

**North Mason Regional Fire Authority
Board of Fire Commissioners Agenda
March 13th (Belfair) 5:00 PM
March 20th (Tahuya) 5:00 PM**

Blue information and **Red action** requested

Call to order

Pledge of Allegiance

Approval of Minutes- February meeting minutes have been attached for review and approval.

Voucher Approval: Voucher materials for March have been sent for Board review and approval

Financial Report: The March budget summary is attached for review.

Administration Report

- **Authority Recognition Dinner-March 24th**
- **Opiate Stakeholders Meeting (March 7th) Update**
- **Utility Vehicle Purchase**
- **SHB 2576 Update**
- **B-shift Baby Delivery**
- **FF/PM Hiring Announcement**
- **Region 9 Fire Commissioners Meeting at Grapeview Fire Station**
- **Lucas Device Delivery**

Old Business

- **Station Security Committee Proposal**- Staff will provide a proposal to enhance Fire Station security for the Board to consider. Final details being worked on. To be distributed next week.
- **CAC Meeting Update**- Chief Cooper and Commissioner McIntosh will provide an update on the March 12th CAC Meeting.
- **Tahuya Fire Station Design Update**- Staff will provide an update on the design process for the Tahuya Fire Station.

New Business

- **'Out of Authority Response Requests' Policy Update** – Policy draft is attached for review and discussion.
- **'Out of Authority Response Authorized'**- Policy draft is attached for review and discussion.
- **'Chaplain Program' Policy**- Policy draft is attached for review and discussion.

Closed Session Request

- **RCW 42.30.140 4(b)**- For the purpose of having the NMRFA governing body review a proposal made while in the progress of negotiating a collective bargaining agreement.

Public Comment

Good of the order

Adjournment

BVFF Meeting Request

North Mason Regional Fire Authority (NMRFA)
Meeting Minutes
460 NE Old Belfair Hwy
2/13/2018

Present: Commissioners McIntosh, Kewish, Quigley, Miller, Severson; Executive Assistant Patti, Chief Bakken; Assistant Chief Cooper

Guests: Herb Gerhardt, Cpt. Hicks, PM/FF Fulkerson

Meeting minutes from January 9th and 16th and were presented for approval.

Commissioner Quigley moved to approve the meeting minutes as presented. Commissioner Kewish seconded the motion. Motion approved.

Vouchers- Vouchers for the month of February #1802001 to #1802089 in the amount of \$292,853.19 were presented for approval.

Chief Bakken remarked next month we will be buying PPE gear.

Commissioner Miller moved to approve the vouchers as presented; Commissioner Severson seconded the motion. Motion approved.

FINANCIAL REPORT: Chief Bakken will present the financials at next month's meeting.

ADMINISTRATION REPORT:

WA State Audit Exit Interview: Chief Bakken stated the audit process went well. Commissioner Miller and Quigley were in attendance at the exit interview. There was one minor exit item referenced regarding liability reporting. He again thanked Executive Assistant Patti for her work in this effort.

Department Dinner: The awards dinner will be held at Alderbrook on March 24th. A block of rooms has been held at Alderbrook for individuals interested in staying the night.

Security Committee Update: Cpt. Hicks provided an update on the work the committee has done to date. He reported we have received bids from several companies that provide security systems and led a discussion on security enhancements being considered by the committee. The bids will be reviewed at the next committee meeting.

Opioid Meeting Update: Chief Bakken provided an update on the Opioid meeting that took place earlier this month. The meeting was a follow up from the initial forum in November of last year. The meeting discussion was on the various resources that are available but may not be common knowledge by the general public or first responders. The committee is looking to create a booklet of resources based off of examples already in use by other agencies/counties.

We learned that Tacoma Fire has a program where they leave Narcan kits with families in the event of an overdose. We are planning a visit to the department to see how they do this. He also shared that every third Tuesday at 4pm Peninsula Community Health will do a presentation.

