonably believes is providing health care to the patient.

3.1.2. To any other person who requires health care information for health care education or to provide planning, quality assurance, peer review or administrative legal, financial or actuarial services to the Authority; or to assist the Authority in the delivery of health care and the Authority reasonably believes that this person:

3.1.2.1. Will not use or disclose the information for any other purpose; and

3.1.2.2. The person will take appropriate steps to protect the health care information.

3.1.3. To any other health care provider reasonably believed to have previously provided health care to the patient, to the extent necessary to provide health care to the patient, unless the patient has instructed the Authority in writing not to make the disclosure.

3.1.4. To any person if the Authority reasonably believes that disclosure will avoid or minimize imminent danger to the health or safety of the patient or any other individual, and the information is disclosed only to a person or persons reasonably able to prevent or lessen the threat, including the target of the threat.

3.1.4.1. There is no obligation under the law for the Authority to disclose the information under these circumstances.

3.1.5. If the disclosure is oral and made to immediate family members of the patient or any other individual with whom the patient is known to have a close personal relationship, and if made in accordance with good medical or other professional practices, unless the patient has instructed the Authority in writing not to make such disclosure.

3.1.6. To a health care provider who is the care successor in the interest to the Authority.

3.1.7. To a person who obtains information for the purposes of an audit, if the person

agrees in writing to remove or destroy at their earliest opportunity, consistent with the purpose of the audit, information that would enable the patient to be identified, and not to disclose the information further except to accomplish the audit or to report unlawful or improper conduct involving fraud and payment for health care by a provider or patient or other unlawful conduct by the health care provider.

3.1.8. To an official of a penal or other custodial institution in which the patient is detained.

3.2. Mandatory Disclosures: The Authority must disclose health care information about a patient without the patient's authorization if the disclosure is:

3.2.1. To federal, state or local public health care authorities or when needed to determine compliance with state or federal licenses, certification or registration rules or laws or when needed to protect the public health.

3.2.2. To federal, state or local law enforcement authorities to the extent the Authority is required by law.

3.2.3. Pursuant to compulsory process in accordance with RCW 70.02.060.

3.3. Discovery Requests/Compulsory Process: Before service of a discovery request or compulsory process on the Authority for health care information, an attorney or other requesting party must provide advance notice to the Authority and the patient or their attorney through service of process or first-class mail, indicating the health care provider from whom the information is sought, what health care information is sought and the date by which a protective order must be obtained to prevent the Authority from complying.

3.3.1. Whenever the Authority receives such an advance notice or letter, or whenever they receive service of a discovery request or compulsory process, the Fire Chief shall be immediately advised and the Authority's attorney shall be consulted.

3.3.2. If the attorney or other requesting party has not complied with RCW 70.02.060, there shall be no disclosure without consent or authorization of the patient.

3.3.3. If RCW 70.02.060 is complied with by the attorney or requesting party, the health care provider and/or patient shall have fourteen (14) days in which to seek a protective order.

3.3.4. Absent a protective order, the Authority shall disclose the information. In the case of compliance and production, the request for discovery or compulsory process shall be made a part of the patient record.

4. **Patient Requests.** Upon receipt of a written request from a patient to examine or copy all or part of their health records, the Authority, as promptly as required under the circumstances

but no later than fifteen (15) working days after receiving the request, shall:

- 4.1. Make the information available for examination during regular business hours and provide a copy if requested to the patient.
  - 4.2. Inform the patient if the information does not exist or cannot be found.
  - 4.3. Provide the patient with the name and address (if known) of the health care provider who does maintain the record if the Authority does not.
  - 4.4. Inform the patient if unusual circumstances have delayed handling the request. Specify in writing the reasons for the delay and the earliest date, not later than 21 working days after receiving the request, when the information will be available or when the request will be otherwise disposed of.
  - 4.5. Deny the request in whole or in part under RCW 70.02.090 and inform the patient that the request was denied.
5. **Upon Request.** The Authority shall explain any code or abbreviation used in the records. If a record of the particular information requested is not maintained by the Authority in the requested form, the Authority is not required to create a new record or reformulate an existing record to make the health care information available in the requested form. The Authority may charge a reasonable fee for providing the information and is not required to permit examination or copying until the fee is paid.
6. **Denying Access to a Record.** If the Authority denies a patient's request for inspection and/or copying of the record in whole or in part, the Authority shall permit inspection and copying by another health care provider, selected by the patient, who is licensed, certified or otherwise authorized under the laws of this state to treat the patient for the same condition as the Authority. The Authority shall inform the patient of the patient's right to select another provider and of the patient's responsibility for any compensation due the other provider. The Authority may deny access to health care information by a patient if the Authority reasonably concludes that:
- 6.1. Knowledge of the health care information would be injurious to the health of the patient.
  - 6.2. Knowledge of such information could reasonably be expected to lead to the patient's identification of an individual who provided the information in confidence and under circumstances in which confidentiality was appropriate.
  - 6.3. Knowledge of such information could reasonably be expected to cause danger to the life or safety of any individual.
  - 6.4. The information was compiled and is used solely for litigation, quality assurance, peer review or administrative purposes.
  - 6.5. Access to the information is otherwise prohibited by law.

