

# North Mason Regional Fire Authority Board of Fire Commissioners Agenda

January 12<sup>th</sup> & January 19<sup>th</sup> via teleconference (Zoom)  
5:00 PM

**Blue Information** and **Red Action** Requested

**Call to Order**

**Pledge of Allegiance**

**Approval of Minutes:** The meeting minutes from December are attached for review.

**Voucher Approval:** Voucher materials for January are attached for review.

**Financial Report:** Staff will be providing an updated budget summary for January on January 19th.

**Administration Report**

- COVID-19 Update
- Special Use Permit Process
- Organizational Meeting: Board Invitation
- Tahuya Station Sign
- Medic Unit Collision
- Headquarters Station Build/Design Update

- Meeting Minute Review

## **Old Business**

- Fire Chief Evaluation
- CAC Meeting

## **New Business**

- Mental Health and Wellness Request for Proposals (RFP)
- COVID-19 Vaccine Program
- WFCFA Handbook

**Closed Session - RCW 42.30.140 4(b)-** For the purpose of having the NMRFA governing body review a proposal made while in the progress of negotiating a collective bargaining agreement. Any formal Board action regarding the collective bargaining agreement will be made in open session.

## **Public Comment**

## **Good of the Order**

## **Adjournment**

## **Board for Volunteer Firefighters**

**\*\*In accordance with Governor Jay Inslee’s Proclamation 20-28 issued March 24, 2020, the Board of Commissioners meetings scheduled for January 12, 2021, and January 19, 2021, at 5:00 p.m. will be held via video/teleconference at the scheduled time/dates. These meetings shall remain open for public attendance via video/telephone.\*\***

Instructions:

### **To join the meeting from a computer (audio + visual)**

1. Use the following Meeting ID: <https://zoom.us/j/4439633643>
2. When prompted to enter your name.
3. You will be prompted to choose ONE of the audio conference options: phone call OR computer audio.
  - o Audio quality tends to be better when participants use phone rather than computer microphone
  - o *Note: If you are not prompted to choose an audio option upon entering, select the arrow next to the microphone in the lower left corner. Click “Audio Options...”*
4. You may choose to use your webcam in the meeting or not. To turn your webcam on/off, use the camera icon in the bottom-left corner.

### **To join using the Zoom mobile app (audio + visual)**

1. Open the Zoom mobile app and select the “Meet & Chat” icon located at the bottom of the screen.
2. Select “Join a Meeting,” then enter Meeting ID: **443 963 3643 #** and your display name.
3. In the Join Options, select “Turn off my video” (you can turn video on after joining the meeting)
4. Select “Join” to enter the Zoom meeting

**To join by phone only** - *If you are unable to access a computer, please dial in using the below instructions.*

1. Dial (408) 638-0968 / iPhone one-tap +14086380968,,4439633643#
2. Enter Meeting ID: **443 963 3643 #**
3. Enter **#** to bypass Participant ID



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**North Mason Regional Fire Authority (NMRFA)**

**Meeting Minutes**

**Via Telephone/Videoconference**

**12/8/2020**

**Present:** Commissioners Kelley McIntosh, Brooke Quigley, Paul Severson, Dan Kewish, Bob Miller; Executive Assistant Wassenaar; Chief Bakken; Assistant Chief Cooper

Meeting held via telephone/videoconference in accordance with Governor Jay Inslee's proclamation 20-28 issued on March 24, 2020

**Absent:** None

**Guests:** Ken VanBuskirk; Lieutenant Ryan Cloud; Captain Ryan Cleveland

Meeting was called to order at 5:01 p.m. and opened with the Pledge of Allegiance.

The meeting minutes from November 10 and November 17, 2020, were presented for approval.

**Commissioner Quigley moved to approve the meeting minutes with minor amendments to November 10. Commissioner Miller seconded the motion. Motion carried.**

Financial vouchers were presented for review.

**A motion was made by Commissioner Miller to approve the expense and payroll vouchers under BIAS 201201001 to 201201091 in the amount of \$553,765.48. Commissioner Kewish seconded the motion. Motion carried.**

#### **FINANCIALS**

Commissioner Quigley asked for an update on Mission Creek. Chief Bakken explained that Executive Assistant McCormick sent an updated contract agreement but has not yet received a response. Additionally, we have not received payment as of the time of this meeting. Chief Bakken further explained that wildland firefighting reimbursement has not been received from the Department of Natural Resources. Chief Bakken indicated he assumes the delay is related to COVID-19.

#### **ADMINISTRATION**

**Mason County COVID-19 Update:** As of tonight, there has been a total of 910 positive COVID cases in Mason County, with 136 active at this time. Mason County Public Health was previously notifying MACECOM of active cases in order to flag residences; because of the number of active cases at this time, Public Health is no longer able to provide that information. Kitsap County continues to see an increase in

positive cases as well. Governor Inslee issued an updated COVID proclamation today, extending the work from home order through January 4, 2021. As a result, NMRFA administrative staff will continue to work from home in compliance with that order.

**St. Michael's Hospital Silverdale:** St. Michael's will officially be transferring patients from the Bremerton facility to the new Silverdale location on December 12. Chief Bakken anticipates NMRFA responders will discontinue transporting to Bremerton between 4:00 and 5:00 a.m. After December 12, NMRFA will not send any patients to Bremerton unless there is a divert status from the Silverdale facility; due to the size of the Silverdale emergency room, any divert status would be very rare.

**Administrative Assistant Hiring Announcement:** NMRFA has completed the hiring process and made a candidate selection, which has been accepted. The new Administrative Assistant cannot start employment with NMRFA until the work from home order is lifted by the Governor. We are not releasing the candidate's name publicly until an official start date has been established, out of respect to her current employment.

**Firefighter Hiring Announcement:** Antonio Summerlin has been hired to fill fulltime firefighter position. Antonio is currently an NMRFA Resident serving on B-Shift; will be moving to A-Shift effective December 18.

**Lieutenant Promotion Announcement:** Firefighter/paramedic Ryan Cloud has been promoted to Lieutenant on A-Shift; will move to that role effective January 1, 2021. Ryan has been with NMRFA since 1996 and has served nearly every position from volunteer to student to outreach coordinator to paramedic.

**Tahuya Apparatus Bay Landscaping:** Assistant Chief Cooper provided updated photographs. NMRFA contracted with Millions Landscaping, who provided new manor stone block flower bed, added drain/river rock, connected down spouts to drainage system, provided plant package and installed drip system and stairs. Two projects remain at the Tahuya Station, including completing the decorative rock around the drain field and installation of new fence which is slated for January 2021.

**Tahuya Apparatus Bay Grand Opening:** The 30 minute video with station tour, Commissioner remarks and ribbon cutting has been released. The link was shared through social media and NMRFA website; also released in the Tahuya Community Club newsletter. A news release announcing the opening of the station will be in the Belfair Harold in the coming weeks.

**Tahuya Fire Station Phase 2:** Chief Bakken anticipates moving forward with the remodel/phase 2 in 2021, but a formal schedule has not been identified at this time. Chief Bakken explained the NMRFA needs to focus on the new headquarters station and have that project under construction before returning focus to Tahuya.

**New Fire Engine Update:** Assistant Chief Cooper shared photographs of the chassis for new fire engine and provided an update. Assistant Chief Cooper explained that due to a COVID-19 outbreak throughout South Dakota, there have been several delays; currently scheduling an inspection trip for February 2021. Once the chassis is combined with the cab, it will be sent to the Rosenbauer facility for assembly of the engine itself.

**Headquarters Neighbors' Presentation Update:** Chief Bakken provided a brief update – nearly the entire design team was present, with two neighbors in attendance. The site plan was shared, followed by an extensive discussion addressing the impact of the new station on the surrounding neighbors.

**Disaster Preparation Campaign:** Emergency Prevention Specialist Lacey Newman is currently working on a community campaign, focusing on how to prepare for various disasters. Chief Bakken clarified the education will be on a basic level that is understandable for community at large; campaign to be shared via social media and NMRFA website.

**Mental Health Program RFP:** Chief Bakken and Executive Assistant Wassenaar are currently preparing a Request for Proposals (RFP) for an individual or group to provide a mental health program to the NMRFA; the RFP will identify what services the NMRFA is looking for, as well as the parameters of the AFG grant that is funding the program.

## **OLD BUSINESS**

**Headquarters Station Update:** Chief Bakken provided an update; tomorrow, December 9, we are scheduled to receive the Guaranteed Maximum Price (GMP) from our General Contractor TRICO. Clarified the GMP is the maximum price, mutually agreed upon, to construct our new station. Chief Bakken has asked that Owner Representative Hill International provide an update to the Board at the next Board meeting on December 15.

**Strategic Planning Update:** The Strategic Planning Steering Committee is scheduled to meet again this upcoming Thursday, December 10 at 10:00 a.m. We have received a lot of input from CRT. Chief Bakken will provide additional information to the Board at the next Board meeting on December 15.

**Water Tender Bid Acceptance and Potential Award:** Assistant Chief Cooper provided an update – one “no bid” was received from Hughes Fire Equipment; two formal bids were received from General Fire (Rosenbauer) and US Fire. Assistant Chief Cooper confirmed all specifications were met and both bids were complete. Rosenbauer: total amount without tax is \$388,475.00. US Fire: total amount without tax is \$415,000.00. Assistant Chief Cooper recommended the Board accept the bid from the lowest bidder, General Fire.

**Motion made by Commissioner Quigley to accept both water tender bids from General Fire (Rosenbauer) and US Fire as presented. Commissioner Kewish seconded the motion. Motion carried.**

**Motion made by Commissioner Severson to award the bid/enter into contract with General Fire (Rosenbauer) for a new water tender. Commissioner McIntosh seconded the motion. Motion carried.**

## **NEW BUSINESS**

**Resolution 20-09 – Resolution 20-09 – Adoption of Tax Increase:** Mason County Assessor requested an amended resolution with an updated levy amount to reflect only the fire expense levy.

**Motion made by Commissioner Miller to approve amended Resolution 20-09. Commissioner Severson seconded the motion. Motion carried.**

**Resolution 20-10 – Bond Fund Transfer:** Authorization of a transfer of funds for making the Authority’s December 1, 2020, bond repayment and authorization of a subsequent fund reimbursement of transferred funds (amount \$14,442.40).

**Motion made by Commissioner Kewish to approve Resolution 20-10 as presented. Commissioner Quigley seconded the motion with minor grammatical correction. Motion carried.**

**Fire Chief Evaluation:** Commissioner McIntosh indicated she has located previous evaluations and will provide those to the Board. She also requested Chief Bakken provide additional information and parameters that have been utilized in the past. Chief Bakken will email the format/grading criteria with his goals and accomplishments to the Board. To discuss further at the next Board meeting on December 15.

**CLOSED SESSION RCW 42.30.140 (Collective Bargaining Agreement Discussion) from 6:06 p.m. to 6:52 p.m.**

**GOOD OF THE ORDER**

**Public Comment:** Ken VanBuskirk - indicated he was thankful for the opportunity to attend the neighbor presentation for the new headquarters fire station, held on November 19. Mr. VanBuskirk has since received a copy of the SEPA Environmental Checklist and Geotechnical Report, and would like it noted that the beginning of the report states the information was gathered in November 2021. Mr. VanBuskirk would also like to note that test holes T6-T9 were dug on a weekend prior to heavy rain; additionally T9 was only dug to three feet with no indication in the report as to why it was not dug deeper. Mr. VanBuskirk requested the Board review the Geotechnical Report. Mr. VanBuskirk indicated he has not made SEPA comments yet, as he is still in the process of reviewing that document.

**Commissioner Quigley moved to adjourn the meeting. Meeting adjourned at 6:56 p.m.**

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Authority Secretary Renee Wassenaar

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Commissioner Kelley McIntosh

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Commissioner Brooke Quigley

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Commissioner Bob Miller

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Commissioner Daniel Kewish

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Commissioner Paul Severson



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**North Mason Regional Fire Authority (NMRFA)**

**Meeting Minutes**

**Via Telephone/Videoconference**

**12/15/2020**

**Present:** Commissioners Kelley McIntosh, Brooke Quigley, Paul Severson, Dan Kewish, Bob Miller; Executive Assistant Wassenaar; Chief Bakken; Assistant Chief Cooper

Meeting held via telephone/videoconference in accordance with Governor Jay Inslee's proclamation 20-28 issued on March 24, 2020

**Absent:** None

**Guests:** Charles Westover, Hill International

Meeting was called to order at 5:02 p.m. and opened with the Pledge of Allegiance.

**FINANCIALS**

Chief Bakken presented the December Budget Summary for review. Chief Bakken indicated he will present the end of year summary at the next Board meeting, as we will not receive the end report from Mason County until the end of December or beginning of January.

**ADMINISTRATION**

**Headquarters Station Update:** Presentation by Charles Westover, Owner Representative with Hill International. Mr. Westover provided an update on the headquarters station project.

- Status: We are currently at 60% design development complete; nearing the end of Phase 1 (pre-construction)
- Project challenges: Market conditions impacting the budget, COVID-19, guaranteed maximum price (GMP)
  - Received GMP proposal from TRICO on 12.9.2020 and rescheduled the anticipated acceptance date to 12.22.2020
  - If unable to agree on the GMP as presented, TRICO can modify, NMRFA can accept and group can proceed or NMRFA can terminate the contract with TRICO
- Phase 2 Design completion, permitting, construction
- Phase 3 Project closeout and warranty monitoring

Mr. Westover also shared the current site plan layout, most recent exterior image and conceptual floor plan.



Chief Bakken provided an update on the project overall. The NMRFA is currently closing out the comment period for the SEPA (State Environmental Policy Act) process, as part of the request for a Special Use Permit to allow a fire station within the Belfair Urban Growth Area (UGA). Following the comment period, there will be a formal hearing and review. Chief Bakken also discussed the comments made by Ken VanBuskirk at the last Board meeting. Executive Assistant Wassenaar addressed Mr. VanBuskirk's concerns over the geotechnical studies and test pit location and depth. Specifically, there are two separate geotechnical studies being performed on the property and only one is complete at this time. The report released with the SEPA was specific to the test pits on the north end of the property and studied the soil conditions under the proposed facility location to determine excavation/foundation/footing requirements. The test pit closer to the existing facility is being studied for infiltration capabilities to determine stormwater requirements. At this time, that report is not available.

Chief Bakken also addressed additional emails he received from Mr. VanBuskirk that were forwarded to the Board for review, including concerns over a seasonal pond next to the existing facility and water runoff from the property. Additionally, Chief Bakken confirmed that he has had no further discussion with any parties regarding the future use of the existing fire station; the intention is still to have an emergency management campus that will bring in the Sheriff's Officer and Department of Emergency Management.

## **OLD BUSINESS**

**Strategic Planning Update:** The Strategic Planning Steering Committee met on Thursday, December 10. All stakeholder input has been compiled and sent to the Steering Committee to identify themes.

## **NEW BUSINESS**

**Fire Chief Evaluation:** Chief Bakken advised he is compiling accomplishments to provide to the Board. Commissioner McIntosh will develop a draft review and submit for input/make available to the remaining Board members.

**COVID-19 Vaccines:** Chief Bakken indicated vaccines will be available to the NMRFA the first part of next week. Distribution and administration procedure and guidelines have not been clear from Mason County Department of Emergency Management. Additionally, there is currently no guidance from the local or state level. Chief Bakken advised the NMRFA will likely receive the vaccine prior to Mason County, as Peninsula Community Health Services has offered to provide vaccines to NMRFA.

Chief Bakken indicated he has been in communication with Mason County Medical Director Dr. Hoffman regarding moving forward once the vaccine becomes available. Dr. Hoffman has advised that the response procedure should remain the same for the foreseeable future, even with 100% vaccination of NMRFA responders; will need to re-review several months down the road.

**Board Chair and Vice Chair Elections:** RCW 52.14.080; Existing Chair Kelley McIntosh, existing Vice Chair Brooke Quigley; Commissioner Severson was nominated for Vice Chair and Commissioner Quigley volunteered to resign.

**A motion was made by Commissioner Quigley to retain Commissioner McIntosh as Board Chair and elect Commissioner Severson as Vice Chair. Commissioner Kewish seconded the motion. Motion carried.**

**CAC Meetings:** Commissioner Quigley advised the CAC will be reconvening in 2021 and plan to hold January and March meetings; she intends to discuss the potential for moving to quarterly meetings at the March meeting. Commissioner McIntosh confirmed she would be available for the January meeting.

**GOOD OF THE ORDER**

**Public Comment:** None

**With no further business, Commissioner McIntosh adjourned the meeting at 6:30 p.m.**

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Authority Secretary Renee Wassenaar

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Commissioner Kelley McIntosh

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Commissioner Brooke Quigley

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Commissioner Bob Miller

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Commissioner Daniel Kewish

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Commissioner Paul Severson



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**North Mason Regional Fire Authority (NMRFA)  
Special Meeting Minutes  
Via Telephone/Videoconference  
12/23/2020**

**Present:** Commissioners Kelley McIntosh, Brooke Quigley, Paul Severson, Bob Miller; Executive Assistant Wassenaar; Chief Bakken; Assistant Chief Cooper

**Absent:** Commissioner Dan Kewish

**Guests:** Charles (Chuck) Westover, Hill International; Isabella Breda, Shelton-Mason County Journal

Meeting was called to order at 5:03 p.m.

**NEW BUSINESS**

**Headquarters Fire Station Guaranteed Maximum Price:** Chuck Westover from Owner Representative firm Hill International presented GMP information to the Board. Chuck advised TRICO had submitted updated GMP documents late last week based on previously received feedback. Documents and GMP proposal have been reviewed by the NMRFA team and Hill International; Chuck confirmed that all concerns were addressed and recommends approval of the GMP.

Estimated schedule:

Notice to Proceed 12.24.2020

Design Completion 1.29.2021

Substantial Construction Completion 12.30.2021

Proposed GMP \$9,101,062.46

Language modification request for Executive Summary in Exhibit E – Phase 2 GMP Proposal: The North Mason Regional Fire Authority New Headquarters project is Design-Build public work fire station ~~and community center~~ over approximately 3.5 acres.

**Commissioner McIntosh moved to authorize signature and acceptance of Guaranteed Maximum Price proposal with language modification. Commissioner Severson seconded the motion. Motion approved.**

**GOOD OF THE ORDER**

**Public Comment:** None

**With no further business Commissioner McIntosh adjourned the meeting at 5:35 p.m.**

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Authority Secretary Renee Wassenaar

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Commissioner Kelley McIntosh

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Commissioner Bob Miller

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Commissioner Paul Severson

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Commissioner Brooke Quigley

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Commissioner Daniel Kewish

## 2021 BUDGET POSITION

North Mason Regional Fire Authority

Time: 11:45:30 Date: 01/08/2021

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### 001 General Expense Fund

Revenues	Amt Budgeted	January	YTD	Remaining		
<b>308 Beginning Balances</b>						
308 80 00 0000	Beginning Cash and Investments - General	0.00	0.00	0.00	0.00	0.0%
308 80 00 0001	Begining Cash and Investments - Petty/Revolving Acct	5,000.00	0.00	0.00	5,000.00	0.0%
308 80 00 0002	Beginning Cash and Investments - Contingency	0.00	0.00	0.00	0.00	0.0%
<b>308 Beginning Balances</b>		<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.0%</b>
<b>310 Taxes</b>						
311 10 30 0000	NMRFA Fire Levy	2,502,866.00	0.00	0.00	2,502,866.00	0.0%
311 10 30 0001	NMRFA EMS Levy	840,717.00	0.00	0.00	840,717.00	0.0%
<b>310 Taxes</b>		<b>3,343,583.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,343,583.00</b>	<b>0.0%</b>
<b>330 Intergovernmental Revenues</b>						
331 97 30 8300	FEMA Assistance to FF/SCBA Grant	0.00	0.00	0.00	0.00	0.0%
332 92 31 0000	COVID-19 Non-Grant Assistance	0.00	0.00	0.00	0.00	0.0%
332 93 40 0000	GEMT - Ground Emergency Medical Trans	0.00	0.00	0.00	0.00	0.0%
334 02 30 0030	State Direct/Indirect Grant From Department Natural Resources	0.00	0.00	0.00	0.00	0.0%
334 04 39 0000	DOH EMS & Trauma Grant	1,300.00	0.00	0.00	1,300.00	0.0%
335 00 91 0000	PUD Privilege Tax	0.00	0.00	0.00	0.00	0.0%
336 02 31 1000	DNR PILT NAP/NRCA	0.00	0.00	0.00	0.00	0.0%
337 00 30 0001	Local Grants, Entitlements, Other Payments-Leashold Excise	0.00	0.00	0.00	0.00	0.0%
337 00 30 0002	Local Grants, Entitlements, Other Payments-Leashold EMS	0.00	0.00	0.00	0.00	0.0%
337 00 30 2000	Local Grants, Entitlements, Other Payments-Timber Exc Fire	20,000.00	0.00	0.00	20,000.00	0.0%
337 00 30 3000	Local Grants, Entitlements, Other Payments-Timber Exc EMS	0.00	0.00	0.00	0.00	0.0%
<b>330 Intergovernmental Revenues</b>		<b>21,300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21,300.00</b>	<b>0.0%</b>
<b>340 Charges For Goods &amp; Services</b>						
341 43 30 0000	Budgeting and Accounting Svcs / Collection Fees	0.00	0.00	0.00	0.00	0.0%
341 70 32 0000	Sales of Non-Taxable Merchandise	0.00	0.00	0.00	0.00	0.0%
341 81 30 0000	Word Processing, Printing, Duplication Svcs	0.00	0.00	0.00	0.00	0.0%
342 21 30 0000	Contracts: Fire Marshall Reimbursement	10,000.00	0.00	0.00	10,000.00	0.0%
342 21 30 0001	Contracts: Mission Creek, Schools, Parks, Wildfire	80,000.00	0.00	0.00	80,000.00	0.0%
342 60 30 0000	Ambulance Services	530,000.00	0.00	0.00	530,000.00	0.0%
<b>340 Charges For Goods &amp; Services</b>		<b>620,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>620,000.00</b>	<b>0.0%</b>
<b>360 Interest &amp; Other Earnings</b>						

## 2021 BUDGET POSITION

North Mason Regional Fire Authority

Time: 11:45:30 Date: 01/08/2021

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### 001 General Expense Fund

Revenues	Amt Budgeted	January	YTD	Remaining	
<b>360 Interest &amp; Other Earnings</b>					
361 10 30 0000 Investment Interest	50,000.00	0.00	0.00	50,000.00	0.0%
361 40 00 0000 Other Interest Earnings Ems	0.00	0.00	0.00	0.00	0.0%
361 40 30 0000 Other Interest Earnings Fire	0.00	0.00	0.00	0.00	0.0%
361 40 30 1000 Leasehold Excise Tax Interest Fire	0.00	0.00	0.00	0.00	0.0%
361 40 30 2000 Leasehold Excise Tax Interest EMS	0.00	0.00	0.00	0.00	0.0%
362 40 00 0000 Space and Facilities Rentals Short Term	0.00	0.00	0.00	0.00	0.0%
362 50 00 0000 Space and Facilities Leases Long Term/DNR	0.00	0.00	0.00	0.00	0.0%
362 50 30 0000 Space and Facility Leases Long Term/DNR EMS	0.00	0.00	0.00	0.00	0.0%
367 00 00 0000 Gifts, Pledges, Grants from Private Sources	1,667.00	0.00	0.00	1,667.00	0.0%
369 91 00 0000 Other Miscellaneous Revenue	3,000.00	0.00	0.00	3,000.00	0.0%
369 91 30 1000 Other Fees (Training, Tuition)	5,000.00	0.00	0.00	5,000.00	0.0%
<b>360 Interest &amp; Other Earnings</b>	<b>59,667.00</b>	<b>0.00</b>	<b>0.00</b>	<b>59,667.00</b>	<b>0.0%</b>

