

# North Mason Regional Fire Authority Board of Fire Commissioners Agenda

September 8<sup>th</sup> & September 15th via teleconference (Zoom)  
5:00 PM

**Blue Information** and **Red Action** Requested

**Call to Order**

**Pledge of Allegiance**

**Approval of Minutes:** The meeting minutes from August are attached for review.

**Voucher Approval:** Voucher materials for September are attached for review.

**Financial Report:** Staff will be providing an updated budget summary for September on September 15th.

**Administration Report**

- COVID-19 Update – St. Michael Medical Center
- Tahuya Apparatus Bay Grand Opening; Zoom Conference Date
- Wildland Fire Response
- Blood Drive
- ProPhoenix Software Update

- AFG Grant Award Announcement
- RCORP Grant Award Announcement
- IT Transition
- Facility Improvement Update
- Strategic Planning Steering Committee Meeting Reminder

### **Old Business**

- Property Closing Status
- Headquarters Station Update
- Tahuya Apparatus Bay Update

### **New Business**

- Communication Tracking
- Policy Review: Pers-34.1 Wellness Incentive Program
- Policy Review: Admin-25 Public Records Policy and Procedure
- Policy Review: Admin-36 Resolution Handling

### **Good of the Order**

### **Adjournment**

**\*\*In accordance with Governor Jay Inslee’s Proclamation 20-28 issued March 24, 2020, the Board of Commissioners meetings scheduled for September 8, 2020, and September 15, 2020, at 5:00 p.m. will be held via video/teleconference at the scheduled time/date. These meetings shall remain open for public attendance via video/telephone.\*\***

Instructions:

### **To join the meeting from a computer (audio + visual)**

1. Use the following Meeting ID: <https://zoom.us/j/4439633643>
2. When prompted to enter your name.
3. You will be prompted to choose ONE of the audio conference options: phone call OR computer audio.
  - o Audio quality tends to be better when participants use phone rather than computer microphone
  - o *Note: If you are not prompted to choose an audio option upon entering, select the arrow next to the microphone in the lower left corner. Click “Audio Options...”*
4. You may choose to use your webcam in the meeting or not. To turn your webcam on/off, use the camera icon in the bottom-left corner.

### **To join using the Zoom mobile app (audio + visual)**

1. Open the Zoom mobile app and select the “Meet & Chat” icon located at the bottom of the screen.
2. Select “Join a Meeting,” then enter Meeting ID: **443 963 3643 #** and your display name.
3. In the Join Options, select “Turn off my video” (you can turn video on after joining the meeting)
4. Select “Join” to enter the Zoom meeting

**To join by phone only** - *If you are unable to access a computer, please dial in using the below instructions.*

1. Dial (408) 638-0968 / iPhone one-tap +14086380968,,4439633643#
2. Enter Meeting ID: **443 963 3643 #**
3. Enter **#** to bypass Participant ID



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**North Mason Regional Fire Authority (NMRFA)**

**Meeting Minutes**

**Via Telephone/Videoconference**

**8/11/2020**

**Present:** Commissioners Kelley McIntosh, Brooke Quigley, Dan Kewish, Bob Miller, Paul Severson; Executive Assistant Wassenaar; Chief Bakken; Assistant Chief Cooper

Meeting held via telephone/videoconference in accordance with Governor Jay Inslee's proclamation 20-28 issued on March 24, 2020

**Absent:** None

**Guests:** None

Meeting was called to order at 5:01 p.m. and opened with the Pledge of Allegiance.

The meeting minutes from July 14 and July 21, 2020, were presented for approval.

**Commissioner Quigley moved to approve the meeting minutes as presented. Commissioner McIntosh seconded the motion. Motion approved.**

Financial vouchers were presented for review. Commissioner Quigley asked about the honorariums for Abbott Construction and WA Patriot. Chief Bakken confirmed the finalists selected through the RFP process for the new headquarters station were each given an honorarium of \$5,000 to offset some of the expenses they accrued through that process. Chief Bakken also discussed the payment to Hill International (Owner Representative) in the amount of \$23,523.75 for Hill International. Chief Bakken confirmed they have a not to exceed contract amount, but we pay monthly based on the hours they have spent on our project. Also discussed were the payment to Kitsap Fire Security for the fire alarm system at Station 81 and the payment to Washington State University as part of the research for our QRT grant (goes through our vouchering process but is reimbursed through our grant).

**A motion was made by Commissioner Kewish to approve the expense and payroll vouchers under BIAS 200801001 to 200801088 in the amount of \$360,792.77. Commissioner Miller seconded the motion. Motion carried.**

**ADMINISTRATION**

**EMS Levy Results:** The Authority surpassed 70% approval, which is the highest approval Chief Bakken has seen aside from the RFA formation. This not only shows the hard work that went into the campaign but also the work of NMRFA members every day.

**COVID-19:** As of today there have been 255 cases, with 74 currently active and 3 hospitalizations. Chief Bakken confirmed there have been no positive cases within the Authority and we continue to respond to very minimal positive residences. Also discussed child care concerns as we move toward the school year; because we are an essential business, child care will be offered through the school district. Chief Bakken also explained that Medicare has denied our request for the second round of reimbursement through the CARES Act, because we received round one funding. If a third round becomes available, we may be eligible.

**Emergency Response Activity:** Although there was a lull during March and April, response has greatly increased into the summer months. Additionally, there has been an increasing in very critical calls (i.e. motorcycle/car accidents). Typically the local vacation population is limited to the weekends; because people are out of work or working from home, they have been staying throughout the week as well, impacting our response volume.

**Wildland Fire Response:** Assistant Chief Cooper discussed the two wildland deployments to Douglas County. Both units aided in mop up operations and received very positive feedback from the strike team leaders. According to DNR, Washington wildland season has been very slow and Mason County has had very minimal activity.

**Fire Academy Graduation:** Antonio Summerlin, a Resident on B Shift, recently graduated from the North Bend Fire Academy. During his time in the Academy, he won the Bull Dog Award. The Academy was initially planning to hold an in-person graduation, but it was cancelled last minute. Chief Bakken will be putting a celebration together shortly.

**Emergency Prevention/Outreach:** Multiple upcoming projects...

*Blood Drive:* Discussed a recent article in the Kitsap Sun regarding the current shortage in blood and blood donations. Faith in Action is having the Bloodworks blood mobile September 25/26 and the Authority will be partnering. Chief Bakken would like to rally the community, especially since many of our recent calls have required blood replacement.

*Virtual CPR Instruction:* In-person CPR classes have been cancelled for the remainder of 2020. Our Emergency Prevention Specialist will be creating a virtual CPR series to be distributed through social media and our website.

*Fire Prevention Week:* Fire Prevention Week coming in October. Chief Bakken will be working with the Emergency Prevention Specialist to prepare.

*Bridge Inspections:* We are nearly 3/4 of the way complete with the inspection and preplanning process for private bridges within the Authority.

Commissioner Quigley expressed concern regarding the impact of COVID on opioid services in the area. The ongoing stress can increase drug use and people may not currently be able to receive services or make appointments. She requested that the Emergency Prevention Specialist work with Public Health for public outreach.

**AFG Potential Award:** Chief Bakken explained that he had submitted a regional grant in the amount of \$140,000 for mental health services, including counseling, referral, peer support and training. The grant

program has asked us for clarifying information, which typically signifies a grant award is imminent. No guarantees, however, Chief Bakken is prepared to announce once additional information is received.

**IT Transition:** Chief Bakken discussed the replacement of our outdated server that was purchased in 2012. The Authority will be moving to the Microsoft Cloud, which provides more backup space, prevents server failure/downtime and is accessible from anywhere. IT Specialist Christy Hutter is currently working on the transition (aiming to be completely transitioned by September 1). Included in the transition, Microsoft also provides an upgrade to Office 365.

Commissioner Miller asked if there have been discussions regarding cyber-security; Chief Bakken confirmed security is the main reason for going with Microsoft (relating to the exchange of personal health information and HIPAA requirements).

**Leadership Webinar:** The Authority will be holding a Leadership Webinar on August 27 at 1:00 p.m. with Admiral Dawson. He will have a presentation followed by Q&A. Chief Bakken thanked Captain Ehresman for putting the webinar together.

**ProPhoenix Update:** ProPhoenix public safety software is an on-premise and cloud-based fully integrated system including CAD, Mobile, Law RMS, Fire RMS, Corrections Management, EMS, Professional Standards Tracking and Citizen Services. The decision was made to move from Spillman to ProPhoenix over two years ago but has been met with multiple challenges. During a recent meeting of the Fire Chiefs Association, there was a vote 8:3 to discontinue ProPhoenix implementation. The Association requested a MACECOM representative take the recommendation to the governance board, which was to have occurred early today. Chief Bakken indicated the initial program purchase was \$250,000, which was paid with state and grant funding, MACECOM and Squaxin Island Tribal Grant. At this time there is no alternative available.

## **OLD BUSINESS**

**Tahuya Apparatus Bay Update:** Received final permit from Mason County; still have minor landscaping and striping left.

**Tahuya Apparatus Bay Grand Opening:** The Planning Committee will be meeting on Wednesday to develop a virtual grand opening. The intent is to have an introductory video of the new station, paired with an informal tour with Chief Bakken, Assistant Chief Cooper and the Emergency Prevention Specialist, as well as Zoom conference with Commissioners and Tahuya dignitaries. The virtual program will be recorded and shared on social media and our website.

**Freedom Foundation Litigation Update:** As previously discussed, there is a WA State Class Action lawsuit that the Authority was named in against the Freedom Foundation. Because we had not ever received a request for public records from the Freedom Foundation, we were dropped from the suit. Chief Bakken indicated there is no solution or closure to the case, the Authority has simply been released. If we receive a request for records from the Freedom Foundation in the future, we will reach out to our attorney Brian Snure.

**Public Comment:** None

**With no further business Commissioner McIntosh adjourned the meeting at 6:23 p.m.**

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Authority Secretary Renee Wassenaar

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Commissioner Kelley McIntosh

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Commissioner Brooke Quigley

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Commissioner Bob Miller

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Commissioner Daniel Kewish

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Commissioner Paul Severson



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**North Mason Regional Fire Authority (NMRFA)**

**Meeting Minutes**

**Via Telephone/Videoconference**

**8/18/2020**

**Present:** Commissioners Kelley McIntosh, Brooke Quigley, Dan Kewish, Bob Miller, Paul Severson; Executive Assistant Wassenaar; Chief Bakken; Assistant Chief Cooper

Meeting held via telephone/videoconference in accordance with Governor Jay Inslee's proclamation 20-28 issued on March 24, 2020

**Absent:** None

**Guests:** None

Meeting was called to order at 5:03 p.m. and opened with the Pledge of Allegiance.

Financial vouchers were presented for review.

**A motion was made by Commissioner Kewish to approve the expense vouchers under BIAS 200802001 and 200802002 in the amount of \$278,967.81. Commissioner Quigley seconded the motion. Motion carried.**

**FINANCIALS**

Chief Bakken presented and reviewed the August Budget Summary. He indicated we are expecting an additional 40-45% in tax revenue in September/October. Also discussed the continued lack of timber revenue; Chief Bakken advised that per his discussion with Mason County nothing has been received and he needs to investigate further. Briefly discussed the Construction Fund; the Authority still needs to reimburse previous project-related expenses back to the capital fund (i.e. Hill International invoices).

**OLD BUSINESS**

**Property Closing Status:** Discussed the final payment amount to close on the neighboring property. Chief Bakken indicated the anticipated closing date is August 28. To prevent an additional August meeting, Chief has requested approval of the voucher for that payment tonight; the check will be drafted and held until closing of the property.

**Headquarters Station Update:** Briefly discussed the design review flow amongst staff – updated plans provided by the Architect and immediately disbursed to shift representatives for discussion with the crews → feedback provided to the design team (Chief Bakken, Assistant Chief Cooper and Executive Assistant Wassenaar) → design team then discusses with the General Contractor and Architect. Chief



Bakken the shared the most recent site and floor plans. Notable changes were discussed including storm water retention ponds/basins. Chief Bakken indicated the new site plan has not been vetted with Mason County, so the contractor will need to confirm storm water basins and parking are sufficient to meet Mason County code. Per Chief Bakken we are currently on schedule for breaking ground the first part of next year. He also indicated the Authority has shared a project status update and schedule on social media today.

**Tahuya Station Project Update:** Discussion regarding community input that has been received concerning the status of the project and delay in moving to Phase 2 (remodeling of existing station). Chief Bakken indicated we are finalizing the new apparatus bay and working through the design phase of the new headquarters station in Belfair before moving to Phase 2 in Tahuya. He advised we need to be able to provide the appropriate level of focus which will not be possible until we the headquarters station is into the construction phase. Briefly discussed the grand opening plan for the new Tahuya apparatus bay. Per Chief Bakken, the plan has been created and we are currently putting a video together and reaching out to local dignitaries for public comment.

## **NEW BUSINESS**

**Strategic Planning 2020:** Chief Bakken indicated Strategic Plan expires December 2020 and is seeking Board participation on the Steering Committee. Advised this would be a 4-6 month commitment, meeting bi-weekly (most likely via Zoom). Commissioner Quigley and Commissioner Kewish volunteered.

**Policy Review – Admin-02 Ambulance Billing Policy and Procedure:** The purpose of this policy is to ensure the Authority has a system in place to accurately track and audit billing procedures, to ensure that all emergency medical services are appropriately billed.

**Motion made by Commissioner Quigley to approve the revised policy Admin-02 Ambulance Billing Policy and Procedure as presented. Commissioner Severson seconded the motion. Motion carried.**

**Policy Review – Admin-46.1 Electronic Signatures Procedure:** There are a number of approaches to implementing the use of electronic signatures. The technology approach selected should support the minimum standards outlined in this policy.

**Motion made by Commissioner McIntosh to approve the new policy Admin-46.1 Electronic Signatures Procedure as presented. Commissioner Kewish seconded the motion. Motion carried.**

**Policy Review – Train-04 Training Requests and Compensation:** The purpose of this policy is to provide a standardized method for requesting and approving training. This policy also establishes guidelines for reimbursement and compensation to Authority members for training attendance.

**Motion made by Commissioner Miller to approve the revised policy Train-04 Training Requests and Compensation as presented. Commissioner Quigley seconded the motion. Motion carried.**

## **GOOD OF THE ORDER/GENERAL DISCUSSION**

**Public Comment:** None

**CLOSED SESSION RCW 42.30.140 (Collective Bargaining Agreement Strategy Planning) from 5:54 p.m. through 6:38 p.m.**

**With no further business Commissioner Quigley moved to adjourn the meeting. Meeting adjourned at 6:38 p.m.**

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Authority Secretary Renee Wassenaar

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Commissioner Kelley McIntosh

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Commissioner Brooke Quigley

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Commissioner Bob Miller

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Commissioner Daniel Kewish

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Commissioner Paul Severson

## VOUCHER APPROVALS

North Mason Regional Fire Authority  
MCAG #: 3106

Time: 11:14:51 Date: 09/03/2020  
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09/30/2020 To: 09/30/2020

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo	County ID
200901001	COLUMBIA BANK - DIRECT DEP	930	09/30/2020	Payroll	1	121,846.22	Payroll Direct Deposit	COL002
200901002	COLUMBIA BANK - PAYROLL TAXES	931	09/30/2020	Payroll	1	29,344.56	941 Deposit for Pay Cycle(s) 09/30/2020 - 09/30/2020	COL001
200901003	DCP - WA STATE DEFERRED COMP	932	09/30/2020	Payroll	1	14,492.09	Pay Cycle(s) 09/30/2020 To 09/30/2020 - DC-DCP	STA175
200901004	DEPT OF LABOR & INDUSTRIES	933	09/30/2020	Payroll	1	8,033.64	3RD Quarter 09/30/2020 - 09/30/2020	DEP100
200901005	DIMARTINO/FORTIS INS CO	934	09/30/2020	Payroll	1	811.39	Pay Cycle(s) 09/30/2020 To 09/30/2020 - DISABILITY	DIM100
200901006	EMPLOYMENT SECURITY DEPT - PFML	935	09/30/2020	Payroll	1	497.61	Pay Cycle(s) 09/30/2020 To 09/30/2020 - PFML	EMP001
200901007	IAFF LOCAL 3876	936	09/30/2020	Payroll	1	2,409.00	Pay Cycle(s) 09/30/2020 To 09/30/2020 - DUES	IAF110
200901008	LEOFF SYS - P/2	937	09/30/2020	Payroll	1	25,537.81	Pay Cycle(s) 09/30/2020 To 09/30/2020 - LEOFF2	LEF150
200901009	NATIONWIDE	938	09/30/2020	Payroll	1	3,054.00	Pay Cycle(s) 09/30/2020 To 09/30/2020 - DC-NATION	NAC101
200901010	NMRFA - FOOD FUND	939	09/30/2020	Payroll	1	145.00	Pay Cycle(s) 09/30/2020 To 09/30/2020 - FOOD	NMR100
200901011	VIMLY BENEFIT SOLUTIONS, INC	940	09/30/2020	Payroll	1	27,523.40	Pay Cycle(s) 09/30/2020 To 09/30/2020 - PREMERA-Family; Pay Cycle(s) 09/30/2020 To 09/30/2020 - PREMERA-Married; Pay Cycle(s) 09/30/2020 To 09/30/2020 - PREMERA-Single; Pay Cycle(s) 09/30/2020 To 09/3	WAS016
200901012	WA PUB EMP RETIREMENT SYS-PERS	941	09/30/2020	Payroll	1	2,482.12	Pay Cycle(s) 09/30/2020 To 09/30/2020 - PERS2	WAS900
200901013	WSCFF EMPLOYEE BENEFIT TRUST	942	09/30/2020	Payroll	1	2,750.00	Pay Cycle(s) 09/30/2020 To 09/30/2020 - MERP	WSC050
200901014	BAKKEN BEAU A	890	09/30/2020	Payroll	1	6,953.73		BAK210
200901015	CHAFFEE LINDSAY W	891	09/30/2020	Payroll	1	1,134.21		CHA002

# VOUCHER APPROVALS

North Mason Regional Fire Authority  
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Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo	County ID
200901016	GRACEY KYLER B	900	09/30/2020	Payroll	1	3,483.94		GRA003
200901017	KEWISH, DANIEL	905	09/30/2020	Payroll	1	235.62		KEW200
200901018	LINDSEY COOPER B	907	09/30/2020	Payroll	1	456.75		LIN001
200901019	MORROW, THOMAS G.	911	09/30/2020	Payroll	1	723.41		MOR200
200901020	PHELAN COLE E	913	09/30/2020	Payroll	1	179.70		
200901021	ROESSEL LUCAS D	918	09/30/2020	Payroll	1	646.45		
200901022	RYAN TREVOR D	919	09/30/2020	Payroll	1	179.70		
200901023	SAMMONS, MICHAEL	920	09/30/2020	Payroll	1	443.28		SAM025
200901024	SUMMERLIN ANTONIO	924	09/30/2020	Payroll	1	438.42		SUM001
200901025	WRIGHT CHRISTOPHER M	927	09/30/2020	Payroll	1	184.70		
200901026	ZUBER TANNER	929	09/30/2020	Payroll	1	456.75		ZUB001
200901027	A-1 DOOR SERVICE - PT. ORCHARD	945	09/08/2020	Claims	1	161.67		A1D100
200901028	ACTION COMMUNICATIONS INC	946	09/08/2020	Claims	1	256.24		ACT100
200901029	AIRGAS USA, LLC	947	09/08/2020	Claims	1	1,119.20		AIR200
200901030	AUTO GLASS PLUS, INC.	948	09/08/2020	Claims	1	179.70		AUT100
200901031	BARRETT, FRED	949	09/08/2020	Claims	1	404.75		BAR165
200901032	BLUE CROSS BLUE SHIELD OF MONTANA	950	09/08/2020	Claims	1	234.49	fRED bARRETT	BLU020
200901033	CASCADE NATURAL GAS	951	09/08/2020	Claims	1	17.28		CAS100
200901034	CBS REPORTING INC.	952	09/08/2020	Claims	1	149.00		CBS001
200901035	CENTRAL MASON FIRE DISTRICT #5	953	09/08/2020	Claims	1	1,200.00	Lindsay Chaffee, Tanner Zuber, Cooper Lindsey, Hannah Greenhill	
200901036	CENTURY LINK	954	09/08/2020	Claims	1	295.53		CEN160
200901037	CONNECTION	955	09/08/2020	Claims	1	7,692.94		CON001
200901038	COOPER, SCOTT	956	09/08/2020	Claims	1	42.30		COO120
200901039	COPIERS NORTHWEST, INC.	957	09/08/2020	Claims	1	32.12		COP002
200901040	CREWSENSE, LLC	958	09/08/2020	Claims	1	156.69		CAL002
200901041	DEPT OF NATURAL RESOURCES	959	09/08/2020	Claims	1	61.46		DEP180
200901042	DIRECT TV INC	960	09/08/2020	Claims	1	138.99		DIR150
200901043	EF RECOVERY	961	09/08/2020	Claims	1	1,603.50		EFR200
200901044	EHRESMAN, CARL	962	09/08/2020	Claims	1	297.90	Lighting; Office Chair	EHR110
200901045	GILMORES AUTOMOTIVE SERVICE	963	09/08/2020	Claims	1	2,055.17		GIL275
200901046	GRAINGER	964	09/08/2020	Claims	1	379.04		GRA013
200901047	HARBOR GRAPHICS	965	09/08/2020	Claims	1	559.26	NMRFA Hats	HAR005
200901048	HOOD CANAL COMMUNICATIONS	966	09/08/2020	Claims	1	492.49		HOO071
200901049	HRA VEBA TRUST	967	09/08/2020	Claims	1	12,838.15		HRA200
200901050	HUGHES FIRE EQUIPMENT, INC	968	09/08/2020	Claims	1	275.30		HUG150
200901051	HUTTER, CHRISTY	969	09/08/2020	Claims	1	750.00		HUT075
200901052	IMS ALLIANCE	970	09/08/2020	Claims	1	11.18		IMS001
200901053	JH KELLY, LLC	971	09/08/2020	Claims	1	1,164.38		JHK001
200901054	KENT D. BRUCE CO. LLC KDBCO	972	09/08/2020	Claims	1	210.83		KEN200

# VOUCHER APPROVALS

North Mason Regional Fire Authority  
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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo	County ID
200901055 KITSAP BANK - VISA	973	09/08/2020	Claims	1	911.26	Quarterly Use Tax; Tire Pressure - Wildland; Appliance Parts 365; Lazer Designs; FiltersFast; Easy Badges; Whistle Workwear; Whistle Workwear; Evergreen Safety Council; GoDaddy; Zoom; City of Burlingt	KIT072
200901056 KURTS PRECAST, INC	974	09/08/2020	Claims	1	266.32		KUR200
200901057 L.N. CURTIS & SONS, INC	975	09/08/2020	Claims	1	2,899.13		LNC100
200901058 LIFE ASSIST	976	09/08/2020	Claims	1	1,137.76		LIF100
200901059 LOGICMARK, LLC	977	09/08/2020	Claims	1	1,529.50		LOG200
200901060 MED-TECH RESOURCE, INC	978	09/08/2020	Claims	1	218.02		MED024
200901061 MEDICARE BLUE RX	979	09/08/2020	Claims	1	41.90	Fred Barrett	MED200
200901062 NMRFA- REVOLVING FUND	980	09/08/2020	Claims	1	1,725.82	Mason County Garbage; Wave Cable; Stericycle; PUD #3; Century Link	NMR200
200901063 PUD #1	981	09/08/2020	Claims	1	51.12		PUD100
200901064 PUD #3	982	09/08/2020	Claims	1	600.49		PUD300
200901065 QUILL CORPORATION - PREFERRED CUSTOMER	983	09/08/2020	Claims	1	177.89		QUI100
200901066 SCOTT MCLENDONS HARDWARE	984	09/08/2020	Claims	1	710.73		SCO150
200901067 SEA-WESTERN, INC.	985	09/08/2020	Claims	1	146.48		SEA125
200901068 SHIERS LAW FIRM LLP	986	09/08/2020	Claims	1	742.50		SHI001
200901069 SNURE LAW OFFICE, PSC	987	09/08/2020	Claims	1	50.00		SNU085
200901070 THE DOCTORS CLINIC	988	09/08/2020	Claims	1	159.00		THE001
200901071 TRAILS END WATER DISTRICT	989	09/08/2020	Claims	1	43.37		TRA092
200901072 TRICO COMPANIES, LLC	990	09/08/2020	Claims	1	69,838.26		
200901073 ULINE	991	09/08/2020	Claims	1	69.66		ULI200
200901074 US FIRE EQUIPMENT, LLC	992	09/08/2020	Claims	1	1,277.44		USF152
200901075 VERIZON WIRELESS	993	09/08/2020	Claims	1	884.18		VER145
200901076 VFIS C/O M & T BANK	994	09/08/2020	Claims	1	5,443.00		VFI200
200901077 WASHINGTON STATE UNIVERSITY	995	09/08/2020	Claims	1	2,466.28		
200901078 WAVE BROADBAND	996	09/08/2020	Claims	1	117.75		WAV100
200901079 WESTBAY AUTO PARTS INC	997	09/08/2020	Claims	1	63.42		WES077
200901080 WILCOX & FLEGEL INC.	998	09/08/2020	Claims	1	2,444.22		WIL012
200901081 ZOLL MEDICAL CORP. GPO	999	09/08/2020	Claims	1	822.08		ZOL001
Total Vouchers:					382,060.64		

**VOUCHER APPROVALS**

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo	County ID
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CERTIFICATION: We, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against North Mason Regional Fire Authority and that we are authorized to authenticate and certify to said claim.