7. **Exempt/Non-Exempt Information.** If the record requested for inspection and/or copying contains both information exempted from disclosure and non-exempt information, the Authority shall, to the extent practicable, produce the record with the exempt portion deleted and shall provide a written explanation for the deletion.
8. **Disclosure of Sexually Transmitted Diseases.** A state statute provides that no person may disclose or be compelled to disclose the identity of any person who has investigated, considered or requested a test or treatment for a sexually transmitted disease (STD), except as authorized by law.
  - 8.1. Authority personnel should not disclose the identity of any person upon whom an HIV antibody test is performed, nor should the results of such a test, or the result of any test for any other sexually transmitted disease be disclosed. This protection against disclosure of test subject, diagnosis or treatment also applies to any information relating to diagnosis of or treatment for HIV infection and for any other confirmed STD.
  - 8.2. Whenever any request for such information, either directly or indirectly comes to the attention of any Authority personnel, such request or inquiry shall be reported directly and immediately to the Fire Chief as well as the Authority's legal counsel. No further action shall be taken on the request until a decision has been made as to whether the request fits within any recognized exception set forth in the law.

## DEFINITIONS

1. **Health Care Provider.** The statutory definition includes paramedics and emergency medical technicians (EMTs). First responders will routinely assist health care providers; this guideline applies to them as well.
2. **Health Care.** Includes diagnosis and treatment of a patient's mental or physical condition. Required records of disclosures of health care information or records are themselves health care information and therefore required to be kept confidential under this guideline.

## ATTACHMENTS

- **Authorization to Use or Disclose Health Information**



# AUTHORIZATION TO USE OR DISCLOSE HEALTH INFORMATION

Patient name: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Previous name(s): \_\_\_\_\_

## I. Authorization:

**You may use or disclose the following Health Information (check all that apply):**

- All Health Information in my medical record;
- Health Information in my medical record relating to the following treatment or condition:  
\_\_\_\_\_
- Health Information in my medical record for the date(s): \_\_\_\_\_
- Other (e.g., X rays, bills), specify date(s): \_\_\_\_\_

**You may use or disclose Health Information regarding testing, diagnosis, and treatment for (check all that apply):**

- HIV (AIDS virus)
- Sexually transmitted diseases
- Psychiatric disorders/mental health
- Drug and/or alcohol use

**You may disclose this Health Information to:**

Name (or title) and organization: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Reason(s) for this authorization (check all that apply):**

- at my request
- other (specify) \_\_\_\_\_

**Authorization Expiration:** *(This Authorization does not permit disclosure of Health Information more than 90 days after the date it is signed.)*

- in 90 days from the date signed
- on (date): \_\_\_\_\_
- when the following event occurs: \_\_\_\_\_

(no longer than 90 days from date signed)

## II. My Rights:

I understand I do not have to sign this authorization in order to receive health care. Additionally, I may revoke this authorization in writing at any time. If I do, it will not affect any actions already taken prior to receipt of my cancellation notice. I am aware that once my information is disclosed to an authorized recipient, the privacy protections provided by law may no longer apply.

\_\_\_\_\_  
Patient or legally authorized individual signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Time

\_\_\_\_\_  
Printed name if signed on behalf of the patient

\_\_\_\_\_  
Relationship (parent, legal guardian, personal representative)

# Public Requests for Health Care Records

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**CATEGORY:** Administration  
**NUMBER:** Admin-26  
**EFFECTIVE:** May 2010  
**REVISED:** February 2021

## REFERENCE

RCW 70.02 Medical Records – Health Care Information Access and Disclosure  
Admin-25: Public Records Policy and Procedure

## PURPOSE

To provide reasonable safeguards for the security of health care information ~~on~~f all patients.

## POLICY

### General

~~Records containing individually identifiable health information regarding an Authority patient are subject to additional protections under chapter 70.02 RCW and HIPAA. Requests for medical records must be accompanied by the patient's consent or the requestor must identify the legal basis under which the Authority is authorized to release the record without patient consent. RCW 70.02, the Uniform Health Care Information Act, governs disclosure of health care information, such as emergency medical reports. The Open Public Records Act (RCW 42.17.312) does not apply. Generally, a health care provider or one who assists a health care provider, such as fire District personnel, may not disclose health care information about a patient to anyone without the patient's written authorization.~~

~~1. Patient Authorization.~~

~~2.~~

~~3.1.~~ 3.1. A patient may authorize a health care provider to release health care records; t, ~~and~~ the health care professional shall honor such an authorization unless and until it is revoked or expires.