### 380 Non Revenues

389 10 30 0000 Non-Revenue Reimbursement	35,000.00	0.00	0.00	35,000.00	0.0%
389 40 00 0000 Refund Interest Paid Fire	0.00	0.00	0.00	0.00	0.0%
389 40 00 1000 Refund Interest Paid EMS	0.00	0.00	0.00	0.00	0.0%
389 90 00 0000 Other Adjustments Cancelled Warrants	0.00	0.00	0.00	0.00	0.0%
<b>380 Non Revenues</b>	<b>35,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>35,000.00</b>	<b>0.0%</b>

### 390 Other Financing Sources

395 10 00 0000 DNR Timber Trust	40,000.00	0.00	0.00	40,000.00	0.0%
395 10 00 0001 DNR Timber Trust EMS	0.00	0.00	0.00	0.00	0.0%
395 10 00 0002 Sales Of Capital Assets/DNR Timber	15,000.00	0.00	0.00	15,000.00	0.0%
398 10 00 0000 Insurance Recoveries	13,000.00	0.00	0.00	13,000.00	0.0%
<b>390 Other Financing Sources</b>	<b>68,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>68,000.00</b>	<b>0.0%</b>

<b>Fund Revenues:</b>	<b>4,152,550.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,152,550.00</b>	<b>0.0%</b>
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Expenditures	Amt Budgeted	January	YTD	Remaining	
<b>001 Bakken</b>					
522 45 31 1000 Admin Staff Training: OOS	10,000.00	0.00	0.00	10,000.00	0.0%
522 45 41 1000 Admin Staff Training: PS	0.00	199.97	199.97	(199.97)	0.0%
522 45 43 1000 Admin Staff Training: Travel	0.00	0.00	0.00	0.00	0.0%
522 45 49 1000 Admin Staff Training: Miscellaneous	0.00	0.00	0.00	0.00	0.0%
<b>001 Administration Training</b>	<b>10,000.00</b>	<b>199.97</b>	<b>199.97</b>	<b>9,800.03</b>	<b>2.0%</b>
589 00 00 1000 Ambulance Refunds: OSC	5,000.00	0.00	0.00	5,000.00	0.0%
<b>002 Ambulance Refunds</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.0%</b>

## 2021 BUDGET POSITION

North Mason Regional Fire Authority

Time: 11:45:30 Date: 01/08/2021

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### 001 General Expense Fund

Expenditures	Amt Budgeted	January	YTD	Remaining	
<b>001 Bakken</b>					
522 10 20 0010 Admin Staff- Labor and Industry Insurance	940,000.00	444.43	444.43	939,555.57	0.0%
522 10 20 0020 Admin Staff- Medicare	0.00	533.64	533.64	(533.64)	0.0%
522 10 20 0030 Admin Staff- WA State Retirement	0.00	2,902.82	2,902.82	(2,902.82)	0.0%
522 10 20 0040 Admin Staff- HRA, HI, DC, Disability	0.00	5,158.96	5,158.96	(5,158.96)	0.0%
522 10 20 0050 Paid Family/Medical Leave	0.00	0.00	0.00	0.00	0.0%
522 20 20 0010 Firefighter/EMT- Labor and Industry Insurance	0.00	4,792.25	4,792.25	(4,792.25)	0.0%
522 20 20 0020 Firefighter/EMT- Medicare	0.00	1,616.84	1,616.84	(1,616.84)	0.0%
522 20 20 0030 Firefighter/EMT- WA State Retirement	0.00	5,617.48	5,617.48	(5,617.48)	0.0%
522 20 20 0040 Firefighter/EMT- HRA, HI, DC, Disability	0.00	20,438.47	20,438.47	(20,438.47)	0.0%
522 20 20 0050 Firefighter/EMT- Paid Family/Medical Leave	0.00	0.00	0.00	0.00	0.0%
522 71 20 0010 Firefighter/paramedic- Labor and Industry Insurance	0.00	1,790.96	1,790.96	(1,790.96)	0.0%
522 71 20 0020 Firefighter/paramedic- Medicare	0.00	731.65	731.65	(731.65)	0.0%
522 71 20 0030 Firefighter/paramedic- Wa State Retirement	0.00	2,528.90	2,528.90	(2,528.90)	0.0%
522 71 20 0040 Firefighter/Paramedic- HRA, HI, DC, Disability	0.00	12,552.05	12,552.05	(12,552.05)	0.0%
<b>003 Benefits</b>	<b>940,000.00</b>	<b>59,108.45</b>	<b>59,108.45</b>	<b>880,891.55</b>	<b>6.3%</b>
522 11 10 0001 Commissioner Stipends	25,000.00	2,688.00	2,688.00	22,312.00	10.8%
522 11 20 0010 Labor and Industry Insurance	0.00	2.49	2.49	(2.49)	0.0%
522 11 20 0020 Social Security and Medicare	0.00	205.64	205.64	(205.64)	0.0%
522 45 31 2000 Commissioner Training: OOS	0.00	0.00	0.00	0.00	0.0%
522 45 41 2000 Commissioner Training: PS	0.00	0.00	0.00	0.00	0.0%
522 45 43 2000 Commissioner Training: Travel	0.00	0.00	0.00	0.00	0.0%
522 45 49 2000 Commissioner Training: Miscellaneous	0.00	0.00	0.00	0.00	0.0%
<b>004 Commissioners</b>	<b>25,000.00</b>	<b>2,896.13</b>	<b>2,896.13</b>	<b>22,103.87</b>	<b>11.6%</b>
522 10 31 1000 Computer Hardware: OOS	12,000.00	131.44	131.44	11,868.56	1.1%
522 10 31 2000 Computer Software: OOS	0.00	142.57	142.57	(142.57)	0.0%
522 10 41 1000 IT Support Service: PS	0.00	750.00	750.00	(750.00)	0.0%
<b>005 Computers</b>	<b>12,000.00</b>	<b>1,024.01</b>	<b>1,024.01</b>	<b>10,975.99</b>	<b>8.5%</b>
522 10 30 1000 Mason/Kitsap Elections: PS	0.00	0.00	0.00	0.00	0.0%
<b>006 Elections</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
522 10 46 1000 Authority General Liability Insurance	75,000.00	16,644.00	16,644.00	58,356.00	22.2%
522 10 46 2000 Accident and Sickness Insurance	0.00	0.00	0.00	0.00	0.0%
<b>007 Insurance</b>	<b>75,000.00</b>	<b>16,644.00</b>	<b>16,644.00</b>	<b>58,356.00</b>	<b>22.2%</b>
522 20 20 2000 Retirement Medical Costs	7,000.00	420.99	420.99	6,579.01	6.0%
<b>008 LEOFF 1 Retirement Costs</b>	<b>7,000.00</b>	<b>420.99</b>	<b>420.99</b>	<b>6,579.01</b>	<b>6.0%</b>
522 10 41 2000 Legal Services: PS	2,500.00	0.00	0.00	2,500.00	0.0%

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### 001 General Expense Fund

Expenditures	Amt Budgeted	January	YTD	Remaining	
<b>001 Bakken</b>					
009 Legal Costs	2,500.00	0.00	0.00	2,500.00	0.0%
522 10 31 3000 Miscellaneous Expenes: OOS	10,000.00	119.35	119.35	9,880.65	1.2%
522 10 43 1000 Miscellaneous Expense: Admin Travel	0.00	0.00	0.00	0.00	0.0%
522 10 45 1000 Miscellaneous Expense: Operating Rentals & Leases	0.00	46.21	46.21	(46.21)	0.0%
522 10 48 1000 Miscellaneous Expense: Repairs & Maintenance	0.00	0.00	0.00	0.00	0.0%
522 20 35 1000 Miscellaneous Expense: Small Tools & Minor Equipment	0.00	0.00	0.00	0.00	0.0%
010 Misc Expenses	10,000.00	165.56	165.56	9,834.44	1.7%
522 10 49 1000 Memberships and Subscriptions: PS	20,000.00	421.59	421.59	19,578.41	2.1%
522 10 49 2000 Miscellaneous: PS	0.00	74.50	74.50	(74.50)	0.0%
011 Professional Services	20,000.00	496.09	496.09	19,503.91	2.5%
522 10 10 0001 Admin Staff Salaries and Wages	2,400,000.00	36,803.23	36,803.23	2,363,196.77	1.5%
522 10 10 9999 Payroll Clearing	0.00	0.00	0.00	0.00	0.0%
522 20 10 0001 Firefighter/EMT Staff Salaries	0.00	109,698.09	109,698.09	(109,698.09)	0.0%
522 20 10 3000 Firefighter OT	0.00	2,925.05	2,925.05	(2,925.05)	0.0%
522 71 10 0001 Firefighter/paramedic Staff Salaries	0.00	49,340.76	49,340.76	(49,340.76)	0.0%
589 99 00 0000 Payroll Benefits Clearing	0.00	0.00	0.00	0.00	0.0%
012 Salaries	2,400,000.00	198,767.13	198,767.13	2,201,232.87	8.3%
522 10 31 5000 QRT Supplies	0.00	0.00	0.00	0.00	0.0%
522 10 49 4000 QRT Services	0.00	111,183.32	111,183.32	(111,183.32)	0.0%
013 Quick Response Team	0.00	111,183.32	111,183.32	(111,183.32)	0.0%
<b>001 Bakken</b>	<b>3,506,500.00</b>	<b>390,905.65</b>	<b>390,905.65</b>	<b>3,115,594.35</b>	<b>11.1%</b>
<b>002 Cleveland</b>					
522 20 31 1000 Station Amenities	4,000.00	0.00	0.00	4,000.00	0.0%
001 Amenities	4,000.00	0.00	0.00	4,000.00	0.0%
522 20 35 0010 Fire	20,700.00	0.00	0.00	20,700.00	0.0%
522 20 35 0020 Small Engine Equipment	0.00	0.00	0.00	0.00	0.0%
522 20 35 0030 Appliances and Nozzles	0.00	0.00	0.00	0.00	0.0%
522 20 35 0040 Extrication Equipment	0.00	0.00	0.00	0.00	0.0%
522 20 35 0050 Hand Tools	0.00	0.00	0.00	0.00	0.0%
522 20 35 0060 Hand Held Equipment	0.00	0.00	0.00	0.00	0.0%
522 20 35 0070 Ladders	0.00	0.00	0.00	0.00	0.0%
522 20 35 0090 Miscellaneous Items	0.00	0.00	0.00	0.00	0.0%
522 20 48 0080 Repairs & Maintenance: Repairs & Maintenance	0.00	3,939.81	3,939.81	(3,939.81)	0.0%
002 Equipment Replacement	20,700.00	3,939.81	3,939.81	16,760.19	19.0%
522 50 48 0001 Hose Testing	12,000.00	0.00	0.00	12,000.00	0.0%
522 50 48 0002 Ladder Testing	0.00	0.00	0.00	0.00	0.0%
522 50 48 0003 Extinguisher Testing	0.00	0.00	0.00	0.00	0.0%



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<b>002 Cleveland</b>					
003 Equipment Testing	12,000.00	0.00	0.00	12,000.00	0.0%
522 20 35 0110 SCBA Upgrades	0.00	0.00	0.00	0.00	0.0%
522 20 35 0200 Fire Equipment Reserve	213,541.54	0.00	0.00	213,541.54	0.0%
004 Equipment Reserve	213,541.54	0.00	0.00	213,541.54	0.0%
522 45 31 0006 ORV Training Supplies	1,500.00	0.00	0.00	1,500.00	0.0%
522 45 41 0007 ORV Training Services	0.00	0.00	0.00	0.00	0.0%
522 50 48 1000 ORV Repair and Maintenance	0.00	0.00	0.00	0.00	0.0%
005 ORV	1,500.00	0.00	0.00	1,500.00	0.0%
522 20 35 2000 Radio & Radio Equipment Purchasing	12,000.00	570.55	570.55	11,429.45	4.8%
522 20 41 3000 Radio Install/Work and Professional Services	0.00	0.00	0.00	0.00	0.0%
522 20 48 3000 Radio Repairs & Maintenance	0.00	0.00	0.00	0.00	0.0%
006 Radios	12,000.00	570.55	570.55	11,429.45	4.8%
522 20 35 0004 New Cylindar	0.00	0.00	0.00	0.00	0.0%
522 20 35 0005 New SCBA Pack	0.00	0.00	0.00	0.00	0.0%
522 20 35 0120 SCBA Grant - G1 Breathing Apparatus	0.00	0.00	0.00	0.00	0.0%
522 20 35 0130 SCBA Grant - G1 Facepiece	0.00	0.00	0.00	0.00	0.0%
522 20 35 0140 SCBA Grant - G1 Cylindar	0.00	0.00	0.00	0.00	0.0%
522 20 35 0150 SCBA Grant - G1 Shoulder Straps	0.00	0.00	0.00	0.00	0.0%
522 20 35 0160 SCBA Grant - G1 Breathing Apparatus Pouch	0.00	0.00	0.00	0.00	0.0%
522 20 35 0170 SCBA Grant - G1 Adapters, Charging Station, Fit Test	0.00	0.00	0.00	0.00	0.0%
522 20 41 0002 Air Analysis	0.00	0.00	0.00	0.00	0.0%
522 20 48 0003 Flow Testing	0.00	0.00	0.00	0.00	0.0%
522 20 48 0004 Compressor Service & Repairs	10,000.00	0.00	0.00	10,000.00	0.0%
522 20 48 0005 Cylindar Repair	0.00	0.00	0.00	0.00	0.0%
522 20 48 0006 SCBA Pack Repair	0.00	0.00	0.00	0.00	0.0%
522 20 48 0007 SCBA Mask Repair	0.00	0.00	0.00	0.00	0.0%
007 SCBA	10,000.00	0.00	0.00	10,000.00	0.0%
522 21 49 0001 Student Firefighter Stipend	30,000.00	0.00	0.00	30,000.00	0.0%
522 21 49 0002 Student Firefighter Program: OOS	0.00	1,937.70	1,937.70	(1,937.70)	0.0%
008 Student FF	30,000.00	1,937.70	1,937.70	28,062.30	6.5%
522 10 31 0514 Station Supplies: OOS	8,000.00	412.77	412.77	7,587.23	5.2%
522 10 35 0516 Small Tools & Minor Equipment: (Station Supplies)	0.00	9.53	9.53	(9.53)	0.0%
522 10 49 0519 Station Supplies: Miscellaneous	0.00	38.26	38.26	(38.26)	0.0%
009 Station Supplies	8,000.00	460.56	460.56	7,539.44	5.8%
522 20 31 0005 Wildland Programs: OOS	15,000.00	0.00	0.00	15,000.00	0.0%
522 20 48 5000 Wildland Equipment Replacement	0.00	882.50	882.50	(882.50)	0.0%
522 60 48 8000 Brush Truck Repair	0.00	0.00	0.00	0.00	0.0%

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<b>002 Cleveland</b>					
010 Wildland	15,000.00	882.50	882.50	14,117.50	5.9%
<b>002 Cleveland</b>	<b>326,741.54</b>	<b>7,791.12</b>	<b>7,791.12</b>	<b>318,950.42</b>	<b>2.4%</b>
<b>003 Cooper</b>					
522 45 31 3000 Fire Academy: OOS	0.00	12,457.92	12,457.92	(12,457.92)	0.0%
522 45 41 3000 Fire Academy: PS	14,000.00	0.00	0.00	14,000.00	0.0%
522 45 49 3000 Fire Academy: Miscellaneous	0.00	0.00	0.00	0.00	0.0%
<b>001 Fire Academy</b>	<b>14,000.00</b>	<b>12,457.92</b>	<b>12,457.92</b>	<b>1,542.08</b>	<b>89.0%</b>
522 10 31 4000 Awards & Recognition: OOS	850.00	0.00	0.00	850.00	0.0%
522 10 49 3000 Awards & Recognition & Code 13: Miscellaneous	0.00	0.00	0.00	0.00	0.0%
<b>002 Awards &amp; Recognition</b>	<b>850.00</b>	<b>0.00</b>	<b>0.00</b>	<b>850.00</b>	<b>0.0%</b>
522 50 31 0100 Building Maintenance: OOS	20,000.00	0.00	0.00	20,000.00	0.0%
522 50 41 0200 Building Maintenance: PS	0.00	1,711.75	1,711.75	(1,711.75)	0.0%
522 50 48 0300 Buildings Maintenance: Repair & Maintenance	0.00	253.40	253.40	(253.40)	0.0%
522 50 49 0385 Building Maintenance: Miscellaneous	0.00	0.00	0.00	0.00	0.0%
<b>003 Building Maintenance</b>	<b>20,000.00</b>	<b>1,965.15</b>	<b>1,965.15</b>	<b>18,034.85</b>	<b>9.8%</b>
522 20 40 0015 Macecom Dispatching Service: PS	31,000.00	0.00	0.00	31,000.00	0.0%
<b>004 Dispatch</b>	<b>31,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>31,000.00</b>	<b>0.0%</b>
522 71 41 6000 Employee Assistance Plan: PS	2,000.00	0.00	0.00	2,000.00	0.0%
<b>005 Employee Assistance Plan (EAP)</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.0%</b>
522 45 31 0004 Career Staff Education Training: OOS	15,000.00	0.00	0.00	15,000.00	0.0%
522 45 41 0004 Career Staff Education Training: PS	0.00	0.00	0.00	0.00	0.0%
522 45 43 0003 Career Staff Education Training: Travel	0.00	0.00	0.00	0.00	0.0%
522 45 49 0004 Career Staff Education Training: Miscellaneous	0.00	0.00	0.00	0.00	0.0%
<b>006 Career Staff Education</b>	<b>15,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.0%</b>
522 21 20 0020 Social Security and Medicare	0.00	0.00	0.00	0.00	0.0%
<b>007 Student FF Soc. Sec. &amp; Medicare</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
522 41 31 0000 Training External - Supplies (Training)	35,000.00	5,049.00	5,049.00	29,951.00	14.4%
522 41 35 0000 Training External - Small Tools Minor Equipment (Training)	0.00	0.00	0.00	0.00	0.0%
522 41 41 0000 Training External - Services (Training)	0.00	297.00	297.00	(297.00)	0.0%
522 41 49 0000 Training External - Miscellaneous (Training)	0.00	0.00	0.00	0.00	0.0%

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<b>003 Cooper</b>					
522 45 31 0001 Office & Operating Supplies: Fire (Training)	0.00	0.00	0.00	0.00	0.0%
522 45 35 0001 Small Tools and Minor Equipment: Fire (Training)	0.00	0.00	0.00	0.00	0.0%
522 45 41 0001 Fire (Training): PS	0.00	0.00	0.00	0.00	0.0%
522 45 42 0001 Communications: (Fire Training)	0.00	0.00	0.00	0.00	0.0%
522 45 43 0001 Fire Training : Travel	0.00	0.00	0.00	0.00	0.0%
522 45 49 0001 Miscellaneous: (Fire Training)	0.00	0.00	0.00	0.00	0.0%
522 74 31 0053 EMS (Training): OOS	0.00	0.00	0.00	0.00	0.0%
522 74 35 0388 Small Tools & Minor Equipment: EMS (Training)	0.00	0.00	0.00	0.00	0.0%
522 74 41 0054 EMS (Training): PS	0.00	2,500.00	2,500.00	(2,500.00)	0.0%
522 74 43 0104 EMS (Training): Travel	0.00	0.00	0.00	0.00	0.0%
522 74 49 0389 EMS (Training): Miscellaneous	0.00	0.00	0.00	0.00	0.0%
<b>008 Training</b>	<b>35,000.00</b>	<b>7,846.00</b>	<b>7,846.00</b>	<b>27,154.00</b>	<b>22.4%</b>
522 10 42 1000 Station 21 Telephone & Internet	0.00	1,465.42	1,465.42	(1,465.42)	0.0%
522 10 42 2000 Station 27 Telephone & Internet	0.00	295.53	295.53	(295.53)	0.0%
522 10 42 3000 Station 24 Telephone & Fire Alarm	0.00	388.10	388.10	(388.10)	0.0%
522 10 42 4000 Station 81 Telephone & Internet	0.00	458.61	458.61	(458.61)	0.0%
522 10 47 1000 Station 21 & 21-2 Utilities (Power, Water, Cable, Gas)	60,000.00	2,333.68	2,333.68	57,666.32	3.9%
522 10 47 1100 Station 83 Utilities (Power)	0.00	88.29	88.29	(88.29)	0.0%
522 10 47 2000 Station 22 Utilities (Power)	0.00	135.52	135.52	(135.52)	0.0%
522 10 47 3000 Station 23 Utilities (Power, Water)	0.00	332.16	332.16	(332.16)	0.0%
522 10 47 4000 Station 24 Utilities (Power, Water)	0.00	240.32	240.32	(240.32)	0.0%
522 10 47 5000 Station 25 Utilities (Power)	0.00	50.93	50.93	(50.93)	0.0%
522 10 47 6000 Station 27 Utilities (Power, Water, Cable, Propane)	0.00	801.10	801.10	(801.10)	0.0%
522 10 47 8000 Station 81 Utilities (Power, Water, Cable, Propane)	0.00	342.12	342.12	(342.12)	0.0%
522 10 47 9000 Station 82 Utilities (Power, Water)	0.00	103.04	103.04	(103.04)	0.0%
<b>009 Utilities</b>	<b>60,000.00</b>	<b>7,034.82</b>	<b>7,034.82</b>	<b>52,965.18</b>	<b>11.7%</b>
522 20 32 0010 Vehicle Fuel Consumed	35,000.00	2,172.56	2,172.56	32,827.44	6.2%
<b>010 Vehicle Fuel</b>	<b>35,000.00</b>	<b>2,172.56</b>	<b>2,172.56</b>	<b>32,827.44</b>	<b>6.2%</b>
522 60 31 0457 Vehicle Preventative Maintenance Parts: OOS	32,000.00	1,144.88	1,144.88	30,855.12	3.6%
522 60 48 1000 Fire Engine Preventative Maintenance	0.00	0.00	0.00	0.00	0.0%
522 60 48 2000 Tender Preventative Maintenance	0.00	0.00	0.00	0.00	0.0%
522 60 48 3000 Brush Truck Preventative Maintenance	0.00	0.00	0.00	0.00	0.0%
522 60 48 4000 Staff Car Preventative Maintenance	0.00	209.70	209.70	(209.70)	0.0%
522 60 48 5000 Generator Preventative Maintenance	0.00	0.00	0.00	0.00	0.0%
522 76 48 1000 Aid/Medic Unit Preventative Maintenance	0.00	947.42	947.42	(947.42)	0.0%