Commissioner: \_\_\_\_\_ Date: \_\_\_\_\_

Commissioner: \_\_\_\_\_ Date: \_\_\_\_\_

Commissioner: \_\_\_\_\_ Date: \_\_\_\_\_

Commissioner: \_\_\_\_\_ Date: \_\_\_\_\_

Commissioner: \_\_\_\_\_ Date: \_\_\_\_\_

Secretary: \_\_\_\_\_ Date: \_\_\_\_\_

## 2020 BUDGET POSITION

North Mason Regional Fire Authority  
MCAG #: 3106

Time: 15:43:15 Date: 09/03/2020  
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### 001 General Expense Fund

Revenues	Amt Budgeted	September	YTD	Remaining		
<b>308 Beginning Balances</b>						
308 80 00 0000	Beginning Cash and Investments - General	0.00	0.00	930,000.00	(930,000.00)	0.0%
308 80 00 0001	Begining Cash and Investments - Petty/Revolving Acct	5,000.00	0.00	5,000.00	0.00	0.0%
308 80 00 0002	Beginning Cash and Investments - Contingency	0.00	0.00	2,862,432.30	(2,862,432.30)	0.0%
<b>308 Beginning Balances</b>		<b>5,000.00</b>	<b>0.00</b>	<b>3,797,432.30</b>	<b>(3,792,432.30)</b>	<b>0.0%</b>
<b>310 Taxes</b>						
311 10 30 0000	NMRFA Fire Levy	2,502,866.00	0.00	1,417,924.85	1,084,941.15	43.3%
311 10 30 0001	NMRFA EMS Levy	840,717.00	0.00	466,010.80	374,706.20	44.6%
<b>310 Taxes</b>		<b>3,343,583.00</b>	<b>0.00</b>	<b>1,883,935.65</b>	<b>1,459,647.35</b>	<b>43.7%</b>
<b>330 Intergovernmental Revenues</b>						
331 97 30 8300	FEMA Assistance to FF/SCBA Grant	0.00	0.00	358,724.76	(358,724.76)	0.0%
332 92 31 0000	COVID-19 Non-Grant Assistance	0.00	0.00	15,912.33	(15,912.33)	0.0%
332 93 40 0000	GEMT - Ground Emergency Medical Trans	0.00	0.00	353,881.53	(353,881.53)	0.0%
334 02 30 0030	State Direct/Indirect Grant From Department Natural Resources	0.00	0.00	12,000.00	(12,000.00)	0.0%
334 04 39 0000	DOH EMS & Trauma Grant	1,300.00	0.00	1,260.00	40.00	3.1%
335 00 91 0000	PUD Privilege Tax	0.00	0.00	0.00	0.00	100.0%
336 02 31 1000	DNR PILT NAP/NRCA	0.00	0.00	0.00	0.00	100.0%
337 00 30 0001	Local Grants, Entitlements, Other Payments-Leashold Excise	0.00	0.00	10.93	(10.93)	0.0%
337 00 30 0002	Local Grants, Entitlements, Other Payments-Leashold EMS	0.00	0.00	991.01	(991.01)	0.0%
337 00 30 2000	Local Grants, Entitlements, Other Payments-Timber Exc Fire	20,000.00	0.00	14,681.42	5,318.58	26.6%
337 00 30 3000	Local Grants, Entitlements, Other Payments-Timber Exc EMS	0.00	0.00	7,873.36	(7,873.36)	0.0%
<b>330 Intergovernmental Revenues</b>		<b>21,300.00</b>	<b>0.00</b>	<b>765,335.34</b>	<b>(744,035.34)</b>	<b>0.0%</b>
<b>340 Charges For Goods &amp; Services</b>						
341 43 30 0000	Budgeting and Accounting Svcs / Collection Fees	0.00	0.00	0.00	0.00	100.0%
341 70 32 0000	Sales of Non-Taxable Merchandise	0.00	0.00	1,532.00	(1,532.00)	0.0%
341 81 30 0000	Word Processing, Printing, Duplication Svcs	0.00	0.00	0.00	0.00	100.0%
342 21 30 0000	Contracts: Fire Marshall Reimbursement	10,000.00	0.00	2,972.41	7,027.59	70.3%
342 21 30 0001	Contracts: Mission Creek, Schools, Parks, Wildfire	80,000.00	0.00	1,134.46	78,865.54	98.6%
342 60 30 0000	Ambulance Services	530,000.00	0.00	287,362.32	242,637.68	45.8%
<b>340 Charges For Goods &amp; Services</b>		<b>620,000.00</b>	<b>0.00</b>	<b>293,001.19</b>	<b>326,998.81</b>	<b>52.7%</b>

### 360 Interest & Other Earnings

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Revenues	Amt Budgeted	September	YTD	Remaining	
<b>360 Interest &amp; Other Earnings</b>					
361 10 30 0000 Investment Interest	50,000.00	0.00	25,231.56	24,768.44	49.5%
361 40 00 0000 Other Interest Earnings Ems	0.00	0.00	7.91	(7.91)	0.0%
361 40 30 0000 Other Interest Earnings Fire	0.00	0.00	2,004.94	(2,004.94)	0.0%
361 40 30 1000 Leasehold Excise Tax Interest Fire	0.00	0.00	3.33	(3.33)	0.0%
361 40 30 2000 Leasehold Excise Tax Interest EMS	0.00	0.00	1.11	(1.11)	0.0%
362 40 00 0000 Space and Facilities Rentals Short Term	0.00	0.00	0.00	0.00	100.0%
362 50 00 0000 Space and Facilities Leases Long Term/DNR	0.00	0.00	1,408.68	(1,408.68)	0.0%
362 50 30 0000 Space and Facility Leases Long Term/DNR EMS	0.00	0.00	4,916.83	(4,916.83)	0.0%
367 00 00 0000 Gifts, Pledges, Grants from Private Sources	1,667.00	0.00	1,180.00	487.00	29.2%
369 91 00 0000 Other Miscellaneous Revenue	3,000.00	0.00	20,386.09	(17,386.09)	0.0%
369 91 30 1000 Other Fees (Training, Tuition)	5,000.00	0.00	0.00	5,000.00	100.0%
<b>360 Interest &amp; Other Earnings</b>	<b>59,667.00</b>	<b>0.00</b>	<b>55,140.45</b>	<b>4,526.55</b>	<b>7.6%</b>

### 380 Non Revenues

389 10 30 0000 Non-Revenue Reimbursement	35,000.00	0.00	12,997.40	22,002.60	62.9%
389 40 00 0000 Refund Interest Paid Fire	0.00	0.00	(53.61)	53.61	100.0%
389 40 00 1000 Refund Interest Paid EMS	0.00	0.00	(17.97)	17.97	100.0%
389 90 00 0000 Other Adjustments Cancelled Warrants	0.00	0.00	0.00	0.00	100.0%
<b>380 Non Revenues</b>	<b>35,000.00</b>	<b>0.00</b>	<b>12,925.82</b>	<b>22,074.18</b>	<b>63.1%</b>

### 390 Other Financing Sources

395 10 00 0000 DNR Timber Trust	40,000.00	0.00	0.00	40,000.00	100.0%
395 10 00 0001 DNR Timber Trust EMS	0.00	0.00	0.00	0.00	100.0%
395 10 00 0002 Sales Of Capital Assets/DNR Timber	15,000.00	0.00	0.00	15,000.00	100.0%
398 10 00 0000 Insurance Recoveries	13,000.00	0.00	5,790.22	7,209.78	55.5%
<b>390 Other Financing Sources</b>	<b>68,000.00</b>	<b>0.00</b>	<b>5,790.22</b>	<b>62,209.78</b>	<b>91.5%</b>

<b>Fund Revenues:</b>	<b>4,152,550.00</b>	<b>0.00</b>	<b>6,813,560.97</b>	<b>(2,661,010.97)</b>	<b>0.0%</b>
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Expenditures	Amt Budgeted	September	YTD	Remaining	
<b>001 Bakken</b>					
522 45 31 1000 Admin Staff Training: OOS	10,000.00	0.00	0.00	10,000.00	100.0%
522 45 41 1000 Admin Staff Training: PS	0.00	(395.00)	3,068.61	(3,068.61)	0.0%
522 45 43 1000 Admin Staff Training: Travel	0.00	0.00	1,304.27	(1,304.27)	0.0%
522 45 49 1000 Admin Staff Training: Miscellaneous	0.00	0.00	0.00	0.00	100.0%
<b>001 Administration Training</b>	<b>10,000.00</b>	<b>(395.00)</b>	<b>4,372.88</b>	<b>5,627.12</b>	<b>56.3%</b>
589 00 00 1000 Ambulance Refunds: OSC	5,000.00	0.00	134.27	4,865.73	97.3%
<b>002 Ambulance Refunds</b>	<b>5,000.00</b>	<b>0.00</b>	<b>134.27</b>	<b>4,865.73</b>	<b>97.3%</b>



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<b>001 Bakken</b>					
522 10 20 0010 Admin Staff- Labor and Industry Insurance	940,000.00	388.70	4,785.39	935,214.61	99.5%
522 10 20 0020 Admin Staff- Medicare	0.00	512.16	4,689.10	(4,689.10)	0.0%
522 10 20 0030 Admin Staff- WA State Retirement	0.00	2,744.29	25,814.66	(25,814.66)	0.0%
522 10 20 0040 Admin Staff- HRA, HI, DC, Disability	0.00	6,519.90	62,577.12	(62,577.12)	0.0%
522 10 20 0050 Paid Family/Medical Leave	0.00	0.00	0.00	0.00	100.0%
522 20 20 0010 Firefighter/EMT- Labor and Industry Insurance	0.00	4,378.17	37,383.35	(37,383.35)	0.0%
522 20 20 0020 Firefighter/EMT- Medicare	0.00	1,673.66	14,626.41	(14,626.41)	0.0%
522 20 20 0030 Firefighter/EMT- WA State Retirement	0.00	6,043.82	51,897.46	(51,897.46)	0.0%
522 20 20 0040 Firefighter/EMT- HRA, HI, DC, Disability	0.00	21,606.00	197,645.92	(197,645.92)	0.0%
522 20 20 0050 Firefighter/EMT- Paid Family/Medical Leave	0.00	0.00	0.00	0.00	100.0%
522 71 20 0010 Firefighter/paramedic- Labor and Industry Insurance	0.00	1,894.22	16,487.81	(16,487.81)	0.0%
522 71 20 0020 Firefighter/paramedic- Medicare	0.00	712.74	6,900.94	(6,900.94)	0.0%
522 71 20 0030 Firefighter/paramedic- Wa State Retirement	0.00	2,532.93	24,291.96	(24,291.96)	0.0%
522 71 20 0040 Firefighter/Paramedic- HRA, HI, DC, Disability	0.00	12,010.16	114,284.30	(114,284.30)	0.0%
<b>003 Benefits</b>	<b>940,000.00</b>	<b>61,016.75</b>	<b>561,384.42</b>	<b>378,615.58</b>	<b>40.3%</b>
522 11 10 0001 Commissioner Stipends	25,000.00	1,792.00	13,184.00	11,816.00	47.3%
522 11 20 0010 Labor and Industry Insurance	0.00	1.60	11.76	(11.76)	0.0%
522 11 20 0020 Social Security and Medicare	0.00	137.08	1,008.52	(1,008.52)	0.0%
522 45 31 2000 Commissioner Training: OOS	0.00	0.00	0.00	0.00	100.0%
522 45 41 2000 Commissioner Training: PS	0.00	0.00	1,117.00	(1,117.00)	0.0%
522 45 43 2000 Commissioner Training: Travel	0.00	(91.41)	50.00	(50.00)	0.0%
522 45 49 2000 Commissioner Training: Miscellaneous	0.00	0.00	0.00	0.00	100.0%
<b>004 Commissioners</b>	<b>25,000.00</b>	<b>1,839.27</b>	<b>15,371.28</b>	<b>9,628.72</b>	<b>38.5%</b>
522 10 31 1000 Computer Hardware: OOS	12,000.00	54.24	3,446.24	8,553.76	71.3%
522 10 31 2000 Computer Software: OOS	0.00	7,975.46	8,558.09	(8,558.09)	0.0%
522 10 41 1000 IT Support Service: PS	0.00	750.00	6,750.00	(6,750.00)	0.0%
<b>005 Computers</b>	<b>12,000.00</b>	<b>8,779.70</b>	<b>18,754.33</b>	<b>(6,754.33)</b>	<b>0.0%</b>
522 10 30 1000 Mason/Kitsap Elections: PS	0.00	0.00	7,362.88	(7,362.88)	0.0%
<b>006 Elections</b>	<b>0.00</b>	<b>0.00</b>	<b>7,362.88</b>	<b>(7,362.88)</b>	<b>0.0%</b>
522 10 46 1000 Authority General Liability Insurance	75,000.00	5,443.00	60,139.00	14,861.00	19.8%
522 10 46 2000 Accident and Sickness Insurance	0.00	0.00	6,263.00	(6,263.00)	0.0%
<b>007 Insurance</b>	<b>75,000.00</b>	<b>5,443.00</b>	<b>66,402.00</b>	<b>8,598.00</b>	<b>11.5%</b>
522 20 20 2000 Retirement Medical Costs	7,000.00	681.14	4,191.39	2,808.61	40.1%
<b>008 LEOFF 1 Retirement Costs</b>	<b>7,000.00</b>	<b>681.14</b>	<b>4,191.39</b>	<b>2,808.61</b>	<b>40.1%</b>
522 10 41 2000 Legal Services: PS	2,500.00	792.50	5,663.20	(3,163.20)	0.0%

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<b>001 Bakken</b>					
009 Legal Costs	2,500.00	792.50	5,663.20	(3,163.20)	0.0%
522 10 31 3000 Miscellaneous Expenses: OOS	10,000.00	4.60	1,461.00	8,539.00	85.4%
522 10 43 1000 Miscellaneous Expense: Admin Travel	0.00	0.00	0.00	0.00	100.0%
522 10 45 1000 Miscellaneous Expense: Operating Rentals & Leases	0.00	32.12	450.81	(450.81)	0.0%
522 10 48 1000 Miscellaneous Expense: Repairs & Maintenance	0.00	0.00	5.93	(5.93)	0.0%
522 20 35 1000 Miscellaneous Expense: Small Tools & Minor Equipment	0.00	0.00	0.00	0.00	100.0%
010 Misc Expenses	10,000.00	36.72	1,917.74	8,082.26	80.8%
522 10 49 1000 Memberships and Subscriptions: PS	20,000.00	156.69	2,923.32	17,076.68	85.4%
522 10 49 2000 Miscellaneous: PS	0.00	0.00	20,903.78	(20,903.78)	0.0%
011 Professional Services	20,000.00	156.69	23,827.10	(3,827.10)	0.0%
522 10 10 0001 Admin Staff Salaries and Wages	2,400,000.00	35,320.89	328,366.24	2,071,633.76	86.3%
522 10 10 9999 Payroll Clearing	0.00	0.00	0.00	0.00	100.0%
522 20 10 0001 Firefighter/EMT Staff Salaries	0.00	115,211.59	978,663.60	(978,663.60)	0.0%
522 20 10 3000 Firefighter OT	0.00	1,626.12	62,475.22	(62,475.22)	0.0%
522 71 10 0001 Firefighter/paramedic Staff Salaries	0.00	47,740.44	439,336.54	(439,336.54)	0.0%
589 99 00 0000 Payroll Benefits Clearing	0.00	0.00	0.00	0.00	100.0%
012 Salaries	2,400,000.00	199,899.04	1,808,841.60	591,158.40	24.6%
522 10 31 5000 QRT Supplies	0.00	46.99	1,064.23	(1,064.23)	0.0%
522 10 49 4000 QRT Services	0.00	2,466.28	23,261.58	(23,261.58)	0.0%
013 Quick Response Team	0.00	2,513.27	24,325.81	(24,325.81)	0.0%
<b>001 Bakken</b>	<b>3,506,500.00</b>	<b>280,763.08</b>	<b>2,542,548.90</b>	<b>963,951.10</b>	<b>27.5%</b>
<b>002 Cleveland</b>					
522 20 31 1000 Station Amenities	4,000.00	436.72	1,902.13	2,097.87	52.4%
001 Amenities	4,000.00	436.72	1,902.13	2,097.87	52.4%
522 20 35 0010 Fire	20,700.00	0.00	1,277.58	19,422.42	93.8%
522 20 35 0020 Small Engine Equipment	0.00	0.00	0.00	0.00	100.0%
522 20 35 0030 Appliances and Nozzles	0.00	17.54	17.54	(17.54)	0.0%
522 20 35 0040 Extrication Equipment	0.00	0.00	0.00	0.00	100.0%
522 20 35 0050 Hand Tools	0.00	50.22	879.67	(879.67)	0.0%
522 20 35 0060 Hand Held Equipment	0.00	0.00	441.94	(441.94)	0.0%
522 20 35 0070 Ladders	0.00	0.00	0.00	0.00	100.0%
522 20 35 0090 Miscellaneous Items	0.00	2,394.98	6,738.45	(6,738.45)	0.0%
522 20 48 0080 Repairs & Maintenance: Repairs & Maintenance	0.00	0.00	73.26	(73.26)	0.0%
002 Equipment Replacement	20,700.00	2,462.74	9,428.44	11,271.56	54.5%
522 50 48 0001 Hose Testing	12,000.00	0.00	11,085.50	914.50	7.6%
522 50 48 0002 Ladder Testing	0.00	0.00	0.00	0.00	100.0%
522 50 48 0003 Extinguisher Testing	0.00	0.00	0.00	0.00	100.0%