~~3.1.~~

~~3.2.1.1.~~ 3.2.1.1. A request form shall be completed by the party requesting the disclosure of health care information and forwarded to the Public Records Officer/~~District Secretary~~ for processing.

~~3.3.1.2.~~ 3.3.1.2. An Aauthorization ~~for Release of to Use or Disclose~~ Health ~~Care~~ Information, or a similar authorization ~~form~~, shall be completed by the patient and submitted to the District ~~Authority~~ prior to the release of any health care information. The

authorization shall be written, dated and signed, and shall include the following information:

~~3.3.1.~~

~~3.3.2.1.2.1.~~ The nature of the information ~~shall be identified.~~

~~3.3.3.1.2.2.~~ The name and address and institutional affiliation of the recipient of the disclosed records.

~~3.3.4.1.2.3.~~ Identification of the health care provider.

~~1.2.4.~~ Identification of the patient.

~~1.2.5. Expiration date.-~~

~~3.4.1.3.~~ The health care provider shall retain the authorization and any revocation thereof. ~~The authorization shall have a period of be~~ valid for no more thanity of ninety (90) days ~~and the written authorization should show on its face its expiration date.~~

~~4.~~ Revocation.

~~5.~~

~~6.2.~~ A patient may revoke an authorization, in writing, at any time, unless disclosure is required for payments for health care, or other substantial action has been taken in reliance on the authorization. If the District Authority makes disclosures in good faith and with reliance on an authorization and has no actual notice of its revocation, the patient may not bring an action against the District Authority.

~~7.~~ **Disclosure without Authorization of the Patient.**

~~8.~~

~~9.3.~~ Disclosure without ~~the a~~ patient's authorization is appropriate under certain circumstances governed by RCW 70.02.050.

~~9.1.3.1.~~ Permissive Disclosures: The District Authority is permitted to disclose health care information about a patient without that patient's authorization to the extent a recipient needs to know the information, if the disclosure is:

~~9.1.1.3.1.1.~~ To a person the District Authority reasonably believes is providing health care to the patient.

~~9.1.2.3.1.2.~~ To any other person who requires health care information for health care education or to provide planning, quality assurance, peer review or administrative legal, financial or actuarial services to the District Authority; or to assist the Authority District in the delivery of health care and the Authority District reasonably believes that this person:

~~9.1.2.1.3.1.2.1.~~ Will not use or disclose the information for any other purpose;  
and

~~9.1.2.2.3.1.2.2.~~ The person will take appropriate steps to protect the health care information.

~~9.1.3.3.1.3.~~ To any other health care provider reasonably believed to have previously provided health care to the patient, to the extent necessary to provide health care to the patient, unless the patient has instructed the District Authority in writing not to make the disclosure.

3.1.4. To any person if the District Authority reasonably believes that disclosure will avoid or minimize imminent danger to the health or safety of the patient or any other individual, and the information is disclosed only to a person or persons reasonably able to prevent or lessen the threat, including the target of the threat.

9.1.3.1. ~~However, t~~There is no obligation under the law ~~on the part of~~ the District Authority to disclose the information under these circumstances.

3.1.4.1.

9.1.4.3.1.5. If the disclosure is oral, and made to immediate family members of the patient, or any other individual with whom the patient is known to have a close personal relationship, and if made in accordance with good medical or other professional practices, unless the patient has instructed the District Authority in writing not to make such disclosure.

9.1.5.3.1.6. To a health care provider who is the care successor in the interest to the District Authority.

9.1.6.3.1.7. To a person who obtains information for the purposes of an audit, if the person agrees in writing to remove or destroy at their earliest opportunity, consistent with the purpose of the audit, information that would enable the patient to be identified, and not to disclose the information further except to accomplish the audit or to report unlawful or improper conduct involving fraud and payment for health care by a provider or patient or other unlawful conduct by the health care provider.

9.1.7.3.1.8. To an official of a penal or other custodial institution in which the patient is detained.

9.2.3.2. Mandatory Disclosures:— The District Authority must disclose health care information about a patient without the patient's authorization if the disclosure is:

9.2.1.3.2.1. To federal, state or local public health care authorities or when needed to determine compliance with state or federal licenses, certification or registration rules or laws or when needed to protect the public health.

9.2.2.3.2.2. To federal, state or local law enforcement authorities to the extent the District Authority is required by law.