Moving Mason Forward Meeting – Herb Gerhardt shared information on the monthly Moving Mason Forward meeting. He recommended we attend. Meetings are held on the 3rd Thursday of each month from 12:30-2pm in the PUD Conference Room.

Estate Gift: We recently learned that the Tahuya Fire Department was written into a residents will who passed away in December. His wish was that this money goes towards the “Tahuya FD.” The Board via Resolution can direct the monies to the Tahuya Community. We do not have a dollar figure yet. We will update the Board as more info comes available.

Mental Health Resources: Information was distributed on an organization called Telecare (mobile help) and the Crisis Line 24hr. These agencies can provide assistance and resources to individuals.

Training Burn: Our training burn on January 20th was well attended by 5 different agencies. Chief Bakken was impressed with the work that Cpt. Reese and the crew on C Shift did to prepare. We have another burn coming up that is much smaller and will only involve members of the Authority due to its size and limited amount of rotations that can take place.

Senate Bill 6284: Chief Bakken provided information on SSB 6284 regarding forming a Fire Authority. It could have a large implication of our operations in the North Mason area.

2018 Assistance to Firefighters Grant Submission: We have partnered with Mason Co Fire Dist. 3 and have submitted a \$380k grant for SCBA’s. We won’t know for several months if we will receive this award.

Firefighter Injury: PM/FF Pinero sustained an injury to her thumb that required surgery. She will be unable to work for six weeks.

NEW BUSINESS:

Probationary Employee Swearing In Ceremony: Firefighter/Paramedics Dan Cox and Crystal Pinero will be sworn in on February 20th during next week’s commissioner meeting. We will hold the meeting at the North Mason School District Administration Building at 5pm.

OLD BUSINESS:

Retention Committee: At the meeting the group reviewed the survey results. Different on-going training opportunities were discussed including a DISC assessment and the book Crucial Conversations. We want to continue to move forward but will not be meeting as frequently. There was discussion on volunteer retention as well which will be addressed at a future meeting.

Sexual Harassment Policy Review and Update: Commissioner Quigley and Chief Bakken went thru the current policy at great lengths. The policy is very outdated and needs to be updated. Executive Assistant Patti is gathering sample policies to see what others are doing. We hope to have a draft to the board for review soon.

Joint Fire Chief's/Fire Commissioners Meeting: Commissioner McIntosh provided an update on the February 5th meeting. The following topics were discussed: DEM and Emergency Response Planning, Telecare and the Recruit academy.

Out of Authority Response Policies: Chief Bakken provided the following polices to the Board for review and discussion:

- Out of Authority Response Requests
- Out of Authority Response Authorized

We are seeking to give guidance to the crew. He provided background on why these policies were developed and added they will be discussed with the Leadership team.

Chaplain Program Policy: This policy outlines the response of our Chaplains. He asked that the Board please review.

Training/Utility/Transport Vehicle Purchase Request: AC Cooper provided a request summary to the Board from the Vehicle Spec Committee to purchase a mid-size truck from a Tacoma dealership. The asking price is \$14,700. The specifications were reviewed and discussed with the Board. Commissioner Severson requested we obtain a clean car facts report.

Commissioner Severson made a motion to purchase the vehicle provided it has a clean car facts report; Commissioner Kewish seconded the motion; Motion Approved.

Executive Session: The Board went into Executive Session at 6:08pm per RCW 42.30.110 (b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. No action will be taken. The Board came out of Executive Session at 6:23pm. No action was taken.

Negotiations: Chief Bakken reported we are not at a final stage yet and we don't have a proposal to present this evening so we will not need a Closed Session Request. Chief will meet with Commissioners Kewish and McIntosh to schedule a time to meet month.

Station 81: We are working thru the septic issues. He overviewed the difference phases of construction/remodel. He is waiting on the cost and wants to get moving on the project and present a project timeline to the Board and the public.

Public Comment: None

Good of the Order:

CAC Meeting in March: Commissioner Quigley provided an update about the March 12th CAC Meeting. She will likely be unable to attend. Commissioner McIntosh confirmed she will be there.