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<b>003 Cooper</b>					
011 Vehicle Preventative Maintenance	32,000.00	2,302.00	2,302.00	29,698.00	7.2%
522 60 31 0144 Vehicle Repairs: OOS	60,000.00	34.73	34.73	59,965.27	0.1%
522 60 35 0384 Small Tools and Minor Equipment: (Vehicle Repairs)	0.00	474.57	474.57	(474.57)	0.0%
522 60 48 6000 Vehicle Repairs and Maintenance- Labor	0.00	1,546.49	1,546.49	(1,546.49)	0.0%
522 60 48 7000 Tire and Wheel Repair & Maint. (D8 Engines)	0.00	0.00	0.00	0.00	0.0%
522 76 31 0451 Small Tools and Minor Equipment: (Vehicle Repairs)	0.00	0.00	0.00	0.00	0.0%
522 76 48 0452 Small Tools and Minor Equipment: (Vehicle Repairs)	0.00	1,490.35	1,490.35	(1,490.35)	0.0%
012 Vehicle Repair	60,000.00	3,546.14	3,546.14	56,453.86	5.9%
522 22 20 0020 Social Security and Medicare	0.00	0.00	0.00	0.00	0.0%
522 22 49 0002 Volunteer Personnel Stipends	12,000.00	1,162.62	1,162.62	10,837.38	9.7%
013 Volunteer Stipends	12,000.00	1,162.62	1,162.62	10,837.38	9.7%
522 71 41 1000 Infectious Disease Compliance: PS	5,000.00	0.00	0.00	5,000.00	0.0%
522 71 41 2000 LEOFF2 Physicals: PS	0.00	0.00	0.00	0.00	0.0%
522 71 41 3000 BVFF Physicals: PS	0.00	0.00	0.00	0.00	0.0%
522 71 41 4000 CPAT Testing: PS	0.00	0.00	0.00	0.00	0.0%
522 71 41 5000 Respiratory Questionnaire	0.00	0.00	0.00	0.00	0.0%
014 WAC	5,000.00	0.00	0.00	5,000.00	0.0%
<b>003 Cooper</b>	<b>321,850.00</b>	<b>38,487.21</b>	<b>38,487.21</b>	<b>283,362.79</b>	<b>12.0%</b>
<b>004 Ehresman</b>					
522 77 41 0030 GEMT Intergovernmental Transfer Fee	0.00	0.00	0.00	0.00	0.0%
522 77 41 0038 Ambulance Billing Fee: PS	25,000.00	1,749.30	1,749.30	23,250.70	7.0%
001 Ambulance Billing	25,000.00	1,749.30	1,749.30	23,250.70	7.0%
522 20 31 7000 CRT Equipment and Supplies: OOS	3,000.00	0.00	0.00	3,000.00	0.0%
522 20 31 8000 CRT Uniforms	0.00	0.00	0.00	0.00	0.0%
522 45 31 4000 CRT Training (Ongoing Training): OOS	0.00	0.00	0.00	0.00	0.0%
522 45 31 5000 CRT Training Supplies (New Class): OOS	0.00	0.00	0.00	0.00	0.0%
002 CRT	3,000.00	0.00	0.00	3,000.00	0.0%
522 71 41 7000 MPD/QA (Hoffman): PS	8,000.00	0.00	0.00	8,000.00	0.0%
522 72 31 1000 EMS Supplies: OOS	50,000.00	5,531.68	5,531.68	44,468.32	11.1%
522 72 35 1000 Ems Equipment and Tools	15,000.00	418.80	418.80	14,581.20	2.8%
522 72 35 2000 Gurney Purchasing	0.00	0.00	0.00	0.00	0.0%
522 72 35 3000 Zoll Monitor Purchase	0.00	0.00	0.00	0.00	0.0%
522 72 41 1000 ERS Database and Reporting: PS	0.00	3,490.40	3,490.40	(3,490.40)	0.0%
522 72 41 2000 Gurney Repair and Maintenance: PS	0.00	0.00	0.00	0.00	0.0%

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### 001 General Expense Fund

Expenditures	Amt Budgeted	January	YTD	Remaining	
<b>004 Ehresman</b>					
522 72 48 1000 Ems Equipment Repair and Maintenance	0.00	0.00	0.00	0.00	0.0%
522 72 48 2000 EKG Monitor Repair and Maintenance	0.00	0.00	0.00	0.00	0.0%
<b>003 EMS</b>	<b>73,000.00</b>	<b>9,440.88</b>	<b>9,440.88</b>	<b>63,559.12</b>	<b>12.9%</b>
522 20 31 9000 Wellness Supplies	5,000.00	0.00	0.00	5,000.00	0.0%
522 20 35 0100 Wellness Equipment	0.00	0.00	0.00	0.00	0.0%
522 20 48 4000 Wellness Equipment Repairs & Maintenance	0.00	0.00	0.00	0.00	0.0%
<b>004 Wellness</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.0%</b>
<b>004 Ehresman</b>	<b>106,000.00</b>	<b>11,190.18</b>	<b>11,190.18</b>	<b>94,809.82</b>	<b>10.6%</b>
<b>005 Emergency Prevention Specialist</b>					
522 10 49 0003 Department Dinner: Miscellaneous	0.00	0.00	0.00	0.00	0.0%
522 30 31 1000 Community Outreach Program: OOS	15,000.00	0.00	0.00	15,000.00	0.0%
522 30 41 2000 Community Outreach Program: PS	0.00	0.00	0.00	0.00	0.0%
522 45 31 0007 Community Outreach Program Training: OOS	0.00	0.00	0.00	0.00	0.0%
522 45 43 0005 Community Outreach Program Training: Travel	0.00	0.00	0.00	0.00	0.0%
522 45 49 0003 Community Outreach Program Training: Miscellaneous	0.00	0.00	0.00	0.00	0.0%
<b>001 Community Outreach Program (COP)</b>	<b>15,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.0%</b>
522 10 31 0001 Department Dinner: OOS	5,500.00	0.00	0.00	5,500.00	0.0%
522 10 41 0002 Department Dinner: PS	0.00	0.00	0.00	0.00	0.0%
<b>002 Department Dinner</b>	<b>5,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,500.00</b>	<b>0.0%</b>
522 45 41 0002 Fire Marshall Training (Reimburseable)	0.00	0.00	0.00	0.00	0.0%
<b>003 Fire Marshall Training</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
522 30 31 3000 Community Newsletter: OOS	6,000.00	0.00	0.00	6,000.00	0.0%
522 30 41 4000 Community Newsletter: PS	0.00	0.00	0.00	0.00	0.0%
<b>004 Newsletter</b>	<b>6,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,000.00</b>	<b>0.0%</b>
<b>005 Emergency Prevention Specialist</b>	<b>26,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>26,500.00</b>	<b>0.0%</b>
<b>006 McCormick</b>					
522 10 44 1000 Advertising: (Legal Advertisements/Subscriptions)	2,000.00	180.00	180.00	1,820.00	9.0%
<b>001 Advertising</b>	<b>2,000.00</b>	<b>180.00</b>	<b>180.00</b>	<b>1,820.00</b>	<b>9.0%</b>
522 10 31 0100 Office & Operating Supplies	6,000.00	237.18	237.18	5,762.82	4.0%

## 2021 BUDGET POSITION

North Mason Regional Fire Authority

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### 001 General Expense Fund

Expenditures	Amt Budgeted	January	YTD	Remaining	
<b>006 McCormick</b>					
002 Office Supplies	6,000.00	237.18	237.18	5,762.82	4.0%
522 10 42 0001 Postage: OOS	2,500.00	451.70	451.70	2,048.30	18.1%
003 Postage	2,500.00	451.70	451.70	2,048.30	18.1%
522 20 20 0070 Volunteer Pension and Disability	2,500.00	0.00	0.00	2,500.00	0.0%
004 Volunteer Pension and Disability	2,500.00	0.00	0.00	2,500.00	0.0%
<b>006 McCormick</b>	<b>13,000.00</b>	<b>868.88</b>	<b>868.88</b>	<b>12,131.12</b>	<b>6.7%</b>
<b>007 Reese</b>					
522 20 31 3000 Personal Protective Equipment (PPE): OOS- Full Sets	15,000.00	0.00	0.00	15,000.00	0.0%
522 20 31 4000 PPE- Bunker Boot Reimbursement	0.00	0.00	0.00	0.00	0.0%
522 20 31 5000 Miscellaneous PPE Purchasing	0.00	0.00	0.00	0.00	0.0%
522 20 48 1000 PPE Repair and Maintenance	0.00	0.00	0.00	0.00	0.0%
001 PPE	15,000.00	0.00	0.00	15,000.00	0.0%
522 20 31 6000 Safety Committee Equipment: OOS	2,500.00	0.00	0.00	2,500.00	0.0%
522 20 41 2000 Safety Professional Services: PS	0.00	1,434.56	1,434.56	(1,434.56)	0.0%
522 20 48 2000 Safety Repairs and Maintenance	0.00	0.00	0.00	0.00	0.0%
002 Safety	2,500.00	1,434.56	1,434.56	1,065.44	57.4%
522 20 20 3000 Class A Uniforms: PB	0.00	0.00	0.00	0.00	0.0%
522 20 20 4000 Class B Uniforms: PB	18,000.00	557.64	557.64	17,442.36	3.1%
522 20 31 2000 Miscellaneous Uniforms: OOS	0.00	435.91	435.91	(435.91)	0.0%
522 20 41 1000 Uniform Repairs and Alterations: PS	0.00	0.00	0.00	0.00	0.0%
003 Uniforms	18,000.00	993.55	993.55	17,006.45	5.5%
<b>007 Reese</b>	<b>35,500.00</b>	<b>2,428.11</b>	<b>2,428.11</b>	<b>33,071.89</b>	<b>6.8%</b>
<b>520 Fire Control</b>					
514 20 50 0000 Financial & Record Services - Intergovernmental Services & Taxes	0.00	0.00	0.00	0.00	0.0%
520 Fire Control	0.00	0.00	0.00	0.00	0.0%
<b>580 Non Expenditures</b>					
589 00 00 0000 Emergency Contingency	500,140.62	0.00	0.00	500,140.62	0.0%
589 40 50 0000 Other Non-Expenditures - Intergovernmental Services & Taxes	0.00	0.00	0.00	0.00	0.0%
<b>580 Non Expenditures</b>	<b>500,140.62</b>	<b>0.00</b>	<b>0.00</b>	<b>500,140.62</b>	<b>0.0%</b>
<b>594 Capital Expenditures</b>					

## 2021 BUDGET POSITION

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### 001 General Expense Fund

Expenditures	Amt Budgeted	January	YTD	Remaining	
<b>594 Capital Expenditures</b>					
594 22 63 1000 OBH Property Purchase	0.00	7,691.58	7,691.58	(7,691.58)	0.0%
594 22 63 2000 Tahuya Station - Phase 1	0.00	0.00	0.00	0.00	0.0%
594 22 63 3000 S&P Bond Credit Rating	0.00	0.00	0.00	0.00	0.0%
594 22 63 4000 Capital Expenditures/Expenses - PS (Hill International)	0.00	16,645.00	16,645.00	(16,645.00)	0.0%
594 22 64 1000 Brush Truck Purchase	0.00	0.00	0.00	0.00	0.0%
594 22 64 2000 Medic Unit Purchase	0.00	0.00	0.00	0.00	0.0%
594 22 64 3000 Capital Machinery and Equipment	0.00	0.00	0.00	0.00	0.0%
<b>594 Capital Expenditures</b>	<b>0.00</b>	<b>24,336.58</b>	<b>24,336.58</b>	<b>(24,336.58)</b>	<b>0.0%</b>
<b>Fund Expenditures:</b>	<b>4,836,232.16</b>	<b>476,007.73</b>	<b>476,007.73</b>	<b>4,360,224.43</b>	<b>9.8%</b>
<b>Fund Excess/(Deficit):</b>	<b>(683,682.16)</b>	<b>(476,007.73)</b>	<b>(476,007.73)</b>		

## 2021 BUDGET POSITION

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### 200 Construction Fund

Revenues	Amt Budgeted	January	YTD	Remaining		
360 Interest & Other Earnings						
361 10 30 0001 Investment Interest - Const.	0.00	0.00	0.00	0.00	0.00	0.0%
361 19 30 0000 Investment Service Fees (Treasurer Charges)	0.00	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.00	0.0%
390 Other Financing Sources						
391 90 30 0000 General Obligation Bond Proceeds - Const.	0.00	0.00	0.00	0.00	0.00	0.0%
392 00 30 0000 Original Issue Premium (Discount) - Const.	0.00	0.00	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	January	YTD	Remaining		
591 Debt Service - Principal Repayment						
592 22 50 0000 Interest And Other Debt Service Costs - Intergovernmental Services & Taxes - Const.	0.00	0.00	0.00	0.00	0.00	0.0%
591 Debt Service - Principal Repayment	0.00	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures						
596 22 50 0000 - Intergovernmental Services & Taxes - Const.	0.00	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>			



## 2021 BUDGET POSITION

North Mason Regional Fire Authority

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### 300 Bond Fund

Revenues	Amt Budgeted	January	YTD	Remaining	
<b>310 Taxes</b>					
311 10 30 0002 Real & Personal Property Taxes - Bond	0.00	0.00	0.00	0.00	0.0%
310 Taxes	0.00	0.00	0.00	0.00	0.0%
<b>330 Intergovernmental Revenues</b>					
337 00 30 4000 Local Grants, Entitlements, Other Payments-Timber Exc Bond	0.00	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
<b>360 Interest &amp; Other Earnings</b>					
361 40 30 0001 Other Interest Earnings Bond	0.00	0.00	0.00	0.00	0.0%
362 50 00 0001 Space And Facilities Leases Long-term/DNR Bond	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%
<b>380 Non Revenues</b>					
389 40 00 0001 Refund Interest Paid Bond	0.00	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

## 2021 BUDGET POSITION TOTALS

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Fund	Revenue	January	Received		Expenditures	January	Spent	
001 General Expense Fund	4,152,550.00	0.00	0.00	0.0%	4,836,232.16	476,007.73	476,007.73	9.8%
200 Construction Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
300 Bond Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
	<u>4,152,550.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>	<u>4,836,232.16</u>	<u>476,007.73</u>	<u>476,007.73</u>	<u>9.8%</u>

## VOUCHER APPROVALS

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Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo	County ID
210101001	COLUMBIA BANK - DIRECT DEP	39	01/29/2021	Payroll	1	122,202.93	EFT Payroll	COL002
210101002	COLUMBIA BANK - PAYROLL TAXES	40	01/29/2021	Payroll	1	28,108.67	941 Deposit for Pay Cycle(s) 01/29/2021 - 01/29/2021	COL001
210101003	DCP - WA STATE DEFERRED COMP	41	01/29/2021	Payroll	1	18,538.42	Pay Cycle(s) 01/29/2021 To 01/29/2021 - DC-CAPT; Pay Cycle(s) 01/29/2021 To 01/29/2021 - DC-DCP	STA175
210101004	DEPT OF LABOR & INDUSTRIES	42	01/29/2021	Payroll	1	8,450.01	1ST Quarter 01/01/2021 - 01/31/2021	DEP100
210101005	DIMARTINO/FORTIS INS CO	43	01/29/2021	Payroll	1	714.51	Pay Cycle(s) 01/29/2021 To 01/29/2021 - DISABILITY	DIM100
210101006	EMPLOYMENT SECURITY DEPT - PFML	44	01/29/2021	Payroll	1	482.56	Pay Cycle(s) 01/29/2021 To 01/29/2021 - PFML	EMP001
210101007	IAFF LOCAL 3876	45	01/29/2021	Payroll	1	2,409.00	Pay Cycle(s) 01/29/2021 To 01/29/2021 - DUES	IAF110
210101008	LEOFF SYS - P/2	46	01/29/2021	Payroll	1	24,413.84	Pay Cycle(s) 01/29/2021 To 01/29/2021 - LEOFF2	LEF150
210101009	NATIONWIDE RETIREMENT	47	01/29/2021	Payroll	1	4,624.00	Pay Cycle(s) 01/29/2021 To 01/29/2021 - DC-NATION	NAC101
210101010	NMRFA - FOOD FUND	48	01/29/2021	Payroll	1	125.00	Pay Cycle(s) 01/29/2021 To 01/29/2021 - FOOD	NMR100
210101011	VIMLY BENEFIT SOLUTIONS, INC	49	01/29/2021	Payroll	1	25,934.38	Pay Cycle(s) 01/29/2021 To 01/29/2021 - PREMERA-Family; Pay Cycle(s) 01/29/2021 To 01/29/2021 - PREMERA-Single; Pay Cycle(s) 01/29/2021 To 01/29/2021 - DVL	WAS016
210101012	WA PUB EMP RETIREMENT SYS-PERS	50	01/29/2021	Payroll	1	2,737.22	Pay Cycle(s) 01/29/2021 To 01/29/2021 - PERS2	WAS900
210101013	WSCFF EMPLOYEE BENEFIT TRUST	51	01/29/2021	Payroll	1	2,750.00	Pay Cycle(s) 01/29/2021 To 01/29/2021 - MERP	WSC050
210101014	BAKKEN BEAU A	2	01/29/2021	Payroll	1	6,984.90	Paydate 1/29/21	BAK210
210101015	CHAFFEE LINDSAY W	3	01/29/2021	Payroll	1	461.75	Paydate 1/29/21	CHA002

# VOUCHER APPROVALS

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Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo	
210101016	HARRIS GEORGE W	12	01/29/2021	Payroll	1	179.70	Paydate 1/29/21	
210101017	KEWISH, DANIEL	16	01/29/2021	Payroll	1	347.93	Paydate 1/29/21	KEW200
210101018	LINDSEY COOPER B	18	01/29/2021	Payroll	1	456.75	Paydate 1/29/21	LIN001
210101019	MORROW, THOMAS G.	23	01/29/2021	Payroll	1	625.84	Paydate 1/29/21	MOR200
210101020	PHELAN COLE E	25	01/29/2021	Payroll	1	179.70	Paydate 1/29/21	
210101021	ROESSEL LUCAS D	30	01/29/2021	Payroll	1	184.70	Paydate 1/29/21	
210101022	SAMMONS, MICHAEL	31	01/29/2021	Payroll	1	332.46	Paydate 1/29/21	SAM025
210101023	WRIGHT CHRISTOPHER M	37	01/29/2021	Payroll	1	184.70	Paydate 1/29/21	
210101024	1SMARTLIFE, LLC	53	01/12/2021	Claims	1	297.00		
210101025	A-1 DOOR SERVICE - PT. ORCHARD	54	01/12/2021	Claims	1	964.57		A1D100
210101026	AIRGAS USA, LLC	55	01/12/2021	Claims	1	1,447.86		AIR200
210101027	BARRETT, FRED	56	01/12/2021	Claims	1	144.60		BAR165
210101028	BELFAIR HOSE & HEAVY TRUCK REPAIR	57	01/12/2021	Claims	1	200.14		BEL097
210101029	BLUE CROSS BLUE SHIELD OF MONTANA	58	01/12/2021	Claims	1	234.49		BLU020
210101030	BOUND TREE MEDICAL, LLC	59	01/12/2021	Claims	1	2,676.18		BOU100
210101031	CASCADE NATURAL GAS	60	01/12/2021	Claims	1	575.52		CAS100
210101032	CBS REPORTING INC.	61	01/12/2021	Claims	1	74.50		CBS001
210101033	CENTURY LINK	62	01/12/2021	Claims	1	674.22		CEN160
210101034	CHAFFEE LINDSAY W	63	01/12/2021	Claims	1	181.47	Reimbursement - Duty Boots	CHA002
210101035	CLEVELAND, RYAN	64	01/12/2021	Claims	1	264.81	Reimbursement - Oven Repair	CLE120
210101036	CONNECTION	65	01/12/2021	Claims	1	142.57	Acct #S07716	CON001
210101037	COPIERS NORTHWEST, INC.	66	01/12/2021	Claims	1	46.21		COP002
210101038	CREWSENSE, LLC	67	01/12/2021	Claims	1	195.59		CAL002
210101039	DEPT OF L & I - BOILER SECTION	68	01/12/2021	Claims	1	270.40		DEP095
210101040	DEPT OF NATURAL RESOURCES	69	01/12/2021	Claims	1	882.50		DEP180
210101041	DIRECT TV INC	70	01/12/2021	Claims	1	145.24		DIR150
210101042	EF RECOVERY	71	01/12/2021	Claims	1	1,749.30		EFR200
210101043	EMERGENCY REPORTING INC C/O BACKDRAFT OPCO LLC	72	01/12/2021	Claims	1	3,490.40		EME175
210101044	FIRE SERVICE REPAIR LLC	73	01/12/2021	Claims	1	1,144.88		FIR200
210101045	GALLS, LLC	74	01/12/2021	Claims	1	254.44		GAL100
210101046	GILMORES AUTOMOTIVE SERVICE	75	01/12/2021	Claims	1	1,499.68		GIL275
210101047	HILL INTERNATIONAL, INC.	76	01/12/2021	Claims	1	16,645.00	Project #PWA-02513.00; Project #PWA-02513.00 12/11/20-12/31/20	
210101048	HOOD CANAL COMMUNICATIONS	77	01/12/2021	Claims	1	491.60		HOO071
210101049	HRA VEBA TRUST	78	01/12/2021	Claims	1	12,443.06		HRA200
210101050	HUTTER, CHRISTY	79	01/12/2021	Claims	1	750.00		HUT075
210101051	KCDA	80	01/12/2021	Claims	1	345.99		KCD100
210101052	KENT D. BRUCE CO. LLC KDBCO	81	01/12/2021	Claims	1	389.95		KEN200
210101053	KITSAP BANK - VISA	82	01/12/2021	Claims	1	404.79	Olympic College Bookstore; Office Depot; Amazon	KIT072
210101054	KITSAP CO EMS & TCC	83	01/12/2021	Claims	1	2,500.00	Robert Thomas	KIT090
210101055	KITSAP SUN	84	01/12/2021	Claims	1	87.88		KIT250
210101056	KURTS PRECAST, INC	85	01/12/2021	Claims	1	211.97		KUR200
210101057	L.N. CURTIS & SONS, INC	86	01/12/2021	Claims	1	3,471.46		LNC100
210101058	LES SCHWAB INC	87	01/12/2021	Claims	1	1,003.79		LES110

# VOUCHER APPROVALS

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210101059	LOWES	88	01/12/2021	Claims	1	165.67		LOW200
210101060	MED-TECH RESOURCE, INC	89	01/12/2021	Claims	1	893.44		MED024
210101061	MEDICARE BLUE RX	90	01/12/2021	Claims	1	41.90	Fred Barrett	MED200
210101062	NMRFA- REVOLVING FUND	91	01/12/2021	Claims	1	2,937.99	Mason County Garbage; Century Link; Cascade Natural Gas; PUD #1; PUD #3; Mason County Treasurer; Collins Lake Water; Trails End Water District #2; Belfair Water District #1; Dept. of Revenue	NMR200
210101063	PENINSULA COMMUNITY HEALTH SERVICES	92	01/12/2021	Claims	1	110,233.75	QRT Program - Reimbursable	
210101064	PITNEY BOWES INC	93	01/12/2021	Claims	1	451.70	Includeds Past-due and late fees	PIT001
210101065	PUD #1	94	01/12/2021	Claims	1	51.12		PUD100
210101066	PUD #3	95	01/12/2021	Claims	1	1,281.39		PUD300
210101067	QUILL CORPORATION - PREFERRED CUSTOMER	96	01/12/2021	Claims	1	163.80		QUI100
210101068	SCOTT MCLENDONS HARDWARE	97	01/12/2021	Claims	1	202.30		SCO150
210101069	SHELTON-MASON COUNTY JOURNAL	98	01/12/2021	Claims	1	180.00		MAS210
210101070	SILKE COMMUNICATIONS SOLUTION, INC.	99	01/12/2021	Claims	1	141.70		
210101071	STERICYCLE INC	100	01/12/2021	Claims	1	97.69		STE505
210101072	STRYKER	101	01/12/2021	Claims	1	140.51		STR250
210101073	TARGETSOLUTIONS LEARNING, LLC	102	01/12/2021	Claims	1	5,049.00		TAR002
210101074	TRAILS END WATER DISTRICT	103	01/12/2021	Claims	1	43.70		TRA092
210101075	TRI-TEK SYSTEMS INC	104	01/12/2021	Claims	1	90.00		TRI160
210101076	TRICO COMPANIES, LLC	105	01/12/2021	Claims	1	7,441.58	Project #4424-20	
210101077	ULINE	106	01/12/2021	Claims	1	251.09		ULI200
210101078	UNIQUE EXPERIENCE INC	107	01/12/2021	Claims	1	5,477.13		UNI014
210101079	US FIRE EQUIPMENT, LLC	108	01/12/2021	Claims	1	3,822.11		USF152
210101080	USPS - BELFAIR POSTMASTER	109	01/12/2021	Claims	1	226.00	PO Box 277	USP111
210101081	VERIZON WIRELESS	110	01/12/2021	Claims	1	828.58		VER145
210101082	VFIS C/O M & T BANK	111	01/12/2021	Claims	1	16,644.00		VFI200
210101083	WA STATE PATROL BUDGET & FISCAL	112	01/12/2021	Claims	1	8,488.00		WAS800
210101084	WAVE BROADBAND	113	01/12/2021	Claims	1	196.93		WAV100
210101085	WESTBAY AUTO PARTS INC	114	01/12/2021	Claims	1	119.35		WES077
210101086	WILCOX & FLEGEL INC.	115	01/12/2021	Claims	1	2,172.56		WIL012
210101087	ZOLL MEDICAL CORP. GPO	116	01/12/2021	Claims	1	443.71		ZOL001
Total Vouchers:						476,007.73		

**VOUCHER APPROVALS**

North Mason Regional Fire Authority

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo	County ID
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CERTIFICATION: We, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against North Mason Regional Fire Authority and that we are authorized to authenticate and certify to said claim.