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<b>002 Cleveland</b>					
003 Equipment Testing	12,000.00	0.00	11,085.50	914.50	7.6%
522 20 35 0110 SCBA Upgrades	0.00	0.00	0.00	0.00	100.0%
522 20 35 0200 Fire Equipment Reserve	213,541.54	0.00	406.44	213,135.10	99.8%
004 Equipment Reserve	213,541.54	0.00	406.44	213,135.10	99.8%
522 45 31 0006 ORV Training Supplies	1,500.00	0.00	0.00	1,500.00	100.0%
522 45 41 0007 ORV Training Services	0.00	0.00	0.00	0.00	100.0%
522 50 48 1000 ORV Repair and Maintenance	0.00	0.00	0.00	0.00	100.0%
005 ORV	1,500.00	0.00	0.00	1,500.00	100.0%
522 20 35 2000 Radio & Radio Equipment Purchasing	12,000.00	0.00	7,998.13	4,001.87	33.3%
522 20 41 3000 Radio Install/Work and Professional Services	0.00	0.00	1,010.02	(1,010.02)	0.0%
522 20 48 3000 Radio Repairs & Maintenance	0.00	256.24	898.96	(898.96)	0.0%
006 Radios	12,000.00	256.24	9,907.11	2,092.89	17.4%
522 20 35 0004 New Cylinder	0.00	0.00	0.00	0.00	100.0%
522 20 35 0005 New SCBA Pack	0.00	0.00	0.00	0.00	100.0%
522 20 35 0120 SCBA Grant - G1 Breathing Apparatus	0.00	0.00	11.78	(11.78)	0.0%
522 20 35 0130 SCBA Grant - G1 Facepiece	0.00	0.00	0.00	0.00	100.0%
522 20 35 0140 SCBA Grant - G1 Cylinder	0.00	0.00	0.00	0.00	100.0%
522 20 35 0150 SCBA Grant - G1 Shoulder Straps	0.00	0.00	0.00	0.00	100.0%
522 20 35 0160 SCBA Grant - G1 Breathing Apparatus Pouch	0.00	0.00	0.00	0.00	100.0%
522 20 35 0170 SCBA Grant - G1 Adapters, Charging Station, Fit Test	0.00	0.00	0.00	0.00	100.0%
522 20 41 0002 Air Analysis	0.00	0.00	585.91	(585.91)	0.0%
522 20 48 0003 Flow Testing	0.00	0.00	25.86	(25.86)	0.0%
522 20 48 0004 Compressor Service & Repairs	10,000.00	146.48	1,618.23	8,381.77	83.8%
522 20 48 0005 Cylinder Repair	0.00	0.00	0.00	0.00	100.0%
522 20 48 0006 SCBA Pack Repair	0.00	0.00	894.11	(894.11)	0.0%
522 20 48 0007 SCBA Mask Repair	0.00	0.00	2,664.79	(2,664.79)	0.0%
007 SCBA	10,000.00	146.48	5,800.68	4,199.32	42.0%
522 21 49 0001 Student Firefighter Stipend	30,000.00	0.00	1,800.00	28,200.00	94.0%
522 21 49 0002 Student Firefighter Program: OOS	0.00	3,322.20	24,644.70	(24,644.70)	0.0%
008 Student FF	30,000.00	3,322.20	26,444.70	3,555.30	11.9%
522 10 31 0514 Station Supplies: OOS	8,000.00	816.36	3,269.56	4,730.44	59.1%
522 10 35 0516 Small Tools & Minor Equipment: (Station Supplies)	0.00	0.00	376.66	(376.66)	0.0%
522 10 49 0519 Station Supplies: Miscellaneous	0.00	75.93	1,283.26	(1,283.26)	0.0%
009 Station Supplies	8,000.00	892.29	4,929.48	3,070.52	38.4%
522 20 31 0005 Wildland Programs: OOS	15,000.00	642.76	30,537.49	(15,537.49)	0.0%
522 20 48 5000 Wildland Equipment Replacement	0.00	0.00	1,254.95	(1,254.95)	0.0%
522 60 48 8000 Brush Truck Repair	0.00	0.00	0.00	0.00	100.0%

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<b>002 Cleveland</b>					
010 Wildland	15,000.00	642.76	31,792.44	(16,792.44)	0.0%
<b>002 Cleveland</b>	<b>326,741.54</b>	<b>8,159.43</b>	<b>101,696.92</b>	<b>225,044.62</b>	<b>68.9%</b>
<b>003 Cooper</b>					
522 45 31 3000 Fire Academy: OOS	0.00	0.00	0.00	0.00	100.0%
522 45 41 3000 Fire Academy: PS	14,000.00	0.00	27,292.00	(13,292.00)	0.0%
522 45 49 3000 Fire Academy: Miscellaneous	0.00	0.00	411.12	(411.12)	0.0%
<b>001 Fire Academy</b>	<b>14,000.00</b>	<b>0.00</b>	<b>27,703.12</b>	<b>(13,703.12)</b>	<b>0.0%</b>
522 10 31 4000 Awards & Recognition: OOS	850.00	0.00	348.59	501.41	59.0%
522 10 49 3000 Awards & Recognition & Code 13: Miscellaneous	0.00	0.00	0.00	0.00	100.0%
<b>002 Awards &amp; Recognition</b>	<b>850.00</b>	<b>0.00</b>	<b>348.59</b>	<b>501.41</b>	<b>59.0%</b>
522 50 31 0100 Building Maintenance: OOS	20,000.00	159.40	1,658.36	18,341.64	91.7%
522 50 41 0200 Building Maintenance: PS	0.00	427.99	3,432.08	(3,432.08)	0.0%
522 50 48 0300 Buildings Maintenance: Repair & Maintenance	0.00	112.99	1,500.03	(1,500.03)	0.0%
522 50 49 0385 Building Maintenance: Miscellaneous	0.00	0.00	47.63	(47.63)	0.0%
<b>003 Building Maintenance</b>	<b>20,000.00</b>	<b>700.38</b>	<b>6,638.10</b>	<b>13,361.90</b>	<b>66.8%</b>
522 20 40 0015 Macecom Dispatching Service: PS	31,000.00	0.00	23,987.70	7,012.30	22.6%
<b>004 Dispatch</b>	<b>31,000.00</b>	<b>0.00</b>	<b>23,987.70</b>	<b>7,012.30</b>	<b>22.6%</b>
522 71 41 6000 Employee Assistance Plan: PS	2,000.00	0.00	0.00	2,000.00	100.0%
<b>005 Employee Assistance Plan (EAP)</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>100.0%</b>
522 45 31 0004 Career Staff Education Training: OOS	15,000.00	0.00	0.00	15,000.00	100.0%
522 45 41 0004 Career Staff Education Training: PS	0.00	0.00	2,462.11	(2,462.11)	0.0%
522 45 43 0003 Career Staff Education Training: Travel	0.00	0.00	0.00	0.00	100.0%
522 45 49 0004 Career Staff Education Training: Miscellaneous	0.00	0.00	0.00	0.00	100.0%
<b>006 Career Staff Education</b>	<b>15,000.00</b>	<b>0.00</b>	<b>2,462.11</b>	<b>12,537.89</b>	<b>83.6%</b>
522 21 20 0020 Social Security and Medicare	0.00	0.00	0.00	0.00	100.0%
<b>007 Student FF Soc. Sec. &amp; Medicare</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.0%</b>
522 41 31 0000 Training External - Supplies (Training)	35,000.00	0.00	333.22	34,666.78	99.0%
522 41 35 0000 Training External - Small Tools Minor Equipment (Training)	0.00	0.00	0.00	0.00	100.0%
522 41 41 0000 Training External - Services (Training)	0.00	0.00	6,142.72	(6,142.72)	0.0%
522 41 49 0000 Training External - Miscellaneous (Training)	0.00	0.00	81.73	(81.73)	0.0%

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### 001 General Expense Fund

Expenditures	Amt Budgeted	September	YTD	Remaining	
<b>003 Cooper</b>					
522 45 31 0001 Office & Operating Supplies: Fire (Training)	0.00	0.00	451.73	(451.73)	0.0%
522 45 35 0001 Small Tools and Minor Equipment: Fire (Training)	0.00	0.00	1,475.40	(1,475.40)	0.0%
522 45 41 0001 Fire (Training): PS	0.00	1,200.00	5,045.97	(5,045.97)	0.0%
522 45 42 0001 Communications: (Fire Training)	0.00	0.00	0.00	0.00	100.0%
522 45 43 0001 Fire Training : Travel	0.00	0.00	0.00	0.00	100.0%
522 45 49 0001 Miscellaneous: (Fire Training)	0.00	0.00	959.58	(959.58)	0.0%
522 74 31 0053 EMS (Training): OOS	0.00	0.00	0.00	0.00	100.0%
522 74 35 0388 Small Tools & Minor Equipment: EMS (Training)	0.00	0.00	0.00	0.00	100.0%
522 74 41 0054 EMS (Training): PS	0.00	0.00	2,545.00	(2,545.00)	0.0%
522 74 43 0104 EMS (Training): Travel	0.00	0.00	0.00	0.00	100.0%
522 74 49 0389 EMS (Training): Miscellaneous	0.00	0.00	681.85	(681.85)	0.0%
<b>008 Training</b>	<b>35,000.00</b>	<b>1,200.00</b>	<b>17,717.20</b>	<b>17,282.80</b>	<b>49.4%</b>
522 10 42 1000 Station 21 Telephone & Internet	0.00	1,515.66	12,718.20	(12,718.20)	0.0%
522 10 42 2000 Station 27 Telephone & Internet	0.00	295.53	2,524.15	(2,524.15)	0.0%
522 10 42 3000 Station 24 Telephone & Fire Alarm	0.00	147.75	1,807.79	(1,807.79)	0.0%
522 10 42 4000 Station 81 Telephone & Internet	0.00	225.09	1,901.17	(1,901.17)	0.0%
522 10 47 1000 Station 21 & 21-2 Utilities (Power, Water, Cable, Gas)	60,000.00	1,033.03	13,536.68	46,463.32	77.4%
522 10 47 1100 Station 83 Utilities (Power)	0.00	117.05	857.17	(857.17)	0.0%
522 10 47 2000 Station 22 Utilities (Power)	0.00	135.94	1,275.43	(1,275.43)	0.0%
522 10 47 3000 Station 23 Utilities (Power, Water)	0.00	86.04	1,802.09	(1,802.09)	0.0%
522 10 47 4000 Station 24 Utilities (Power, Water)	0.00	191.73	2,006.83	(2,006.83)	0.0%
522 10 47 5000 Station 25 Utilities (Power)	0.00	45.52	428.37	(428.37)	0.0%
522 10 47 6000 Station 27 Utilities (Power, Water, Cable, Propane)	0.00	298.91	4,000.67	(4,000.67)	0.0%
522 10 47 8000 Station 81 Utilities (Power, Water, Cable, Propane)	0.00	144.63	3,757.54	(3,757.54)	0.0%
522 10 47 9000 Station 82 Utilities (Power, Water)	0.00	52.03	930.26	(930.26)	0.0%
<b>009 Utilities</b>	<b>60,000.00</b>	<b>4,288.91</b>	<b>47,546.35</b>	<b>12,453.65</b>	<b>20.8%</b>
522 20 32 0010 Vehicle Fuel Consumed	35,000.00	2,444.22	18,946.70	16,053.30	45.9%
<b>010 Vehicle Fuel</b>	<b>35,000.00</b>	<b>2,444.22</b>	<b>18,946.70</b>	<b>16,053.30</b>	<b>45.9%</b>
522 60 31 0457 Vehicle Preventative Maintenance Parts: OOS	32,000.00	0.00	6,590.33	25,409.67	79.4%
522 60 48 1000 Fire Engine Preventative Maintenance	0.00	0.00	3,742.59	(3,742.59)	0.0%
522 60 48 2000 Tender Preventative Maintenance	0.00	0.00	7,702.82	(7,702.82)	0.0%
522 60 48 3000 Brush Truck Preventative Maintenance	0.00	81.86	81.86	(81.86)	0.0%
522 60 48 4000 Staff Car Preventative Maintenance	0.00	896.65	2,085.98	(2,085.98)	0.0%
522 60 48 5000 Generator Preventative Maintenance	0.00	0.00	0.00	0.00	100.0%
522 76 48 1000 Aid/Medic Unit Preventative Maintenance	0.00	197.81	1,585.12	(1,585.12)	0.0%

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Expenditures	Amt Budgeted	September	YTD	Remaining	
<b>003 Cooper</b>					
011 Vehicle Preventative Maintenance	32,000.00	1,176.32	21,788.70	10,211.30	31.9%
522 60 31 0144 Vehicle Repairs: OOS	60,000.00	243.12	15,827.28	44,172.72	73.6%
522 60 35 0384 Small Tools and Minor Equipment: (Vehicle Repairs)	0.00	210.83	2,244.91	(2,244.91)	0.0%
522 60 48 6000 Vehicle Repairs and Maintenance- Labor	0.00	1,552.74	22,794.58	(22,794.58)	0.0%
522 60 48 7000 Tire and Wheel Repair & Maint. (D8 Engines)	0.00	0.00	48.82	(48.82)	0.0%
522 76 31 0451 Small Tools and Minor Equipment: (Vehicle Repairs)	0.00	0.00	851.93	(851.93)	0.0%
522 76 48 0452 Small Tools and Minor Equipment: (Vehicle Repairs)	0.00	0.00	2,531.94	(2,531.94)	0.0%
012 Vehicle Repair	60,000.00	2,006.69	44,299.46	15,700.54	26.2%
522 22 20 0020 Social Security and Medicare	0.00	0.00	110.16	(110.16)	0.0%
522 22 49 0002 Volunteer Personnel Stipends	12,000.00	1,420.98	11,516.04	483.96	4.0%
013 Volunteer Stipends	12,000.00	1,420.98	11,626.20	373.80	3.1%
522 71 41 1000 Infectious Disease Compliance: PS	5,000.00	0.00	0.00	5,000.00	100.0%
522 71 41 2000 LEOFF2 Physicals: PS	0.00	0.00	2,344.00	(2,344.00)	0.0%
522 71 41 3000 BVFF Physicals: PS	0.00	0.00	215.00	(215.00)	0.0%
522 71 41 4000 CPAT Testing: PS	0.00	0.00	0.00	0.00	100.0%
522 71 41 5000 Respiratory Questionnaire	0.00	0.00	390.00	(390.00)	0.0%
014 WAC	5,000.00	0.00	2,949.00	2,051.00	41.0%
<b>003 Cooper</b>	<b>321,850.00</b>	<b>13,237.50</b>	<b>226,013.23</b>	<b>95,836.77</b>	<b>29.8%</b>
<b>004 Ehresman</b>					
522 77 41 0030 GEMT Intergovernmental Transfer Fee	0.00	0.00	0.00	0.00	100.0%
522 77 41 0038 Ambulance Billing Fee: PS	25,000.00	1,603.50	12,612.45	12,387.55	49.6%
001 Ambulance Billing	25,000.00	1,603.50	12,612.45	12,387.55	49.6%
522 20 31 7000 CRT Equipment and Supplies: OOS	3,000.00	0.00	482.41	2,517.59	83.9%
522 20 31 8000 CRT Uniforms	0.00	0.00	225.38	(225.38)	0.0%
522 45 31 4000 CRT Training (Ongoing Training): OOS	0.00	0.00	10.02	(10.02)	0.0%
522 45 31 5000 CRT Training Supplies (New Class): OOS	0.00	0.00	0.00	0.00	100.0%
002 CRT	3,000.00	0.00	717.81	2,282.19	76.1%
522 71 41 7000 MPD/QA (Hoffman): PS	8,000.00	0.00	7,000.00	1,000.00	12.5%
522 72 31 1000 EMS Supplies: OOS	50,000.00	3,197.48	35,969.95	14,030.05	28.1%
522 72 35 1000 Ems Equipment and Tools	15,000.00	368.60	9,603.34	5,396.66	36.0%
522 72 35 2000 Gurney Purchasing	0.00	0.00	366,391.70	(366,391.70)	0.0%
522 72 35 3000 Zoll Monitor Purchase	0.00	0.00	0.00	0.00	100.0%
522 72 41 1000 ERS Database and Reporting: PS	0.00	0.00	0.00	0.00	100.0%
522 72 41 2000 Gurney Repair and Maintenance: PS	0.00	0.00	11,434.20	(11,434.20)	0.0%

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Expenditures	Amt Budgeted	September	YTD	Remaining	
<b>004 Ehresman</b>					
522 72 48 1000 Ems Equipment Repair and Maintenance	0.00	0.00	0.00	0.00	100.0%
522 72 48 2000 EKG Monitor Repair and Maintenance	0.00	0.00	0.00	0.00	100.0%
<b>003 EMS</b>	<b>73,000.00</b>	<b>3,566.08</b>	<b>430,399.19</b>	<b>(357,399.19)</b>	<b>0.0%</b>
522 20 31 9000 Wellness Supplies	5,000.00	0.00	0.00	5,000.00	100.0%
522 20 35 0100 Wellness Equipment	0.00	0.00	28.63	(28.63)	0.0%
522 20 48 4000 Wellness Equipment Repairs & Maintenance	0.00	0.00	13.47	(13.47)	0.0%
<b>004 Wellness</b>	<b>5,000.00</b>	<b>0.00</b>	<b>42.10</b>	<b>4,957.90</b>	<b>99.2%</b>
<b>004 Ehresman</b>	<b>106,000.00</b>	<b>5,169.58</b>	<b>443,771.55</b>	<b>(337,771.55)</b>	<b>0.0%</b>
<b>005 Emergency Prevention Specialist</b>					
522 10 49 0003 Department Dinner: Miscellaneous	0.00	0.00	0.00	0.00	100.0%
522 30 31 1000 Community Outreach Program: OOS	15,000.00	1,659.51	5,206.65	9,793.35	65.3%
522 30 41 2000 Community Outreach Program: PS	0.00	0.00	0.00	0.00	100.0%
522 45 31 0007 Community Outreach Program Training: OOS	0.00	37.43	37.43	(37.43)	0.0%
522 45 43 0005 Community Outreach Program Training: Travel	0.00	0.00	0.00	0.00	100.0%
522 45 49 0003 Community Outreach Program Training: Miscellaneous	0.00	0.00	0.00	0.00	100.0%
<b>001 Community Outreach Program (COP)</b>	<b>15,000.00</b>	<b>1,696.94</b>	<b>5,244.08</b>	<b>9,755.92</b>	<b>65.0%</b>
522 10 31 0001 Department Dinner: OOS	5,500.00	0.00	0.00	5,500.00	100.0%
522 10 41 0002 Department Dinner: PS	0.00	0.00	0.00	0.00	100.0%
<b>002 Department Dinner</b>	<b>5,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,500.00</b>	<b>100.0%</b>
522 45 41 0002 Fire Marshall Training (Reimbursable)	0.00	0.00	0.00	0.00	100.0%
<b>003 Fire Marshall Training</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.0%</b>
522 30 31 3000 Community Newsletter: OOS	6,000.00	0.00	0.00	6,000.00	100.0%
522 30 41 4000 Community Newsletter: PS	0.00	0.00	0.00	0.00	100.0%
<b>004 Newsletter</b>	<b>6,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,000.00</b>	<b>100.0%</b>
<b>005 Emergency Prevention Specialist</b>	<b>26,500.00</b>	<b>1,696.94</b>	<b>5,244.08</b>	<b>21,255.92</b>	<b>80.2%</b>
<b>006 McCormick</b>					
522 10 44 1000 Advertising: (Legal Advertisements/Subscriptions)	2,000.00	0.00	451.88	1,548.12	77.4%
<b>001 Advertising</b>	<b>2,000.00</b>	<b>0.00</b>	<b>451.88</b>	<b>1,548.12</b>	<b>77.4%</b>
522 10 31 0100 Office & Operating Supplies	6,000.00	180.76	3,745.00	2,255.00	37.6%

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Expenditures	Amt Budgeted	September	YTD	Remaining	
<b>006 McCormick</b>					
002 Office Supplies	6,000.00	180.76	3,745.00	2,255.00	37.6%
522 10 42 0001 Postage: OOS	2,500.00	0.00	1,746.64	753.36	30.1%
003 Postage	2,500.00	0.00	1,746.64	753.36	30.1%
522 20 20 0070 Volunteer Pension and Disability	2,500.00	0.00	1,650.00	850.00	34.0%
004 Volunteer Pension and Disability	2,500.00	0.00	1,650.00	850.00	34.0%
<b>006 McCormick</b>	<b>13,000.00</b>	<b>180.76</b>	<b>7,593.52</b>	<b>5,406.48</b>	<b>41.6%</b>
<b>007 Reese</b>					
522 20 31 3000 Personal Protective Equipment (PPE): OOS- Full Sets	15,000.00	0.00	2,174.18	12,825.82	85.5%
522 20 31 4000 PPE- Bunker Boot Reimbursement	0.00	0.00	0.00	0.00	100.0%
522 20 31 5000 Miscellaneous PPE Purchasing	0.00	11.18	3,625.78	(3,625.78)	0.0%
522 20 48 1000 PPE Repair and Maintenance	0.00	0.00	2,736.45	(2,736.45)	0.0%
001 PPE	15,000.00	11.18	8,536.41	6,463.59	43.1%
522 20 31 6000 Safety Committee Equipment: OOS	2,500.00	0.00	3,054.36	(554.36)	0.0%
522 20 41 2000 Safety Professional Services: PS	0.00	878.85	878.85	(878.85)	0.0%
522 20 48 2000 Safety Repairs and Maintenance	0.00	0.00	0.00	0.00	100.0%
002 Safety	2,500.00	878.85	3,933.21	(1,433.21)	0.0%
522 20 20 3000 Class A Uniforms: PB	0.00	0.00	867.70	(867.70)	0.0%
522 20 20 4000 Class B Uniforms: PB	18,000.00	0.00	3,629.74	14,370.26	79.8%
522 20 31 2000 Miscellaneous Uniforms: OOS	0.00	960.68	1,811.80	(1,811.80)	0.0%
522 20 41 1000 Uniform Repairs and Alterations: PS	0.00	0.00	0.00	0.00	100.0%
003 Uniforms	18,000.00	960.68	6,309.24	11,690.76	64.9%
<b>007 Reese</b>	<b>35,500.00</b>	<b>1,850.71</b>	<b>18,778.86</b>	<b>16,721.14</b>	<b>47.1%</b>
<b>520 Fire Control</b>					
514 20 50 0000 Financial & Record Services - Intergovernmental Services & Taxes	0.00	0.00	0.00	0.00	100.0%
<b>520 Fire Control</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>580 Non Expenditures</b>					
589 00 00 0000 Emergency Contingency	500,140.62	0.00	0.00	500,140.62	100.0%
589 40 50 0000 Other Non-Expenditures - Intergovernmental Services & Taxes	0.00	0.00	0.00	0.00	100.0%
<b>580 Non Expenditures</b>	<b>500,140.62</b>	<b>0.00</b>	<b>0.00</b>	<b>500,140.62</b>	<b>100.0%</b>
<b>594 Capital Expenditures</b>					



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### 001 General Expense Fund

Expenditures	Amt Budgeted	September	YTD	Remaining	
<b>594 Capital Expenditures</b>					
594 22 63 1000 OBH Property Purchase	0.00	69,838.26	359,031.07	(359,031.07)	0.0%
594 22 63 2000 Tahuya Station - Phase 1	0.00	1,164.38	755,218.80	(755,218.80)	0.0%
594 22 63 3000 S&P Bond Credit Rating	0.00	0.00	16,500.00	(16,500.00)	0.0%
594 22 63 4000 Capital Expenditures/Expenses - PS (Hill International)	0.00	0.00	68,832.66	(68,832.66)	0.0%
594 22 64 1000 Brush Truck Purchase	0.00	0.00	0.00	0.00	100.0%
594 22 64 2000 Medic Unit Purchase	0.00	0.00	0.00	0.00	100.0%
594 22 64 3000 Capital Machinery and Equipment	0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures	0.00	71,002.64	1,199,582.53	(1,199,582.53)	0.0%
<b>Fund Expenditures:</b>	<b>4,836,232.16</b>	<b>382,060.64</b>	<b>4,545,229.59</b>	<b>291,002.57</b>	<b>6.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>(683,682.16)</b>	<b>(382,060.64)</b>	<b>2,268,331.38</b>		

