



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

Via Telephone/Videoconference

10/20/2020

Present: Commissioners Kelley McIntosh, Brooke Quigley, Paul Severson, Bob Miller; Dan Kewish; Executive Assistant Wassenaar; Chief Bakken; Assistant Chief Cooper

Meeting held via telephone/videoconference in accordance with Governor Jay Inslee's proclamation 20-28 issued on March 24, 2020

Absent: None

Guests: None

Meeting was called to order at 5:05 p.m. and opened with the Pledge of Allegiance.

A financial voucher was presented for review. The updated voucher is to close on the property purchase next door to Belfair Station 21; payment was previously approved, but the amount was reduced during the escrow process. The check approved last month has been cancelled and the updated voucher will be used for property closure.

A motion was made by Commissioner Kewish to approve the expense voucher under BIAS 201002001 in the amount of \$211,277.13. Commissioner Miller seconded the motion. Motion carried.

FINANCIALS

Chief Bakken presented the updated Budget Summary for October 2020. The Authority has received its first timber revenue payment for 2020; it is still unclear if there will be any back-payment or if we will continue to receive payment through the remainder of 2020. Also discussed the purchase of PSTrax program for rig checks; this program was not initially budgeted, so was purchased out of the fire equipment contingency fund. Briefly discussed the bond and construction funds; Chief Bakken indicated any payments for the headquarters station construction project from capital fund will be settled at the end of 2020.

Commissioner Quigley asked if there has been any feedback regarding assessed property values. Chief Bakken explained that he is aware of an increase throughout the county and discussed the potential impact on taxes for some residents.

2021 Draft Budget: Chief Bakken provided and discussed the 2021 budget draft. Explained will need to hold a budget hearing during the first part of November; Resolutions for approval at first or second Board meeting in November.

NEW BUSINESS

Strategic Planning Input Session: Will move input session to next month; Executive Assistant Wassenaar will send out the feedback questions to Commissioners in advance to prepare for the meeting.

Administrative Contract Review: Discussed the administrative contract MOUs presented.

A motion was made by Commissioner Quigley to approve the Administrative Employee Contract MOUs as presented. Commissioner Miller seconded the motion. Motion carried.

GOOD OF THE ORDER

Headquarters Station Community Impact Meeting: Chief Bakken and Executive Assistant Wassenaar will be planning an impact meeting with immediate neighbors of the new Belfair headquarters station. Meeting will not be open public, only for the neighbors within 300 feet. Design team will be given the opportunity to provide some overall concept ideas; discussion to include the impact on the neighbors and allow for their input.

Public Comment: None

With no further business Commissioner McIntosh adjourned the meeting at 5:45 p.m.

BOARD FOR VOLUNTEER FIREFIGHTERS

Present: Commissioner McIntosh, Chief Bakken, Assistant Chief Cooper, Executive Assistant Wassenaar, Volunteer Antonio Summerlin

Meeting was called to order at 5:45 p.m.

A Certificate of Eligibility for Pensions for Edward Wright was presented for review and approval. **Assistant Chief Cooper moved to approve the Certificate of Eligibility as presented. Volunteer firefighter Antonio Summerlin seconded the motion. The motion carried.**

With no further business Commissioner McIntosh adjourned the meeting 5:47 p.m.

Authority Secretary Renee Wassenaar

Commissioner Kelley McIntosh

Commissioner Brooke Quigley

Commissioner Bob Miller

Commissioner Daniel Kewish

Commissioner Paul Severson