Commissioner: \_\_\_\_\_ Date: \_\_\_\_\_

Commissioner: \_\_\_\_\_ Date: \_\_\_\_\_

Commissioner: \_\_\_\_\_ Date: \_\_\_\_\_

Commissioner: \_\_\_\_\_ Date: \_\_\_\_\_

Commissioner: \_\_\_\_\_ Date: \_\_\_\_\_

Secretary: \_\_\_\_\_ Date: \_\_\_\_\_

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<b>39</b>	<b>01/29/2021</b>		<b>1</b>		<b>Payroll</b>		<b>COLUMBIA BANK - DIRECT DEP</b>	<b>122,202.93</b>	<b>EFT Payroll</b>
	522 10 10 9999	Payroll Clearing		001	General Expense Fund			122,202.93	
<b>40</b>	<b>01/29/2021</b>		<b>1</b>		<b>Payroll</b>		<b>COLUMBIA BANK - PAYROLL TAX</b>	<b>28,108.67</b>	<b>941 Deposit for Pay Cycle(s) 01/29/2021 - 01/29/2021</b>
	522 20 20 0020	Firefighter/EMT- Me		001	General Expense Fund			109.60	ARNOLD, DONOVAN P - 941
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			664.43	ARNOLD, DONOVAN P - 941
	522 10 20 0020	Admin Staff- Medic		001	General Expense Fund			171.17	BAKKEN, BEAU A - 941
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			2,007.05	BAKKEN, BEAU A - 941
	522 21 49 0002	Student Firefighter F		001	General Expense Fund			38.25	CHAFFEE, LINDSAY W - 941
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			38.25	CHAFFEE, LINDSAY W - 941
	522 20 20 0020	Firefighter/EMT- Me		001	General Expense Fund			173.90	CLEVELAND, RYAN W - 941
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			1,435.71	CLEVELAND, RYAN W - 941
	522 71 20 0020	Firefighter/paramedi		001	General Expense Fund			145.88	CLOUD, RYAN D - 941
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			722.80	CLOUD, RYAN D - 941
	522 20 20 0020	Firefighter/EMT- Me		001	General Expense Fund			105.41	COLLAMORE, ROBERT S - 941
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			1,039.63	COLLAMORE, ROBERT S - 941
	522 10 20 0020	Admin Staff- Medic		001	General Expense Fund			159.25	COOPER, SCOTT N - 941
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			1,775.58	COOPER, SCOTT N - 941
	522 71 20 0020	Firefighter/paramedi		001	General Expense Fund			117.44	COTTER, MICKEY J - 941
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			589.17	COTTER, MICKEY J - 941
	522 20 20 0020	Firefighter/EMT- Me		001	General Expense Fund			144.55	EHRESMAN II, CARL E - 941
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			1,781.04	EHRESMAN II, CARL E - 941
	522 71 20 0020	Firefighter/paramedi		001	General Expense Fund			136.14	FULKERSON, JESS M - 941
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			1,670.96	FULKERSON, JESS M - 941
	522 20 20 0020	Firefighter/EMT- Me		001	General Expense Fund			75.37	GRACEY, KYLER B - 941
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			544.66	GRACEY, KYLER B - 941
	522 21 49 0002	Student Firefighter F		001	General Expense Fund			15.30	HARRIS, GEORGE W - 941
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			15.30	HARRIS, GEORGE W - 941
	522 71 20 0020	Firefighter/paramedi		001	General Expense Fund			113.53	JENSON, ZACKARY T - 941
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			960.17	JENSON, ZACKARY T - 941
	522 20 20 0020	Firefighter/EMT- Me		001	General Expense Fund			118.94	JOHNSON, ANDREW - 941
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			679.07	JOHNSON, ANDREW - 941
	522 20 20 0020	Firefighter/EMT- Me		001	General Expense Fund			123.46	JONES, RYAN E - 941
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			757.77	JONES, RYAN E - 941
	522 11 20 0020	Social Security and I		001	General Expense Fund			29.38	KEWISH, DANIEL K - 941
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			34.86	KEWISH, DANIEL K - 941
	522 20 20 0020	Firefighter/EMT- Me		001	General Expense Fund			92.52	KLAHR, DERIC J - 941
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			1,042.10	KLAHR, DERIC J - 941
	522 21 49 0002	Student Firefighter F		001	General Expense Fund			38.25	LINDSEY, COOPER B - 941
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			38.25	LINDSEY, COOPER B - 941
	522 10 20 0020	Admin Staff- Medic		001	General Expense Fund			85.26	MCCORMICK, ANGIE M - 941
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			776.22	MCCORMICK, ANGIE M - 941

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Trans	Date	Redeemed	Acct #	Chk #	Type	Receipt # InterFund #	Vendor	Amount	Memo
	522 11 20	0020 Social Security and I		001	General Expense Fund			48.96	MCINTOSH, KELLEY - 941
	589 99 00	0000 Payroll Benefits Cle:		001	General Expense Fund			80.04	MCINTOSH, KELLEY - 941
	522 11 20	0020 Social Security and I		001	General Expense Fund			29.38	MILLER, ROBERT G - 941
	589 99 00	0000 Payroll Benefits Cle:		001	General Expense Fund			29.38	MILLER, ROBERT G - 941
	522 10 20	0020 Admin Staff- Medic		001	General Expense Fund			34.35	MORGAN, SARAH L - 941
	589 99 00	0000 Payroll Benefits Cle:		001	General Expense Fund			176.52	MORGAN, SARAH L - 941
	522 22 49	0002 Volunteer Personnel		001	General Expense Fund			55.08	MORROW, THOMAS G - 941
	589 99 00	0000 Payroll Benefits Cle:		001	General Expense Fund			94.16	MORROW, THOMAS G - 941
	522 20 20	0020 Firefighter/EMT- M		001	General Expense Fund			93.43	NEWMAN, LACEY E - 941
	589 99 00	0000 Payroll Benefits Cle:		001	General Expense Fund			767.14	NEWMAN, LACEY E - 941
	522 21 49	0002 Student Firefighter F		001	General Expense Fund			15.30	PHELAN, COLE E - 941
	589 99 00	0000 Payroll Benefits Cle:		001	General Expense Fund			15.30	PHELAN, COLE E - 941
	522 11 20	0020 Social Security and I		001	General Expense Fund			39.16	QUIGLEY, BROOKE - 941
	589 99 00	0000 Payroll Benefits Cle:		001	General Expense Fund			39.16	QUIGLEY, BROOKE - 941
	522 20 20	0020 Firefighter/EMT- M		001	General Expense Fund			71.96	QUIROZ JR., VICTOR - 941
	589 99 00	0000 Payroll Benefits Cle:		001	General Expense Fund			592.95	QUIROZ JR., VICTOR - 941
	522 20 20	0020 Firefighter/EMT- M		001	General Expense Fund			164.19	REESE, JORDAN D - 941
	589 99 00	0000 Payroll Benefits Cle:		001	General Expense Fund			1,283.03	REESE, JORDAN D - 941
	522 20 20	0020 Firefighter/EMT- M		001	General Expense Fund			110.69	RHEAD, ANTHONY - 941
	589 99 00	0000 Payroll Benefits Cle:		001	General Expense Fund			785.56	RHEAD, ANTHONY - 941
	522 21 49	0002 Student Firefighter F		001	General Expense Fund			15.30	ROESSEL, LUCAS D - 941
	589 99 00	0000 Payroll Benefits Cle:		001	General Expense Fund			15.30	ROESSEL, LUCAS D - 941
	522 22 49	0002 Volunteer Personnel		001	General Expense Fund			27.54	SAMMONS, MICHAEL J - 941
	589 99 00	0000 Payroll Benefits Cle:		001	General Expense Fund			27.54	SAMMONS, MICHAEL J - 941
	522 71 20	0020 Firefighter/paramedi		001	General Expense Fund			99.75	SEVERANCE, KYLE C - 941
	589 99 00	0000 Payroll Benefits Cle:		001	General Expense Fund			724.60	SEVERANCE, KYLE C - 941
	522 11 20	0020 Social Security and I		001	General Expense Fund			58.76	SEVERSON, PAUL M - 941
	589 99 00	0000 Payroll Benefits Cle:		001	General Expense Fund			102.64	SEVERSON, PAUL M - 941
	522 20 20	0020 Firefighter/EMT- M		001	General Expense Fund			103.26	SUMMERLIN, ANTONIO - 941
	589 99 00	0000 Payroll Benefits Cle:		001	General Expense Fund			1,215.80	SUMMERLIN, ANTONIO - 941
	522 71 20	0020 Firefighter/paramedi		001	General Expense Fund			118.91	TORVIK, DAVID A - 941
	589 99 00	0000 Payroll Benefits Cle:		001	General Expense Fund			786.82	TORVIK, DAVID A - 941
	522 10 20	0020 Admin Staff- Medic		001	General Expense Fund			83.61	WASSENAAR, RENEE C - 941
	589 99 00	0000 Payroll Benefits Cle:		001	General Expense Fund			626.68	WASSENAAR, RENEE C - 941
	522 21 49	0002 Student Firefighter F		001	General Expense Fund			15.30	WRIGHT, CHRISTOPHER M - 941
	589 99 00	0000 Payroll Benefits Cle:		001	General Expense Fund			15.30	WRIGHT, CHRISTOPHER M - 941
	522 20 20	0020 Firefighter/EMT- M		001	General Expense Fund			129.56	YATES, JEFF J - 941
	589 99 00	0000 Payroll Benefits Cle:		001	General Expense Fund			849.64	YATES, JEFF J - 941
<b>41</b>	<b>01/29/2021</b>		<b>1</b>		<b>Payroll</b>		<b>DCP - WA STATE DEFERRED COMI</b>	<b>18,538.42</b>	<b>Pay Cycle(s) 01/29/2021 To 01/29/2021 - DC-CAPT; Pay Cycle(s) 01/29/2021 To 01/29/2021 - DC-DCP</b>
	589 99 00	0000 Payroll Benefits Cle:		001	General Expense Fund			645.30	CLEVELAND, RYAN W - DC-CAPT



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	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			800.00	ARNOLD, DONOVAN P - DC-DCP
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			1,624.98	BAKKEN, BEAU A - DC-DCP
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			533.38	CLEVELAND, RYAN W - DC-DCP
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			600.00	COLLAMORE, ROBERT S - DC-DCP
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			2,134.76	COOPER, SCOTT N - DC-DCP
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			620.00	EHRESMAN II, CARL E - DC-DCP
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			1,000.00	GRACEY, KYLER B - DC-DCP
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			1,200.00	JENSON, ZACKARY T - DC-DCP
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			1,400.00	JOHNSON, ANDREW - DC-DCP
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			2,850.00	JONES, RYAN E - DC-DCP
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			800.00	MCCORMICK, ANGIE M - DC-DCP
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			600.00	NEWMAN, LACEY E - DC-DCP
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			530.00	QUIROZ JR., VICTOR - DC-DCP
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			400.00	RHEAD, ANTHONY - DC-DCP
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			500.00	SEVERANCE, KYLE C - DC-DCP
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			500.00	TORVIK, DAVID A - DC-DCP
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			1,000.00	WASSENAAR, RENEE C - DC-DCP
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			800.00	YATES, JEFF J - DC-DCP
<b>42</b>	<b>01/29/2021</b>		<b>1</b>		<b>Payroll</b>		<b>DEPT OF LABOR &amp; INDUSTRIES</b>	<b>8,450.01</b>	<b>1ST Quarter 01/01/2021 - 01/31/2021</b>
	522 20 20 0010	Firefighter/EMT- La	001	001	General Expense Fund			325.63	ARNOLD, DONOVAN P - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			64.82	ARNOLD, DONOVAN P - L&I
	522 10 20 0010	Admin Staff- Labor :	001	001	General Expense Fund			119.57	BAKKEN, BEAU A - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			23.80	BAKKEN, BEAU A - L&I
	522 20 20 0010	Firefighter/EMT- La	001	001	General Expense Fund			447.75	CLEVELAND, RYAN W - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			89.12	CLEVELAND, RYAN W - L&I
	522 71 20 0010	Firefighter/paramedi	001	001	General Expense Fund			286.61	CLOUD, RYAN D - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			57.06	CLOUD, RYAN D - L&I
	522 20 20 0010	Firefighter/EMT- La	001	001	General Expense Fund			298.49	COLLAMORE, ROBERT S - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			59.42	COLLAMORE, ROBERT S - L&I
	522 10 20 0010	Admin Staff- Labor :	001	001	General Expense Fund			284.92	COOPER, SCOTT N - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			56.72	COOPER, SCOTT N - L&I
	522 71 20 0010	Firefighter/paramedi	001	001	General Expense Fund			249.31	COTTER, MICKEY J - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			49.63	COTTER, MICKEY J - L&I
	522 20 20 0010	Firefighter/EMT- La	001	001	General Expense Fund			447.74	EHRESMAN II, CARL E - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			89.13	EHRESMAN II, CARL E - L&I
	522 71 20 0010	Firefighter/paramedi	001	001	General Expense Fund			162.82	FULKERSON, JESS M - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			32.41	FULKERSON, JESS M - L&I
	522 20 20 0010	Firefighter/EMT- La	001	001	General Expense Fund			447.74	GRACEY, KYLER B - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			89.13	GRACEY, KYLER B - L&I
	522 71 20 0010	Firefighter/paramedi	001	001	General Expense Fund			400.26	JENSON, ZACKARY T - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			79.67	JENSON, ZACKARY T - L&I
	522 20 20 0010	Firefighter/EMT- La	001	001	General Expense Fund			284.92	JOHNSON, ANDREW - L&I

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	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			56.72	JOHNSON, ANDREW - L&I
	522 20 20 0010	Firefighter/EMT- La	001	001	General Expense Fund			244.23	JONES, RYAN E - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			48.61	JONES, RYAN E - L&I
	522 11 20 0010	Labor and Industry I	001	001	General Expense Fund			0.36	KEWISH, DANIEL K - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			0.24	KEWISH, DANIEL K - L&I
	522 20 20 0010	Firefighter/EMT- La	001	001	General Expense Fund			366.34	KLAHR, DERIC J - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			72.92	KLAHR, DERIC J - L&I
	522 10 20 0010	Admin Staff- Labor :	001	001	General Expense Fund			19.02	MCCORMICK, ANGIE M - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			13.06	MCCORMICK, ANGIE M - L&I
	522 11 20 0010	Labor and Industry I	001	001	General Expense Fund			0.59	MCINTOSH, KELLEY - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			0.41	MCINTOSH, KELLEY - L&I
	522 11 20 0010	Labor and Industry I	001	001	General Expense Fund			0.36	MILLER, ROBERT G - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			0.24	MILLER, ROBERT G - L&I
	522 20 20 0010	Firefighter/EMT- La	001	001	General Expense Fund			298.49	NEWMAN, LACEY E - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			59.42	NEWMAN, LACEY E - L&I
	522 11 20 0010	Labor and Industry I	001	001	General Expense Fund			0.47	QUIGLEY, BROOKE - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			0.33	QUIGLEY, BROOKE - L&I
	522 20 20 0010	Firefighter/EMT- La	001	001	General Expense Fund			407.05	QUIROZ JR., VICTOR - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			81.02	QUIROZ JR., VICTOR - L&I
	522 20 20 0010	Firefighter/EMT- La	001	001	General Expense Fund			408.74	REESE, JORDAN D - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			81.36	REESE, JORDAN D - L&I
	522 20 20 0010	Firefighter/EMT- La	001	001	General Expense Fund			203.52	RHEAD, ANTHONY - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			40.51	RHEAD, ANTHONY - L&I
	522 71 20 0010	Firefighter/paramedi	001	001	General Expense Fund			407.04	SEVERANCE, KYLE C - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			81.02	SEVERANCE, KYLE C - L&I
	522 11 20 0010	Labor and Industry I	001	001	General Expense Fund			0.71	SEVERSON, PAUL M - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			0.49	SEVERSON, PAUL M - L&I
	522 20 20 0010	Firefighter/EMT- La	001	001	General Expense Fund			244.23	SUMMERLIN, ANTONIO - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			48.61	SUMMERLIN, ANTONIO - L&I
	522 71 20 0010	Firefighter/paramedi	001	001	General Expense Fund			284.92	TORVIK, DAVID A - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			56.72	TORVIK, DAVID A - L&I
	522 10 20 0010	Admin Staff- Labor :	001	001	General Expense Fund			20.92	WASSENAAR, RENEE C - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			14.37	WASSENAAR, RENEE C - L&I
	522 20 20 0010	Firefighter/EMT- La	001	001	General Expense Fund			366.34	YATES, JEFF J - L&I
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			72.92	YATES, JEFF J - L&I
	522 20 20 0010	Firefighter/EMT- La	001	001	General Expense Fund			1.04	Rounding Adjustment - L&I
<b>43</b>	<b>01/29/2021</b>		<b>1</b>		<b>Payroll</b>		<b>DIMARTINO/FORTIS INS CO</b>	<b>714.51</b>	<b>Pay Cycle(s) 01/29/2021 To 01/29/2021 - DISABILITY</b>
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			68.05	ARNOLD, DONOVAN P - DISABILITY
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			85.46	CLEVELAND, RYAN W - DISABILITY

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	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			75.80	CLOUD, RYAN D - DISABILITY
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			90.13	COOPER, SCOTT N - DISABILITY
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			84.74	EHRESMAN II, CARL E - DISABILITY
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			45.46	GRACEY, KYLER B - DISABILITY
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			69.75	JOHNSON, ANDREW - DISABILITY
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			60.25	JONES, RYAN E - DISABILITY
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			61.38	SEVERANCE, KYLE C - DISABILITY
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			73.49	TORVIK, DAVID A - DISABILITY
<b>44</b>	<b>01/29/2021</b>		<b>1</b>		<b>Payroll</b>		<b>EMPLOYMENT SECURITY DEPT -</b>	<b>482.56</b>	<b>Pay Cycle(s) 01/29/2021 To 01/29/2021 - PFML</b>
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			18.11	ARNOLD, DONOVAN P - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			29.26	BAKKEN, BEAU A - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			28.04	CLEVELAND, RYAN W - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			21.96	CLOUD, RYAN D - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			16.46	COLLAMORE, ROBERT S - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			27.79	COOPER, SCOTT N - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			19.73	COTTER, MICKEY J - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			24.44	EHRESMAN II, CARL E - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			23.17	FULKERSON, JESS M - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			11.89	GRACEY, KYLER B - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			18.29	JENSON, ZACKARY T - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			18.98	JOHNSON, ANDREW - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			17.94	JONES, RYAN E - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			0.97	KEWISH, DANIEL K - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			16.14	KLAHR, DERIC J - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			13.87	MCCORMICK, ANGIE M - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			1.62	MCINTOSH, KELLEY - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			0.97	MILLER, ROBERT G - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			5.99	MORGAN, SARAH L - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			15.54	NEWMAN, LACEY E - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			1.30	QUIGLEY, BROOKE - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			11.89	QUIROZ JR., VICTOR - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			27.64	REESE, JORDAN D - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			18.81	RHEAD, ANTHONY - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			16.77	SEVERANCE, KYLE C - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			1.94	SEVERSON, PAUL M - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			18.02	SUMMERLIN, ANTONIO - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			20.12	TORVIK, DAVID A - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			13.32	WASSENAAR, RENEE C - PFML
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			21.59	YATES, JEFF J - PFML

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<b>45</b>	<b>01/29/2021</b>		<b>1</b>		<b>Payroll</b>		<b>IAFF LOCAL 3876</b>	<b>2,409.00</b>	<b>Pay Cycle(s) 01/29/2021 To 01/29/2021 - DUES</b>
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			120.45	ARNOLD, DONOVAN P - DUES
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			120.45	CLEVELAND, RYAN W - DUES
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			120.45	CLOUD, RYAN D - DUES
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			120.45	COLLAMORE, ROBERT S - DUES
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			120.45	COTTER, MICKEY J - DUES
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			120.45	EHRESMAN II, CARL E - DUES
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			120.45	FULKERSON, JESS M - DUES
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			120.45	GRACEY, KYLER B - DUES
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			120.45	JENSON, ZACKARY T - DUES
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			120.45	JOHNSON, ANDREW - DUES
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			120.45	JONES, RYAN E - DUES
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			120.45	KLAHR, DERIC J - DUES
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			120.45	NEWMAN, LACEY E - DUES
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			120.45	QUIROZ JR., VICTOR - DUES
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			120.45	REESE, JORDAN D - DUES
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			120.45	RHEAD, ANTHONY - DUES
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			120.45	SEVERANCE, KYLE C - DUES
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			120.45	SUMMERLIN, ANTONIO - DUES
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			120.45	TORVIK, DAVID A - DUES
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			120.45	YATES, JEFF J - DUES
<b>46</b>	<b>01/29/2021</b>		<b>1</b>		<b>Payroll</b>		<b>LEOFF SYS - P/2</b>	<b>24,413.84</b>	<b>Pay Cycle(s) 01/29/2021 To 01/29/2021 - LEOFF2</b>
	522 20 20 0030	Firefighter/EMT- W:	001	General	Expense Fund			381.54	ARNOLD, DONOVAN P - LEOFF2
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			614.90	ARNOLD, DONOVAN P - LEOFF2
	522 10 20 0030	Admin Staff- WA Sta	001	General	Expense Fund			616.35	BAKKEN, BEAU A - LEOFF2
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			993.33	BAKKEN, BEAU A - LEOFF2
	522 20 20 0030	Firefighter/EMT- W:	001	General	Expense Fund			590.64	CLEVELAND, RYAN W - LEOFF2
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			951.89	CLEVELAND, RYAN W - LEOFF2
	522 71 20 0030	Firefighter/paramedi	001	General	Expense Fund			462.68	CLOUD, RYAN D - LEOFF2
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			745.67	CLOUD, RYAN D - LEOFF2
	522 20 20 0030	Firefighter/EMT- W:	001	General	Expense Fund			371.47	COLLAMORE, ROBERT S - LEOFF2
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			598.67	COLLAMORE, ROBERT S - LEOFF2
	522 10 20 0030	Admin Staff- WA Sta	001	General	Expense Fund			585.39	COOPER, SCOTT N - LEOFF2
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			943.44	COOPER, SCOTT N - LEOFF2
	522 71 20 0030	Firefighter/paramedi	001	General	Expense Fund			415.70	COTTER, MICKEY J - LEOFF2
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			669.95	COTTER, MICKEY J - LEOFF2
	522 20 20 0030	Firefighter/EMT- W:	001	General	Expense Fund			514.82	EHRESMAN II, CARL E - LEOFF2
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			829.70	EHRESMAN II, CARL E - LEOFF2
	522 71 20 0030	Firefighter/paramedi	001	General	Expense Fund			488.08	FULKERSON, JESS M - LEOFF2
	589 99 00 0000	Payroll Benefits Cle:	001	General	Expense Fund			786.61	FULKERSON, JESS M - LEOFF2