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### 200 Construction Fund

Revenues	Amt Budgeted	September	YTD	Remaining	
<b>360 Interest &amp; Other Earnings</b>					
361 10 30 0001 Investment Interest - Const.	0.00	0.00	9,216.37	(9,216.37)	0.0%
361 19 30 0000 Investment Service Fees (Treasurer Charges)	0.00	0.00	(50.00)	50.00	100.0%
<b>360 Interest &amp; Other Earnings</b>	<b>0.00</b>	<b>0.00</b>	<b>9,166.37</b>	<b>(9,166.37)</b>	<b>0.0%</b>
<b>390 Other Financing Sources</b>					
391 90 30 0000 General Obligation Bond Proceeds - Const.	0.00	0.00	8,950,000.00	(8,950,000.00)	0.0%
392 00 30 0000 Original Issue Premium (Discount) - Const.	0.00	0.00	1,161,657.75	(1,161,657.75)	0.0%
<b>390 Other Financing Sources</b>	<b>0.00</b>	<b>0.00</b>	<b>10,111,657.75</b>	<b>(10,111,657.75)</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>10,120,824.12</b>	<b>(10,120,824.12)</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	September	YTD	Remaining	
<b>591 Debt Service - Principal Repayment</b>					
592 22 50 0000 Interest And Other Debt Service Costs - Intergovernmental Services & Taxes - Const.	0.00	0.00	38,507.50	(38,507.50)	0.0%
<b>591 Debt Service - Principal Repayment</b>	<b>0.00</b>	<b>0.00</b>	<b>38,507.50</b>	<b>(38,507.50)</b>	<b>0.0%</b>
<b>594 Capital Expenditures</b>					
596 22 50 0000 - Intergovernmental Services & Taxes - Const.	0.00	0.00	53,700.00	(53,700.00)	0.0%
<b>594 Capital Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>53,700.00</b>	<b>(53,700.00)</b>	<b>0.0%</b>
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>92,207.50</b>	<b>(92,207.50)</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>10,028,616.62</b>		

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### 300 Bond Fund

Revenues	Amt Budgeted	September	YTD	Remaining		
<b>310 Taxes</b>						
311 10 30 0002 Real & Personal Property Taxes - Bond	0.00	0.00	315,859.70	(315,859.70)	0.0%	
310 Taxes	0.00	0.00	315,859.70	(315,859.70)	0.0%	
<b>330 Intergovernmental Revenues</b>						
337 00 30 4000 Local Grants, Entitlements, Other Payments-Timber Exc Bond	0.00	0.00	5,317.21	(5,317.21)	0.0%	
330 Intergovernmental Revenues	0.00	0.00	5,317.21	(5,317.21)	0.0%	
<b>360 Interest &amp; Other Earnings</b>						
361 40 30 0001 Other Interest Earnings Bond	0.00	0.00	0.28	(0.28)	0.0%	
362 50 00 0001 Space And Facilities Leases Long-term/DNR Bond	0.00	0.00	223.85	(223.85)	0.0%	
360 Interest & Other Earnings	0.00	0.00	224.13	(224.13)	0.0%	
<b>380 Non Revenues</b>						
389 40 00 0001 Refund Interest Paid Bond	0.00	0.00	(0.28)	0.28	100.0%	
380 Non Revenues	0.00	0.00	(0.28)	0.28	100.0%	
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>321,400.76</b>	<b>(321,400.76)</b>	<b>0.0%</b>	
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>321,400.76</b>			

## 2020 BUDGET POSITION TOTALS

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Fund	Revenue	September	Received		Expenditures	September	Spent	
001 General Expense Fund	4,152,550.00	0.00	6,813,560.97	0.0%	4,836,232.16	382,060.64	4,545,229.59	6.0%
200 Construction Fund	0.00	0.00	10,120,824.12	0.0%	0.00	0.00	92,207.50	0.0%
300 Bond Fund	0.00	0.00	321,400.76	0.0%	0.00	0.00	0.00	100.0%
	<u>4,152,550.00</u>	<u>0.00</u>	<u>17,255,785.85</u>	<u>0.0%</u>	<u>4,836,232.16</u>	<u>382,060.64</u>	<u>4,637,437.09</u>	<u>4.1%</u>

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<b>930</b>	<b>09/30/2020</b>		<b>1</b>		<b>Payroll</b>		<b>COLUMBIA BANK - DIRECT DEP</b>	<b>121,846.22</b>	<b>Payroll Direct Deposit</b>
	522 10 10 9999	Payroll Clearing		001	General Expense Fund			121,846.22	
<b>931</b>	<b>09/30/2020</b>		<b>1</b>		<b>Payroll</b>		<b>COLUMBIA BANK - PAYROLL TAX</b>	<b>29,344.56</b>	<b>941 Deposit for Pay Cycle(s) 09/30/2020 - 09/30/2020</b>
	522 20 20 0020	Firefighter/EMT- M		001	General Expense Fund			103.80	ARNOLD, DONOVAN P - 941
	589 99 00 0000	Payroll Benefits Cle		001	General Expense Fund			661.88	ARNOLD, DONOVAN P - 941
	522 10 20 0020	Admin Staff- Medic		001	General Expense Fund			171.17	BAKKEN, BEAU A - 941
	589 99 00 0000	Payroll Benefits Cle		001	General Expense Fund			2,014.92	BAKKEN, BEAU A - 941
	522 10 20 0020	Admin Staff- Medic		001	General Expense Fund			18.71	CHAFFEE, LINDSAY W - 941
	589 99 00 0000	Payroll Benefits Cle		001	General Expense Fund			44.38	CHAFFEE, LINDSAY W - 941
	522 20 20 0020	Firefighter/EMT- M		001	General Expense Fund			124.68	CHESTER, LAURA L - 941
	589 99 00 0000	Payroll Benefits Cle		001	General Expense Fund			1,444.90	CHESTER, LAURA L - 941
	522 20 20 0020	Firefighter/EMT- M		001	General Expense Fund			143.63	CLEVELAND, RYAN W - 941
	589 99 00 0000	Payroll Benefits Cle		001	General Expense Fund			1,100.48	CLEVELAND, RYAN W - 941
	522 71 20 0020	Firefighter/paramedi		001	General Expense Fund			123.26	CLOUD, RYAN D - 941
	589 99 00 0000	Payroll Benefits Cle		001	General Expense Fund			667.39	CLOUD, RYAN D - 941
	522 20 20 0020	Firefighter/EMT- M		001	General Expense Fund			108.47	COLLAMORE, ROBERT S - 941
	589 99 00 0000	Payroll Benefits Cle		001	General Expense Fund			1,095.34	COLLAMORE, ROBERT S - 941
	522 10 20 0020	Admin Staff- Medic		001	General Expense Fund			159.25	COOPER, SCOTT N - 941
	589 99 00 0000	Payroll Benefits Cle		001	General Expense Fund			1,783.46	COOPER, SCOTT N - 941
	522 71 20 0020	Firefighter/paramedi		001	General Expense Fund			118.13	COTTER, MICKEY J - 941
	589 99 00 0000	Payroll Benefits Cle		001	General Expense Fund			598.88	COTTER, MICKEY J - 941
	522 20 20 0020	Firefighter/EMT- M		001	General Expense Fund			144.55	EHRESMAN II, CARL E - 941
	589 99 00 0000	Payroll Benefits Cle		001	General Expense Fund			1,788.91	EHRESMAN II, CARL E - 941
	522 71 20 0020	Firefighter/paramedi		001	General Expense Fund			140.51	FULKERSON, JESS M - 941
	589 99 00 0000	Payroll Benefits Cle		001	General Expense Fund			1,755.47	FULKERSON, JESS M - 941
	522 20 20 0020	Firefighter/EMT- M		001	General Expense Fund			67.54	GRACEY, KYLER B - 941
	589 99 00 0000	Payroll Benefits Cle		001	General Expense Fund			671.80	GRACEY, KYLER B - 941
	522 20 20 0020	Firefighter/EMT- M		001	General Expense Fund			110.00	HASBROOK, JOSHUA J - 941
	589 99 00 0000	Payroll Benefits Cle		001	General Expense Fund			676.46	HASBROOK, JOSHUA J - 941
	522 71 20 0020	Firefighter/paramedi		001	General Expense Fund			105.86	JENSON, ZACKARY T - 941
	589 99 00 0000	Payroll Benefits Cle		001	General Expense Fund			842.33	JENSON, ZACKARY T - 941
	522 20 20 0020	Firefighter/EMT- M		001	General Expense Fund			108.79	JOHNSON, ANDREW - 941
	589 99 00 0000	Payroll Benefits Cle		001	General Expense Fund			672.17	JOHNSON, ANDREW - 941
	522 20 20 0020	Firefighter/EMT- M		001	General Expense Fund			120.12	JONES, RYAN E - 941
	589 99 00 0000	Payroll Benefits Cle		001	General Expense Fund			1,016.00	JONES, RYAN E - 941
	522 11 20 0020	Social Security and l		001	General Expense Fund			19.58	KEWISH, DANIEL K - 941
	589 99 00 0000	Payroll Benefits Cle		001	General Expense Fund			19.58	KEWISH, DANIEL K - 941
	522 20 20 0020	Firefighter/EMT- M		001	General Expense Fund			94.42	KLAHR, DERIC J - 941
	589 99 00 0000	Payroll Benefits Cle		001	General Expense Fund			1,079.05	KLAHR, DERIC J - 941
	522 21 49 0002	Student Firefighter F		001	General Expense Fund			38.25	LINDSEY, COOPER B - 941
	589 99 00 0000	Payroll Benefits Cle		001	General Expense Fund			38.25	LINDSEY, COOPER B - 941

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522	10 20	0020 Admin Staff- Medic	001	001	General Expense Fund			85.12	MCCORMICK, ANGIE M - 941
589	99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			782.29	MCCORMICK, ANGIE M - 941
522	11 20	0020 Social Security and l	001	001	General Expense Fund			39.16	MCINTOSH, KELLEY - 941
589	99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			58.69	MCINTOSH, KELLEY - 941
522	11 20	0020 Social Security and l	001	001	General Expense Fund			19.58	MILLER, ROBERT G - 941
589	99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			19.58	MILLER, ROBERT G - 941
522	22 49	0002 Volunteer Personnel	001	001	General Expense Fund			64.26	MORROW, THOMAS G - 941
589	99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			116.59	MORROW, THOMAS G - 941
522	20 20	0020 Firefighter/EMT- M	001	001	General Expense Fund			93.43	NEWMAN, LACEY E - 941
589	99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			773.34	NEWMAN, LACEY E - 941
522	21 49	0002 Student Firefighter F	001	001	General Expense Fund			15.30	PHELAN, COLE E - 941
589	99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			15.30	PHELAN, COLE E - 941
522	11 20	0020 Social Security and l	001	001	General Expense Fund			29.38	QUIGLEY, BROOKE - 941
589	99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			29.38	QUIGLEY, BROOKE - 941
522	20 20	0020 Firefighter/EMT- M	001	001	General Expense Fund			82.04	QUIROZ JR., VICTOR - 941
589	99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			762.14	QUIROZ JR., VICTOR - 941
522	20 20	0020 Firefighter/EMT- M	001	001	General Expense Fund			140.23	REESE, JORDAN D - 941
589	99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			976.24	REESE, JORDAN D - 941
522	20 20	0020 Firefighter/EMT- M	001	001	General Expense Fund			110.69	RHEAD, ANTHONY - 941
589	99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			788.81	RHEAD, ANTHONY - 941
522	21 49	0002 Student Firefighter F	001	001	General Expense Fund			53.55	ROESSEL, LUCAS D - 941
589	99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			53.55	ROESSEL, LUCAS D - 941
522	21 49	0002 Student Firefighter F	001	001	General Expense Fund			15.30	RYAN, TREVOR D - 941
589	99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			15.30	RYAN, TREVOR D - 941
522	22 49	0002 Volunteer Personnel	001	001	General Expense Fund			36.72	SAMMONS, MICHAEL J - 941
589	99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			36.72	SAMMONS, MICHAEL J - 941
522	71 20	0020 Firefighter/paramedi	001	001	General Expense Fund			103.70	SEVERANCE, KYLE C - 941
589	99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			1,161.29	SEVERANCE, KYLE C - 941
522	11 20	0020 Social Security and l	001	001	General Expense Fund			29.38	SEVERSON, PAUL M - 941
589	99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			36.11	SEVERSON, PAUL M - 941
522	21 49	0002 Student Firefighter F	001	001	General Expense Fund			38.25	SUMMERLIN, ANTONIO - 941
589	99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			56.58	SUMMERLIN, ANTONIO - 941
522	71 20	0020 Firefighter/paramedi	001	001	General Expense Fund			121.28	TORVIK, DAVID A - 941
589	99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			812.04	TORVIK, DAVID A - 941
522	10 20	0020 Admin Staff- Medic	001	001	General Expense Fund			77.91	WASSENAAR, RENEE C - 941
589	99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			650.61	WASSENAAR, RENEE C - 941
522	21 49	0002 Student Firefighter F	001	001	General Expense Fund			15.30	WRIGHT, CHRISTOPHER M - 941
589	99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			15.30	WRIGHT, CHRISTOPHER M - 941
522	20 20	0020 Firefighter/EMT- M	001	001	General Expense Fund			121.27	YATES, JEFF J - 941
589	99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			823.98	YATES, JEFF J - 941
522	21 49	0002 Student Firefighter F	001	001	General Expense Fund			38.25	ZUBER, TANNER - 941
589	99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			38.25	ZUBER, TANNER - 941

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<b>932</b>	<b>09/30/2020</b>		<b>1</b>		<b>Payroll</b>		<b>DCP - WA STATE DEFERRED COMI</b>	<b>14,492.09</b>	<b>Pay Cycle(s) 09/30/2020 To 09/30/2020 - DC-DCP</b>
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			400.00	ARNOLD, DONOVAN P - DC-DCP
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			1,624.98	BAKKEN, BEAU A - DC-DCP
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			600.00	CHESTER, LAURA L - DC-DCP
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			533.38	CLEVELAND, RYAN W - DC-DCP
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			600.00	COLLAMORE, ROBERT S - DC-DCP
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			2,134.73	COOPER, SCOTT N - DC-DCP
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			620.00	EHRESMAN II, CARL E - DC-DCP
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			400.00	HASBROOK, JOSHUA J - DC-DCP
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			1,200.00	JENSON, ZACKARY T - DC-DCP
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			700.00	JOHNSON, ANDREW - DC-DCP
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			1,459.00	JONES, RYAN E - DC-DCP
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			790.00	MCCORMICK, ANGIE M - DC-DCP
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			600.00	NEWMAN, LACEY E - DC-DCP
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			530.00	QUIROZ JR., VICTOR - DC-DCP
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			400.00	RHEAD, ANTHONY - DC-DCP
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			500.00	SEVERANCE, KYLE C - DC-DCP
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			500.00	TORVIK, DAVID A - DC-DCP
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			500.00	WASSENAAR, RENEE C - DC-DCP
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			400.00	YATES, JEFF J - DC-DCP
<b>933</b>	<b>09/30/2020</b>		<b>1</b>		<b>Payroll</b>		<b>DEPT OF LABOR &amp; INDUSTRIES</b>	<b>8,033.64</b>	<b>3RD Quarter 09/30/2020 - 09/30/2020</b>
	522 20 20 0010	Firefighter/EMT- La	001	001	General Expense Fund			271.88	ARNOLD, DONOVAN P - L&I
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			55.15	ARNOLD, DONOVAN P - L&I
	522 10 20 0010	Admin Staff- Labor	001	001	General Expense Fund			233.03	BAKKEN, BEAU A - L&I
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			47.28	BAKKEN, BEAU A - L&I
	522 10 20 0010	Admin Staff- Labor	001	001	General Expense Fund			9.28	CHAFFEE, LINDSAY W - L&I
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			6.24	CHAFFEE, LINDSAY W - L&I
	522 20 20 0010	Firefighter/EMT- La	001	001	General Expense Fund			392.28	CHESTER, LAURA L - L&I
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			79.58	CHESTER, LAURA L - L&I
	522 20 20 0010	Firefighter/EMT- La	001	001	General Expense Fund			313.15	CLEVELAND, RYAN W - L&I
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			63.52	CLEVELAND, RYAN W - L&I
	522 71 20 0010	Firefighter/paramedi	001	001	General Expense Fund			155.35	CLOUD, RYAN D - L&I
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			31.52	CLOUD, RYAN D - L&I
	522 20 20 0010	Firefighter/EMT- La	001	001	General Expense Fund			258.12	COLLAMORE, ROBERT S - L&I
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			52.36	COLLAMORE, ROBERT S - L&I
	522 10 20 0010	Admin Staff- Labor	001	001	General Expense Fund			116.52	COOPER, SCOTT N - L&I
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			23.64	COOPER, SCOTT N - L&I
	522 71 20 0010	Firefighter/paramedi	001	001	General Expense Fund			273.50	COTTER, MICKEY J - L&I
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			55.48	COTTER, MICKEY J - L&I
	522 20 20 0010	Firefighter/EMT- La	001	001	General Expense Fund			155.35	EHRESMAN II, CARL E - L&I
	589 99 00 0000	Payroll Benefits Cle.	001	001	General Expense Fund			31.52	EHRESMAN II, CARL E - L&I

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522	71	20	0010	Firefighter/paramedi	001	General Expense Fund		430.46	FULKERSON, JESS M - L&I
589	99	00	0000	Payroll Benefits Cle.	001	General Expense Fund		87.33	FULKERSON, JESS M - L&I
522	20	20	0010	Firefighter/EMT- La	001	General Expense Fund		420.75	GRACEY, KYLER B - L&I
589	99	00	0000	Payroll Benefits Cle.	001	General Expense Fund		85.36	GRACEY, KYLER B - L&I
522	20	20	0010	Firefighter/EMT- La	001	General Expense Fund		271.88	HASBROOK, JOSHUA J - L&I
589	99	00	0000	Payroll Benefits Cle.	001	General Expense Fund		55.15	HASBROOK, JOSHUA J - L&I
522	71	20	0010	Firefighter/paramedi	001	General Expense Fund		420.75	JENSON, ZACKARY T - L&I
589	99	00	0000	Payroll Benefits Cle.	001	General Expense Fund		85.36	JENSON, ZACKARY T - L&I
522	20	20	0010	Firefighter/EMT- La	001	General Expense Fund		271.88	JOHNSON, ANDREW - L&I
589	99	00	0000	Payroll Benefits Cle.	001	General Expense Fund		55.15	JOHNSON, ANDREW - L&I
522	20	20	0010	Firefighter/EMT- La	001	General Expense Fund		388.40	JONES, RYAN E - L&I
589	99	00	0000	Payroll Benefits Cle.	001	General Expense Fund		78.79	JONES, RYAN E - L&I
522	11	20	0010	Labor and Industry I	001	General Expense Fund		0.23	KEWISH, DANIEL K - L&I
589	99	00	0000	Payroll Benefits Cle.	001	General Expense Fund		0.15	KEWISH, DANIEL K - L&I
522	20	20	0010	Firefighter/EMT- La	001	General Expense Fund		271.88	KLAHR, DERIC J - L&I
589	99	00	0000	Payroll Benefits Cle.	001	General Expense Fund		55.15	KLAHR, DERIC J - L&I
522	10	20	0010	Admin Staff- Labor	001	General Expense Fund		16.29	MCCORMICK, ANGIE M - L&I
589	99	00	0000	Payroll Benefits Cle.	001	General Expense Fund		10.97	MCCORMICK, ANGIE M - L&I
522	11	20	0010	Labor and Industry I	001	General Expense Fund		0.46	MCINTOSH, KELLEY - L&I
589	99	00	0000	Payroll Benefits Cle.	001	General Expense Fund		0.30	MCINTOSH, KELLEY - L&I
522	11	20	0010	Labor and Industry I	001	General Expense Fund		0.23	MILLER, ROBERT G - L&I
589	99	00	0000	Payroll Benefits Cle.	001	General Expense Fund		0.15	MILLER, ROBERT G - L&I
522	20	20	0010	Firefighter/EMT- La	001	General Expense Fund		271.88	NEWMAN, LACEY E - L&I
589	99	00	0000	Payroll Benefits Cle.	001	General Expense Fund		55.15	NEWMAN, LACEY E - L&I
522	11	20	0010	Labor and Industry I	001	General Expense Fund		0.34	QUIGLEY, BROOKE - L&I
589	99	00	0000	Payroll Benefits Cle.	001	General Expense Fund		0.23	QUIGLEY, BROOKE - L&I
522	20	20	0010	Firefighter/EMT- La	001	General Expense Fund		427.24	QUIROZ JR., VICTOR - L&I
589	99	00	0000	Payroll Benefits Cle.	001	General Expense Fund		86.67	QUIROZ JR., VICTOR - L&I
522	20	20	0010	Firefighter/EMT- La	001	General Expense Fund		236.26	REESE, JORDAN D - L&I
589	99	00	0000	Payroll Benefits Cle.	001	General Expense Fund		47.94	REESE, JORDAN D - L&I
522	20	20	0010	Firefighter/EMT- La	001	General Expense Fund		194.19	RHEAD, ANTHONY - L&I
589	99	00	0000	Payroll Benefits Cle.	001	General Expense Fund		39.40	RHEAD, ANTHONY - L&I
522	71	20	0010	Firefighter/paramedi	001	General Expense Fund		420.75	SEVERANCE, KYLE C - L&I
589	99	00	0000	Payroll Benefits Cle.	001	General Expense Fund		85.36	SEVERANCE, KYLE C - L&I
522	11	20	0010	Labor and Industry I	001	General Expense Fund		0.34	SEVERSON, PAUL M - L&I
589	99	00	0000	Payroll Benefits Cle.	001	General Expense Fund		0.23	SEVERSON, PAUL M - L&I
522	71	20	0010	Firefighter/paramedi	001	General Expense Fund		194.19	TORVIK, DAVID A - L&I
589	99	00	0000	Payroll Benefits Cle.	001	General Expense Fund		39.40	TORVIK, DAVID A - L&I
522	10	20	0010	Admin Staff- Labor	001	General Expense Fund		13.58	WASSENAAR, RENEE C - L&I
589	99	00	0000	Payroll Benefits Cle.	001	General Expense Fund		9.14	WASSENAAR, RENEE C - L&I
522	20	20	0010	Firefighter/EMT- La	001	General Expense Fund		233.03	YATES, JEFF J - L&I
589	99	00	0000	Payroll Benefits Cle.	001	General Expense Fund		47.28	YATES, JEFF J - L&I
522	71	20	0010	Firefighter/paramedi	001	General Expense Fund		-0.78	Rounding Adjustment - L&I