9.2.3.3.2.3. Pursuant to compulsory process in accordance with RCW 70.02.060.

3.3. Discovery Requests/Compulsory Process:— Before service of a discovery request or compulsory process on the District Authority seeking for health care information, an attorney or other requesting party must provide advance notice to the district Authority and the patient or their attorney through service of process or first-class mail, indicating the health care provider from whom the information is sought, what they health care information are seeking is sought and the date by which a protective order must be obtained to prevent the District Authority from complying.

3.3.1. Whenever the District Authority receives such an advance notice or letter, or whenever they receive service of a discovery request or compulsory process, the Fire Chief shall be immediately advised and the District's Authority's attorney shall be consulted.

3.3.2. If the attorney or other requesting party has not complied with RCW 70.02.060, there shall be no disclosure without consent or authorization of the patient.

3.3.3. If RCW 70.02.060 is complied with by the attorney or requesting party, the health care provider and/or –patient shall have fourteen (14) days in which to seek a protective order. ~~However,~~

~~9.2.4. a~~ Absent a protective order, the District Authority shall disclose the information. In the case of compliance and production, the request for discovery or compulsory process shall be made a part of the patient record.

### 3.3.4. Patient Requests—

10.4. Patient Requests.—Upon receipt of a written request from a patient to examine or copy all or part of their health records, the District Authority, as promptly as required under the circumstances but no later than fifteen (15) working days after receiving the request, shall:

10.1.4.1. Make the information available for examination during regular business hours and provide a copy if requested to the patient.

10.2.4.2. Inform the patient if the information does not exist or cannot be found.

10.3.4.3. Provide the patient with the name and address (if known) of the health care provider who does maintain the record if the District Authority does not.

10.4.4.4. Inform the patient if unusual circumstances have delayed handling the request. Specify in writing the reasons for the delay and the earliest date, not later than 21 working days after receiving the request, when the information will be available or when the request will be otherwise disposed of.

10.5.4.5. Deny the request in whole or in part under RCW 70.02.090 and inform the patient that the request was denied.

11.5. Upon Request.— The District Authority shall explain any code or abbreviation used in the records. If a record of the particular information requested is not maintained by the District Authority in the requested form, the District Authority is not required to create a new record or reformulated and existing record to make the health care information available in the requested form. —The District Authority may charge a reasonable fee for providing the information and is not required to permit examination or copying until the fee is paid.

12.6. Denying Access to a Record. If the Authority denies a patient's request for inspection and/or copying of the record in whole or in part, the Authority shall permit inspection and copying by another health care provider, selected by the patient, who is licensed, certified or otherwise authorized under the laws of this state to treat the patient for the same condition as the Authority. The Authority shall inform the patient of the patient's right to select another provider and of the patient's responsibility for any compensation due the other provider. — The District Authority may deny access to health care information by a patient if the District Authority reasonably concludes that:

12.1.6.1. Knowledge of the health care information would be injurious to the health of the patient.

12.2.6.2. Knowledge of such information could reasonably be expected to lead to the patient's identification of an individual who provided the information in confidence and under circumstances in which confidentiality was appropriate.

12.3.6.3. Knowledge of such information could reasonably be expected to cause danger to the life or safety of any individual.



12.4.6.4. The information was compiled and is used solely for litigation, quality assurance, peer review, or administrative purposes.

12.5.6.5. Access to the information is otherwise prohibited by law.

~~13.~~ **Exempt/Non-Exempt Information.** — If the record ~~that is~~ requested for inspection and/or copying contains both information exempted from disclosure and non-exempt.

~~14.7.~~ information, the ~~District Authority~~ shall, to the extent practicable, produce the record with the exempt portion deleted and shall provide a written explanation for the deletion.

~~15. Denying Request~~— If the District denies a patient's request for inspection and/or copying of the record in whole or in part, the District shall permit inspection and copying by another health care provider, selected by the patient, who is licensed, certified, or otherwise authorized under the laws of this state to treat the patient for the same condition as the District. The District shall inform the patient of the patient's right to select another provider and of the patient's responsibility for any compensation due the other provider.

~~16.~~

**8. Disclosure of Sexually Transmitted Diseases.**— A state statute provides that no person may disclose or be compelled to disclose the identity of any person who has investigated, considered, or requested a test or treatment for a sexually transmitted disease (STD), except as authorized by law.

**8.1.** ~~District Authority~~ personnel should not disclose the identity of any person upon whom an HIV antibody test is performed, nor should the results of such a test, or the result of any test for any other sexually transmitted disease be disclosed. —This protection against disclosure of test subject, diagnosis, or treatment also applies to any information relating to diagnosis of or treatment for HIV infection and for any other confirmed STD.