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	522 20 20	0030	Firefighter/EMT- Wz	001	General Expense Fund			250.39	GRACEY, KYLER B - LEOFF2
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			403.53	GRACEY, KYLER B - LEOFF2
	522 71 20	0030	Firefighter/paramedi	001	General Expense Fund			385.34	JENSON, ZACKARY T - LEOFF2
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			621.02	JENSON, ZACKARY T - LEOFF2
	522 20 20	0030	Firefighter/EMT- Wz	001	General Expense Fund			399.88	JOHNSON, ANDREW - LEOFF2
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			644.46	JOHNSON, ANDREW - LEOFF2
	522 20 20	0030	Firefighter/EMT- Wz	001	General Expense Fund			377.87	JONES, RYAN E - LEOFF2
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			608.99	JONES, RYAN E - LEOFF2
	522 20 20	0030	Firefighter/EMT- Wz	001	General Expense Fund			340.10	KLAHR, DERIC J - LEOFF2
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			548.12	KLAHR, DERIC J - LEOFF2
	522 20 20	0030	Firefighter/EMT- Wz	001	General Expense Fund			327.45	NEWMAN, LACEY E - LEOFF2
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			527.73	NEWMAN, LACEY E - LEOFF2
	522 20 20	0030	Firefighter/EMT- Wz	001	General Expense Fund			250.39	QUIROZ JR., VICTOR - LEOFF2
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			403.53	QUIROZ JR., VICTOR - LEOFF2
	522 20 20	0030	Firefighter/EMT- Wz	001	General Expense Fund			582.20	REESE, JORDAN D - LEOFF2
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			938.30	REESE, JORDAN D - LEOFF2
	522 20 20	0030	Firefighter/EMT- Wz	001	General Expense Fund			396.21	RHEAD, ANTHONY - LEOFF2
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			638.55	RHEAD, ANTHONY - LEOFF2
	522 71 20	0030	Firefighter/paramedi	001	General Expense Fund			353.33	SEVERANCE, KYLE C - LEOFF2
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			569.44	SEVERANCE, KYLE C - LEOFF2
	522 20 20	0030	Firefighter/EMT- Wz	001	General Expense Fund			379.58	SUMMERLIN, ANTONIO - LEOFF2
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			611.74	SUMMERLIN, ANTONIO - LEOFF2
	522 71 20	0030	Firefighter/paramedi	001	General Expense Fund			423.77	TORVIK, DAVID A - LEOFF2
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			682.96	TORVIK, DAVID A - LEOFF2
	522 20 20	0030	Firefighter/EMT- Wz	001	General Expense Fund			454.94	YATES, JEFF J - LEOFF2
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			733.19	YATES, JEFF J - LEOFF2
<b>47</b>	<b>01/29/2021</b>		<b>1</b>		<b>Payroll</b>		<b>NATIONWIDE RETIREMENT</b>	<b>4,624.00</b>	<b>Pay Cycle(s) 01/29/2021 To 01/29/2021 - DC-NATION</b>
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			2,760.00	CLOUD, RYAN D - DC-NATION
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			600.00	COTTER, MICKEY J - DC-NATION
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			464.00	FULKERSON, JESS M - DC-NATION
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			800.00	REESE, JORDAN D - DC-NATION
<b>48</b>	<b>01/29/2021</b>		<b>1</b>		<b>Payroll</b>		<b>NMRFA - FOOD FUND</b>	<b>125.00</b>	<b>Pay Cycle(s) 01/29/2021 To 01/29/2021 - FOOD</b>
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	ARNOLD, DONOVAN P - FOOD
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	CLEVELAND, RYAN W - FOOD
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	CLOUD, RYAN D - FOOD
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	COLLAMORE, ROBERT S - FOOD
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	COOPER, SCOTT N - FOOD
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	COTTER, MICKEY J - FOOD
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	EHRESMAN II, CARL E - FOOD
	589 99 00	0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	FULKERSON, JESS M - FOOD

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		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	GRACEY, KYLER B - FOOD
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	HARRIS, GEORGE W - FOOD
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	JENSON, ZACKARY T - FOOD
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	JOHNSON, ANDREW - FOOD
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	KLAHR, DERIC J - FOOD
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	LINDSEY, COOPER B - FOOD
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	MCCORMICK, ANGIE M - FOOD
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	NEWMAN, LACEY E - FOOD
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	PHELAN, COLE E - FOOD
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	QUIROZ JR., VICTOR - FOOD
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	REESE, JORDAN D - FOOD
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	RHEAD, ANTHONY - FOOD
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	SEVERANCE, KYLE C - FOOD
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	SUMMERLIN, ANTONIO - FOOD
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	TORVIK, DAVID A - FOOD
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	WASSENAAR, RENEE C - FOOD
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			5.00	YATES, JEFF J - FOOD
<b>49</b>	<b>01/29/2021</b>		<b>1</b>		<b>Payroll</b>		<b>VIMLY BENEFIT SOLUTIONS, INC</b>	<b>25,934.38</b>	<b>Pay Cycle(s) 01/29/2021 To 01/29/2021 - PREMERA-Family; Pay Cycle(s) 01/29/2021 To 01/29/2021 - PREMERA-Single; Pay Cycle(s) 01/29/2021 To 01/29/2021 - DVL</b>
		522 20 20 0040	Firefighter/EMT- HF	001	General Expense Fund			1,619.90	ARNOLD, DONOVAN P - PREMERA-Family
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			16.36	ARNOLD, DONOVAN P - PREMERA-Family
		522 10 20 0040	Admin Staff- HRA, 1	001	General Expense Fund			1,619.90	BAKKEN, BEAU A - PREMERA-Family
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			16.36	BAKKEN, BEAU A - PREMERA-Family
		522 71 20 0040	Firefighter/Paramedi	001	General Expense Fund			1,619.90	CLOUD, RYAN D - PREMERA-Family
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			16.36	CLOUD, RYAN D - PREMERA-Family
		522 71 20 0040	Firefighter/Paramedi	001	General Expense Fund			1,619.90	COTTER, MICKEY J - PREMERA-Family
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			16.36	COTTER, MICKEY J - PREMERA-Family
		522 20 20 0040	Firefighter/EMT- HF	001	General Expense Fund			1,619.90	EHRESMAN II, CARL E - PREMERA-Family
		589 99 00 0000	Payroll Benefits Cle:	001	General Expense Fund			16.36	EHRESMAN II, CARL E - PREMERA-Family
		522 20 20 0040	Firefighter/EMT- HF	001	General Expense Fund			1,619.90	JOHNSON, ANDREW - PREMERA-Family

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	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			16.36	JOHNSON, ANDREW - PREMERA-Family
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			1,619.90	KLAHR, DERIC J - PREMERA-Family
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			16.36	KLAHR, DERIC J - PREMERA-Family
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			1,619.90	REESE, JORDAN D - PREMERA-Family
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			16.36	REESE, JORDAN D - PREMERA-Family
	522 71 20 0040	Firefighter/Paramedi	001	001	General Expense Fund			1,619.90	SEVERANCE, KYLE C - PREMERA-Family
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			16.36	SEVERANCE, KYLE C - PREMERA-Family
	522 71 20 0040	Firefighter/Paramedi	001	001	General Expense Fund			1,619.90	TORVIK, DAVID A - PREMERA-Family
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			16.36	TORVIK, DAVID A - PREMERA-Family
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			1,619.90	YATES, JEFF J - PREMERA-Family
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			16.36	YATES, JEFF J - PREMERA-Family
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			593.78	COLLAMORE, ROBERT S - PREMERA-Single
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			6.00	COLLAMORE, ROBERT S - PREMERA-Single
	522 10 20 0040	Admin Staff- HRA, 1	001	001	General Expense Fund			593.78	COOPER, SCOTT N - PREMERA-Single
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			6.00	COOPER, SCOTT N - PREMERA-Single
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			593.78	GRACEY, KYLER B - PREMERA-Single
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			6.00	GRACEY, KYLER B - PREMERA-Single
	522 71 20 0040	Firefighter/Paramedi	001	001	General Expense Fund			593.78	JENSON, ZACKARY T - PREMERA-Single
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			6.00	JENSON, ZACKARY T - PREMERA-Single
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			593.78	JONES, RYAN E - PREMERA-Single
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			6.00	JONES, RYAN E - PREMERA-Single
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			593.78	NEWMAN, LACEY E - PREMERA-Single
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			6.00	NEWMAN, LACEY E - PREMERA-Single
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			593.78	QUIROZ JR., VICTOR - PREMERA-Single

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	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			6.00	QUIROZ JR., VICTOR - PREMERA-Single
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			593.78	SUMMERLIN, ANTONIO - PREMERA-Single
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			6.00	SUMMERLIN, ANTONIO - PREMERA-Single
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	ARNOLD, DONOVAN P - DVL
	522 10 20 0040	Admin Staff- HRA, 1	001	001	General Expense Fund			130.72	BAKKEN, BEAU A - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	CLEVELAND, RYAN W - DVL
	522 71 20 0040	Firefighter/Paramedi	001	001	General Expense Fund			130.72	CLOUD, RYAN D - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	COLLAMORE, ROBERT S - DVL
	522 10 20 0040	Admin Staff- HRA, 1	001	001	General Expense Fund			130.72	COOPER, SCOTT N - DVL
	522 71 20 0040	Firefighter/Paramedi	001	001	General Expense Fund			130.72	COTTER, MICKEY J - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	EHRESMAN II, CARL E - DVL
	522 71 20 0040	Firefighter/Paramedi	001	001	General Expense Fund			130.72	FULKERSON, JESS M - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	GRACEY, KYLER B - DVL
	522 71 20 0040	Firefighter/Paramedi	001	001	General Expense Fund			130.72	JENSON, ZACKARY T - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	JOHNSON, ANDREW - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	JONES, RYAN E - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	KLAHR, DERIC J - DVL
	522 10 20 0040	Admin Staff- HRA, 1	001	001	General Expense Fund			130.72	MCCORMICK, ANGIE M - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	NEWMAN, LACEY E - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	QUIROZ JR., VICTOR - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	REESE, JORDAN D - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	RHEAD, ANTHONY - DVL
	522 71 20 0040	Firefighter/Paramedi	001	001	General Expense Fund			130.72	SEVERANCE, KYLE C - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	SUMMERLIN, ANTONIO - DVL
	522 71 20 0040	Firefighter/Paramedi	001	001	General Expense Fund			130.72	TORVIK, DAVID A - DVL
	522 10 20 0040	Admin Staff- HRA, 1	001	001	General Expense Fund			130.72	WASSENAAR, RENEE C - DVL
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			130.72	YATES, JEFF J - DVL
<b>50</b>	<b>01/29/2021</b>		<b>1</b>		<b>Payroll</b>		<b>WA PUB EMP RETIREMENT SYS-PI</b>	<b>2,737.22</b>	<b>Pay Cycle(s) 01/29/2021 To 01/29/2021 - PERS2</b>
	522 10 20 0030	Admin Staff- WA Sta	001	001	General Expense Fund			710.80	MCCORMICK, ANGIE M - PERS2
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			432.95	MCCORMICK, ANGIE M - PERS2
	522 10 20 0030	Admin Staff- WA Sta	001	001	General Expense Fund			307.23	MORGAN, SARAH L - PERS2
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			187.14	MORGAN, SARAH L - PERS2
	522 10 20 0030	Admin Staff- WA Sta	001	001	General Expense Fund			683.05	WASSENAAR, RENEE C - PERS2
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			416.05	WASSENAAR, RENEE C - PERS2
<b>51</b>	<b>01/29/2021</b>		<b>1</b>		<b>Payroll</b>		<b>WSCFF EMPLOYEE BENEFIT TRU:</b>	<b>2,750.00</b>	<b>Pay Cycle(s) 01/29/2021 To 01/29/2021 - MERP</b>
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			125.00	ARNOLD, DONOVAN P - MERP
	589 99 00 0000	Payroll Benefits Cle:	001	001	General Expense Fund			125.00	BAKKEN, BEAU A - MERP



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		589 99 00 0000 Payroll Benefits Cle:	001	001	General Expense Fund			125.00	CLEVELAND, RYAN W - MERP
		589 99 00 0000 Payroll Benefits Cle:	001	001	General Expense Fund			125.00	CLOUD, RYAN D - MERP
		589 99 00 0000 Payroll Benefits Cle:	001	001	General Expense Fund			125.00	COLLAMORE, ROBERT S - MERP
		589 99 00 0000 Payroll Benefits Cle:	001	001	General Expense Fund			125.00	COOPER, SCOTT N - MERP
		589 99 00 0000 Payroll Benefits Cle:	001	001	General Expense Fund			125.00	COTTER, MICKEY J - MERP
		589 99 00 0000 Payroll Benefits Cle:	001	001	General Expense Fund			125.00	EHRESMAN II, CARL E - MERP
		589 99 00 0000 Payroll Benefits Cle:	001	001	General Expense Fund			125.00	FULKERSON, JESS M - MERP
		589 99 00 0000 Payroll Benefits Cle:	001	001	General Expense Fund			125.00	GRACEY, KYLER B - MERP
		589 99 00 0000 Payroll Benefits Cle:	001	001	General Expense Fund			125.00	JENSON, ZACKARY T - MERP
		589 99 00 0000 Payroll Benefits Cle:	001	001	General Expense Fund			125.00	JOHNSON, ANDREW - MERP
		589 99 00 0000 Payroll Benefits Cle:	001	001	General Expense Fund			125.00	JONES, RYAN E - MERP
		589 99 00 0000 Payroll Benefits Cle:	001	001	General Expense Fund			125.00	KLAHR, DERIC J - MERP
		589 99 00 0000 Payroll Benefits Cle:	001	001	General Expense Fund			125.00	NEWMAN, LACEY E - MERP
		589 99 00 0000 Payroll Benefits Cle:	001	001	General Expense Fund			125.00	QUIROZ JR., VICTOR - MERP
		589 99 00 0000 Payroll Benefits Cle:	001	001	General Expense Fund			125.00	REESE, JORDAN D - MERP
		589 99 00 0000 Payroll Benefits Cle:	001	001	General Expense Fund			125.00	RHEAD, ANTHONY - MERP
		589 99 00 0000 Payroll Benefits Cle:	001	001	General Expense Fund			125.00	SEVERANCE, KYLE C - MERP
		589 99 00 0000 Payroll Benefits Cle:	001	001	General Expense Fund			125.00	SUMMERLIN, ANTONIO - MERP
		589 99 00 0000 Payroll Benefits Cle:	001	001	General Expense Fund			125.00	TORVIK, DAVID A - MERP
		589 99 00 0000 Payroll Benefits Cle:	001	001	General Expense Fund			125.00	YATES, JEFF J - MERP
<b>52</b>	<b>01/29/2021</b>		<b>2</b>		<b>* Tr Rec</b>	<b>67</b>	<b>COLUMBIA BANK - DIRECT DEP</b>	<b>122,202.93</b>	<b>Direct Deposit Receipt</b>
		522 10 10 9999 Payroll Clearing	001	001	General Expense Fund			-122,202.93	
<b>53</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>ISMARTLIFE, LLC</b>	<b>297.00</b>	
		522 41 41 0000 Training External - S	001	001	General Expense Fund			297.00	
<b>54</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>A-1 DOOR SERVICE - PT. ORCHAR</b>	<b>964.57</b>	
		522 50 41 0200 Building Maintenanc	001	001	General Expense Fund			964.57	
<b>55</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>AIRGAS USA, LLC</b>	<b>1,447.86</b>	
		522 72 31 1000 EMS Supplies: OOS	001	001	General Expense Fund			311.33	O2
		522 72 31 1000 EMS Supplies: OOS	001	001	General Expense Fund			705.16	Cylinder Rental
		522 72 31 1000 EMS Supplies: OOS	001	001	General Expense Fund			431.37	O2
		522 72 31 1000 EMS Supplies: OOS	001	001	General Expense Fund				
<b>56</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>BARRETT, FRED</b>	<b>144.60</b>	
		522 20 20 2000 Retirement Medical	001	001	General Expense Fund			144.60	
<b>57</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>BELFAIR HOSE &amp; HEAVY TRUCK I</b>	<b>200.14</b>	
		522 60 48 6000 Vehicle Repairs and	001	001	General Expense Fund			200.14	
<b>58</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>BLUE CROSS BLUE SHIELD OF MC</b>	<b>234.49</b>	
		522 20 20 2000 Retirement Medical	001	001	General Expense Fund			234.49	
<b>59</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>BOUND TREE MEDICAL, LLC</b>	<b>2,676.18</b>	
		522 72 31 1000 EMS Supplies: OOS	001	001	General Expense Fund			1,309.62	

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		522 72 31 1000 EMS Supplies: OOS		001	General Expense Fund			947.76	
		522 72 35 1000 Ems Equipment and		001	General Expense Fund			418.80	
<b>60</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>CASCADE NATURAL GAS</b>	<b>575.52</b>	
		522 10 47 1000 Station 21 & 21-2 U		001	General Expense Fund			575.52	
<b>61</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>CBS REPORTING INC.</b>	<b>74.50</b>	
		522 10 49 2000 Miscellaneous: PS		001	General Expense Fund			74.50	G. Harris
<b>62</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>CENTURY LINK</b>	<b>674.22</b>	
		522 10 42 2000 Station 27 Telephone		001	General Expense Fund			159.91	St. 27
		522 10 42 2000 Station 27 Telephone		001	General Expense Fund			135.62	St. 27
		522 10 42 4000 Station 81 Telephone		001	General Expense Fund			229.64	St. 81
		522 10 42 3000 Station 24 Telephone		001	General Expense Fund			149.05	St. 24
<b>63</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>LINDSAY W CHAFFEE</b>	<b>181.47</b>	<b>Reimbursement - Duty Boots</b>
		522 20 31 2000 Miscellaneous Unifo		001	General Expense Fund			181.47	
<b>64</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>CLEVELAND, RYAN</b>	<b>264.81</b>	<b>Reimbursement - Oven Repair</b>
		522 50 41 0200 Building Maintenanc		001	General Expense Fund			264.81	
<b>65</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>CONNECTION</b>	<b>142.57</b>	<b>Acct #S07716</b>
		522 10 31 2000 Computer Software:		001	General Expense Fund			142.57	
<b>66</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>COPIERS NORTHWEST, INC.</b>	<b>46.21</b>	
		522 10 45 1000 Miscellaneous Expei		001	General Expense Fund			46.21	
<b>67</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>CREWSENSE, LLC</b>	<b>195.59</b>	
		522 10 49 1000 Memberships and Su		001	General Expense Fund			195.59	
<b>68</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>DEPT OF L &amp; I - BOILER SECTION</b>	<b>270.40</b>	
		522 50 41 0200 Building Maintenanc		001	General Expense Fund			270.40	
<b>69</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>DEPT OF NATURAL RESOURCES</b>	<b>882.50</b>	
		522 20 48 5000 Wildland Equipment		001	General Expense Fund			882.50	
<b>70</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>DIRECT TV INC</b>	<b>145.24</b>	
		522 10 42 1000 Station 21 Telephone		001	General Expense Fund			145.24	
<b>71</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>EF RECOVERY</b>	<b>1,749.30</b>	
		522 77 41 0038 Ambulance Billing F		001	General Expense Fund			1,749.30	
<b>72</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>C/O BACKDRAFT OPCO LLC EMEI</b>	<b>3,490.40</b>	
		522 72 41 1000 ERS Database and R		001	General Expense Fund			3,490.40	
		522 72 41 1000 ERS Database and R		001	General Expense Fund				
		522 72 41 1000 ERS Database and R		001	General Expense Fund				
<b>73</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>FIRE SERVICE REPAIR LLC</b>	<b>1,144.88</b>	
		522 60 31 0457 Vehicle Preventative		001	General Expense Fund			1,144.88	
<b>74</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>GALLS, LLC</b>	<b>254.44</b>	

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		522 20 31 2000	Miscellaneous Unifo	001	General Expense Fund			254.44	
<b>75</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>GILMORES AUTOMOTIVE SERVIC</b>	<b>1,499.68</b>	
		522 76 48 1000	Aid/Medic Unit Prev	001	General Expense Fund			233.67	
		522 60 48 6000	Vehicle Repairs and	001	General Expense Fund			342.56	
		522 76 48 1000	Aid/Medic Unit Prev	001	General Expense Fund			553.09	
		522 60 48 4000	Staff Car Preventativ	001	General Expense Fund			57.14	
		522 76 48 1000	Aid/Medic Unit Prev	001	General Expense Fund			160.66	
		522 60 48 4000	Staff Car Preventativ	001	General Expense Fund			152.56	
<b>76</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>HILL INTERNATIONAL, INC.</b>	<b>16,645.00</b>	<b>Project #PWA-02513.00; Project #PWA-02513.00 12/11/20-12/31/20</b>
		594 22 63 4000	Capital Expenditures:	001	General Expense Fund			8,167.50	
		594 22 63 4000	Capital Expenditures:	001	General Expense Fund			8,477.50	
<b>77</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>HOOD CANAL COMMUNICATIONS</b>	<b>491.60</b>	
		522 10 42 1000	Station 21 Telephone	001	General Expense Fund			491.60	
<b>78</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>HRA VEBA TRUST</b>	<b>12,443.06</b>	
		522 10 20 0040	Admin Staff- HRA, 1	001	General Expense Fund			2,422.40	
		522 20 20 0040	Firefighter/EMT- HF	001	General Expense Fund			5,326.31	
		522 71 20 0040	Firefighter/Paramedi	001	General Expense Fund			4,694.35	
<b>79</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>HUTTER, CHRISTY</b>	<b>750.00</b>	
		522 10 41 1000	IT Support Service:	001	General Expense Fund			750.00	
<b>80</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>KCDA</b>	<b>345.99</b>	
		522 10 31 0514	Station Supplies: OC	001	General Expense Fund			345.99	
<b>81</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>KENT D. BRUCE CO. LLC KDBCO</b>	<b>389.95</b>	
		522 60 35 0384	Small Tools and Mir	001	General Expense Fund			389.95	
<b>82</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>KITSAP BANK - VISA</b>	<b>404.79</b>	<b>Olympic College Bookstore; Office Depot; Amazon</b>
		522 45 41 1000	Admin Staff Training	001	General Expense Fund			199.97	
		522 10 31 0100	Office & Operating	001	General Expense Fund			33.19	
		522 10 31 0100	Office & Operating	001	General Expense Fund			40.19	
		522 10 31 1000	Computer Hardware	001	General Expense Fund			131.44	
<b>83</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>KITSAP CO EMS &amp; TCC</b>	<b>2,500.00</b>	<b>Robert Thomas</b>
		522 74 41 0054	EMS (Training): PS	001	General Expense Fund			1,250.00	
		522 74 41 0054	EMS (Training): PS	001	General Expense Fund			1,250.00	
<b>84</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>KITSAP SUN</b>	<b>87.88</b>	
		522 10 31 3000	Miscellaneous Expei	001	General Expense Fund			87.88	
<b>85</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>KURTS PRECAST, INC</b>	<b>211.97</b>	
		522 50 41 0200	Building Maintenanc	001	General Expense Fund			211.97	
<b>86</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>L.N. CURTIS &amp; SONS, INC</b>	<b>3,471.46</b>	