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<b>934</b>	<b>09/30/2020</b>		<b>1</b>		<b>Payroll</b>		<b>DIMARTINO/FORTIS INS CO</b>	<b>811.39</b>	<b>Pay Cycle(s) 09/30/2020 To 09/30/2020 - DISABILITY</b>
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			68.05	ARNOLD, DONOVAN P - DISABILITY
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			73.75	CHESTER, LAURA L - DISABILITY
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			85.46	CLEVELAND, RYAN W - DISABILITY
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			75.80	CLOUD, RYAN D - DISABILITY
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			90.13	COOPER, SCOTT N - DISABILITY
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			84.74	EHRESMAN II, CARL E - DISABILITY
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			68.59	HASBROOK, JOSHUA J - DISABILITY
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			69.75	JOHNSON, ANDREW - DISABILITY
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			60.25	JONES, RYAN E - DISABILITY
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			61.38	SEVERANCE, KYLE C - DISABILITY
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			73.49	TORVIK, DAVID A - DISABILITY
<b>935</b>	<b>09/30/2020</b>		<b>1</b>		<b>Payroll</b>		<b>EMPLOYMENT SECURITY DEPT -</b>	<b>497.61</b>	<b>Pay Cycle(s) 09/30/2020 To 09/30/2020 - PFML</b>
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			18.11	ARNOLD, DONOVAN P - PFML
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			29.26	BAKKEN, BEAU A - PFML
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			3.26	CHAFFEE, LINDSAY W - PFML
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			20.99	CHESTER, LAURA L - PFML
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			24.39	CLEVELAND, RYAN W - PFML
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			21.51	CLOUD, RYAN D - PFML
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			16.99	COLLAMORE, ROBERT S - PFML
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			27.79	COOPER, SCOTT N - PFML
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			19.85	COTTER, MICKEY J - PFML
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			24.44	EHRESMAN II, CARL E - PFML
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			23.93	FULKERSON, JESS M - PFML
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			11.78	GRACEY, KYLER B - PFML
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			19.19	HASBROOK, JOSHUA J - PFML
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			16.95	JENSON, ZACKARY T - PFML
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			18.98	JOHNSON, ANDREW - PFML
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			20.96	JONES, RYAN E - PFML
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			0.65	KEWISH, DANIEL K - PFML
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			16.48	KLAHR, DERIC J - PFML
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			13.87	MCCORMICK, ANGIE M - PFML
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			1.30	MCINTOSH, KELLEY - PFML
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			0.65	MILLER, ROBERT G - PFML
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			15.54	NEWMAN, LACEY E - PFML
	589 99 00 0000	Payroll Benefits Cle.	001		General Expense Fund			0.97	QUIGLEY, BROOKE - PFML

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		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			13.64	QUIROZ JR., VICTOR - PFML
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			24.24	REESE, JORDAN D - PFML
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			18.81	RHEAD, ANTHONY - PFML
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			17.46	SEVERANCE, KYLE C - PFML
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			0.97	SEVERSON, PAUL M - PFML
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			20.53	TORVIK, DAVID A - PFML
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			12.96	WASSENAAR, RENEE C - PFML
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			21.16	YATES, JEFF J - PFML
<b>936</b>	<b>09/30/2020</b>			<b>1</b>	<b>Payroll</b>		<b>IAFF LOCAL 3876</b>	<b>2,409.00</b>	<b>Pay Cycle(s) 09/30/2020 To 09/30/2020 - DUES</b>
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			120.45	ARNOLD, DONOVAN P - DUES
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			120.45	CHESTER, LAURA L - DUES
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			120.45	CLEVELAND, RYAN W - DUES
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			120.45	CLOUD, RYAN D - DUES
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			120.45	COLLAMORE, ROBERT S - DUES
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			120.45	COTTER, MICKEY J - DUES
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			120.45	EHRESMAN II, CARL E - DUES
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			120.45	FULKERSON, JESS M - DUES
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			120.45	HASBROOK, JOSHUA J - DUES
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			120.45	JENSON, ZACKARY T - DUES
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			120.45	JOHNSON, ANDREW - DUES
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			120.45	JONES, RYAN E - DUES
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			120.45	KLAHR, DERIC J - DUES
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			120.45	NEWMAN, LACEY E - DUES
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			120.45	QUIROZ JR., VICTOR - DUES
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			120.45	REESE, JORDAN D - DUES
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			120.45	RHEAD, ANTHONY - DUES
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			120.45	SEVERANCE, KYLE C - DUES
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			120.45	TORVIK, DAVID A - DUES
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			120.45	YATES, JEFF J - DUES
<b>937</b>	<b>09/30/2020</b>			<b>1</b>	<b>Payroll</b>		<b>LEOFF SYS - P/2</b>	<b>25,537.81</b>	<b>Pay Cycle(s) 09/30/2020 To 09/30/2020 - LEOFF2</b>
		522 20 20 0030	Firefighter/EMT- W.	001	General Expense Fund			381.54	ARNOLD, DONOVAN P - LEOFF2
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			614.90	ARNOLD, DONOVAN P - LEOFF2
		522 10 20 0030	Admin Staff- WA St.	001	General Expense Fund			616.35	BAKKEN, BEAU A - LEOFF2
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			993.33	BAKKEN, BEAU A - LEOFF2
		522 20 20 0030	Firefighter/EMT- W.	001	General Expense Fund			442.30	CHESTER, LAURA L - LEOFF2
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			712.82	CHESTER, LAURA L - LEOFF2
		522 20 20 0030	Firefighter/EMT- W.	001	General Expense Fund			513.75	CLEVELAND, RYAN W - LEOFF2
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			827.97	CLEVELAND, RYAN W - LEOFF2
		522 71 20 0030	Firefighter/paramedi	001	General Expense Fund			453.07	CLOUD, RYAN D - LEOFF2
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			730.18	CLOUD, RYAN D - LEOFF2

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	522 20 20	0030	Firefighter/EMT- W.	001	General Expense Fund			382.72	COLLAMORE, ROBERT S - LEOFF2
	589 99 00	0000	Payroll Benefits Cle.	001	General Expense Fund			616.80	COLLAMORE, ROBERT S - LEOFF2
	522 10 20	0030	Admin Staff- WA St.	001	General Expense Fund			585.39	COOPER, SCOTT N - LEOFF2
	589 99 00	0000	Payroll Benefits Cle.	001	General Expense Fund			943.44	COOPER, SCOTT N - LEOFF2
	522 71 20	0030	Firefighter/paramedi	001	General Expense Fund			418.26	COTTER, MICKEY J - LEOFF2
	589 99 00	0000	Payroll Benefits Cle.	001	General Expense Fund			674.08	COTTER, MICKEY J - LEOFF2
	522 20 20	0030	Firefighter/EMT- W.	001	General Expense Fund			514.82	EHRESMAN II, CARL E - LEOFF2
	589 99 00	0000	Payroll Benefits Cle.	001	General Expense Fund			829.70	EHRESMAN II, CARL E - LEOFF2
	522 71 20	0030	Firefighter/paramedi	001	General Expense Fund			504.13	FULKERSON, JESS M - LEOFF2
	589 99 00	0000	Payroll Benefits Cle.	001	General Expense Fund			812.47	FULKERSON, JESS M - LEOFF2
	522 20 20	0030	Firefighter/EMT- W.	001	General Expense Fund			248.27	GRACEY, KYLER B - LEOFF2
	589 99 00	0000	Payroll Benefits Cle.	001	General Expense Fund			400.12	GRACEY, KYLER B - LEOFF2
	522 20 20	0030	Firefighter/EMT- W.	001	General Expense Fund			404.36	HASBROOK, JOSHUA J - LEOFF2
	589 99 00	0000	Payroll Benefits Cle.	001	General Expense Fund			651.68	HASBROOK, JOSHUA J - LEOFF2
	522 71 20	0030	Firefighter/paramedi	001	General Expense Fund			357.14	JENSON, ZACKARY T - LEOFF2
	589 99 00	0000	Payroll Benefits Cle.	001	General Expense Fund			575.58	JENSON, ZACKARY T - LEOFF2
	522 20 20	0030	Firefighter/EMT- W.	001	General Expense Fund			399.88	JOHNSON, ANDREW - LEOFF2
	589 99 00	0000	Payroll Benefits Cle.	001	General Expense Fund			644.46	JOHNSON, ANDREW - LEOFF2
	522 20 20	0030	Firefighter/EMT- W.	001	General Expense Fund			441.55	JONES, RYAN E - LEOFF2
	589 99 00	0000	Payroll Benefits Cle.	001	General Expense Fund			711.62	JONES, RYAN E - LEOFF2
	522 20 20	0030	Firefighter/EMT- W.	001	General Expense Fund			347.09	KLAHR, DERIC J - LEOFF2
	589 99 00	0000	Payroll Benefits Cle.	001	General Expense Fund			559.38	KLAHR, DERIC J - LEOFF2
	522 20 20	0030	Firefighter/EMT- W.	001	General Expense Fund			327.45	NEWMAN, LACEY E - LEOFF2
	589 99 00	0000	Payroll Benefits Cle.	001	General Expense Fund			527.73	NEWMAN, LACEY E - LEOFF2
	522 20 20	0030	Firefighter/EMT- W.	001	General Expense Fund			287.43	QUIROZ JR., VICTOR - LEOFF2
	589 99 00	0000	Payroll Benefits Cle.	001	General Expense Fund			463.23	QUIROZ JR., VICTOR - LEOFF2
	522 20 20	0030	Firefighter/EMT- W.	001	General Expense Fund			510.67	REESE, JORDAN D - LEOFF2
	589 99 00	0000	Payroll Benefits Cle.	001	General Expense Fund			823.02	REESE, JORDAN D - LEOFF2
	522 20 20	0030	Firefighter/EMT- W.	001	General Expense Fund			396.21	RHEAD, ANTHONY - LEOFF2
	589 99 00	0000	Payroll Benefits Cle.	001	General Expense Fund			638.55	RHEAD, ANTHONY - LEOFF2
	522 71 20	0030	Firefighter/paramedi	001	General Expense Fund			367.85	SEVERANCE, KYLE C - LEOFF2
	589 99 00	0000	Payroll Benefits Cle.	001	General Expense Fund			592.84	SEVERANCE, KYLE C - LEOFF2
	522 71 20	0030	Firefighter/paramedi	001	General Expense Fund			432.48	TORVIK, DAVID A - LEOFF2
	589 99 00	0000	Payroll Benefits Cle.	001	General Expense Fund			696.99	TORVIK, DAVID A - LEOFF2
	522 20 20	0030	Firefighter/EMT- W.	001	General Expense Fund			445.78	YATES, JEFF J - LEOFF2
	589 99 00	0000	Payroll Benefits Cle.	001	General Expense Fund			718.43	YATES, JEFF J - LEOFF2
<b>938</b>	<b>09/30/2020</b>		<b>1</b>		<b>Payroll</b>		<b>NATIONWIDE RETIREMENT</b>	<b>3,054.00</b>	<b>Pay Cycle(s) 09/30/2020 To 09/30/2020 - DC-NATION</b>
	589 99 00	0000	Payroll Benefits Cle.	001	General Expense Fund			1,500.00	CLOUD, RYAN D - DC-NATION
	589 99 00	0000	Payroll Benefits Cle.	001	General Expense Fund			600.00	COTTER, MICKEY J - DC-NATION
	589 99 00	0000	Payroll Benefits Cle.	001	General Expense Fund			464.00	FULKERSON, JESS M - DC-NATION
	589 99 00	0000	Payroll Benefits Cle.	001	General Expense Fund			490.00	REESE, JORDAN D - DC-NATION

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<b>939</b>	<b>09/30/2020</b>		<b>1</b>		<b>Payroll</b>		<b>NMRFA - FOOD FUND</b>	<b>145.00</b>	<b>Pay Cycle(s) 09/30/2020 To 09/30/2020 - FOOD</b>
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	ARNOLD, DONOVAN P - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	CHESTER, LAURA L - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	CLEVELAND, RYAN W - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	CLOUD, RYAN D - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	COLLAMORE, ROBERT S - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	COOPER, SCOTT N - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	COTTER, MICKEY J - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	EHRESMAN II, CARL E - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	FULKERSON, JESS M - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	GRACEY, KYLER B - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	HASBROOK, JOSHUA J - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	JENSON, ZACKARY T - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	JOHNSON, ANDREW - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	JONES, RYAN E - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	KLAHR, DERIC J - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	LINDSEY, COOPER B - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	MCCORMICK, ANGIE M - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	NEWMAN, LACEY E - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	PHELAN, COLE E - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	QUIROZ JR., VICTOR - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	REESE, JORDAN D - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	RHEAD, ANTHONY - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	RYAN, TREVOR D - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	SEVERANCE, KYLE C - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	SUMMERLIN, ANTONIO - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	TORVIK, DAVID A - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	WASSENAAR, RENEE C - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	YATES, JEFF J - FOOD
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			5.00	ZUBER, TANNER - FOOD
<b>940</b>	<b>09/30/2020</b>		<b>1</b>		<b>Payroll</b>		<b>VIMLY BENEFIT SOLUTIONS, INC</b>	<b>27,523.40</b>	<b>Pay Cycle(s) 09/30/2020 To 09/30/2020 - PREMERA-Family; Pay Cycle(s) 09/30/2020 To 09/30/2020 - PREMERA-Married; Pay Cycle(s) 09/30/2020 To 09/30/2020 - PREMERA-Single; Pay Cycle(s) 09/30/2020 To 09/3</b>
		522 20 20 0040	Firefighter/EMT- HF	001	General Expense Fund			1,601.47	ARNOLD, DONOVAN P - PREMERA-Family
		589 99 00 0000	Payroll Benefits Cle.	001	General Expense Fund			16.18	ARNOLD, DONOVAN P - PREMERA-Family

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	522 10 20	0040 Admin Staff- HRA,		001	General Expense Fund			1,601.47	BAKKEN, BEAU A - PREMERA-Family
	589 99 00	0000 Payroll Benefits Cle.		001	General Expense Fund			16.18	BAKKEN, BEAU A - PREMERA-Family
	522 71 20	0040 Firefighter/Paramedi		001	General Expense Fund			1,601.47	CLOUD, RYAN D - PREMERA-Family
	589 99 00	0000 Payroll Benefits Cle.		001	General Expense Fund			16.18	CLOUD, RYAN D - PREMERA-Family
	522 71 20	0040 Firefighter/Paramedi		001	General Expense Fund			1,601.47	COTTER, MICKEY J - PREMERA-Family
	589 99 00	0000 Payroll Benefits Cle.		001	General Expense Fund			16.18	COTTER, MICKEY J - PREMERA-Family
	522 20 20	0040 Firefighter/EMT- HI		001	General Expense Fund			1,601.47	EHRESMAN II, CARL E - PREMERA-Family
	589 99 00	0000 Payroll Benefits Cle.		001	General Expense Fund			16.18	EHRESMAN II, CARL E - PREMERA-Family
	522 20 20	0040 Firefighter/EMT- HI		001	General Expense Fund			1,601.47	HASBROOK, JOSHUA J - PREMERA-Family
	589 99 00	0000 Payroll Benefits Cle.		001	General Expense Fund			16.18	HASBROOK, JOSHUA J - PREMERA-Family
	522 20 20	0040 Firefighter/EMT- HI		001	General Expense Fund			1,601.47	JOHNSON, ANDREW - PREMERA-Family
	589 99 00	0000 Payroll Benefits Cle.		001	General Expense Fund			16.18	JOHNSON, ANDREW - PREMERA-Family
	522 20 20	0040 Firefighter/EMT- HI		001	General Expense Fund			1,601.47	REESE, JORDAN D - PREMERA-Family
	589 99 00	0000 Payroll Benefits Cle.		001	General Expense Fund			16.18	REESE, JORDAN D - PREMERA-Family
	522 71 20	0040 Firefighter/Paramedi		001	General Expense Fund			1,601.47	SEVERANCE, KYLE C - PREMERA-Family
	589 99 00	0000 Payroll Benefits Cle.		001	General Expense Fund			16.18	SEVERANCE, KYLE C - PREMERA-Family
	522 10 20	0040 Admin Staff- HRA,		001	General Expense Fund			1,617.65	STURGIS, KAYLA M - PREMERA-Family
	522 71 20	0040 Firefighter/Paramedi		001	General Expense Fund			1,601.47	TORVIK, DAVID A - PREMERA-Family
	589 99 00	0000 Payroll Benefits Cle.		001	General Expense Fund			16.18	TORVIK, DAVID A - PREMERA-Family
	522 20 20	0040 Firefighter/EMT- HI		001	General Expense Fund			1,601.47	YATES, JEFF J - PREMERA-Family
	589 99 00	0000 Payroll Benefits Cle.		001	General Expense Fund			16.18	YATES, JEFF J - PREMERA-Family
	522 20 20	0040 Firefighter/EMT- HI		001	General Expense Fund			1,181.26	KLAHR, DERIC J - PREMERA-Married
	589 99 00	0000 Payroll Benefits Cle.		001	General Expense Fund			11.93	KLAHR, DERIC J - PREMERA-Married

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	522 20 20	0040 Firefighter/EMT- HI	001	001	General Expense Fund			587.18	COLLAMORE, ROBERT S - PREMERA-Single
	589 99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			5.93	COLLAMORE, ROBERT S - PREMERA-Single
	522 10 20	0040 Admin Staff- HRA,	001	001	General Expense Fund			587.18	COOPER, SCOTT N - PREMERA-Single
	589 99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			5.93	COOPER, SCOTT N - PREMERA-Single
	522 71 20	0040 Firefighter/Paramedi	001	001	General Expense Fund			587.18	JENSON, ZACKARY T - PREMERA-Single
	589 99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			5.93	JENSON, ZACKARY T - PREMERA-Single
	522 20 20	0040 Firefighter/EMT- HI	001	001	General Expense Fund			587.18	JONES, RYAN E - PREMERA-Single
	589 99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			5.93	JONES, RYAN E - PREMERA-Single
	522 20 20	0040 Firefighter/EMT- HI	001	001	General Expense Fund			587.18	NEWMAN, LACEY E - PREMERA-Single
	589 99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			5.93	NEWMAN, LACEY E - PREMERA-Single
	522 20 20	0040 Firefighter/EMT- HI	001	001	General Expense Fund			587.18	QUIROZ JR., VICTOR - PREMERA-Single
	589 99 00	0000 Payroll Benefits Cle.	001	001	General Expense Fund			5.93	QUIROZ JR., VICTOR - PREMERA-Single
	522 20 20	0040 Firefighter/EMT- HI	001	001	General Expense Fund			134.39	ARNOLD, DONOVAN P - DVL
	522 10 20	0040 Admin Staff- HRA,	001	001	General Expense Fund			134.39	BAKKEN, BEAU A - DVL
	522 20 20	0040 Firefighter/EMT- HI	001	001	General Expense Fund			134.39	CHESTER, LAURA L - DVL
	522 20 20	0040 Firefighter/EMT- HI	001	001	General Expense Fund			134.39	CLEVELAND, RYAN W - DVL
	522 71 20	0040 Firefighter/Paramedi	001	001	General Expense Fund			134.39	CLOUD, RYAN D - DVL
	522 20 20	0040 Firefighter/EMT- HI	001	001	General Expense Fund			134.39	COLLAMORE, ROBERT S - DVL
	522 10 20	0040 Admin Staff- HRA,	001	001	General Expense Fund			134.39	COOPER, SCOTT N - DVL
	522 71 20	0040 Firefighter/Paramedi	001	001	General Expense Fund			134.39	COTTER, MICKEY J - DVL
	522 20 20	0040 Firefighter/EMT- HI	001	001	General Expense Fund			134.39	EHRESMAN II, CARL E - DVL
	522 71 20	0040 Firefighter/Paramedi	001	001	General Expense Fund			134.39	FULKERSON, JESS M - DVL
	522 20 20	0040 Firefighter/EMT- HI	001	001	General Expense Fund			134.39	HASBROOK, JOSHUA J - DVL
	522 71 20	0040 Firefighter/Paramedi	001	001	General Expense Fund			134.39	JENSON, ZACKARY T - DVL
	522 20 20	0040 Firefighter/EMT- HI	001	001	General Expense Fund			134.39	JOHNSON, ANDREW - DVL
	522 20 20	0040 Firefighter/EMT- HI	001	001	General Expense Fund			134.39	JONES, RYAN E - DVL
	522 20 20	0040 Firefighter/EMT- HI	001	001	General Expense Fund			134.39	KLAHR, DERIC J - DVL
	522 10 20	0040 Admin Staff- HRA,	001	001	General Expense Fund			134.39	MCCORMICK, ANGIE M - DVL
	522 20 20	0040 Firefighter/EMT- HI	001	001	General Expense Fund			134.39	NEWMAN, LACEY E - DVL
	522 20 20	0040 Firefighter/EMT- HI	001	001	General Expense Fund			134.39	QUIROZ JR., VICTOR - DVL
	522 20 20	0040 Firefighter/EMT- HI	001	001	General Expense Fund			134.39	REESE, JORDAN D - DVL
	522 20 20	0040 Firefighter/EMT- HI	001	001	General Expense Fund			134.39	RHEAD, ANTHONY - DVL