~~16.1.8.2.~~ ~~Therefore, w/~~Whenever any request for such information, either directly or indirectly comes to the attention of any ~~District Authority~~ personnel, such request or inquiry shall be reported directly and immediately to the Fire Chief as well as the District's Authority's legal counsel. —No further action shall be taken on the request until a decision has been made as to whether the request fits within any recognized exception set forth in the law.

## DEFINITIONS

- ~~1. HEALTH CARE PROVIDER~~Health Care Provider. :—The statutory definition includes paramedics and emergency medical technicians (EMTs). First responders will routinely assist health care providers; ~~so~~ this guideline applies to them as well.
- ~~2. HEALTH CARE:~~Health Care. —Includes diagnosis and treatment of a patient's mental or physical condition. Required records of disclosures of health care information or records are themselves health care information and therefore required to be kept confidential under this guideline.

## ATTACHMENTS

- Authorization to Use or Disclose Health Information

# Member Speech, Expression and Social Media

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**CATEGORY:** Personnel  
**NUMBER:** Pers-41  
**EFFECTIVE:** January 2012  
**REVISED:** February 2021

## REFERENCE

North Mason Regional Fire Authority

## SCOPE

This policy applies to all forms of personnel communication including but not limited to film, video, print media, public or private speech, use of all electronic services, including the internet, email, file transfer, remote computer access, news services, social media, instant messaging, text messaging, blogs, forums, wikis, video and other file sharing sites.

## PURPOSE

This policy is intended to provide guidance to Authority members to clarify the boundaries between appropriate and inappropriate use of social media by Authority personnel and to provide guidelines on the management, administration and oversight. This policy addresses social media in general terms, as technology will outpace our ability to discover emerging technology and create policies governing its use. The inappropriate use of social media may lead to actual harm and disruption to the Authority in terms of the public's perception of the organization.

Further, this policy shall provide guidelines for the regulation and balance of member speech and expression with the legitimate needs of the Authority. Nothing in this policy is intended to prohibit or infringe upon any member's communication, speech or expression which has been clearly established as protected or privileged.

## POLICY

Authority members and volunteers occupy a trusted position in the community, and thus, their statements have the potential to contravene the policies and performance of the Authority. Due to the nature of the work and the influence associated with the public safety profession, it is necessary that members of the Authority be subject to certain reasonable limitations on their speech and expression. To achieve its mission and efficiently provide service to the public, the Authority will carefully balance the individual member's rights against the Authority's needs and interests when exercising a reasonable degree of control over its members' speech and expression.

Engaging in social media and social networking activities is a form of speech. Nothing in this policy is intended to unlawfully restrict a member's right to discuss as a private citizen, matters of public concern, nor engage in concerted activity with co-workers. Members have an affirmative obligation to avoid being perceived as a spokesperson for the North Mason Regional Fire Authority.

**1. Background.** Facebook, Twitter, Instagram and other social media outlets and systems are

available and used by many people, including Authority personnel, and the Authority itself. Social media provides a valuable means of assisting the Authority in meeting community education, community information, fire prevention and other related organizational and community objectives. This policy identifies possible uses that may be evaluated and used as deemed necessary by the Fire Chief. The Authority recognizes the role that social media tools may play in the personal lives of personnel. The personal use of social media can affect personnel in their official capacity as Authority representatives. This policy provides guidance of a precautionary nature as well as restrictions and prohibitions on the use of social media by personnel. The Authority endorses the secure use of social media to enhance communication and information exchange, streamline processes and foster productivity with its employees.

2. **Potential Uses.** Social media is a valuable tool when providing information about:
  - 2.1. Road closures
  - 2.2. Special events
  - 2.3. Weather emergencies
  - 2.4. Updates on Authority programs and activities
  - 2.5. Major ongoing events in the jurisdiction that affects the entire community
  - 2.6. Employment Opportunities: Persons seeking employment and volunteer positions use the internet to search for opportunities.
3. **Safety.** Authority members should carefully consider the implications of their speech or any other form of expression when using social media. Speech and expression that may negatively affect the safety of Authority members, such as posting personal information in a public forum, can result in compromising a member's home address or family ties. Members should therefore not disseminate or post any information on any forum or medium that could reasonably be expected to compromise the safety or privacy of any member, member's family or associates.

## **AUTHORITY-SPONSORED SOCIAL MEDIA**

1. **Strategy.** Social media page(s) shall be designed for the target audience, such as the community, civic leadership, employees or potential recruits.
  - 1.1. Each social media page shall include an introductory statement that clearly specifies the purpose and scope of the Authority's presence on the website.
  - 1.2. Social media page(s) shall link to or reference the Authority's official website.
2. **Procedure.** All Authority social media sites or pages shall be approved by the Fire Chief and shall be administered by the Chief or designee.