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		522 20 35 2000 Radio & Radio Equi		001	General Expense Fund			428.85	
		522 20 48 0080 Repairs & Maintenai		001	General Expense Fund			3,042.61	
<b>87</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>LES SCHWAB INC</b>	<b>1,003.79</b>	
		522 60 48 6000 Vehicle Repairs and		001	General Expense Fund			1,003.79	
<b>88</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>LOWES</b>	<b>165.67</b>	
		522 50 48 0300 Buildings Maintenar		001	General Expense Fund			44.52	
		522 50 48 0300 Buildings Maintenar		001	General Expense Fund			210.17	
		522 50 48 0300 Buildings Maintenar		001	General Expense Fund			-89.02	
<b>89</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>MED-TECH RESOURCE, INC</b>	<b>893.44</b>	
		522 72 31 1000 EMS Supplies: OOS		001	General Expense Fund			483.00	
		522 72 31 1000 EMS Supplies: OOS		001	General Expense Fund			410.44	
<b>90</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>MEDICARE BLUE RX</b>	<b>41.90</b>	<b>Fred Barrett</b>
		522 20 20 2000 Retirement Medical		001	General Expense Fund			41.90	
<b>91</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>NMRFA- REVOLVING FUND</b>	<b>2,937.99</b>	<b>Mason County Garbage; Century Link; Cascade Natural Gas; PUD #1; PUD #3; Mason County Treasurer; Collins Lake Water; Trails End Water District #2; Belfair Water District #1; Dept. of Revenue</b>
		522 10 47 1000 Station 21 & 21-2 U		001	General Expense Fund			96.99	St. 21 Recycle
		522 10 47 1000 Station 21 & 21-2 U		001	General Expense Fund			97.78	St. 21 Garbage
		522 10 47 1000 Station 21 & 21-2 U		001	General Expense Fund			85.00	Shredding
		522 10 47 6000 Station 27 Utilities (		001	General Expense Fund			23.82	St. 27 Recycle
		522 10 47 8000 Station 81 Utilities (		001	General Expense Fund			33.70	St. 81
		522 10 47 6000 Station 27 Utilities (		001	General Expense Fund			54.16	St. 27 Garbage
		522 10 42 3000 Station 24 Telephone		001	General Expense Fund			149.05	St. 24
		522 10 42 4000 Station 81 Telephone		001	General Expense Fund			228.97	St. 81
		522 10 47 1000 Station 21 & 21-2 U		001	General Expense Fund			530.73	
		522 10 47 4000 Station 24 Utilities (		001	General Expense Fund			51.12	St. 24
		522 10 47 6000 Station 27 Utilities (		001	General Expense Fund			299.21	St. 27
		522 10 47 1000 Station 21 & 21-2 U		001	General Expense Fund			465.38	St. 21
		522 10 47 1000 Station 21 & 21-2 U		001	General Expense Fund			167.01	St. 21-2
		522 10 47 4000 Station 24 Utilities (		001	General Expense Fund			138.08	St. 24
		594 22 63 1000 OBH Property Purch		001	General Expense Fund			250.00	Application Fee
		522 10 47 6000 Station 27 Utilities (		001	General Expense Fund			73.48	St. 27
		522 10 47 3000 Station 23 Utilities (		001	General Expense Fund			43.70	St. 23
		522 10 47 1000 Station 21 & 21-2 U		001	General Expense Fund			118.34	
		522 10 31 3000 Miscellaneous Expei		001	General Expense Fund			31.47	
<b>92</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>PENINSULA COMMUNITY HEALTH</b>	<b>110,233.75</b>	<b>QRT Program - Reimbursable</b>
		522 10 49 4000 QRT Services		001	General Expense Fund			89,053.04	

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	522 10 49 4000	QRT Services		001	General Expense Fund			10,637.40	
	522 10 49 4000	QRT Services		001	General Expense Fund			10,543.31	
<b>93</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>PITNEY BOWES INC</b>	<b>451.70</b>	<b>Includeds Past-due and late fees</b>
	522 10 42 0001	Postage: OOS		001	General Expense Fund			32.00	Late Fee - Dec
	522 10 42 0001	Postage: OOS		001	General Expense Fund			61.85	Meter Rental - Nov
	522 10 42 0001	Postage: OOS		001	General Expense Fund			32.00	Late Fee - Nov
	522 10 42 0001	Postage: OOS		001	General Expense Fund			32.00	Late Fee - Oct
	522 10 42 0001	Postage: OOS		001	General Expense Fund			32.00	Late Fee - Sep
	522 10 42 0001	Postage: OOS		001	General Expense Fund			61.85	Meter Rental - Sep
	522 10 42 0001	Postage: OOS		001	General Expense Fund			200.00	Postage Refill
<b>94</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>PUD #1</b>	<b>51.12</b>	
	522 10 47 4000	Station 24 Utilities (		001	General Expense Fund			51.12	
<b>95</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>PUD #3</b>	<b>1,281.39</b>	
	522 10 47 6000	Station 27 Utilities (		001	General Expense Fund			350.43	St. 27
	522 10 47 5000	Station 25 Utilities (		001	General Expense Fund			50.93	St. 25
	522 10 47 3000	Station 23 Utilities (		001	General Expense Fund			244.76	St. 23
	522 10 47 9000	Station 82 Utilities (		001	General Expense Fund			103.04	St. 82
	522 10 47 1100	Station 83 Utilities (		001	General Expense Fund			88.29	St. 83
	522 10 47 8000	Station 81 Utilities (		001	General Expense Fund			308.42	St. 81
	522 10 47 1000	Station 21 & 21-2 U		001	General Expense Fund				
	522 10 47 1000	Station 21 & 21-2 U		001	General Expense Fund				
	522 10 47 4000	Station 24 Utilities (		001	General Expense Fund				
	522 10 47 2000	Station 22 Utilities (		001	General Expense Fund			135.52	St. 22
<b>96</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>QUILL CORPORATION - PREFERR</b>	<b>163.80</b>	
	522 10 31 0100	Office & Operating		001	General Expense Fund			163.80	
<b>97</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>SCOTT MCLENDONS HARDWARE</b>	<b>202.30</b>	
	522 10 31 0514	Station Supplies: OC		001	General Expense Fund			29.91	
	522 10 31 0514	Station Supplies: OC		001	General Expense Fund			36.87	
	522 50 48 0300	Buildings Maintenar		001	General Expense Fund			47.61	
	522 10 35 0516	Small Tools & Mino		001	General Expense Fund			3.03	
	522 10 35 0516	Small Tools & Mino		001	General Expense Fund			6.50	
	522 50 48 0300	Buildings Maintenar		001	General Expense Fund			19.52	
	522 50 48 0300	Buildings Maintenar		001	General Expense Fund			20.60	
	522 10 49 0519	Station Supplies: Mi		001	General Expense Fund			38.26	
<b>98</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>SHELTON-MASON COUNTY JOURI</b>	<b>180.00</b>	
	522 10 44 1000	Advertising: (Legal		001	General Expense Fund			180.00	
<b>99</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>SILKE COMMUNICATIONS SOLUT</b>	<b>141.70</b>	
	522 20 35 2000	Radio & Radio Equi		001	General Expense Fund			141.70	
<b>100</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>STERICYCLE INC</b>	<b>97.69</b>	
	522 72 31 1000	EMS Supplies: OOS		001	General Expense Fund			97.69	

# TRANSACTION JOURNAL

North Mason Regional Fire Authority

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Trans	Date	Redeemed	Acct #	Chk #	Type	Receipt # InterFund #	Vendor	Amount	Memo
<b>101</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>STRYKER</b>	<b>140.51</b>	
	522 72 31	1000 EMS Supplies: OOS		001	General Expense Fund			140.51	
<b>102</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>TARGETSOLUTIONS LEARNING, I</b>	<b>5,049.00</b>	
	522 41 31	0000 Training External - S		001	General Expense Fund			5,049.00	
<b>103</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>TRAILS END WATER DISTRICT</b>	<b>43.70</b>	
	522 10 47	3000 Station 23 Utilities (		001	General Expense Fund			43.70	
<b>104</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>TRI-TEK SYSTEMS INC</b>	<b>90.00</b>	
	522 10 42	3000 Station 24 Telephone		001	General Expense Fund			90.00	
<b>105</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>TRICO COMPANIES, LLC</b>	<b>7,441.58</b>	<b>Project #4424-20</b>
	594 22 63	1000 OBH Property Purch		001	General Expense Fund			7,441.58	
<b>106</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>ULINE</b>	<b>251.09</b>	
	522 72 31	1000 EMS Supplies: OOS		001	General Expense Fund			251.09	
<b>107</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>UNIQUE EXPERIENCE INC</b>	<b>5,477.13</b>	
	522 20 20	4000 Class B Uniforms: P		001	General Expense Fund			557.64	
	522 45 31	3000 Fire Academy: OOS		001	General Expense Fund			1,984.96	
	522 45 31	3000 Fire Academy: OOS		001	General Expense Fund			1,984.96	
	522 10 49	4000 QRT Services		001	General Expense Fund			949.57	
<b>108</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>US FIRE EQUIPMENT, LLC</b>	<b>3,822.11</b>	
	522 20 48	0080 Repairs & Maintena		001	General Expense Fund			897.20	
	522 20 41	2000 Safety Professional S		001	General Expense Fund			1,434.56	
	522 76 48	0452 Small Tools and Mir		001	General Expense Fund			1,490.35	
<b>109</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>POSTMASTER USPS - BELFAIR</b>	<b>226.00</b>	<b>PO Box 277</b>
	522 10 49	1000 Memberships and St		001	General Expense Fund			226.00	
<b>110</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>VERIZON WIRELESS</b>	<b>828.58</b>	
	522 10 42	1000 Station 21 Telephone		001	General Expense Fund			828.58	
	522 10 42	1000 Station 21 Telephone		001	General Expense Fund			828.58	
<b>111</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>VFIS C/O M &amp; T BANK</b>	<b>16,644.00</b>	
	522 10 46	1000 Authority General Li		001	General Expense Fund			83.00	
	522 10 46	1000 Authority General Li		001	General Expense Fund			16,561.00	
<b>112</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>WA STATE PATROL BUDGET &amp; FIS</b>	<b>8,488.00</b>	
	522 45 31	3000 Fire Academy: OOS		001	General Expense Fund			4,244.00	
	522 45 31	3000 Fire Academy: OOS		001	General Expense Fund			4,244.00	
<b>113</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>WAVE BROADBAND</b>	<b>196.93</b>	
	522 10 47	1000 Station 21 & 21-2 U		001	General Expense Fund			72.10	
	522 10 47	1000 Station 21 & 21-2 U		001	General Expense Fund			124.83	
<b>114</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>WESTBAY AUTO PARTS INC</b>	<b>119.35</b>	

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North Mason Regional Fire Authority

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Trans	Date	Redeemed	Acct #	Chk #	Type	Receipt # InterFund #	Vendor	Amount	Memo
	522 60 35 0384	Small Tools and Mir	001	001	General Expense Fund			84.62	
	522 60 31 0144	Vehicle Repairs: OO	001	001	General Expense Fund			34.73	
<b>115</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>WILCOX &amp; FLEGEL INC.</b>	<b>2,172.56</b>	
	522 20 32 0010	Vehicle Fuel Consum	001	001	General Expense Fund			961.56	
	522 20 32 0010	Vehicle Fuel Consum	001	001	General Expense Fund			1,211.00	
<b>116</b>	<b>01/12/2021</b>		<b>1</b>		<b>Claims</b>		<b>ZOLL MEDICAL CORP. GPO</b>	<b>443.71</b>	
	522 72 31 1000	EMS Supplies: OOS	001	001	General Expense Fund			443.71	

Records Printed: 78

Adjustments:	0.00
Beginning Balance:	0.00
Revenues:	122,202.93
Warrant Expenditures:	466,069.30
Non Warrant Expenditures:	0.00
Interfund Transfers:	0.00
Redemptions:	0.00
Deposits:	0.00
Withdrawals:	0.00
Stop Payments:	0.00

Fund	Adjustments	Beg Bal	Revenues	War Exp	N War Exp	IT In	IT Out	Stop Pmts
001 General Expense Fund	0.00	0.00	122,202.93	466,069.30	0.00	0.00	0.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>122,202.93</u>	<u>466,069.30</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

# North Mason Regional Fire Authority Budget Summary

Month: End of Year (100% of Year)

## 2020 Revenue

Budgeted Revenue for 2020 (with carryover):	<b>\$7,949,982.30</b>		
Revenue Collected in 2020 for Operating:	<b>\$4,377,550.00</b>		
Collected Revenue End of Year (with carryover):	<b>\$8,482,757.60</b>	(106.7% of budget)	
Collected Revenue End of Year for Operating :	<b>\$4,685,325.30</b>	(107.0% of budget)	
Revenue Not Collected for Year w/o carryover:	<b>-\$307,775.30</b>	(-7.0% of budget)	
Tax Revenue End of Year:	<b>\$3,227,358.16</b>	(96.5%)	Budgeted Tax Revenue Not Collected: <b>\$116,224.84</b>
DNR/Timber Revenue End of Year:	<b>\$30,065.20</b>	(75.2%)	Timber Revenue Budgeted for Year: <b>\$40,000.00</b>
GEMT Collection End of Year:	<b>\$463,883.74</b>		
Ambulance Revenue End of Year:	<b>\$437,970.17</b>	(82.6%)	Budgeted Amb Revenue Not Collect: <b>\$92,029.83</b>

## 2020 Expenditures

Budgeted Expenditures for 2020:	<b>\$4,377,550.00</b>		
Expenditures End of Year:	<b>\$4,370,767.35</b>	(99.9% of budget)	
Expenditures w/ Contingency Contributions	<b>\$4,625,767.35</b>	(105.7% of budget)	



## 2020 Contingencies

Emergency Contingency Beginning of the Year Balance:	<b>\$500,140.68</b>
Emergency Contingency Expenditures End of Year:	<b>\$0.00</b>
Emergency Contingency Contributions End of Year:	<b>\$0.00</b>
Emergency Contingency End of Year Balance:	<b>\$500,140.68</b>
Capital Contingency Beginning of the Year Balance:	<b>\$2,178,896.50</b>
Capital Contingency Expenditures End of Year:	<b>\$1,747,050.43</b>
Capital Contingency Contributions End of Year:	<b>\$225,000.00</b>
Capital Contingency End of Year Balance:	<b>\$656,846.07</b>
Fire Equip Contingency Beginning of the Year Balance:	<b>\$183,395.12</b>
Fire Equipment Expenditures End of Year:	<b>\$7,610.61</b>
Fire Equipment Contributions End of Year:	<b>\$30,000.00</b>
Fire Equipment Contingency End of Year Balance:	<b>\$205,784.51</b>

## Funds Currently On Hand (In Bank Account)

Total Operating Funds Availanle- End Of Year	<b>\$2,331,444.63</b>
2020 Contingencies:	<b>\$1,362,771.26</b>
End of the Year Operating Funds Available:	<b>\$968,673.37</b>

Available Funds Invested In State Investment Pool: **\$1,705,000.00**

Revised: January 12th, 2021

## North Mason Emergency Management Campus Project

### Bond Fund (Revenue Collection for Paying Bonds)

Budgeted Tax and Revenue Collection for 2020	<b>\$584,000.00</b>	
Bond Tax and Revenue Collection End of Year	<b>\$552,206.59</b>	(94.6% of Budget)
Transfers In from General Fund	<b>\$14,442.40</b>	
Bond Payments and Disbursements End of Year	<b>\$561,395.98</b>	
Bond Fund End of Year Balance	<b>\$5,253.01</b>	

### Project Construction Fund

Initial Construction Proceeds Received	<b>\$10,111,657.75</b>	
Bond Proceeds Spent (End of Year)	<b>\$92,257.50</b>	(0.1% of Budget)
Construction Fund Revenue (End of Year)	<b>\$22,996.02</b>	
Project Fund Balance End of Year	<b>\$10,042,396.27</b>	

# North Mason Regional Fire Authority Budget Summary

Month: January (8.3% of Year)

## 2021 Revenue

Budgeted Revenue for 2020 (with carryover):	<b>\$6,487,994.63</b>		
Revenue to be Collected in 2020 for Operating:	<b>\$4,386,550.00</b>		
Collected Revenue Year to Date (with carryover):	<b>\$2,331,443.63</b>	(35.9% of budget)	
Collected Revenue Year to Date for Operating :	<b>\$230,000.00</b>	(5.2% of budget)	
Revenue Left to be Collected for Year w/o carryover:	<b>\$4,156,550.00</b>	(95.8% of budget)	
Tax Revenue Year to Date:	<b>\$0.00</b>	(0%)	Tax Revenue Left to be Collected: <b>\$3,351,083.00</b>
DNR/Timber Revenue Year to Date:	<b>\$0.00</b>	(0%)	Timber Revenue Budgeted for Year: <b>\$40,000.00</b>
GEMT Collection Year to Date	<b>\$0.00</b>		
Ambulance Revenue Year to Date:	<b>\$0.00</b>	(0%)	Ambulance Revenue Left to Collect: <b>\$530,000.00</b>

## 2021 Expenditures

Budgeted Expenditures for 2020:	<b>\$4,386,550.00</b>		
Expenditures Year to Date:	<b>\$476,007.73</b>	(10.9% of budget)	
Expenditures w/ Contingency Contributions	<b>\$731,007.73</b>	(16.7% of budget)	

Expenditure Funds This Month:	<b>\$476,007.73</b>	(10.9% of budget)
<b>2021 Contingencies</b>		
Emergency Contingency Beginning of the Year Balance:	<b>\$500,140.68</b>	
Emergency Contingency Expenditures Year to Date:	<b>\$0.00</b>	
Emergency Contingency Contributions Year to Date	<b>\$0.00</b>	
Emergency Contingency Current Balance:	<b>\$500,140.68</b>	
Capital Contingency Beginning of the Year Balance:	<b>\$695,519.44</b>	
Capital Contingency Expenditures Year to Date:	<b>\$24,336.58</b>	
Capital Contingency Contributions Year to Date	<b>\$225,000.00</b>	
Capital Contingency Current Balance:	<b>\$896,182.86</b>	
Fire Equip Contingency Beginning of the Year Balance	<b>\$205,784.51</b>	
Fire Equipment Expenditures Year to Date	<b>\$0.00</b>	
Fire Equipment Contributions Year to Date	<b>\$30,000.00</b>	
Fire Equipment Contingency Current Balance	<b>\$235,784.51</b>	
<b>Funds Currently On Hand (In Bank Account)</b>		
Total Operating Funds Availanle- Beginning of Month	<b>\$2,331,444.63</b>	
Total Expenditures This Month	<b>\$476,007.73</b>	

2021 Contingencies:	<b>\$1,632,108.05</b>
Operating Funds Available:	<b>\$223,328.85</b>
Available Funds Invested In State Investment Pool:	<b>\$1,705,000.00</b>

Revised: January 13th, 2021

## North Mason Emergency Management Campus Project

### Bond Fund (Revenue Collection for Paying Bonds)

Beginning of the Year Bond Fund Balance:	<b>\$5,253.01</b>	
Budgeted Taxes to be collected for 2021:	<b>\$540,000.00</b>	
Bond Tax and Revenue Collection Year To Date:	<b>\$0.00</b>	(0% of Budget)
Bond Payments and Disbursements Made:	<b>\$0.00</b>	
Bond Fund Current Balance:	<b>\$5,253.01</b>	

### Project Construction Fund

Initial Construction Proceeds Received:	<b>\$10,111,657.75</b>	
Bond Proceeds Spent :	<b>\$92,257.50</b>	(0.1% of Budget)
Construction Fund Revenue	<b>\$22,996.02</b>	
Project Fund Balance	<b>\$10,042,396.27</b>	



## North Mason Regional Fire Authority

# Request for Proposals

Public notice is hereby given that North Mason Regional Fire Authority has issued this Request for Proposals (RFP) for a qualified Contractor(s) or Firm interested in providing a comprehensive Mental Health and Wellness Program for first responders within Mason County to include, at a minimum, mental health care, mental performance, awareness training, resiliency training, peer support, stress debriefing, stress management and referral/navigation services ("Mental Health and Wellness Program Services"). The Contractor(s) or Firm will provide Mental Health and Wellness Program Services, in a variety of mediums, aimed to sustain and improve first responder health.

Full notice and complete details of the RFP are available for download at [www.northmasonrfa.com](http://www.northmasonrfa.com) or by contacting Executive Assistant Renee Wassenaar via email at [rwassenaar@northmasonrfa.com](mailto:rwassenaar@northmasonrfa.com). In the event it becomes necessary to revise any part of this RFP, addenda will be posted on the NMRFA's website no later than [REDACTED].

This RFP is not an offer to enter into a contract, but merely a solicitation of Contractor(s) or Firm(s) interested in submitting a Proposal to the Owner. The North Mason Regional Fire Authority will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin or sex in consideration for an award.

**Date of Publication:** [REDACTED]

**Owner:** North Mason Regional Fire Authority  
P.O. Box 277  
Belfair, WA 98528

**Project:** Mason County Mental Health and Wellness Program

**Owner Contact Person:** Proposals shall be submitted via email to:  
Executive Assistant Renee Wassenaar  
[rwassenaar@northmasonrfa.com](mailto:rwassenaar@northmasonrfa.com)

**Proposals Due:** Proposals shall be submitted no later than 5:00 (PST), [REDACTED]

*All Proposals must be submitted pursuant to the instructions below. Prior to submitting a Proposal, all Proposers are invited and strongly encouraged to contact Fire Chief Beau Bakken at 360-275-6711 ext. 200, to discuss requirements of the Mental Health and Wellness Program. It is the Proposer's sole responsibility to ensure the Proposal is delivered in the manner required by this RFP by the due date and time. The Owner has the right to reject any Proposals not properly delivered.*

## **1. BACKGROUND AND PURPOSE**

- 1.1. Mason County, Washington is comprised of thirteen (13) volunteer and combination fire districts. These fire districts staff 250 career and volunteer members and provide fire, rescue and both basic and advanced emergency medical services to a diverse and growing community.
- 1.2. Mason County fire districts place the health and safety of our personnel as a top priority. Over the past decade, we have seen an increase of 25 percent in our call volume, with no change in resources. The increased call volume, combined with the added stressors our staff members are exposed to due to the conditions, schedules and circumstances under which their work is performed, can negatively impact our members' wellness if not properly addressed throughout their careers.