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	522 71 20 0040	Firefighter/Paramedi		001	General Expense Fund			134.39	SEVERANCE, KYLE C - DVL
	522 10 20 0040	Admin Staff- HRA,		001	General Expense Fund			134.39	STURGIS, KAYLA M - DVL
	522 71 20 0040	Firefighter/Paramedi		001	General Expense Fund			134.39	TORVIK, DAVID A - DVL
	522 10 20 0040	Admin Staff- HRA,		001	General Expense Fund			134.39	WASSENAAR, RENEE C - DVL
	522 20 20 0040	Firefighter/EMT- HI		001	General Expense Fund			134.39	YATES, JEFF J - DVL
<b>941</b>	<b>09/30/2020</b>		<b>1</b>		<b>Payroll</b>		<b>WA PUB EMP RETIREMENT SYS-PI</b>	<b>2,482.12</b>	<b>Pay Cycle(s) 09/30/2020 To 09/30/2020 - PERS2</b>
	522 10 20 0030	Admin Staff- WA St:		001	General Expense Fund			167.31	CHAFFEE, LINDSAY W - PERS2
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			101.91	CHAFFEE, LINDSAY W - PERS2
	522 10 20 0030	Admin Staff- WA St:		001	General Expense Fund			710.80	MCCORMICK, ANGIE M - PERS2
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			432.95	MCCORMICK, ANGIE M - PERS2
	522 10 20 0030	Admin Staff- WA St:		001	General Expense Fund			664.44	WASSENAAR, RENEE C - PERS2
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			404.71	WASSENAAR, RENEE C - PERS2
<b>942</b>	<b>09/30/2020</b>		<b>1</b>		<b>Payroll</b>		<b>WSCFF EMPLOYEE BENEFIT TRU:</b>	<b>2,750.00</b>	<b>Pay Cycle(s) 09/30/2020 To 09/30/2020 - MERP</b>
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	ARNOLD, DONOVAN P - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	BAKKEN, BEAU A - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	CHESTER, LAURA L - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	CLEVELAND, RYAN W - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	CLOUD, RYAN D - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	COLLAMORE, ROBERT S - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	COOPER, SCOTT N - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	COTTER, MICKEY J - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	EHRESMAN II, CARL E - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	FULKERSON, JESS M - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	HASBROOK, JOSHUA J - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	JENSON, ZACKARY T - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	JOHNSON, ANDREW - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	JONES, RYAN E - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	KLAHR, DERIC J - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	NEWMAN, LACEY E - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	QUIROZ JR., VICTOR - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	REESE, JORDAN D - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	RHEAD, ANTHONY - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	SEVERANCE, KYLE C - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	TORVIK, DAVID A - MERP
	589 99 00 0000	Payroll Benefits Cle:		001	General Expense Fund			125.00	YATES, JEFF J - MERP
<b>944</b>	<b>09/30/2020</b>		<b>2</b>		<b>* Tr Rec</b>	<b>42</b>	<b>COLUMBIA BANK - DIRECT DEP</b>	<b>121,846.22</b>	<b>Direct Deposit Receipt</b>
	522 10 10 9999	Payroll Clearing		001	General Expense Fund			-121,846.22	
<b>945</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>A-1 DOOR SERVICE - PT. ORCHAR</b>	<b>161.67</b>	
	522 50 41 0200	Building Maintenanc		001	General Expense Fund			161.67	

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<b>946</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>ACTION COMMUNICATIONS INC</b>	<b>256.24</b>	
		522 20 48 3000 Radio Repairs & Ma		001	General Expense Fund			256.24	
<b>947</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>AIRGAS USA, LLC</b>	<b>1,119.20</b>	
		522 72 31 1000 EMS Supplies: OOS		001	General Expense Fund			171.52	O2
		522 72 31 1000 EMS Supplies: OOS		001	General Expense Fund			702.17	Cylinder Rental
		522 72 31 1000 EMS Supplies: OOS		001	General Expense Fund			245.51	O2
		522 72 31 1000 EMS Supplies: OOS		001	General Expense Fund				
<b>948</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>AUTO GLASS PLUS, INC.</b>	<b>179.70</b>	
		522 60 31 0144 Vehicle Repairs: OO		001	General Expense Fund			179.70	
<b>949</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>BARRETT, FRED</b>	<b>404.75</b>	
		522 20 20 2000 Retirement Medical		001	General Expense Fund			144.60	
		522 20 20 2000 Retirement Medical		001	General Expense Fund			130.00	Dental
		522 20 20 2000 Retirement Medical		001	General Expense Fund			130.15	Rx
<b>950</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>BLUE CROSS BLUE SHIELD OF MC</b>	<b>234.49</b>	<b>FRED BARRETT</b>
		522 20 20 2000 Retirement Medical		001	General Expense Fund			234.49	
<b>951</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>CASCADE NATURAL GAS</b>	<b>17.28</b>	
		522 10 47 1000 Station 21 & 21-2 U		001	General Expense Fund			17.28	
<b>952</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>CBS REPORTING INC.</b>	<b>149.00</b>	
		522 21 49 0002 Student Firefighter F		001	General Expense Fund			149.00	
<b>953</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>CENTRAL MASON FIRE DISTRICT</b>	<b>1,200.00</b>	<b>Lindsay Chaffee, Tanner Zuber, Cooper Lindsey, Hannah Greenhill</b>
		522 45 41 0001 Fire (Training): PS		001	General Expense Fund			1,200.00	
<b>954</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>CENTURY LINK</b>	<b>295.53</b>	
		522 10 42 2000 Station 27 Telephone		001	General Expense Fund			159.91	
		522 10 42 3000 Station 24 Telephone		001	General Expense Fund				
		522 10 42 4000 Station 81 Telephone		001	General Expense Fund				
		522 10 42 2000 Station 27 Telephone		001	General Expense Fund				
		522 10 42 3000 Station 24 Telephone		001	General Expense Fund			135.62	
		522 10 42 4000 Station 81 Telephone		001	General Expense Fund				
		522 10 42 2000 Station 27 Telephone		001	General Expense Fund				
		522 10 42 3000 Station 24 Telephone		001	General Expense Fund				
		522 10 42 4000 Station 81 Telephone		001	General Expense Fund				
		522 10 42 1000 Station 21 Telephone		001	General Expense Fund				
		522 10 42 2000 Station 27 Telephone		001	General Expense Fund				
		522 10 42 3000 Station 24 Telephone		001	General Expense Fund				
		522 10 42 4000 Station 81 Telephone		001	General Expense Fund				
<b>955</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>CONNECTION</b>	<b>7,692.94</b>	
		522 10 31 2000 Computer Software:		001	General Expense Fund			7,692.94	



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<b>956</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>COOPER, SCOTT</b>	<b>42.30</b>	
	522 10 31 0514	Station Supplies: OC	001	001	General Expense Fund			42.30	
<b>957</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>COPIERS NORTHWEST, INC.</b>	<b>32.12</b>	
	522 10 45 1000	Miscellaneous Expe	001	001	General Expense Fund			32.12	
<b>958</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>CREWSENSE, LLC</b>	<b>156.69</b>	
	522 10 49 1000	Memberships and St	001	001	General Expense Fund			156.69	
<b>959</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>DEPT OF NATURAL RESOURCES</b>	<b>61.46</b>	
	522 20 31 0005	Wildland Programs:	001	001	General Expense Fund			57.10	
	522 20 31 0005	Wildland Programs:	001	001	General Expense Fund			4.36	
<b>960</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>DIRECT TV INC</b>	<b>138.99</b>	
	522 10 42 1000	Station 21 Telephon	001	001	General Expense Fund			138.99	
<b>961</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>EF RECOVERY</b>	<b>1,603.50</b>	
	522 77 41 0038	Ambulance Billing F	001	001	General Expense Fund			1,603.50	
<b>962</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>EHRESMAN, CARL</b>	<b>297.90</b>	<b>Lighting; Office Chair</b>
	522 10 31 1000	Computer Hardware	001	001	General Expense Fund			54.24	
	522 50 48 0300	Buildings Maintenar	001	001	General Expense Fund			34.67	
	522 20 31 1000	Station Amenities	001	001	General Expense Fund			208.99	
<b>963</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>GILMORES AUTOMOTIVE SERVIC</b>	<b>2,055.17</b>	
	522 60 48 4000	Staff Car Preventativ	001	001	General Expense Fund			69.34	
	522 60 48 4000	Staff Car Preventativ	001	001	General Expense Fund			827.31	
	522 60 48 3000	Brush Truck Prevent	001	001	General Expense Fund			81.86	
	522 76 48 1000	Aid/Medic Unit Prev	001	001	General Expense Fund			108.37	
	522 76 48 1000	Aid/Medic Unit Prev	001	001	General Expense Fund			89.44	
	522 20 41 2000	Safety Professional	001	001	General Expense Fund			878.85	
<b>964</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>GRAINGER</b>	<b>379.04</b>	
	522 10 31 0514	Station Supplies: OC	001	001	General Expense Fund			321.06	
	522 10 31 0514	Station Supplies: OC	001	001	General Expense Fund			28.28	
	522 10 31 0514	Station Supplies: OC	001	001	General Expense Fund			29.70	
<b>965</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>HARBOR GRAPHICS</b>	<b>559.26</b>	<b>NMRFA Hats</b>
	522 20 31 2000	Miscellaneous Unifc	001	001	General Expense Fund			559.26	
<b>966</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>HOOD CANAL COMMUNICATIONS</b>	<b>492.49</b>	
	522 10 42 1000	Station 21 Telephon	001	001	General Expense Fund			492.49	
<b>967</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>HRA VEBA TRUST</b>	<b>12,838.15</b>	
	522 10 20 0040	Admin Staff- HRA,	001	001	General Expense Fund			2,041.65	Admin.
	522 20 20 0040	Firefighter/EMT- HF	001	001	General Expense Fund			6,585.74	FF
	522 71 20 0040	Firefighter/Paramedi	001	001	General Expense Fund			4,210.76	PM
<b>968</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>HUGHES FIRE EQUIPMENT, INC</b>	<b>275.30</b>	

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		522 60 48 6000	Vehicle Repairs and	001	General Expense Fund			253.73	
		522 60 48 6000	Vehicle Repairs and	001	General Expense Fund			21.57	
<b>969</b>	<b>09/08/2020</b>	<b>1</b>	<b>Claims</b>				<b>HUTTER, CHRISTY</b>	<b>750.00</b>	
		522 10 41 1000	IT Support Service:	001	General Expense Fund			750.00	
<b>970</b>	<b>09/08/2020</b>	<b>1</b>	<b>Claims</b>				<b>IMS ALLIANCE</b>	<b>11.18</b>	
		522 20 31 5000	Miscellaneous PPE 1	001	General Expense Fund			11.18	
<b>971</b>	<b>09/08/2020</b>	<b>1</b>	<b>Claims</b>				<b>JH KELLY, LLC</b>	<b>1,164.38</b>	
		594 22 63 2000	Tahuya Station - Pha	001	General Expense Fund			1,164.38	
<b>972</b>	<b>09/08/2020</b>	<b>1</b>	<b>Claims</b>				<b>KENT D. BRUCE CO. LLC KDBC</b>	<b>210.83</b>	
		522 60 35 0384	Small Tools and Mir	001	General Expense Fund			210.83	
<b>973</b>	<b>09/08/2020</b>	<b>1</b>	<b>Claims</b>				<b>KITSAP BANK - VISA</b>	<b>911.26</b>	<b>Quarterly Use Tax; Tire Pressure - Wildland; Appliance Parts 365; Lazer Designs; FiltersFast; Easy Badges; Whistle Workwear; Whistle Workwear; Evergreen Safety Council; GoDaddy; Zoom; City of Burlingt</b>
		522 20 35 0050	Hand Tools	001	General Expense Fund			46.99	
		522 20 35 0050	Hand Tools	001	General Expense Fund			3.23	
		522 30 31 1000	Community Outreac	001	General Expense Fund			130.01	
		522 72 31 1000	EMS Supplies: OOS	001	General Expense Fund			35.00	
		522 72 31 1000	EMS Supplies: OOS	001	General Expense Fund			27.20	
		522 72 31 1000	EMS Supplies: OOS	001	General Expense Fund			1.28	
		522 72 31 1000	EMS Supplies: OOS	001	General Expense Fund			28.80	
		522 72 31 1000	EMS Supplies: OOS	001	General Expense Fund			28.97	
		522 20 31 0005	Wildland Programs:	001	General Expense Fund			1.25	Tire Pressure
		522 20 35 0030	Appliances and Noz:	001	General Expense Fund			17.54	
		522 20 31 1000	Station Amenities	001	General Expense Fund			69.98	
		522 20 31 1000	Station Amenities	001	General Expense Fund			15.70	
		522 10 31 0514	Station Supplies: OC	001	General Expense Fund			49.95	
		522 10 31 0514	Station Supplies: OC	001	General Expense Fund			13.27	
		522 10 31 0514	Station Supplies: OC	001	General Expense Fund			5.37	
		522 10 31 0100	Office & Operating ;	001	General Expense Fund			39.95	
		522 10 31 0100	Office & Operating ;	001	General Expense Fund			2.99	
		522 20 31 2000	Miscellaneous Unifc	001	General Expense Fund			200.71	
		522 20 31 2000	Miscellaneous Unifc	001	General Expense Fund			200.71	
		522 45 31 0007	Community Outreac	001	General Expense Fund			37.43	
		522 10 31 2000	Computer Software:	001	General Expense Fund			119.88	
		522 10 31 2000	Computer Software:	001	General Expense Fund			149.90	
		522 10 31 2000	Computer Software:	001	General Expense Fund			12.74	
		522 10 31 3000	Miscellaneous Expe:	001	General Expense Fund			4.60	
		522 50 48 0300	Buildings Maintenar	001	General Expense Fund			78.32	
		522 20 35 0090	Miscellaneous Items	001	General Expense Fund			69.95	

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	522 20 35	0090	Miscellaneous Items	001	General Expense Fund			5.95	
	522 45 41	1000	Admin Staff Trainin	001	General Expense Fund			-295.00	S. Cooper's canceled FLSA Class
	522 45 41	1000	Admin Staff Trainin	001	General Expense Fund			-100.00	S.Cooper overcharged for FLSA Class
	522 45 43	2000	Commissioner Train	001	General Expense Fund			-91.41	P. Severson Chelan Rental Reimb.- cxl class
<b>974</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>KURTS PRECAST, INC</b>	<b>266.32</b>	
	522 50 41	0200	Building Maintenanc	001	General Expense Fund			245.00	
	522 50 41	0200	Building Maintenanc	001	General Expense Fund			21.32	
<b>975</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>L.N. CURTIS &amp; SONS, INC</b>	<b>2,899.13</b>	
	522 20 35	0090	Miscellaneous Items	001	General Expense Fund			1,787.40	
	522 20 35	0090	Miscellaneous Items	001	General Expense Fund			350.00	
	522 20 35	0090	Miscellaneous Items	001	General Expense Fund			181.68	
	522 20 31	0005	Wildland Programs:	001	General Expense Fund			290.03	Wildland Boots
	522 20 31	0005	Wildland Programs:	001	General Expense Fund			290.02	Wildland Boots
<b>976</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>LIFE ASSIST</b>	<b>1,137.76</b>	
	522 72 31	1000	EMS Supplies: OOS	001	General Expense Fund			158.64	
	522 72 31	1000	EMS Supplies: OOS	001	General Expense Fund			94.50	
	522 72 31	1000	EMS Supplies: OOS	001	General Expense Fund			884.62	
<b>977</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>LOGICMARK, LLC</b>	<b>1,529.50</b>	
	522 30 31	1000	Community Outreac	001	General Expense Fund			1,529.50	
<b>978</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>MED-TECH RESOURCE, INC</b>	<b>218.02</b>	
	522 72 31	1000	EMS Supplies: OOS	001	General Expense Fund			218.02	
<b>979</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>MEDICARE BLUE RX</b>	<b>41.90</b>	<b>Fred Barrett</b>
	522 20 20	2000	Retirement Medical	001	General Expense Fund			41.90	
<b>980</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>NMRFA- REVOLVING FUND</b>	<b>1,725.82</b>	<b>Mason County Garbage; Wave Cable; Stericycle; PUD #3; Century Link</b>
	522 10 47	1000	Station 21 & 21-2 U	001	General Expense Fund			94.06	St. 21 Recycle
	522 10 47	1000	Station 21 & 21-2 U	001	General Expense Fund			88.72	St. 21 Garbage
	522 10 47	6000	Station 27 Utilities (	001	General Expense Fund			23.82	St. 27 Recycle
	522 10 47	6000	Station 27 Utilities (	001	General Expense Fund			49.62	St. 27 Garbage
	522 10 47	8000	Station 81 Utilities (	001	General Expense Fund			26.88	St. 81 Garbage
	522 10 47	1000	Station 21 & 21-2 U	001	General Expense Fund			68.85	St. 21
	522 72 31	1000	EMS Supplies: OOS	001	General Expense Fund			78.11	
	522 10 47	2000	Station 22 Utilities (	001	General Expense Fund			135.94	St. 22
	522 10 47	1000	Station 21 & 21-2 U	001	General Expense Fund			498.68	St. 21
	522 10 47	1000	Station 21 & 21-2 U	001	General Expense Fund			147.69	St. 21/2
	522 10 47	4000	Station 24 Utilities (	001	General Expense Fund			140.61	St. 24
	522 10 42	4000	Station 81 Telephon	001	General Expense Fund			225.09	St. 81
	522 10 42	3000	Station 24 Telephon	001	General Expense Fund			147.75	St. 24

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Trans	Date	Redeemed	Acct #	Chk #	Type	Receipt # InterFund #	Vendor	Amount	Memo
<b>981</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>PUD #1</b>	<b>51.12</b>	
	522 10 47 4000	Station 24 Utilities (		001	General Expense Fund			51.12	
<b>982</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>PUD #3</b>	<b>600.49</b>	
	522 10 47 6000	Station 27 Utilities (		001	General Expense Fund				
	522 10 47 5000	Station 25 Utilities (		001	General Expense Fund				
	522 10 47 3000	Station 23 Utilities (		001	General Expense Fund				
	522 10 47 9000	Station 82 Utilities (		001	General Expense Fund				
	522 10 47 1100	Station 83 Utilities (		001	General Expense Fund			117.05	St. 83
	522 10 47 8000	Station 81 Utilities (		001	General Expense Fund			117.75	St. 81
	522 10 47 1000	Station 21 & 21-2 U		001	General Expense Fund				
	522 10 47 1000	Station 21 & 21-2 U		001	General Expense Fund				
	522 10 47 4000	Station 24 Utilities (		001	General Expense Fund				
	522 10 47 6000	Station 27 Utilities (		001	General Expense Fund				
	522 10 47 5000	Station 25 Utilities (		001	General Expense Fund				
	522 10 47 3000	Station 23 Utilities (		001	General Expense Fund				
	522 10 47 1000	Station 21 & 21-2 U		001	General Expense Fund				
	522 10 47 4000	Station 24 Utilities (		001	General Expense Fund				
	522 10 47 2000	Station 22 Utilities (		001	General Expense Fund				
	522 10 47 6000	Station 27 Utilities (		001	General Expense Fund			225.47	St. 27
	522 10 47 5000	Station 25 Utilities (		001	General Expense Fund			45.52	St. 25
	522 10 47 3000	Station 23 Utilities (		001	General Expense Fund			42.67	St. 23
	522 10 47 9000	Station 82 Utilities (		001	General Expense Fund			52.03	St. 82
	522 10 47 1100	Station 83 Utilities (		001	General Expense Fund				
	522 10 47 8000	Station 81 Utilities (		001	General Expense Fund				
	522 10 47 1000	Station 21 & 21-2 U		001	General Expense Fund				
	522 10 47 1000	Station 21 & 21-2 U		001	General Expense Fund				
	522 10 47 4000	Station 24 Utilities (		001	General Expense Fund				
	522 10 47 6000	Station 27 Utilities (		001	General Expense Fund				
	522 10 47 5000	Station 25 Utilities (		001	General Expense Fund				
	522 10 47 3000	Station 23 Utilities (		001	General Expense Fund				
	522 10 47 1000	Station 21 & 21-2 U		001	General Expense Fund				
	522 10 47 4000	Station 24 Utilities (		001	General Expense Fund				
	522 10 47 2000	Station 22 Utilities (		001	General Expense Fund				
<b>983</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>QUILL CORPORATION - PREFERR</b>	<b>177.89</b>	
	522 10 31 0100	Office & Operating ;		001	General Expense Fund			6.99	
	522 10 31 0100	Office & Operating ;		001	General Expense Fund			63.98	
	522 10 31 0100	Office & Operating ;		001	General Expense Fund			45.99	
	522 10 31 5000	QRT Supplies		001	General Expense Fund			46.99	
	522 10 31 0100	Office & Operating ;		001	General Expense Fund			13.94	
<b>984</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>SCOTT MCLENDONS HARDWARE</b>	<b>710.73</b>	
	522 20 31 1000	Station Amenities		001	General Expense Fund			54.24	
	522 50 31 0100	Building Maintenanc		001	General Expense Fund			146.91	
	522 50 31 0100	Building Maintenanc		001	General Expense Fund			12.49	