- 2.1. Social media pages shall clearly indicate they are maintained by the Authority and shall have the Authority logo and contact information prominently displayed.
- 2.2. Social media content shall adhere to applicable laws, regulations and policies, including all information technology and records management policies of the Authority.
- 2.3. Social media content is subject to open public records laws. Content must be reasonably managed, stored and retrieved to comply with open records laws.
- 2.4. Relevant records retention schedules apply to social media content.

## **USE, PRECAUTIONS AND PROHIBITIONS**

1. **Authority-Sanctioned Use.** Personnel acting as a spokesperson for the Authority via social media outlets shall:
  - 1.1. Conduct themselves at all times as representatives of the Authority, adhering to all standards of conduct and observing conventionally accepted protocols and proper decorum.
  - 1.2. Identify themselves as a member of the Authority.
  - 1.3. Not post, transmit or otherwise disseminate confidential information, including photographs or videos, related to department training, responses, activities or work-related assignments without permission from the Fire Chief.
  - 1.4. Never post photos of EMS patients treated by the Authority, unless permission is granted by the patient *and* the Fire Chief.
  - 1.5. Observe and abide by all copyright, trademark and service mark restrictions in posting materials to electronic media.
2. **Unauthorized Endorsements and Advertisements.** Unless specifically authorized by the Fire Chief, members may not represent the Authority or identify themselves in any way as being affiliated with the Authority in order to do any of the following:
  - 2.1. Endorse, support, oppose or contradict any political campaign or initiative.
  - 2.2. Endorse, support, oppose or contradict any social issue, cause or religion.
  - 2.3. Endorse, support or oppose any product, service, company or other commercial entity.
  - 2.4. Appear in any commercial, social or nonprofit publication or any motion picture, film, video, public broadcast or any website.
  - 2.5. Additionally, when it can reasonably be construed that a member, acting in his/her individual capacity or through some unofficial group or organization (i.e. bargaining group) is affiliated with this office, the member shall give a specific disclaiming

statement that any such speech or expression is not representative of the Authority.

- 2.6. Members shall not permit the use of their photographs or names for advertising purposes, or by testimonial, recommendation or other means participate in any advertising scheme or enterprise for personal profit that is related to or based upon their employment with the Authority.

3. **Personal Use.** Authority personnel shall adhere to the following when using social media:

- 3.1. Authority personnel are discouraged from using social media while at work or on company equipment.
- 3.2. Authority personnel are free to express themselves as private citizens on social media sites to the degree that their speech does not impair or impede the performance of their duties, impair discipline and harmony among coworkers or negatively affect the public perception of the Authority. No member, while speaking as a private citizen on a matter of public concern, shall speak in such a way as to cause actual harm or disruption to the mission and functions of the Authority.
- 3.3. As public employees, Authority members are cautioned that their speech either on or off-duty, and in the course of their official duties that has a connection to the employee's professional duties and responsibilities, may not be protected speech under the First Amendment.
- 3.4. Speech that violates this policy may form the basis for discipline if deemed detrimental to the Authority.
- 3.5. Authority personnel shall assume their speech and related activity on social media sites will reflect upon their position within the Authority and of the Authority.

4. **Prohibited Speech, Expression and Conduct.** In order to meet the Authority's safety, performance and public trust needs, the following are prohibited:

- 4.1. Speech or expression made pursuant to an official duty that tends to compromise or damage the mission, function, reputation or professionalism of the Authority, its members or its member agencies.
- 4.2. Speech or expression that, while not made pursuant to an official duty, is significantly linked to, or related to, the Authority and/or its member agencies, and tends to compromise or damage the mission, function, reputation or professionalism of the Authority, its members or its member agencies.
- 4.3. Speech or expression that could reasonably be foreseen as creating a negative impact on the credibility of a member as a witness.
  - 4.3.1. For example, posting statements or expressions to a website that glorify or endorse dishonesty or illegal behavior.
- 4.4. Speech or expression of any form that could reasonably be foreseen as creating a

negative impact on the safety of the members of the Authority or its member agencies.

- 4.5. Speech or expression of any form made pursuant to an official duty that speaks slightly of any nationality, race, religion or sexual orientation.
- 4.6. Disclosure, through whatever means, of any information, photograph, video or other recording obtained or accessible as a result of employment with the Authority for financial gain, or any disclosure of such materials without the expressed authorization of the Fire Chief or his/her designee.
- 4.7. Posting, transmitting or disseminating any photographs, video or audio recordings, likenesses or images of Authority logos, emblems, uniforms, badges, patches, marked vehicles, equipment or other material that specifically identifies the Authority or any member agency on any personal or social networking or other website or web page, without the expressed written permission of the Fire Chief.
- 4.8. Failure to take reasonable and prompt action to remove any content that is in violation of this policy and/or posted by others from any web page or website maintained by the member (i.e. social or personal website).
- 4.9. Accessing websites for non-authorized purposes or use of any personal communication device, game device or media device, whether personally or Authority owned, for personal purposes while on-duty, except in the following circumstances:
  - 4.9.1. When brief personal communications may be warranted by the circumstances (i.e. inform family of extended hours).
  - 4.9.2. During authorized breaks; however, such usage should be limited as much as practicable to areas out of sight and sound of the public and shall not be disruptive to the work environment.