Existing Wellness Programs have the overall goal of maintaining and improving the physical and behavioral health of all emergency response and administrative members by creating a positive environment through education, fitness, support, nutritional and rehabilitative programs. Initial medical exams, job-related immunizations, annual medical and fitness evaluations, cancer screening that meets NFPA 1582 guidelines, an Employee Assistance Plan (EAP) and a Chaplain Program are currently included. No other mental health and wellness services are currently offered in our Wellness Programs.

- 1.3. NMRFA is initiating this Request for Proposals (RFP) to solicit Proposals from a qualified Contractor(s) or Firm interested in providing a comprehensive Mental Health and Wellness Program, to enhance the health and safety of fire and EMS personnel.

## **2. PROJECT INFORMATION AND SPECIFICATIONS**

### **2.1. MINIMUM QUALIFICATIONS**

- 2.1.1. Services and providers should meet National Fire Protection Agency (NFPA) 1500 standards or equivalent;
- 2.1.2. Contractor(s) or Firm must have three (3) years of experience providing mental health care to first responders;
- 2.1.3. Contractor(s) or Firm must be licensed and credentialed in the State of Washington to provide clinical mental health services;
- 2.1.4. In-depth knowledge of Mason County fire district members and their roles and responsibilities as first responders.

### **2.2. SCOPE OF WORK**

- 2.2.1. The Mental Health and Wellness Program shall provide mental health resources through accomplishment of the following program objectives that are in accordance with NFPA 1500 or equivalent:

- 2.2.2. Provide awareness training.
  - 2.2.2.1. Train emergency responders to recognize the signs and symptoms of mental disorders, particularly serious mental illness (SMI) and/or serious emotional disturbance (SED) in peers and coworkers;
  - 2.2.2.2. Establish connections with internal and/or community-based mental health providers to refer emergency responders with the signs or symptoms of mental illness to appropriate services and assist with the referral process as needed;
  - 2.2.2.3. Train Company Officers to identify persons (subordinates and patients) with a mental disorder and employ crisis de-escalation techniques;
  - 2.2.2.4. Educate emergency responders about resources that are available in the community for individuals (subordinates and patients) with a mental disorder.
- 2.2.3. Provide resiliency training to decrease stress and enhance resiliency in first responders.
  - 2.2.3.1. Topics shall include but not be limited to review and impact of trauma, working with the first responder culture and cultural awareness, breaking the mental health stigma, communication skills for families and practical/research-based guidelines for reducing stress.
- 2.2.4. Assist the NMRFA with development of a county-wide Peer Support Program.
  - 2.2.4.1. Training shall focus on active listening, confidentiality, general assessment and suicide assessment, crisis intervention, action planning, outreach, self-care and building an effective Peer Support Program.
  - 2.2.4.2. Upon completion of training, members shall have the necessary knowledge and skills to provide support to their peers, have a basic understanding of common behavioral health issues affecting the fire service, can serve as a bridge to community resources or behavioral health treatment when indicated, and are able to build or enhance the Peer Support Program.
- 2.2.5. Assist the NMRFA with Critical Incident Stress Debriefing (CISD) and like processes following a qualifying event, allowing emergency responders and family members to process the event and reflect on how it has impacted them.
  - 2.2.5.1. Objectives include helping to lessen the unpleasant short-term symptoms of trauma, assess whether follow-up is needed and provide a sense of closure for the individual(s).



- 2.2.5.2. Provide professional facilitation of After Action Review (AAR) for all critical incidents in the region. AAR shall be provided within 24 to 72 hours after an event.
- 2.2.5.3. Develop a Trauma Screen Questionnaire (TSQ) Program, including creation, distribution, collection and analysis. The TSQ shall be a straightforward and easily scored instrument to identify who is progressing well and who may need additional assistance down the road. Administered three (3) to four (4) weeks after a qualifying event, questions shall focus on recent symptoms. The TSQ Program shall determine next steps, identifying when a more complete screening by a competent behavioral health professional may be warranted.
- 2.2.6. Develop mental health consultation services on a schedule of sufficient and consistent frequency, to ensure a mental health consultant is available to partner with emergency responders and family members in a timely and effective manner.
  - 2.2.6.1. Apply available screening tools to detect early signs and symptoms of mental illness or emotional distress.
  - 2.2.6.2. Provide acute and long-term care.
  - 2.2.6.3. Make services available to all fire district emergency responders, administrative personnel and immediate family members. Program emphasis will be placed on prevention, intervention and resiliency.
- 2.2.7. Provide mobile application or telehealth availability.
  - 2.2.7.1. For individual training or treatment with 24/7 availability, with a maximum 36-hour response turn-around time; conduit for individuals to ask questions regarding any of the health and wellness services.
- 2.2.8. Each program component shall be performed by a subject matter expert (SME) with appropriate credentials specific to the component, under the recommendations of the SME and with the concurrence of the Participating Agency.
- 2.2.9. It is assumed that components will be performed during regular business hours, but specifically scheduled directly with the Participating Agency or individual.
- 2.2.10. At a minimum, administrative responsibilities shall include:
  - 2.2.10.1. Maintaining mental health records;
  - 2.2.10.2. Ensuring staff/clinicians are licensed and credentialed in the State of Washington to provide clinical mental health services;

- 2.2.10.3. Seek third party reimbursement for insured responders for provision of services that are typically covered;
- 2.2.10.4. Submit monthly invoices to the NMRFA detailing services provided for which reimbursement is requested;
- 2.2.10.5. Participate in evaluation and research activities as requested;
- 2.2.10.6. Comply with all standard assurances.

### 2.3. **SPECIAL CONDITIONS**

- 2.3.1. The following conditions apply to the Contractor(s) or Firm selected:
- 2.3.2. Federal, state or foreign taxes are not allowable.
- 2.3.3. Legal fees of any type are not allowable without prior written approval of the NMRFA.
- 2.3.4. In the event the project is terminated by administrative action, the Contractor(s) or Firm will be paid for work performed to the date of termination.
- 2.3.5. Any work to be subcontracted to a Subcontractor shall be clearly identified and such Subcontractor shall be approved by the NMRFA prior to contract issuance.
- 2.3.6. The selected Contractor(s) or Firm shall defend and hold the NMRFA and Participating Agencies harmless from and shall be solely responsible, where found liable, for the payment of all claims for loss, personal injury, death, property damage or otherwise, arising out of any act of omission or negligence of its employees or agents in connection with the performance of this work.
- 2.3.7. Should the Contractor and/or Subcontractor fail, at any time, to perform the duties and obligations imposed by the resulting contract to the standards identified, the NMRFA and Participating Agencies may, upon written notice, cancel the contract for services.
  - 2.3.7.1. The NMRFA and Participating Agencies may also procure the necessary services from other sources and hold the Contractor and/or Subcontractor responsible for all additional costs occasioned thereby.
- 2.3.8. In submitting a proposal in response to this RFP, and in performing services under any contract resulting from this RFP, the Contractor(s) or Firm shall be bound by, and comply with, all the terms, conditions, and requirements contained within this RFP, as well as Exhibits A, B, C and D.

### 2.4. **PERIOD OF PERFORMANCE**

- 2.4.1. The term of any contract resulting from this RFP shall be for one (1) year: from            (or from the date the contract is fully executed). Financial obligations of NMRFA

payable after the first year are contingent upon funds for that purpose being appropriated, budgeted and otherwise made available. As this Contract is funded in whole or in part with grant funding, NMRFA's payment obligations are subject to and contingent upon the continuing availability of grant funds for the purposes hereof.

### **3. SELECTION PROCESS COMPONENTS**

#### **3.1. PROPOSAL**

3.1.1. To be responsive to this RFP, Proposers must submit complete and timely, responsive, responsible Proposals and participate fully in the following RFP procurement process. Request for Proposal submittals will be evaluated by a Selection Committee pursuant to the selection criteria set forth in this RFP and any addenda. The NMRFA will negotiate an agreement with the highest scoring Contractor(s) or Firm, and such agreement is subject to final approval by the North Mason Fire Authority Board of Commissioners.

3.1.2. Proprietary Meeting. Prior to submitting a response to the RFP, all Proposers are invited and strongly encouraged to contact Fire Chief Beau Bakken at 360-275-6711 ext. 200 ("Proprietary Meeting"). The purpose of this meeting is to discuss goals and requirements of the Mental Health and Wellness Program and permit the Proposers to ask questions to help prepare responses to the RFP.

#### **3.2. SHORT LIST**

3.2.1. The NMRFA will establish a Selection Committee and evaluate each Contractor(s) or Firm responding to this RFP solely upon the factors, weighting and process identified in this RFP and any addenda thereto. Based on the Selection Committee's findings, the NMRFA intends to short list no more than three (3) responsive and responsible Finalists to move to the next phase of the selection process.

3.2.2. The NMRFA will notify all Proposers of the Finalists selected to move to the next phase of the selection process. The procurement process will not proceed to the next phase until two (2) business days after all Proposers are notified of the Committee's selection decision. At the written request of a Proposer not selected as a Finalist, the NMRFA will provide the requesting Proposer with a scoring summary of the evaluation factors for its Proposal.

#### **3.3. INTERVIEW**

3.3.1. Short-listed Finalists will participate in an interview with the NMRFA. The purpose of the interview will be for the Contractor(s) or Firm to explain their Proposal and communicate their understanding of the Project and ability to meet the NMRFA's goals. The NMRFA will notify each short-listed Finalist of the specific time for the interviews. The interview may be conducted virtually.

#### **3.4. SELECTION**

3.4.1. The Selection Committee will evaluate the responses to this RFP based solely on the factors, weighting and process identified in the RFP and in any addenda. The NMRFA will then initiate negotiations with the Contractor(s) or Firm submitting the highest scored Proposal. If the NMRFA is unable to execute a contract with the Contractor(s) or Firm submitting the highest scored Proposal, negotiations with that party may be suspended or terminated, and the NMRFA may proceed to negotiate with the next highest scored Proposer. The NMRFA shall continue in accordance with this procedure until a contract agreement is reached or the selection process is terminated. The NMRFA shall notify all Finalists of the selection decision within two (2) business days of such notification.

**3.5. EXPENSES**

3.5.1. The NMRFA accepts no liability for the costs and expenses incurred by Contractors or Firms in responding to this procurement. Each Proposer that enters into the procurement process shall prepare the required materials and Proposal at its own expense and with the express understanding that it cannot make any claims whatsoever for reimbursement from the NMRFA for the costs and expenses associated with the process, even in the event the NMRFA cancels this Project or rejects all Proposals. Proposers and Finalists will pay their own expenses required for travel and participation in the procurement process.

**4. GENERAL INFORMATION**

**4.1. RFP COORDINATOR**

4.1.1. The RFP Coordinator is the point of contact within the NMRFA for this procurement. All communication between the Proposer and the NMRFA upon receipt of this RFP shall be with the RFP Coordinator, as follows:

Name	Renee Wassenaar
Phone Number	360-275-6711
Email Address	<a href="mailto:rwassenaar@northmasonrfa.com">rwassenaar@northmasonrfa.com</a>

4.1.2. Any other communication, including the Proprietary Meeting, will be considered unofficial and non-binding on the NMRFA. Proposers are to rely on written statements issued by the RFP Coordinator.

**4.2. DEFINITIONS**

4.2.1. NMRFA: North Mason Regional Fire Authority, a Washington State entity that is issuing this RFP

4.2.2. Proposal: A formal offer submitted in response to this RFP

4.2.3. Proposer: Party of interest submitting a Proposal in response to this RFP

4.2.4. Participating Agency: The Mason County fire districts for which services shall be provided

**4.3. ESTIMATED SCHEDULE OF PROCUREMENT ACTIVITIES**

ITEM	DATE	TIME	LOCATION
RFP Advertisement			
Last Day for Questions			
RFP Last Addendum Issued			
Proposals Due			
Notification of Short-Listed Proposers			
Interviews with Short-Listed Proposers			
Notification of Final Selection			

**4.4. SUBMISSION OF PROPOSALS**

4.4.1. Proposals shall be submitted electronically by email to the RFP Coordinator in a searchable PDF format. Submittals delivered by hand, fax, telephone or any postal carrier will not be accepted. Submittals shall be submitted no later than [redacted] at 5:00 p.m. to [rwassenaar@northmasonrfa.com](mailto:rwassenaar@northmasonrfa.com).

4.4.2. Electronic submittals shall be limited to the documents specified in the RFP document and shall not include additional brochures, booklets or other sales material that are not specifically requested in the RFP. Electronic submittals shall clearly indicate in the title of the email the title of the Project, the name of the Proposer and the date of the Proposal.

4.4.3. It is the Proposer's responsibility to ensure that submissions are received in a timely fashion and to ensure attached files are not corrupt or damaged. If the RFP Coordinator is unable to open an attachment because it is damaged, corrupt, infected, etc. the NMRFA may disqualify the Proposer's submission.

**4.5. PROPRIETARY INFORMATION/PUBLIC DISCLOSURE**

4.5.1. Materials submitted in response to this competitive procurement shall become the property of the NMRFA.

4.5.2. All received Proposals shall remain confidential until the award of contract recommendation has been approved by the North Mason Regional Fire Authority Board of Commissioners. Thereafter, the Proposals shall be deemed public records as defined in RCW 42.56 "Public Records."

4.5.3. Any information in the Proposal that the Proposer desires to claim as proprietary and exempt from disclosure under the provisions of state law shall be clearly designated.

Each page claimed to be exempt from disclosure must be clearly identified by the word "Confidential" printed on it. Marking the entire Proposal exempt from disclosure will not be honored.

4.5.4. The NMRFA will consider a Proposer's request for exemption from disclosure; however, the NMRFA will make a decision predicated upon state law and regulations. If any information is marked as proprietary in the RFP, it will not be made available until the affected Proposer has been given an opportunity to seek a court injunction against the requested disclosure.

4.5.5. All requests for information should be directed to the RFP Coordinator.

#### 4.6. **REVISIONS TO THE RFP**

4.6.1. In the event it becomes necessary to revise any part of this RFP, addenda will be posted on the NMRFA's website.

4.6.2. The NMRFA also reserves the right to cancel or to reissue the RFP in whole or in part, prior to final award of a contract.

#### 4.7. **ACCEPTANCE PERIOD**

4.7.1. Proposals shall remain in effect for ninety (90) days from the due date for receipt of Proposals, for acceptance by the NMRFA.

#### 4.8. **RESPONSIVENESS**

4.8.1. The Proposer is specifically notified that failure to comply with any part of the RFP may result in rejection of the Proposal as non-responsive. The NMRFA also reserves the right, however, at its sole discretion to waive minor administrative irregularities. The NMRFA reserves the right to contact a Proposer for clarification of its Proposal.

#### 4.9. **NO OBLIGATION TO CONTRACT**

4.9.1. This RFP does not obligate the NMRFA or Participating Agencies to contract for services specified herein.

#### 4.10. **REJECTION OF PROPOSALS**

4.10.1. The NMRFA reserves the right to cancel at any time for any reason this solicitation and to reject all Proposals. The NMRFA shall have no liability to any respondent arising out of such cancellation or rejection. The NMRFA reserves the right to waive minor variations and immaterial irregularities in the selection process.

### 5. **PROPOSAL SUBMITTAL REQUIREMENTS**

5.1. All Proposers must include a Table of Contents and submit their responses to this RFP in the following prescribed format, to ensure a fair evaluation regarding the Proposer's qualifications and the needs of the NMRFA. The Selection Committee will look more favorably on Proposals that follow the RFP format, are easy to read and that are concisely written. Submittals will not be returned.

## 5.2. **TECHNICAL PROPOSAL**

5.2.1. The Technical Proposal shall contain the Proposer's Transmittal Letter, Executive Summary, Qualifications of Key Personnel, Technical Approach, References and Certifications and Disclosures, as follows:

5.2.1.1. Transmittal Letter: The letter transmitting the Proposal must be signed by an officer authorized to bind the Proposer.

5.2.1.2. Executive Summary: This section shall provide the qualifications, professional credentials and experience of the Contractor(s) or Firm and any proposed subcontractors. Elaborate corporate brochures are discouraged.

5.2.1.3. Qualifications of Key Personnel: Providers must be familiar with NFPA 1500 standards and knowledgeable in first responder training. Providers must be subject matter experts in the field of instruction. Subject matter expertise can include prior first responder experience, military or other applicable experience. Resumes must be submitted with certification and qualifications shown.

5.2.1.4. Technical Approach: An outline of the Proposer's technical approach. Evaluators are looking for specific descriptions of the Mental Health and Wellness Program Services and their applicability and value for public safety entities.

5.2.1.5. References: Proposer will provide a minimum of three (3) and a maximum of five (5) references for projects of a similar Scope of Work on Exhibit A (Worksheets 1 and 2). Names, titles, addresses and telephone numbers shall be included for each reference. References shall include work in which proposed key personnel have served.

5.2.1.6. Certifications and Disclosures: Proposer shall complete the certifications and disclosures found at Exhibit B of this RFP and submit each as a part of its Proposal.

## 5.3. **PRICE PROPOSAL**

5.3.1. Proposer's submission shall contain the completed Price Proposal form found at Exhibit C of this RFP. Evaluators will review the overall price of the Proposal and points will be awarded using a standardized pricing model based on cost. Note: Hourly rates

should not include any mobilization or travel costs. Each program component shall be listed separately on the Price Proposal form and Proposers may provide pricing for one (1) or more program components for which it meets the qualifications. Additional proposed costs must be outlined separately from pricing requested on Exhibit C.

- 5.4. Proposals must be submitted in two (2) separate files. The first file will contain the Technical Proposal and the second file will contain the Price Proposal.

**6. EVALUATION CRITERIA**

- 6.1. In the evaluation and ranking of Proposers, the NMRFA will consider the information submitted pursuant to the RFP and the Interviews, as well as any and all information obtained through reference checks and other means as deemed necessary by the NMRFA with respect to the evaluation criteria set forth below. The result of the evaluation will be a comparative ranking of Proposers.

- 6.2. In evaluating the submissions, the following factors will be considered, with points awarded up to the maximum shown:

<b>Factors</b>	<b>Points</b>
<b>1. Overall Method and Technical Approach</b>	<b>35</b>
1.1. <u>Comprehensive Program Services</u> : <i>Evaluation of Proposer’s proposed technical approach to provide a comprehensive Mental Health and Wellness Program inclusive of mental health care, mental performance, awareness training, resiliency training, peer support, stress debriefing, stress management, referral/navigation services, and other services as necessary. The program must demonstrate in-depth knowledge of Participating Agency stakeholders and their roles and responsibilities as first responders.</i>	25
1.2. <u>Mobile Application/Telehealth</u> : <i>Evaluation of Proposer’s proposed mobile application or telehealth availability for individualized training 24/7, with at least a 36-hour turnaround time on responses, to included customer service.</i>	10
<b>2. Organizational Capacity and Experience</b>	<b>45</b>
2.1. <u>Qualified and Certified Providers</u> : <i>Evaluation of qualifications and certifications of Proposer’s providers. All proposed providers should meet NFPA 1583 standards and be subject matter experts in the field of instruction. Subject matter expertise can include prior first responder experience, military or other applicable experience.</i>	20
2.2. <u>Availability of Key Personnel</u> : <i>Evaluation of the availability of Proposer’s proposed key personnel to provide adequate coverage for the entire Mason County region and/or Participating Agencies. Key personnel must be available within 24 hours to provide emergency mental health care as needed.</i>	20
2.3. <u>References</u> : <i>Satisfactory review of Proposer’s references.</i>	5
<b>3. Cost Analysis</b>	<b>20</b>
<b>Total Points</b>	<b>100</b>

**7. AWARD OF CONTRACT**



7.1. This RFP does not obligate the NMRFA to award a contract. The NMRFA reserves the right to cancel at any time for any reason this solicitation and to reject all Proposals. The NMRFA shall have no liability to any respondent arising out of such cancellation or rejection.

7.2. Award of contract, when made, will be to the Proposer whose Proposal is the most favorable to the NMRFA, taking into consideration the evaluation factors.

7.3. **RESERVATION OF RIGHTS**

7.3.1. The NMRFA reserves without limitation and may exercise at its sole discretion, the following rights and conditions with regard to this procurement process:

7.3.1.1. To cancel the procurement process and reject any and all Proposals;

7.3.1.2. To waive any informality or irregularity;

7.3.1.3. To revise the procurement documents and schedule via an addendum;

7.3.1.4. To reject any Proposer who submits an incomplete or inadequate response or is not responsive to the requirements of this RFP;

7.3.1.5. To require confirmation of information furnished by a Proposer, require additional information from a Proposer concerning its Proposal, and require additional evidence of qualifications to perform the work described in this RFP or a subsequent RFP;

7.3.1.6. To provide clarifications or conduct discussions, at any time, with one or more Proposers;

7.3.1.7. To contact references who are not listed in the Proposal and investigate statements on the Proposals and/or qualification of the Proposer and any firms or individuals identified;

7.3.1.8. To take any action affecting the RFP process or the Project that is determined to be in the NMRFA's best interests;

7.3.1.9. Approve or disapprove of the use of particular Subconsultants, Subcontractors or Key Personnel and/or substitutions and/or changes to Subconsultants, Subcontractors or Key Personnel from those identified in the Proposal.

7.4. **DEBRIEFING OF UNSUCCESSFUL PROPOSALS**

7.4.1. Upon request, a debriefing conference will be scheduled with an unsuccessful Proposer. Discussion will be limited to a critique of the requesting Contractor(s) or Firm's Proposal. Comparisons between Proposals or evaluations of the other Proposals will not be allowed. Debriefing conferences may be conducted in person or

on the telephone. Debriefing will not occur until after the NMRFA has entered into a contract with the successful Contractor(s) or Firm.

## **7.5. PROTEST PROCEDURE**

- 7.5.1. The following protest procedure shall apply to any protest by any Contractor(s) or Firm filing a protest with respect to any decision by the NMRFA regarding this procurement.
- 7.5.2. Per RCW 39.10.330, the NMRFA shall notify all Proposers in writing upon selection of the short-listed Finalists and shall notify all Finalists upon selection of the winning Contractor(s) or Firm. The Proposers not selected for either the short list or as the winning Contractor shall have four (4) calendar days from notification to submit a protest. If there is a protest, the NMRFA will not advance to the next phase of the procurement or execute the contract with the winning Proposer until two (2) calendar days after the final protest decision is transmitted to the Protestor.
- 7.5.3. Form of Protest. To be considered, a protest shall be in writing and addressed to the RFP Coordinator. The protest shall include the following:
  - 7.5.3.1. The name, address and phone number of the Proposer protesting or the authorized representative of the Proposer submitting an RFP;
  - 7.5.3.2. The Solicitation Number and Title under which the protest is submitted;
  - 7.5.3.3. A detailed description of the specific grounds for protest and any supporting documentation. It is the responsibility of the Protestor to supplement its protest with any subsequently discovered documents prior to the NMRFA's decision; and
  - 7.5.3.4. The specific ruling or relief requested.
- 7.5.4. Determination of Protest. Upon receipt of a timely written Protest, the NMRFA shall investigate the Protest and respond in writing to the Protest prior to execution of the contract per the RCWs. The decision of the NMRFA shall be final.