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North Mason Regional Fire Authority  
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Trans	Date	Redeemed	Acct #	Chk #	Type	Receipt # InterFund #	Vendor	Amount	Memo
	522 20 31	1000 Station Amenities		001	General Expense Fund			80.93	
	522 20 31	1000 Station Amenities		001	General Expense Fund			6.88	
	522 10 31	0100 Office & Operating		001	General Expense Fund			6.92	
	522 10 31	0514 Station Supplies: OC		001	General Expense Fund			47.72	
	522 10 31	0514 Station Supplies: OC		001	General Expense Fund			278.71	
	522 10 49	0519 Station Supplies: Mi		001	General Expense Fund			75.93	
<b>985</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>SEA-WESTERN, INC.</b>	<b>146.48</b>	
	522 20 48	0004 Compressor Service		001	General Expense Fund			135.00	
	522 20 48	0004 Compressor Service		001	General Expense Fund			11.48	
<b>986</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>SHIERS LAW FIRM LLP</b>	<b>742.50</b>	
	522 10 41	2000 Legal Services: PS		001	General Expense Fund			742.50	
<b>987</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>SNURE LAW OFFICE, PSC</b>	<b>50.00</b>	
	522 10 41	2000 Legal Services: PS		001	General Expense Fund			50.00	
<b>988</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>THE DOCTORS CLINIC</b>	<b>159.00</b>	
	522 21 49	0002 Student Firefighter F		001	General Expense Fund			113.00	
	522 21 49	0002 Student Firefighter F		001	General Expense Fund			46.00	
<b>989</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>TRAILS END WATER DISTRICT</b>	<b>43.37</b>	
	522 10 47	3000 Station 23 Utilities (		001	General Expense Fund			43.37	
<b>990</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>TRICO COMPANIES, LLC</b>	<b>69,838.26</b>	
	594 22 63	1000 OBH Property Purch		001	General Expense Fund			69,838.26	
<b>991</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>ULINE</b>	<b>69.66</b>	
	522 72 35	1000 Ems Equipment and		001	General Expense Fund			41.80	
	522 72 35	1000 Ems Equipment and		001	General Expense Fund			22.40	
	522 72 35	1000 Ems Equipment and		001	General Expense Fund			5.46	
<b>992</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>US FIRE EQUIPMENT, LLC</b>	<b>1,277.44</b>	
	522 60 48	6000 Vehicle Repairs and		001	General Expense Fund			1,277.44	
<b>993</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>VERIZON WIRELESS</b>	<b>884.18</b>	
	522 10 42	1000 Station 21 Telephone		001	General Expense Fund			884.18	
<b>994</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>VFIS C/O M &amp; T BANK</b>	<b>5,443.00</b>	
	522 10 46	1000 Authority General L		001	General Expense Fund			5,443.00	
<b>995</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>WASHINGTON STATE UNIVERSITY</b>	<b>2,466.28</b>	
	522 10 49	4000 QRT Services		001	General Expense Fund			2,466.28	
<b>996</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>WAVE BROADBAND</b>	<b>117.75</b>	
	522 10 47	1000 Station 21 & 21-2 U		001	General Expense Fund			117.75	St. 21
<b>997</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>WESTBAY AUTO PARTS INC</b>	<b>63.42</b>	
	522 60 31	0144 Vehicle Repairs: OO		001	General Expense Fund			39.02	
	522 60 31	0144 Vehicle Repairs: OO		001	General Expense Fund			24.40	

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Trans	Date	Redeemed	Acct #	Chk #	Type	Receipt # InterFund #	Vendor	Amount	Memo
<b>998</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>WILCOX &amp; FLEGEL INC.</b>	<b>2,444.22</b>	
	522 20 32 0010	Vehicle Fuel Consur	001		General Expense Fund			1,175.42	
	522 20 32 0010	Vehicle Fuel Consur	001		General Expense Fund			1,268.80	
<b>999</b>	<b>09/08/2020</b>		<b>1</b>		<b>Claims</b>		<b>ZOLL MEDICAL CORP. GPO</b>	<b>822.08</b>	
	522 72 35 1000	Ems Equipment and	001		General Expense Fund			275.52	
	522 72 35 1000	Ems Equipment and	001		General Expense Fund			23.42	
	522 72 31 1000	EMS Supplies: OOS	001		General Expense Fund			523.14	

Records Printed: 69

Adjustments:	0.00
Beginning Balance:	0.00
Revenues:	121,846.22
Warrant Expenditures:	366,543.98
Non Warrant Expenditures:	0.00
Interfund Transfers:	0.00
Redemptions:	0.00
Deposits:	0.00
Withdrawals:	0.00
Stop Payments:	0.00

Fund	Adjustments	Beg Bal	Revenues	War Exp	N War Exp	IT In	IT Out	Stop Pmts
001 General Expense Fund	0.00	0.00	121,846.22	366,543.98	0.00	0.00	0.00	0.00
	0.00	0.00	121,846.22	366,543.98	0.00	0.00	0.00	0.00

# Wellness Incentive Program

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**CATEGORY:** Personnel  
**NUMBER:** Pers-34.1  
**EFFECTIVE:** September 2020  
**REVISED:** N/A

## REFERENCE

Collective Bargaining Agreement: Article 32 – Wellness

## SCOPE

All Authority personnel

## PURPOSE

It is the purpose of the Wellness Incentive Program to promote the wellness of employees of the Authority.

## POLICY

Employees who complete an annual medical physical assessment as mutually agreed upon by the Union and the Authority, provided verification has been received by the Fire Chief or designee, shall receive the following at the time of verification:

1. Forty-eight (48) hours of vacation leave; and
2. Five hundred dollars (\$500) paid into the employee's Health Reimbursement Account (HRA).

Each employee shall be eligible for the wellness incentive once every twelve (12) months.

## PROCEDURE

1. The employee shall schedule a physical assessment/wellness exam with his/her physician of choice.
2. The employee shall provide the North Mason Regional Fire Authority's "Wellness Medical Physical Exam" form (WSCFF Healthy In-Healthy Out Checklist) to his/her physician and request he/she complete the exam in accordance with the items outlined in the form.
  - 2.1. This form is available in the Emergency Reporting System (ERS) library under Human Resources as well as the Samepage Passdown Log.
  - 2.2. The form must be completed in its entirety, signed and dated by the employee's physician.

3. Following the physical assessment/wellness exam, the employee shall return the completed form to the Authority Executive Assistant of Human Resources/Finance.
4. The Executive Assistant shall verify the form has been completed and signed by the employee's physician. He/she shall then initiate a deposit in the amount of five hundred dollars (\$500) into the employee's HRA and apply forty-eight (48) hours to his/her vacation leave balance.
  - 4.1. The Executive Assistant shall then complete the bottom portion of the form and file it in the employee's personnel file and HRA file.

## **PRIVACY**

Any medical information collected is to be used for the sole purpose of the Wellness Incentive Program. Information shall not be released or shared in any other capacity.

## **ATTACHMENTS**

- **North Mason Regional Fire Authority's Wellness Medical Physical Exam (WSCFF Healthy In-Healthy Out Checklist)**



# Public Records Policy and Procedure

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**CATEGORY:** Administration  
**NUMBER:** Admin-25  
**EFFECTIVE:** May 2010  
**REVISED:** September 2020

## REFERENCE

RCW 42.56 Public Records Act  
Admin-26: Public Request for Health Care Records

## SCOPE

All Authority personnel

## PURPOSE

The North Mason Regional Fire Authority is committed to providing the public full access to public records in accordance with the Washington State Public Records Act (PRA) referenced in RCW Chapter 42.56 and the Model Rules of WAC 44-14. This policy establishes the procedures the Authority will follow to provide for the fullest assistance to requestors, including the timeliest possible action on requests, while protecting public records from damage and preventing excessive interference with other essential Authority functions. This policy and procedure shall also protect against the invasion of an individual's right to privacy and restrict access to records that are exempt from public disclosure.

## POLICY

In order to protect the records, the inspection and copying of Authority records must be conducted under the supervision of Authority personnel. The Authority has a limited number of staff available to provide the required supervision. While the Authority will make every effort to provide prompt responses to record inspection and copying requests, the Authority cannot permit the response to record requests to unduly interrupt its normal operations.

To ensure the protection of Authority records and prevent the improper disclosure of records, no Authority personnel shall have access to records, without the approval of the Public Records Officer, unless their regular job duties require access. While Authority personnel shall have access to Authority records that they must use in the performance of their assigned duties, they shall not have access to confidential information that is exempt from disclosure and which is not necessary for the performance of their duties. In the event personnel are afforded access to confidential records, they must not improperly use or disclose the information or records.

This policy and procedure shall apply to members of the public and to all Authority personnel, including officers, paid and volunteer employees, independent contractors who are retained by the Authority and the Board of Commissioners. Except where these guidelines are

mandated by statute, the guidelines in this policy are discretionary and advisory only and shall not impose any affirmative duty on the Authority. The Authority reserves the right to apply and interpret this policy as it sees fit, and to revise or change the policy at any time.

## DEFINITIONS

1. **Public Records.** Public records include any record containing information relating to the conduct or performance of any governmental function prepared, owned, used or retained by the Authority as defined in chapter 42.56 RCW.
  - 1.1. Public records do not include personal records unrelated to the business of the Authority that may be in the possession of the Authority, employees, volunteers or Commissioners or located in their office, lockers, living quarters or personal electronic devices.
2. **Electronic Public Records.** Electronic public records include all data compilation stored and retained on Authority computers containing information relating to the conduct or performance of any governmental function prepared, owned, used or retained by the Authority.
  - 2.1. Electronic public records do not include personal materials entered or stored on Authority computers by employees, volunteers and commissioners when using the computers for incidental personal use.
3. **Copy.** As used in this policy, a copy of a record shall mean a duplicate of the record in the same media when feasible. A copy may be a scanned duplicate of a paper record or a modified electronic version in a commercially available format, at the discretion of the Authority Public Records Officer.
4. **Public Records Officer.** The Public Records Officer shall be the Fire Chief of the North Mason Regional Fire Authority.
5. **Authority Review Consultant.** The Authority Review Consultant shall be the Authority legal counsel.

## RECORDS ACCESS

1. **Computer Network.** In order to maintain the security of the records as required by RCW 42.56.100, Authority computer hardware shall not be available to the public for review of electronic records.
2. **Public Records Availability.** The records, or copies of all electronic public records, of the Authority as defined above are available for public inspection pursuant to these rules, except as otherwise provided by chapter 42.56 RCW and other applicable statutes.
3. **Location of Records.** The Authority's public records shall be maintained at designated Authority fire stations or such other locations as the Board of Commissioners approves.

- 3.1. All records shall be in the custody of the Public Records Officer, who shall be responsible for the implementation of these rules.
4. **Hours for Inspection and Copying.** Consistent with the requirements of the Public Records Act, the Public Records Officer will generally be available to schedule times during the hours of 9:00 a.m. to 5:00 p.m., Monday through Friday, excluding legal holidays. The availability of Authority staff during these hours may be limited by budgetary constraints, staff workloads, volume of public records requests and other factors related to the Authority's primary purpose of providing its essential functions in the community.
  - 4.1. Scheduling inspection times in advance is strongly advised to help ensure staff availability.
5. **Protection of Public Records.** In order to protect public records from damage and disorganization, the following requirements are adopted pursuant to RCW 42.56.100.
  - 5.1. Public records must be inspected in the presence of a designated Authority employee.
  - 5.2. Requestors may not remove public records from the viewing area.
  - 5.3. Public records may not be marked, altered or defaced by a requestor.
  - 5.4. Access to file cabinets, shelves or Authority storage areas is restricted solely to Authority personnel.
6. **Exemption from Public Inspection.** The Authority reserves the right to determine that a record requested is exempt in whole or in part from public inspection under chapter 42.56 RCW or other applicable statutes.
  - 6.1. In accordance with RCW 42.56.070, the Authority reserves the right to delete identifying details when making any public record available, when there is reason to believe that disclosure of details would be an invasion of personal privacy protected by chapter 42.56 RCW or other applicable statutes.
  - 6.2. All redactions and denials of requests for copies of public records shall be accompanied by a written statement specifying the reason for the denial. This written statement shall also include the specific exemption authorizing the withholding of the record or portion of the record, as well as a brief explanation of how the exemption applies to the record.

## PROCEDURE

1. **Requests for Public Records.** In accordance with the provisions of chapter 42.56 RCW public records may be inspected and copied, or copies obtained by members of the public as follows:

- 1.1. Requests shall be made in writing to the Public Records Officer on a form provided by the Authority or shall include, at minimum, the following information:
  - 1.1.1. The name and address of the person requesting the record.
  - 1.1.2. The time of day and calendar date on which the request is made.
  - 1.1.3. The nature of the request.
  - 1.1.4. An appropriate description of the record requested.
  - 1.1.5. If the requested record is a list of individuals, a signed statement that the information obtained will not be used for commercial purposes.
- 1.2. In the event that a public record request is received by any Authority staff member other than the Public Records Officer, such request will be forwarded to the Public Records Officer for review and appropriate processing.
- 1.3. In all cases in which a member of the public is making a request, it shall be the obligation of the employee to whom the request is made to assist the member of the public in appropriately identifying the public record requested.
- 1.4. If an un-written request is received, the Public Records Officer, or designee shall confirm the specific request in writing.
- 1.5. If a requestor refuses to identify themselves or provide sufficient contact information, the Authority will respond to the extent feasible and consistent with the law.

**2. Duties of Public Records Officer.** The Public Records Officer shall undertake the following analysis with respect to all records requests:

- 2.1. The Public Records Officer shall review the request and the requested record to determine the nature of the information contained in the record and to determine whether or not the release of the requested record is exempt from public inspection under chapter 42.56 RCW or other applicable statutes.
- 2.2. If the record requested is classified as a medical record, the Public Records Officer shall determine whether the patient has authorized disclosure of the medical record pursuant to RCW 70.02.030. In the absence of patient authorization, the Public Records Officer shall determine whether the requester is an authorized recipient of the record as defined in chapter 70.02 RCW (cross-reference Policy Admin-26).
- 2.3. If the disclosure of the record requested is restricted by any other federal or state statute, the Public Records Officer shall comply with the restrictions or the procedure required for the release of the requested information.
- 2.4. If it is determined there would be no violation of the right to privacy by the disclosure of the record or any information contained in the record, or that the information is not exempt from disclosure, the Public Records Officer shall determine if the record may be inspected or copied in its entirety.

- 2.5. In the event the record contains confidential information and public information, the Public Records Officer shall redact the confidential information, prepare a copy of the record showing only the disclosable portion and release or permit copying of only the public information.
- 2.6. In the event the record contains information that affects the privacy interest of a third party or Authority employee, volunteer or Commissioner and the Public Records Officer reasonably believes that an argument could be made that the record is exempt, the Public Records Officer shall provide notice, in accordance with RCW 42.56.540, to the affected party of the Authority's intent to disclose the record. Such notice shall be given at least ten (10) calendar days prior to disclosure of the record.
- 2.7. The Public Records Officer shall document all communications with requestors in writing.
3. **Response to Request for Records.** Upon receipt of a public record request the Public Records Officer will respond to the requesting party within five (5) business days. At minimum the response will include one of the following:
  - 3.1. If the Public Records Officer determines that the request requires clarification, he/she shall acknowledge receipt of the request and ask the requester to clarify what record the requester is seeking.
    - 3.1.1. When requesting clarification, the Public Records Officer shall, to the greatest extent possible, also provide a reasonable estimate of the time it would take to produce the records if the request were not clarified.
    - 3.1.2. If the requester fails to clarify the request, the Public Records Officer shall provide no further response to the portions of the request that were not clarified.
  - 3.2. In the event the Public Records Officer determines that a full response will take longer than five (5) business days after receipt of the request, he/she shall acknowledge receipt of the request and provide a reasonable estimate of when the Authority will respond. The determination of the time required to respond to the request will be based on a consideration of the following factors:
    - 3.2.1. Clarity of the request.
    - 3.2.2. Time required to locate and assemble the information requested.
    - 3.2.3. Time required to notify third parties affected by the request.
    - 3.2.4. Time required to determine whether any of the information requested is exempt.
    - 3.2.5. Time required to obtain the consent of a person identified in the record if consent is required by statute.
    - 3.2.6. Current staffing levels and essential job functions that must be performed by staff prior to locating and assembling the record requested.
    - 3.2.7. Volume of pending public records requests. The general policy of the Authority shall be to respond to records requests on a first come first served

basis; however, the Public Records Officer may respond to requests out of order of receipt when such out of order responses are more efficient.

3.2.8. Impact on Essential Functions. The Public Records Officer has numerous duties in addition to responding to records requests that are essential to the effective operation of the Authority. In situations where the Public Records Officer is unable to perform the essential duties and respond to all pending records requests, the Public Records Officer shall notify the Board of Commissioners to determine the appropriate action.

3.3. Provide the record for inspection or provide a copy of the record if requested. For large requests, the Authority shall attempt, where feasible, to release the records in installments as the records become available.

3.4. In the event the Public Records Officer determines the request meets the statutory definition of a "bot request" the Authority may deny the request, if responding would cause excessive interference with other essential functions of the Authority.

3.5. Deny the request in whole or in part and redact any exempt information consistent with the redaction and denial requirements specified in this policy. Denials of a patient's request for the patient's medical records shall comply with the requirements specified in RCW 70.02.090.

3.6. The Public Records Officer shall notify the requestor in writing when the response to the request is complete.

3.7. If, within thirty (30) days, the requestor fails to inspect, pick up or pay for the records requested, the Public Records Officer or designee may stop searching for the remaining records and close the request.

4. **Review of Denials.** Any person who objects to the denial of a request may petition for a review of the decision by submitting a written request to the Authority's Public Records Officer.

4.1. Upon receipt of a written request for review of a decision denying inspection or copying of a public record, the Public Records Officer shall refer it to the Authority Review Consultant. The Authority Review Consultant shall promptly review the matter and either affirm or reverse the denial. The final decision shall be rendered to the individual who requested the record within two (2) business days after the review request.

4.2. Administrative remedies shall not be considered exhausted until the Authority has returned the request with the decision or until five (5) business days have passed after the denial of the request or after review of the initial denial.

5. **Fees.** Pursuant to RCW 42.56.120, the Authority is not calculating all actual costs for copying records because to do so would be unduly burdensome for the following reasons: (1) the Authority does not have the resources to conduct a study to determine all of its actual copy costs; (2) conducting such a study would interfere with the essential functions

of the Authority and (3) this policy adopts the fee schedules and requirements as provided by the state legislatures in RCW 42.56.120.

5.1. In an effort to adequately reimburse the Authority for costs associated with public records requests, the Authority will charge an amount of ten (10) cents per copy for all records requests.

6. **Records Index.** The Authority does not maintain a complete current index providing identifying information as to all of the records maintained by the Authority because, due to staffing and resource levels, the creation of a complete index would be unduly burdensome to the Authority.

## STATUTORY PROVISIONS THAT MAY AFFECT DISCLOSURE OF PUBLIC RECORDS

In certain situations, disclosure of public records may be impacted by a statutory provision. The following list includes some of the provisions that can affect disclosure of public records. The list is not all-inclusive and other statutory requirements affecting public records disclosure may exist.

RCW 5.60.060	Attorney Client Privilege
RCW 10.52.100	Records identifying child victim of sexual assault
RCW 18.71.0195	Medical Disciplinary Reports
RCW 19.34.240(3)	Private digital signature keys
RCW 26.12.170	Reports of child abuse/neglect with courts
Ch. 26.23 RCW	Domestic Relations –State Support Registry
RCW 26.44.010	Privacy of reports on child abuse and neglect
RCW 26.44.020(19)	Unfounded allegations of child abuse or neglect
RCW 26.44.030	Reports of child abuse/neglect
Ch.40.14 RCW	Preservation and destruction of public records
Ch.40.24	Address confidentiality for victims of domestic violence, sexual assault, and stalking
RCW 42.23.070(4)	Municipal officer disclosure of confidential information prohibited
RCW 42.41.030(7)	Identity of local government whistleblower
RCW 42.41.045	Non-disclosure of protected information (whistleblower)
RCW 43.43.830 -.840	Background Checks
RCW 48.62.101	Local government insurance transactions
Ch. 49.17 RCW	Washington Industrial Safety and Health Act
RCW 50.13.060	Access to employment security records by local government
RCW 51.28.070	Worker’s compensation records
RCW 51.36.060	Physician information on injured workers
RCW 51.48.040	Inspection of Employer Records by L&I
RCW 70.24.105	HIV/STD records
RCW 70.96A.150	Alcohol and drug abuse treatment programs
RCW 71.05.390	Mental health records.
RCW 74.20.280	Child support enforcement

RCW 74.34.095  
RCW 82.32.330  
42 USC 290dd-2  
42 USC Sec. 12101 et. seq.  
29 USC Sec 657 et seq.

Abuse of vulnerable adults  
Disclosure of tax information  
Confidentiality of Substance Abuse Records  
Americans with Disabilities Act  
Occupational Safety and Health Act



# Public Records ~~Requests~~ Policy and Procedure

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**CATEGORY:** Administration  
**NUMBER:** Admin-25  
**EFFECTIVE:** May 2010  
**REVISED:** September 2020

## REFERENCE

RCW 42.56 Public Records Act  
Admin-26: Public Request for Health Care Records

## SCOPE

All ~~department~~ Authority personnel

## PURPOSE

The North Mason Regional Fire Authority is committed to providing the public full access to public records in accordance with the Washington State Public Records Act (PRA) referenced in RCW Chapter 42.56 and the Model Rules of WAC 44-14. This policy establishes the procedures the Authority will follow to provide for the fullest assistance to requestors, including the timeliest possible action on requests, while protecting public records from damage and preventing excessive interference with other essential Authority functions. This policy and procedure shall also protect against the invasion of an individual's right to privacy and restrict access to records that are exempt from public disclosure.

## POLICY

In order to protect the records, the inspection and copying of Authority records must be conducted under the supervision of Authority personnel. The Authority has a limited number of staff available to provide the required supervision. While the Authority will make every effort to provide prompt responses to record inspection and copying requests, the Authority cannot permit the response to record requests to unduly interrupt its normal operations.

To ensure the protection of Authority records and prevent the improper disclosure of records, no Authority personnel shall have access to records, without the approval of the Public Records Officer, unless their regular job duties require access. While Authority personnel shall have access to Authority records that they must use in the performance of their assigned duties, they shall not have access to confidential information that is exempt from disclosure and which is not necessary for the performance of their duties. In the event personnel are afforded access to confidential records, they must not improperly use or disclose the information or records.

This policy and procedure shall apply to members of the public and to all Authority personnel, including officers, paid and volunteer employees, independent contractors who are retained by the Authority and the Board of Commissioners. Except where these guidelines are

mandated by statute, the guidelines in this policy are discretionary and advisory only and shall not impose any affirmative duty on the Authority. The Authority reserves the right to apply and interpret this policy as it sees fit, and to revise or change the policy at any time.

~~North Mason Regional Fire Authority is committed to open communication with the citizens they serve. In most circumstances requests for records from the District will take place through person to person or phone conversation. On occasion requests for records may take the form of written, fax, or email request. It is the policy of North Mason Regional Fire Authority that requests for applicable records are fulfilled in a timely and efficient manner and consistent with all applicable state and federal laws.~~

~~The Fire Chief of North Mason Regional Fire Authority will serve as the public record officer. The Fire Chief will serve as the point of contact for all record requests made. The Fire Chief will also be responsible for the District's compliance with all applicable local, state and federal laws.~~

~~In an effort to adequately reimburse the District for costs associated with public records request the District will charge an amount of ten (10) cents per copy for all records requests.~~

### DEFINITIONS

1. **Public Records.** Public records include any record containing information relating to the conduct or performance of any governmental function prepared, owned, used or retained by the Authority as defined in chapter 42.56 RCW.