## **PRIVACY EXPECTATION**

Members forfeit any expectation of privacy with regard to anything published or maintained through file-sharing software or any internet site open to public view (i.e. Facebook, Instagram, Twitter, etc.).

The Authority also reserves the right to access, audit and disclose for whatever reason all messages, including attachments, and any information transmitted over any technology that is issued or maintained by the Authority, including but not limited to Authority-issued cell phones, Authority-issued laptop computers, the Authority's email system, computer network or any information placed into storage on any Authority system or device.

All messages, pictures and attachments transmitted, accessed or received over Authority networks or Authority-issued technology are considered Authority records and, therefore, are the property of North Mason Regional Fire Authority. The Authority reserves the right to access, audit and disclose for whatever reason all messages, including attachments, that have been

transmitted, accessed or received through any Authority system or device, or any such information placed into any Authority storage area or device. This includes records of all key strokes or web-browsing history made at any Authority computer or over any Authority network. The fact that access to the database, service or website requires a user name or password will not create an expectation of privacy if accessed through an Authority computer or network.

## **VIOLATIONS**

1. Any employee aware of or having knowledge of a posting, or of any website or webpage in violation of any provision of this policy shall notify his or her supervisor immediately for follow-up action.
2. Violation of this social media policy may result in disciplinary action up to, and including, termination in accordance with the Authority's disciplinary action policy.



# Member Speech, Expression and Social Media

---

**CATEGORY:** Personnel  
**NUMBER:** Pers-41  
**EFFECTIVE:** January 2012  
**REVISED:** February 2021

## REFERENCE

North Mason Regional Fire Authority

## SCOPE

This policy applies to all forms of personnel communication including but not limited to film, video, print media, public or private speech, use of all ~~electronic~~Internet services, including the ~~World Wide Web~~internet, email, file transfer, remote computer access, news services, social media, instant messaging, text messaging, blogs, forums, wikis, video and other file sharing sites.

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~~address issues associated with member use of social networking sites and~~Further, this policy shall ~~to~~ provide guidelines for the regulation and balance of member speech and expression with the legitimate needs of the ~~Fire District~~Authority. -Nothing in this policy is intended to prohibit or infringe upon any member's communication, speech or expression which has been clearly established as protected or privileged.

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2.0.0.

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1.2. Identify themselves as a member of the Authority.

1.3. Not post, transmit or otherwise disseminate confidential information, including photographs or videos, related to department training, responses, activities or work-related assignments without permission from the Fire Chief.

1.4. Never post photos of EMS patients treated by the Authority, unless permission is granted by the patient *and* the Fire Chief.

1.5. Observe and abide by all copyright, trademark and service mark restrictions in posting materials to electronic media.

2. **Unauthorized Endorsements and Advertisements.** Unless specifically authorized by the Fire Chief, members may not represent the Authority or identify themselves in any way as being affiliated with the Authority in order to do any of the following:

2.1. Endorse, support, oppose or contradict any political campaign or initiative.

2.2. Endorse, support, oppose or contradict any social issue, cause or religion.

2.3. Endorse, support or oppose any product, service, company or other commercial entity.

2.4. Appear in any commercial, social or nonprofit publication or any motion picture, film, video, public broadcast or any website.

2.5. Additionally, when it can reasonably be construed that a member, acting in his/her individual capacity or through some unofficial group or organization (i.e. bargaining group) is affiliated with this office, the member shall give a specific disclaiming statement that any such speech or expression is not representative of the Authority.

2.6. Members shall not permit the use of their photographs or names for advertising purposes, or by testimonial, recommendation or other means participate in any advertising scheme or enterprise for personal profit that is related to or based upon their employment with the Authority.

3. **Personal Use.** Authority personnel shall adhere to the following when using social media:

3.1. Authority personnel are discouraged from using social media while at work or on company equipment.

3.2. Authority personnel are free to express themselves as private citizens on social media sites to the degree that their speech does not impair or impede the performance of their duties, impair discipline and harmony among coworkers or negatively affect the public perception of the Authority. No member, while speaking as a private citizen on a matter of public concern, shall speak in such a way as to cause actual harm or disruption to the mission and functions of the Authority.