## **8. ATTACHMENTS**

- 8.1. Exhibit A – Contractor Resume
- 8.2. Exhibit B – Certifications and Disclosures
- 8.3. Exhibit C – Price Proposal
- 8.4. Exhibit D – Sample Contract Terms and Conditions

**EXHIBIT A**

**CONTRACTOR RESUME  
WORKSHEET 1**

CURRENT OR RECENTLY COMPLETED PROJECTS WITHIN THE PAST FIVE (5) YEARS

PROPOSER: \_\_\_\_\_

Below, create a list of at least three (3) and a maximum of five (5) current or recently completed projects that are similar in magnitude and scope to that described in the NMRFA solicitation.

PROJECT NAME	OWNER/EMAIL	APPROXIMATE \$ VALUE
1.		
2.		
3.		
4.		
5.		

**EXHIBIT A**

**CONTRACTOR RESUME  
WORKSHEET 2**

**CURRENT OR RECENTLY COMPLETED PROJECTS WITHIN THE PAST FIVE (5) YEARS**

PROPOSER: \_\_\_\_\_

PROVIDE A MINIMUM OF THREE (3) AND A MAXIMUM OF FIVE (5) REFERENCES FROM CUSTOMERS CAPABLE OF DISCUSSING YOUR COMPANY'S ABILITY TO PERFORM CONTRACTS OF COMPARABLE SIZE AND SCOPE. It is imperative that accurate contact names and telephone numbers be given for the projects listed. All references should include a contact person who can comment on your ability to perform the services required under this contract. Proposers should ensure that telephone numbers and contact names given are up-to-date and accurate.

Reference 1:

1. Name of Client Organization: \_\_\_\_\_
2. Name/Title of Point of Contact (POC) for Client Organization: \_\_\_\_\_  
\_\_\_\_\_
3. Phone Number of POC: \_\_\_\_\_
4. Approximate Value of Contract: \_\_\_\_\_
5. Duration of Contract: \_\_\_\_\_
6. Description of Services Provided: \_\_\_\_\_

Reference 2:

1. Name of Client Organization: \_\_\_\_\_
2. Name/Title of Point of Contact (POC) for Client Organization: \_\_\_\_\_  
\_\_\_\_\_
3. Phone Number of POC: \_\_\_\_\_
4. Approximate Value of Contract: \_\_\_\_\_
5. Duration of Contract: \_\_\_\_\_
6. Description of Services Provided: \_\_\_\_\_

Reference 3:

1. Name of Client Organization: \_\_\_\_\_
2. Name/Title of Point of Contact (POC) for Client Organization: \_\_\_\_\_  
\_\_\_\_\_
3. Phone Number of POC: \_\_\_\_\_
4. Approximate Value of Contract: \_\_\_\_\_
5. Duration of Contract: \_\_\_\_\_
6. Description of Services Provided: \_\_\_\_\_

Reference 4:

1. Name of Client Organization: \_\_\_\_\_
2. Name/Title of Point of Contact (POC) for Client Organization: \_\_\_\_\_  
\_\_\_\_\_
3. Phone Number of POC: \_\_\_\_\_
4. Approximate Value of Contract: \_\_\_\_\_
5. Duration of Contract: \_\_\_\_\_
6. Description of Services Provided: \_\_\_\_\_

Reference 5:

1. Name of Client Organization: \_\_\_\_\_
2. Name/Title of Point of Contact (POC) for Client Organization: \_\_\_\_\_  
\_\_\_\_\_
3. Phone Number of POC: \_\_\_\_\_
4. Approximate Value of Contract: \_\_\_\_\_
5. Duration of Contract: \_\_\_\_\_
6. Description of Services Provided: \_\_\_\_\_

**EXHIBIT B**

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS**

The Proposer certifies to the best of its knowledge and belief that it and its Key Personnel:

- Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
- Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any department or agency of the State of Washington or any of the 13 fire districts within Mason County;
- Have not within a three (3) year period preceding this date, been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
- Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated above of this certification; and
- Have not within a three (3) year period preceding this date, had one or more public transactions (Federal, State or local) terminated for cause or default.

Proposer understands that a false statement on this certification may be grounds for rejection of any submitted Proposal or quotation or termination of any award.

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Name of Proposer

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Name and Title of Authorized Representative

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Signature of Authorized Representative

**EXHIBIT C**

**PRICE PROPOSAL**

**Instructions:** For Section I of this form, please provide the firm-fixed price of each program component based on the provided frequency. For Section II of this form, please provide the hourly labor rate, number of hours per year, and a firm-fixed price per year.

<b>SECTION I</b>				
Item #	Program Component	Frequency (Per Year)	Firm-Fixed Price	
1	Awareness Training	Annual		
2	Resiliency Training	Annual		
3	Peer Support Program Development	Continuous		
4	CISD/After Action Review	Each		
5	Trauma Screen Questionnaire (TSQ) Program Development	Continuous		
6	TSQ Distribution, Collection, Analysis	Each		
7	Mobile Application/Telehealth Availability	N/A		
<i>Additional Proposed Costs or Program Components</i>				
8				
9				
10				
11				
12				
13				
14				
15				
<b>SECTION II</b>				
Item #	Program Component	Hourly Labor Rate	# of Hours (Per Year)	Firm-Fixed Price
16	Mental Health Consultation Services			
<i>Additional Proposed Costs or Program Components</i>				
17				
18				
19				
20				



## EXHIBIT D

### CONTRACT TERMS AND CONDITIONS

This contract is entered into between North Mason Regional Fire Authority (NMRFA), Washington municipal corporation hereinafter "NMRFA" and \_\_\_\_\_ "Contractor" to provide a comprehensive Mental Health and Wellness Program for first responders within Mason County.

#### 1. TERM OF CONTRACT

- 1.1. This Contract is effective on \_\_\_\_\_ or the date of the last signature of the parties, whichever is later, and shall remain in effect until \_\_\_\_\_, or until all obligations set forth in this Contract have been satisfactorily fulfilled, or the Contract has been terminated, whichever occurs first. Contractor shall have a continuing obligation, after said Contract period, to comply with any provision of this Contract intended for NMRFA's protection or benefit, or that that by its sense and context, is intended to survive the completion, expiration or termination of this Contract.
- 1.2. Contractor understands that no work should begin under this Contract until all required signatures on this Contract have been obtained and the Contract has been authorized and/or approved by the NMRFA's Board of Commissioners. Any work performed by Contractor prior to such time shall be considered as having been performed at Contractor's own risk and as a volunteer.

#### 2. COMPLIANCE WITH LAW

- 2.1. The Contractor hereby represents and warrants that:
  - 2.1.1. It has the power and authority to enter into and perform the Contract, that the Contract, when executed and delivered, shall be a valid and binding obligation of Contractor, enforceable in accordance with its terms;
  - 2.1.2. Its performance under the Contract shall be in a good and workmanlike manner and in accordance with all applicable professional standards;
  - 2.1.3. It is qualified to do business in the jurisdictions covered by the Contract and that it will take such action as, from time to time hereafter, may be necessary to remain so qualified;
  - 2.1.4. It is not in arrears in the payment of any obligations due and owing to any agency involved in this agreement, including but not limited to the payment of taxes and employee benefits, and that it shall not become so in arrears during the term of this Contract;
  - 2.1.5. It shall comply with all federal, state and local laws, regulations and ordinances applicable to its activities and obligations under this Contract; and
  - 2.1.6. It shall obtain, at its expense, all licenses, permits, insurance and governmental approvals, if any, necessary to the performance of its obligations under this Contract.

#### 3. COUNTERPARTS

- 3.1. This Contract may be executed in several counterparts, each of which shall be an original, all of which shall constitute one and the same instrument.

#### 4. GENERAL TERMS AND CONDITIONS

- 4.1. The terms and conditions contained in this Contract shall govern and shall take precedence over any different or additional terms and conditions which Contractor may have included in any documents attached to or accompanying this Contract. Any handwritten changes on the face of this document shall be ignored and have no legal effect unless initialed by all parties. If this Agreement was made pursuant to a Request for Proposal (RFP),



the following order of precedence shall apply: (1) this Contract; (2) NMRFA's RFP and any exhibits; and (3) Contractor's Response to NMRFA's RFP.

## **5. FORCE MAJUERE**

- 5.1. Neither NMRFA and/or its members nor Contractor shall be held responsible for delay or default caused by fire, riot, acts of God, declaration of emergency or war, where such cause was beyond, respectively, NMRFA's and/or its members or Contractor's reasonable control. NMRFA and/or its members and Contractor shall make all reasonable efforts to remove or eliminate such a cause of delay or default and shall, upon the cessation of the cause, diligently pursue performance of its obligations under this Contract.

## **6. INDEMNIFICATION**

- 6.1. Contractor shall protect, hold free and harmless, defend and indemnify NMRFA and its Participating Agencies including their officers, agents and employees from all liability, penalties, costs, losses, damages, expenses, causes of action, claims or judgments (including attorney's fees) resulting from injury to, or death of, any person or damage to property of any kind, which injury, death or damage arises out of, or is in any way connected with the performance of the work or failure to perform its obligations under this Contract.
- 6.2. This obligation of indemnification shall apply to any acts or omissions, negligent conduct, whether active or passive, including acts or omissions of Contractor's agents or employees; except that it shall not be applicable to injury, death or damage to the property arising from the sole negligence of NMRFA and/or members, their officers, agents and employees.

## **7. INDEPENDENT CONTRACTOR**

- 7.1. Contractor shall perform the work required by this Contract as an "Independent Contractor." Although NMRFA and/or members reserves the right to determine the delivery schedule for the work to be performed and to evaluate the quality of the completed performance, NMRFA and/or members cannot and will not control the means or manner of the Contractor's performance. The Contractor shall comply promptly with any requests by NMRFA and/or members relating to the emphasis or relative emphasis to be placed on various aspects of the work or to such other matters pertaining to the work under this Contract. Contractor is responsible for determining the appropriate means and manner of performing the work.
- 7.2. Contractor represents and warrants that Contractor is not an employee of NMRFA and/or members, is not currently employed by the Federal Government, and is not an officer, employee or agent of NMRFA and/or members.
- 7.3. Contractor shall be responsible for all federal or state taxes applicable to any compensation or payments paid to Contractor under this Contract. Contractor is not eligible for any federal Social Security, unemployment insurance or workers' compensation benefits from compensation or payments paid to Contractor under this Contract.
- 7.4. Contractor agrees to immediately provide NMRFA and/or members notice of any claim made against Contractor by any third party. Contractor also agrees not to assign to any third party, without NMRFA's written consent, any obligation of NMRFA to indemnify Contractor for any actions under this Contract.

## **8. INSURANCE REQUIREMENTS**

- 8.1. Contractor shall obtain, and at all times keep in effect, Commercial General Liability Insurance in the amounts listed below for its activities and operations. The insurance shall include coverage for personal injury, discrimination and civil rights violation claims. All such insurance shall name the Participating Agency, individual members, their employees and agents as ADDITIONAL INSURED. A copy of the certificate of insurance shall be filed with NMRFA and/or Participating Agencies prior to the time any services are rendered. Contractor shall maintain coverage in the amount of \$1,000,000 per occurrence and \$2,000,000 general aggregate and \$500,000 for property damage. Coverage shall be written on an occurrence form.
- 8.2. Contractor shall obtain, and at all times keep in effect, automobile insurance on all vehicles used in this Contract with NMRFA and/or members to protect Contractor against claims for damages resulting from bodily injury, including wrongful death, and property damage that may arise from the operations of any owned or hired automobiles used by Contractor in connection with the carrying out of this Contract. All such insurance shall name NMRFA and/or individual members, their employees and agents as ADDITIONAL INSURED.

- 8.3. Contractor or its members shall also maintain property insurance coverage for the facility in which the program is located if it is not in a NMRFA building. Contractor and its members shall obtain and maintain insurance covering claims for the loss of or damage to its personal property that may be caused by participants attending its programs.
- 8.4. Contractor shall, upon request, provide NMRFA and/or members with certification of Workers' Compensation Insurance, with employer's liability in the minimum amount required the governing jurisdiction's law in effect for each year of this Contract.
- 8.5. All insurance policies shall have a minimum 30 days' notice of cancellation. Immediate written notice to NMRFA and members involved in the contract shall be required in the event of cancellation or restriction by the insurance company of any insurance policy referred to in this section.
- 8.6. When insurance coverage is renewed, Contractor shall provide new certificates of insurance prior to expiration of current policies to all contracting agencies.

## **9. NONDISCRIMINATION**

- 9.1. The NMRFA is committed to the policy that all persons shall have equal access to its programs, facilities and employment without regard to race, color, creed, religion, sex, national origin, age, marital status, disability, public assistance status, veteran status or sexual orientation and is committed to transacting business only with firms who follow these practices. Contractor must apply every good faith effort to ensure implementation of this policy in their practices of employment, upgrade, demotion or transfer, recruitment, or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. By accepting this Contract, Contractor certifies that it complies with all applicable federal and state laws as well as NMRFA policies related to non-discrimination. Contractor further agrees that this provision will be incorporated in all sub-contracts entered into in connection with this Contract.

## **10. BACKGROUND CHECKS**

- 10.1. Contractor shall screen Contractor and all paid and volunteer employees and agents, including interviews and reference checks. Contractor shall conduct criminal background checks in accordance with state and federal law and NMRFA policy for Contractor and all paid and volunteer employees and agents who will have direct contact with children under this Contract.
- 10.2. Contractor is responsible for ensuring staff/providers are licensed and credentialed in the State of Washington to provide clinical mental health services.
- 10.3. Contractor is responsible for ensuring staff/providers are familiar with NFPA 1500 standards and knowledgeable in first responder training. Providers must be subject matter experts in the field of instruction.

## **11. OWNERSHIP OF DOCUMENTS AND MATERIALS**

- 11.1. Contractor agrees that all documents and materials, including but not limited to, reports, drawings, studies, specifications, estimates, maps, photographs, designs, graphics, mechanicals, artwork and computations prepared by or for Contractor under the terms of this Contract shall at any time during the performance of the services be made available to NMRFA and/or members upon request and shall become and remain the exclusive property of NMRFA and/or members upon termination or completion of the services.

## **12. USE OF DISTRICT NAME OR LOGO**

- 12.1. Contractor agrees not to use the name, logo or any other marks (including, but not limited to, colors and music) owned by or associated with the NMRFA or the name of any representative of the NMRFA in any sales promotion work or advertising, or any form of publicity, without the written permission of the NMRFA.

## **13. PRIVACY**

- 13.1. Contractor agrees that any information it creates, collects, receives, stores, uses or disseminates during the course of its performance, which concerns the personal, financial or other affairs of the NMRFA, its Board, officers, employees or other members shall be kept confidential and in conformance with all state and federal laws relating to data privacy. Contractor must comply with any applicable requirements as if it were a governmental entity.

Contractor will report immediately to the NMRFA any requests from third parties for information related to this Contract. The NMRFA will respond to such data requests. All subcontracts, if allowed, shall contain the same or similar data practices compliance requirements.

#### **14. RECORDS**

- 14.1. Contractor shall maintain all fiscal records relating to this Contract in accordance with generally accepted accounting principles. In addition, Contractor shall maintain any other records pertinent to this Contract in such a manner as to clearly document Contractor's performance hereunder. Contractor acknowledges and agrees that the NMRFA and/or members and their duly authorized representatives shall have access to such fiscal records and all other books, documents, papers, plans and writings of the Contractor that are pertinent to this Contract. All such fiscal records, books, documents, papers, plans and writing shall be retained by Contractor and kept accessible for a minimum of three (3) years, except as required longer by law, following final payment and termination of this Contract, or until the conclusion of any audit, controversy, or litigation arising out of or related to this Contract, whichever date is later. All subcontracts shall also comply with these provisions.

#### **15. CONSIDERATION AND TERMS OF PAYMENT**

- 15.1. Subject to the conditions herein, payment shall be made by NMRFA within thirty (30) days upon receipt of Contractor's invoice for goods delivered or services rendered pursuant to this Contract. The Contractor's standard invoice shall be submitted after satisfactory completion of services on a monthly basis. NMRFA has no obligation to pay for services that are not satisfactorily performed or performed in violation of federal, state or local law, ordinance, rule or regulation. In the case of a dispute about satisfactory performance of services, the parties agree to work in good faith to resolve any disputes. If either party does not dispute an invoice in writing within 180 days of receipt of the invoice, no action challenging the invoice may be taken.
- 15.2. As applicable, for all agreed upon work performed by Contractor or Contractor's personnel in the provision of goods and/or services stipulated herein, NMRFA shall pay Contractor at the hourly or per diem rates as set forth in the Price Proposal submitted with the RFP. Payment shall be made to Contractor based on the hours recorded, provided such hours are in accordance with the terms of this Contract. Notwithstanding anything to the contrary, and without limitation, NMRFA has not promised or guaranteed any minimum amount of work, and Contractor understands and acknowledges the same. NMRFA has no obligation to pay for overtime or holiday work, nor will it pay premiums for overtime and holidays.
- 15.3. Financial obligations of NMRFA payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted and otherwise made available. As this Contract is funded in whole or in part with grant funding, NMRFA's payment obligations are subject to and contingent upon the continuing availability of grant funds for the purposes hereof.

#### **16. SCOPE OF WORK**

- 16.1. Contractor shall perform all services set forth herein and any exhibits included in the Request for Proposals (RFP). The comprehensive Mental Health and Wellness Program shall include, at a minimum, mental health care, mental performance, awareness training, resiliency training, peer support, stress debriefing, stress management and referral/navigation services.

#### **17. RESPONSIBILITY OF CONTRACTOR**

- 17.1. The Contractor shall perform the services with the standard of care, skill and diligence normally provided by a Contractor in the performance of services similar the services hereunder.
- 17.2. Notwithstanding any review, approval, acceptance or payment for the services by NMRFA, the Contractor shall be responsible for the professional and technical accuracy of its work, design, drawings, specifications and other materials furnished by the Contractor under this Contract.
- 17.3. If the Contractor fails to perform the services, or any part of the services, in conformance with the standard set forth in subparagraph 17.1. above, it shall, if required by NMRFA and/or members, perform at its own expense and without additional cost to NMRFA and/or members, those services necessary for the correction of any deficiencies or damages resulting, in whole or in part, from the Contractor's failure. This obligation is in addition to and not in substitution for any other remedy available to NMRFA and/or members under the "Remedies" paragraph, or otherwise available by law.

## **18. REMEDIES**

- 18.1. Corrections of errors, defects and omissions. Contractor agrees to perform the work as may be necessary to correct errors, defects and omissions in the services required under this Contract, without undue delays and without cost to NMRFA and/or members. The acceptance of the work set forth herein by NMRFA and/or members shall not relieve the Contractor of the responsibility of subsequent corrections of such errors.
- 18.2. NMRFA and/or members may deduct from and set-off against any amounts due and payable to the Contractor any back-charges, penalties or damages sustained by NMRFA and/or members, their agents, employees of recipients of its services, by virtue of any breach of this Contract by the Contractor or by virtue of the failure or refusal of the Contractor to perform the services or any part of the services in a satisfactory manner. Nothing herein shall be construed to relieve the Contractor of liability for additional costs resulting from a failure to satisfactorily perform the services.
- 18.3. All rights and remedies of NMRFA and/or members and Contractor shall be cumulative and may be exercised successively or concurrently. The foregoing is without limitation to or waiver of any other rights or remedies of the NMRFA and/or members by law.

## **19. SEVERABILITY/WAIVER**

- 19.1. NMRFA and/or members and Contractor agree that, if any term or provision of this Contract is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Contract did not contain the particular term or provision held to be invalid. The failure of either party to enforce any provision of this Contract shall not constitute a waiver by that party of that or any other provision of this Contract.

## **20. SUBCONTRACTING OR ASSIGNMENT**

- 20.1. The benefits and obligations hereunder shall inure to and be binding upon the parties hereto and neither this Contract nor the services to be performed hereunder shall be subcontracted, or assigned or otherwise disposed of, either in whole or in part, except with the prior written consent of NMRFA and/or members. NMRFA and/or members have the right to withhold such consent for any reason NMRFA and/or members deem appropriate.

## **21. SURVIVAL**

- 21.1. The terms, conditions, representations and all warranties contained in this Contract shall survive the termination or expiration of this Contract.

## **22. TERMINATION**

- 22.1. The NMRFA and/or Contractor may terminate this Contract at any time without cause, upon thirty (30) days written notice to the other Party. In the event of such termination, Contractor shall be entitled to payment, calculated on a pro rate or other equitable basis, determined by NMRFA in its sole discretion, for work or services satisfactorily performed. In no event shall Contractor be paid for work performed or costs incurred after termination, or for costs incurred by suppliers or subcontractors which reasonably could have been avoided.
- 22.2. NMRFA may terminate this Contract in whole or in part for cause upon seven (7) days written notice if Contractor fails to comply with any material term or condition of this Contract, becomes insolvent or files for bankruptcy protection, or fails to comply in a material way with the requirements of this Contract.

## **23. TERMINATION OF CONTRACT FOR CONVENIENCE**

- 23.1. The performance of work under this Contract may be terminated by NMRFA and/or members, in whole or in part, upon written notice to the Contractor, when NMRFA and/or members determines such termination is in the best interest of NMRFA and/or members. The termination for convenience is effective on the date specified in NMRFA's and/or members written notice. NMRFA and/or members will pay for all reasonable costs allocable to the Contract for work or costs incurred by the Contractor up to the date of termination. However, the Contractor shall not be reimbursed for any anticipatory profits that have not been earned up to the date of termination.

## **24. TERMINATION OF MULTI-YEAR CONTRACT**

24.1. If NMRFA and/or members fail to appropriate funds or if funds are not otherwise made available for continued performance for any fiscal period of this Contract succeeding the first fiscal period, this Contract shall be cancelled automatically as of the beginning of the fiscal year for which funds were not appropriated or otherwise made available; provided, however, that this will not affect either NMRFA 's and/or members rights or the Contractor's rights under any termination clause in this Contract. The effect of termination of the Contract hereunder will be to discharge both the Contractor and NMRFA and/or members from future performance of the Contract, but not from their rights and obligations existing at the time of termination. The Contractor shall be reimbursed for the reasonable value of any non- recurring costs incurred but not amortized in the price of the Contract. NMRFA and/or members shall notify the Contractor as soon as it has knowledge that funds may not be available for the continuation of this Contract for each succeeding fiscal period beyond the first.

**25. TIME IS OF THE ESSENCE**

25.1. Time is of the essence in Contractor's performance of each and every obligation and duty under this Contract.

**26. WHOLE CONTRACT**

26.1. This Contract constitutes the complete and exclusive statement of the Contract between the parties relevant to the purpose described herein and supersedes all prior agreements or proposals, oral or written, and all other communication between the parties relating to the subject matter of this Contract.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year written below. If the dates written below do not coincide, the latest written date shall act as the effective date of this Agreement

_____	<b>North Mason Regional Fire Authority</b>
Signature: _____	Signature: _____
Print Name: _____	Print Name: Beau Bakken
Title: _____	Title: Fire Chief
Date: _____	Date: _____