1.1. Public records do not include personal records unrelated to the business of the Authority that may be in the possession of the Authority, employees, volunteers or Commissioners or located in their office, lockers, living quarters or personal electronic devices.

2. **Electronic Public Records.** Electronic public records include all data compilation stored and retained on Authority computers containing information relating to the conduct or performance of any governmental function prepared, owned, used or retained by the Authority.

2.1. Electronic public records do not include personal materials entered or stored on Authority computers by employees, volunteers and commissioners when using the computers for incidental personal use.

3. **Copy.** As used in this policy, a copy of a record shall mean a duplicate of the record in the same media when feasible. A copy may be a scanned duplicate of a paper record or a modified electronic version in a commercially available format, at the discretion of the Authority Public Records Officer.

4. **Public Records Officer.** The Public Records Officer shall be the Fire Chief of the North Mason Regional Fire Authority.

5. **Authority Review Consultant.** The Authority Review Consultant shall be the Authority legal counsel.

### RECORDS ACCESS

1. **Computer Network.** In order to maintain the security of the records as required by RCW 42.56.100, Authority computer hardware shall not be available to the public for review of electronic records.
2. **Public Records Availability.** The records, or copies of all electronic public records, of the Authority as defined above are available for public inspection pursuant to these rules, except as otherwise provided by chapter 42.56 RCW and other applicable statutes.
3. **Location of Records.** The Authority's public records shall be maintained at designated Authority fire stations or such other locations as the Board of Commissioners approves.
  - 3.1. All records shall be in the custody of the Public Records Officer, who shall be responsible for the implementation of these rules.
4. **Hours for Inspection and Copying.** Consistent with the requirements of the Public Records Act, the Public Records Officer will generally be available to schedule times during the hours of 9:00 a.m. to 5:00 p.m., Monday through Friday, excluding legal holidays. The availability of Authority staff during these hours may be limited by budgetary constraints, staff workloads, volume of public records requests and other factors related to the Authority's primary purpose of providing its essential functions in the community.
  - 4.1. Scheduling inspection times in advance is strongly advised to help ensure staff availability.
5. **Protection of Public Records.** In order to protect public records from damage and disorganization, the following requirements are adopted pursuant to RCW 42.56.100.
  - 5.1. Public records must be inspected in the presence of a designated Authority employee.
  - 5.2. Requestors may not remove public records from the viewing area.
  - 5.3. Public records may not be marked, altered or defaced by a requestor.
  - 5.4. Access to file cabinets, shelves or Authority storage areas is restricted solely to Authority personnel.
6. **Exemption from Public Inspection.** The Authority reserves the right to determine that a record requested is exempt in whole or in part from public inspection under chapter 42.56 RCW or other applicable statutes.
  - 6.1. In accordance with RCW 42.56.070, the Authority reserves the right to delete identifying details when making any public record available, when there is reason to believe that disclosure of details would be an invasion of personal privacy protected by chapter 42.56 RCW or other applicable statutes.

6.2. All redactions and denials of requests for copies of public records shall be accompanied by a written statement specifying the reason for the denial. This written statement shall also include the specific exemption authorizing the withholding of the record or portion of the record, as well as a brief explanation of how the exemption applies to the record.

## **PROCEDURE**

1. Requests for Public Records. In accordance with the provisions of chapter 42.56 RCW public records may be inspected and copied, or copies obtained by members of the public as follows:

1.1. Requests shall be made in writing to the Public Records Officer on a form provided by the Authority or shall include, at minimum, the following information:

1.1.1. The name and address of the person requesting the record.

1.1.2. The time of day and calendar date on which the request is made.

1.1.3. The nature of the request.

1.1.4. An appropriate description of the record requested.

1.1.5. If the requested record is a list of individuals, a signed statement that the information obtained will not be used for commercial purposes.

1.2. In the event that a public record request is ~~made to~~ ~~thereceived by any District Authority staff member other than the Public Records Officer,~~ such request will be forwarded to the ~~Fire Chief~~ Public Records Officer for review and appropriate processing.

~~1.1. The Fire Chief will ensure that the granting and fulfillment of such request is allowed by applicable law(s).~~

1.3. In all cases in which a member of the public is making a request, it shall be the obligation of the employee to whom the request is made to assist the member of the public in appropriately identifying the public record requested.

1.4. If an un-written request is received, the Public Records Officer, or designee shall confirm the specific request in writing.

1.5. If a requestor refuses to identify themselves or provide sufficient contact information, the Authority will respond to the extent feasible and consistent with the law.

2. Duties of Public Records Officer. The Public Records Officer shall undertake the following analysis with respect to all records requests:

2.1. The Public Records Officer shall review the request and the requested record to determine the nature of the information contained in the record and to determine whether or not the release of the requested record is exempt from public inspection under chapter 42.56 RCW or other applicable statutes.

- 2.2. If the record requested is classified as a medical record, the Public Records Officer shall determine whether the patient has authorized disclosure of the medical record pursuant to RCW 70.02.030. In the absence of patient authorization, the Public Records Officer shall determine whether the requester is an authorized recipient of the record as defined in chapter 70.02 RCW (cross-reference Policy Admin-26).
- 2.3. If the disclosure of the record requested is restricted by any other federal or state statute, the Public Records Officer shall comply with the restrictions or the procedure required for the release of the requested information.
- 2.4. If it is determined there would be no violation of the right to privacy by the disclosure of the record or any information contained in the record, or that the information is not exempt from disclosure, the Public Records Officer shall determine if the record may be inspected or copied in its entirety.
- 2.5. In the event the record contains confidential information and public information, the Public Records Officer shall redact the confidential information, prepare a copy of the record showing only the disclosable portion and release or permit copying of only the public information.
- 2.6. In the event the record contains information that affects the privacy interest of a third party or Authority employee, volunteer or Commissioner and the Public Records Officer reasonably believes that an argument could be made that the record is exempt, the Public Records Officer shall provide notice, in accordance with RCW 42.56.540, to the affected party of the Authority's intent to disclose the record. Such notice shall be given at least ten (10) calendar days prior to disclosure of the record.
- 4-2-2.7. The Public Records Officer shall document all communications with requestors in writing.

**3. Response to Request for Records.** Upon receipt of a public record request the ~~Fire District~~Public Records Officer will respond to the requesting party within five (5) business days. At minimum the ~~Fire District's~~ response will include one of the following:

- 3.1. If the Public Records Officer determines that the request requires clarification, he/she shall acknowledge receipt of the request and ask the requester to clarify what record the requester is seeking.
- 3.1.1. When requesting clarification, the Public Records Officer shall, to the greatest extent possible, also provide a reasonable estimate of the time it would take to produce the records if the request were not clarified.
- 3.1.2. If the requester fails to clarify the request, the Public Records Officer shall provide no further response to the portions of the request that were not clarified.

3.2. In the event the Public Records Officer determines that a full response will take longer than five (5) business days after receipt of the request, he/she shall acknowledge receipt of the request and provide a reasonable estimate of when the Authority will respond. The determination of the time required to respond to the request will be based on a consideration of the following factors:

3.2.1. Clarity of the request.

3.2.2. Time required to locate and assemble the information requested.

3.2.3. Time required to notify third parties affected by the request.

3.2.4. Time required to determine whether any of the information requested is exempt.

3.2.5. Time required to obtain the consent of a person identified in the record if consent is required by statute.

3.2.6. Current staffing levels and essential job functions that must be performed by staff prior to locating and assembling the record requested.

3.2.7. Volume of pending public records requests. The general policy of the Authority shall be to respond to records requests on a first come first served basis; however, the Public Records Officer may respond to requests out of order of receipt when such out of order responses are more efficient.

3.2.8. Impact on Essential Functions. The Public Records Officer has numerous duties in addition to responding to records requests that are essential to the effective operation of the Authority. In situations where the Public Records Officer is unable to perform the essential duties and respond to all pending records requests, the Public Records Officer shall notify the Board of Commissioners to determine the appropriate action.

3.3. Provide the record for inspection or provide a copy of the record if requested. For large requests, the Authority shall attempt, where feasible, to release the records in installments as the records become available.

3.4. In the event the Public Records Officer determines the request meets the statutory definition of a “bot request” the Authority may deny the request, if responding would cause excessive interference with other essential functions of the Authority.

3.5. Deny the request in whole or in part and redact any exempt information consistent with the redaction and denial requirements specified in this policy. Denials of a patient’s request for the patient’s medical records shall comply with the requirements specified in RCW 70.02.090.

3.6. The Public Records Officer shall notify the requestor in writing when the response to the request is complete.

~~4.3-~~3.7. If, within thirty (30) days, the requestor fails to inspect, pick up or pay for the records requested, the Public Records Officer or designee may stop searching for the remaining records and close the request.

4. **Review of Denials.** Any person who objects to the denial of a request may petition for a review of the decision by submitting a written request to the Authority's Public Records Officer.

4.1. Upon receipt of a written request for review of a decision denying inspection or copying of a public record, the Public Records Officer shall refer it to the Authority Review Consultant. The Authority Review Consultant shall promptly review the matter and either affirm or reverse the denial. The final decision shall be rendered to the individual who requested the record within two (2) business days after the review request.

4.2. Administrative remedies shall not be considered exhausted until the Authority has returned the request with the decision or until five (5) business days have passed after the denial of the request or after review of the initial denial.

5. **Fees.** Pursuant to RCW 42.56.120, the Authority is not calculating all actual costs for copying records because to do so would be unduly burdensome for the following reasons: (1) the Authority does not have the resources to conduct a study to determine all of its actual copy costs; (2) conducting such a study would interfere with the essential functions of the Authority and (3) this policy adopts the fee schedules and requirements as provided by the state legislatures in RCW 42.56.120.

5.1. In an effort to adequately reimburse the Authority for costs associated with public records requests, the Authority will charge an amount of ten (10) cents per copy for all records requests.

6. **Records Index.** The Authority does not maintain a complete current index providing identifying information as to all of the records maintained by the Authority because, due to staffing and resource levels, the creation of a complete index would be unduly burdensome to the Authority.

## **STATUTORY PROVISIONS THAT MAY AFFECT DISCLOSURE OF PUBLIC RECORDS**

In certain situations, disclosure of public records may be impacted by a statutory provision. The following list includes some of the provisions that can affect disclosure of public records. The list is not all-inclusive and other statutory requirements affecting public records disclosure may exist.

<u>RCW 5.60.060</u>	<u>Attorney Client Privilege</u>
<u>RCW 10.52.100</u>	<u>Records identifying child victim of sexual assault</u>
<u>RCW 18.71.0195</u>	<u>Medical Disciplinary Reports</u>
<u>RCW 19.34.240(3)</u>	<u>Private digital signature keys</u>
<u>RCW 26.12.170</u>	<u>Reports of child abuse/neglect with courts</u>
<u>Ch. 26.23 RCW</u>	<u>Domestic Relations –State Support Registry</u>
<u>RCW 26.44.010</u>	<u>Privacy of reports on child abuse and neglect</u>
<u>RCW 26.44.020(19)</u>	<u>Unfounded allegations of child abuse or neglect</u>
<u>RCW 26.44.030</u>	<u>Reports of child abuse/neglect</u>
<u>Ch.40.14 RCW</u>	<u>Preservation and destruction of public records</u>

<u>Ch.40.24</u>	<u>Address confidentiality for victims of domestic violence, sexual assault, and stalking</u>
<u>RCW 42.23.070(4)</u>	<u>Municipal officer disclosure of confidential information prohibited</u>
<u>RCW 42.41.030(7)</u>	<u>Identity of local government whistleblower</u>
<u>RCW 42.41.045</u>	<u>Non-disclosure of protected information (whistleblower)</u>
<u>RCW 43.43.830 -.840</u>	<u>Background Checks</u>
<u>RCW 48.62.101</u>	<u>Local government insurance transactions</u>
<u>Ch. 49.17 RCW</u>	<u>Washington Industrial Safety and Health Act</u>
<u>RCW 50.13.060</u>	<u>Access to employment security records by local government</u>
<u>RCW 51.28.070</u>	<u>Worker's compensation records</u>
<u>RCW 51.36.060</u>	<u>Physician information on injured workers</u>
<u>RCW 51.48.040</u>	<u>Inspection of Employer Records by L&amp;I</u>
<u>RCW 70.24.105</u>	<u>HIV/STD records</u>
<u>RCW 70.96A.150</u>	<u>Alcohol and drug abuse treatment programs</u>
<u>RCW 71.05.390</u>	<u>Mental health records.</u>
<u>RCW 74.20.280</u>	<u>Child support enforcement</u>
<u>RCW 74.34.095</u>	<u>Abuse of vulnerable adults</u>
<u>RCW 82.32.330</u>	<u>Disclosure of tax information</u>
<u>42 USC 290dd-2</u>	<u>Confidentiality of Substance Abuse Records</u>
<u>42 USC Sec. 12101 et. seq.</u>	<u>Americans with Disabilities Act</u>
<u>29 USC Sec 657 et seq.</u>	<u>Occupational Safety and Health Act</u>



# Resolution Handling

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**CATEGORY:** Administration  
**NUMBER:** Admin-36  
**EFFECTIVE:** May 2011  
**REVISED:** September 2020

## REFERENCE

N/A

## PURPOSE

The Board of Fire Commissioners of the North Mason Regional Fire Authority officially notifies the public, staff and other agencies of its intentions through the use of Authority Resolutions. A Resolution can be used in place of a motion at any time, when it is useful to document an action taken by the Board in a document separate from the meeting minutes (for example, when the Authority establishes its tax levy and budget). It is essential that the Authority appropriately and clearly transmits and communicates when implementing an Authority Resolution. This policy is designed to provide instruction for the proper communication and handling of a Board-approved (and notarized) Authority Resolution.

## POLICY

1. **Recording.** In the event that the Board of Fire Commissioners passes an Authority Resolution, it will be the responsibility of the Fire Chief to ensure the Resolution is appropriately recorded with Mason County.
  - 1.1. Following the Board passage of any Authority Resolution, the Fire Chief or his/her delegate will submit the Resolution to the Mason County Auditor.
    - 1.1.1. The Resolution will be submitted to the Mason County Auditor in a time period that does not exceed 48 hours. This time period may be extended with prior approval of the Board of Fire Commissioners.
  - 1.2. It is policy of the Authority that all Resolutions will be submitted directly and in-person by the Fire Chief or his/her delegate to the Mason County Auditor's office for official recording.
    - 1.2.1. The Authority will not mail or electronically transmit Resolutions to the Mason County Auditor's office.
2. **Notification.** At the Fire Chief's discretion, copies of the Authority's Resolution may be mailed to appropriate outside agencies for notification purposes.

2.1. Appropriate agencies may include, but are not limited to, Washington State, Counties, Cities and local taxing Districts.

3. **Retention.** The Fire Authority will also maintain a record of all Authority Resolutions.

3.1. A copy of all passed Resolutions will also be kept with the Authority's meeting minutes record.

## **REQUIRED BY STATUTE**

In certain situations, the use of a Resolution is required by statute. The following list includes some of the statutory provisions that require the use of Resolutions. The list is not all-inclusive and other statutory requirements for Resolutions may exist. If the cited statute uses a term other than "resolution" the term is indicated in parenthesis.

RCW 4.96.041	Establishing Litigation Defense Policy and Procedure
RCW 39.04.155	Establishing Small Works Roster
RCW 39.04.190	Establishing Vendor List Procedure
RCW 39.04.280	Waiving Competitive Bidding Requirements
RCW 39.34.030	Establishment of interlocal cooperation act agreement
RCW 39.44.130	Appointment of fiscal agency for bond registration
RCW 39.50.030	Issuance of short-term obligations
RCW 39.53	Refunding bond act
RCW 39.64	Bankruptcy proceedings
RCW 41.24	Volunteer Fire Fighter's Relief and Pension
RCW 42.24.080	Appointment of auditing officer of district
RCW 52.04.051	Annexation of an area to a fire district by petition method
RCW 52.06.030	Merger of two districts requiring action by the merger district and action by the merging district
RCW 52.06.040	Merger of two districts requiring action by the merging district to call an election
RCW 52.06.050	Merger of two districts requiring action by both districts declaring the merger completed after an election
RCW 52.06.05	Merger of two districts requiring action by both districts declaring the merger completed in the event of no election
RCW 52.06.100	Partial merger requiring action by the merger district declaring the merger completed in the event of no election
RCW 52.10.010	Dissolution of district
RCW 52.12.101	Assumption of authority to issue burning permits
RCW 52.12.131	Establishment of charges for emergency medical services
RCW 52.14.010	Authorize commissioners to serve as volunteer fire fighters
RCW 52.12.015	Authorization to seek voter approval to increase the board of commissioners to five commissioners
RCW 52.14.080	Appointment of district secretary/term of office
RCW 52.14.090	Establishment of date, time and place of regular meetings of board of commissioners
RCW 52.26.110	Withdrawal/Reannexation of Territory from RFA

RCW 52.26.120  
RCW 52.26.280  
RCW 52.26.300

Dissolution of Fire District  
Establish Civil Service in RFA  
Annexation of Fire Protection Jurisdiction to RFA

# Resolution Handling

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**CATEGORY:** Administration  
**NUMBER:** Admin-36  
**EFFECTIVE:** May 2011  
**REVISED:** September 2020

## REFERENCE

N/A

## PURPOSE

The Board of Fire Commissioners of the North Mason Regional Fire Authority officially notifies the public, staff, and other agencies of its intentions through the use of ~~District-Authority~~ rResolutions. A Resolution can be used in place of a motion at any time, when it is useful to document an action taken by the Board in a document separate from the meeting minutes (for example, when the Authority establishes its tax levy and budget). It is essential that the ~~District-Authority~~ appropriately and clearly transmits and communicates when implementing an Authority ~~District~~ rResolution. ~~This~~ policy is designed to provide instruction for the proper communication and handling of a Board approved (and notarized) ~~District-Authority~~ rResolution.

## POLICY

1. **Recording.** In the event that the Board of Fire Commissioners passes an Authority ~~District~~ Resolution, it will be the responsibility of the ~~District~~ Fire Chief to ensure that the rResolution is appropriately recorded with Mason County.
  - 1.1. Following the Board passage of any ~~District-Authority~~ Rresolution, the Fire Chief or his/her delegate will submit the Rresolution to the Mason County Auditor.
    - 1.1.1. The Rresolution will be submitted to the Mason County Auditor in a time period that does not exceed 48 hours. ~~This~~ time period may be extended with prior approval of the Board of Fire Commissioners.
  - 1.2. It is policy of the ~~District-Authority~~ that all ~~District~~ rResolutions will be submitted directly and in person by the Fire Chief or his/her delegate to the Mason County Auditor's office for official recording.
    - 1.1.2.1. The ~~District-Authority~~ will not mail or electronically transmit rResolutions to the Mason County Auditor's office.
2. **Notification.** At the Fire Chief's discretion, copies of the ~~District's-Authority's~~ rResolution may be mailed to appropriate outside agencies for notification purposes.

4.2.2.1. Appropriate agencies may include, but are not limited to, Washington State, Counties, Cities, and local taxing Districts.

3. **Retention.** The Fire ~~District Authority~~ will also maintain a record of all ~~District Authority~~ Resolutions.

~~Immediately following Board passage of a resolution the Fire Chief will submit the resolution for District recording.~~

3.1. A copy of all passed Resolutions will also be kept with the ~~District's Authority's~~ meeting minutes record.

### **REQUIRED BY STATUTE**

In certain situations, the use of a Resolution is required by statute. The following list includes some of the statutory provisions that require the use of Resolutions. The list is not all-inclusive and other statutory requirements for Resolutions may exist. If the cited statute uses a term other than "resolution" the term is indicated in parenthesis.

<u>RCW 4.96.041</u>	<u>Establishing Litigation Defense Policy and Procedure</u>
<u>RCW 39.04.155</u>	<u>Establishing Small Works Roster</u>
<u>RCW 39.04.190</u>	<u>Establishing Vendor List Procedure</u>
<u>RCW 39.04.280</u>	<u>Waiving Competitive Bidding Requirements</u>
<u>RCW 39.34.030</u>	<u>Establishment of interlocal cooperation act agreement</u>
<u>RCW 39.44.130</u>	<u>Appointment of fiscal agency for bond registration</u>
<u>RCW 39.50.030</u>	<u>Issuance of short-term obligations</u>
<u>RCW 39.53</u>	<u>Refunding bond act</u>
<u>RCW 39.64</u>	<u>Bankruptcy proceedings</u>
<u>RCW 41.24</u>	<u>Volunteer Fire Fighter's Relief and Pension</u>
<u>RCW 42.24.080</u>	<u>Appointment of auditing officer of district</u>
<u>RCW 52.04.051</u>	<u>Annexation of an area to a fire district by petition method</u>
<u>RCW 52.06.030</u>	<u>Merger of two districts requiring action by the merger district and action by the merging district</u>
<u>RCW 52.06.040</u>	<u>Merger of two districts requiring action by the merging district to call an election</u>
<u>RCW 52.06.050</u>	<u>Merger of two districts requiring action by both districts declaring the merger completed after an election</u>
<u>RCW 52.06.05</u>	<u>Merger of two districts requiring action by both districts declaring the merger completed in the event of no election</u>
<u>RCW 52.06.100</u>	<u>Partial merger requiring action by the merger district declaring the merger completed in the event of no election</u>
<u>RCW 52.10.010</u>	<u>Dissolution of district</u>
<u>RCW 52.12.101</u>	<u>Assumption of authority to issue burning permits</u>
<u>RCW 52.12.131</u>	<u>Establishment of charges for emergency medical services</u>
<u>RCW 52.14.010</u>	<u>Authorize commissioners to serve as volunteer fire fighters</u>
<u>RCW 52.12.015</u>	<u>Authorization to seek voter approval to increase the board of commissioners to five commissioners</u>
<u>RCW 52.14.080</u>	<u>Appointment of district secretary/term of office</u>

<u>RCW 52.14.090</u>	<u>Establishment of date, time and place of regular meetings of board of commissioners</u>
<u>RCW 52.26.110</u>	<u>Withdrawal/Reannexation of Territory from RFA</u>
<u>RCW 52.26.120</u>	<u>Dissolution of Fire District</u>
<u>RCW 52.26.280</u>	<u>Establish Civil Service in RFA</u>
<u>RCW 52.26.300</u>	<u>Annexation of Fire Protection Jurisdiction to RFA</u>