3.3. As public employees, Authority members are cautioned that their speech either on or off-duty, and in the course of their official duties that has a connection to the employee's professional duties and responsibilities, may not be protected speech under the First Amendment.

3.4. Speech that violates this policy may form the basis for discipline if deemed detrimental to the Authority.

3.5. Authority personnel shall assume their speech and related activity on social media sites will reflect upon their position within the Authority and of the Authority.

~~4.~~

~~2.~~ Prohibited Speech, Expression and Conduct.

~~3.4.~~ In order to meet the ~~Fire District~~Authority's safety, performance and public trust needs, the following are prohibited:

~~3.1.4.1.~~ Speech or expression made pursuant to an official duty that tends to compromise or damage the mission, function, reputation, or professionalism of the ~~District~~Authority, its members or its member agencies.

~~3.2.4.2.~~ Speech or expression that, while not made pursuant to an official duty, is significantly linked to, or related to, the ~~District~~Authority and/or its member agencies, and tends to compromise or damage the mission, function, reputation, or professionalism of the ~~District~~Authority, its members or its member agencies.

~~4.3.~~ Speech or expression that could reasonably be foreseen as creating a negative impact on the credibility of a member as a witness.

4.3.1. -For example, posting statements or expressions to a website that glorify or endorse dishonesty or illegal behavior.

4.4. Speech or expression of any form that could reasonably be foreseen as creating a negative impact on the safety of the members of the District Authority or its member agencies.

4.5. Speech or expression of any form made pursuant to an official duty that speaks slightly of any nationality, race, religion, or sexual orientation.

4.6. Disclosure, through whatever means, of any information, photograph, video or other recording obtained or accessible as a result of employment with the District Authority for financial gain, or any disclosure of such materials without the expressed authorization of the Fire Chief or his/her designee.

~~3.3.~~

4.7. Posting, transmitting or disseminating any photographs, video or audio recordings, likenesses or images of District Authority logos, emblems, uniforms, badges, patches, marked vehicles, equipment or other material that specifically identifies the District Authority or any member agency on any personal or social networking or other website or web page, without the expressed written permission of the Fire Chief.

4.8. Failure to take reasonable and prompt action to remove any content that is in violation of this policy and/or posted by others from any web page or website maintained by the member (i.e. social or personal website).

~~3.4.~~

4.9. Accessing websites for non-authorized purposes or use of any personal communication device, game device or media device, whether personally or District Authority owned, for personal purposes while on-duty, except in the following circumstances:

4.9.1. When brief personal communications may be warranted by the circumstances (i.e. inform family of extended hours).

~~3.4.1.~~4.9.2. During authorized breaks<sub>;</sub> however<sub>,</sub> such usage should be limited as much as practicable to areas out of sight and sound of the public and shall not be disruptive to the work environment.

## PRIVACY EXPECTATION

Members forfeit any expectation of privacy with regard to anything published or maintained through file-sharing software or any ~~Internet~~ internet site open to public view (i.e. Facebook, ~~MySpace~~Instagram, Twitter, etc., ~~etc.~~).

The ~~District~~Authority also reserves the right to access, audit and disclose for whatever reason all messages, including attachments, and any information transmitted over any technology that is issued or maintained by the ~~District~~Authority, including but not limited to ~~Authority~~District-issued cell phones, ~~Authority~~District-issued laptop computers, the ~~Authority's~~ ~~District's~~ e-mail system, computer network, or any information placed into storage on any ~~Authority~~ ~~District~~ system or device.

All messages, pictures, and attachments transmitted, accessed or received over ~~Authority~~ ~~District~~ networks or ~~Authority~~District-issued technology are considered ~~Authority~~ ~~District~~ records and, therefore, are the property of North Mason Regional Fire Authority. The ~~Authority~~ ~~District~~ reserves the right to access, audit, and disclose for whatever reason all messages, including attachments, that have been transmitted, accessed, or received through any ~~Authority~~ ~~District~~ system or device, or any such information placed into any ~~Authority~~ ~~District~~ storage area or device. -This includes records of all key strokes or web-browsing history made at any ~~Authority~~ ~~District~~ computer or over any ~~Authority~~ ~~District~~ network. The fact that access to the database, service or website requires a user name or password will not create an expectation of privacy if accessed through an ~~an~~ ~~Authority~~ ~~District~~ computer or network.

## VIOLATIONS

1. Any employee aware of or having knowledge of a posting, or of any website or webpage in violation of any provision of this policy shall notify his or her supervisor immediately for follow-up action.
- 1-2. Violation of this social media policy may result in disciplinary action up to, and including, termination in accordance with the Authority's disciplinary action policy.