Commissioner McIntosh moved to adjourn; Motion approved. The meeting was adjourned at 6:30pm.

Authority Secretary Katie Patti

Commissioner Kelley McIntosh

Commissioner Brooke Quigley

Commissioner Bob Miller

Commissioner Daniel Kewish

Commissioner Paul Severson

North Mason Regional Fire Authority (NMRFA)
Meeting Minutes
North Mason School District -Board Room
Belfair, WA
2/20/2018

Present: Commissioners McIntosh, Kewish, Quigley, Miller; Executive Assistant Patti, Chief Bakken; Assistant Chief Cooper

Guests: FF/PM Pinero, Cox

Excused: Commissioner Severson

Commissioner McIntosh called the meeting to order and led the Pledge of Allegiance.

NEW BUSINESS:

Probationary Employee Swearing in Ceremony: Chief Bakken welcomed all attendees to the meeting and remarked the only order of business tonight will be the official swearing in ceremony of Firefighter/Paramedics Crystal Pinero and Daniel Cox. He shared that both recently passed their one year probation with the Authority.

Commissioner McIntosh delivered a speech and led the swearing in of both Crystal and Dan. They were presented with a copy of the Authority's seven Core Values and given their permanent fire helmets. Following the swearing in a small reception was held in their honor.

The meeting was adjourned at 6:00pm.

Authority Secretary Katie Patti

Commissioner Kelley McIntosh

Commissioner Brooke Quigley

Commissioner Bob Miller

Commissioner Daniel Kewish

Commissioner Paul Severson

North Mason Regional Fire Authority Budget Summary

Month: March (25% of Year)

2018 Revenue

Budgeted Revenue for 2018 (with carryover):	\$6,820,606.41	
Revenue to be Collected in 2018 (without carryover):	\$4,115,675.00	
Collected Revenue Year to Date (with carryover):	\$3,039,785.40	(44.6% of budget)
Collected Revenue Year to Date (without carryover):	\$389,853.28	(9.5% of budget)
Revenue Left to be Collected for Year w/o carryover:	\$3,725,821.72	(90.5% of budget)
Revenue Collected This Month	\$49,966.34	(1.8% of budget)
Tax Revenue Year to Date:	\$52,717.93	(1.7%) Tax Revenue Left to be Collected: \$3,136,687.07
Timber Revenue Year to Date:	\$29,548.47	(73.9%) Timber Revenue Budgeted for Year: \$40,000.00
Ambulance Revenue Year to Date:	\$69,121.79	(13.0%) Ambulance Revenue Left to Collect: \$460,878.21
2019 Wildfire Reimbursement	\$0.00	

2018 Expenditures

Budgeted Expenditures for 2017:	\$4,115,675.00	
Expenditures Year to Date:	\$847,931.80	(20.6% of budget)

Expenditures w/ Contingency Contributions	\$1,277,931.80	(31.1% of budget)
Expenditure Funds This Month:	\$ 265,118.31	(6.4% of budget)
2018 Contingencies		
Emergency Contingency Beginning of the Year Balance:	\$500,140.68	
Emergency Contingency Expenditures Year to Date:	\$0.00	
Emergency Contingency Contributions Year to Date	\$0.00	
Emergency Contingency Current Balance:	\$500,140.68	
Capital Contingency Beginning of the Year Balance:	\$1,439,690.80	
Capital Contingency Expenditures Year to Date:	\$6,062.13	
Capital Contingency Contributions Year to Date	\$0.00	
Capital Contingency Current Balance:	\$1,433,628.67	
Fire Equip Contingency Beginning of the Year Balance	\$159,586.09	
Fire Equipment Expenditures Year to Date	\$0.00	
Fire Equipment Contributions Year to Date	\$30,000.00	
Fire Equipment Contingency Current Balance	\$189,586.09	
Funds Currently On Hand (In Bank Account)		
Total Fund Availanle-Beginning of the Month	\$2,453,178.16	

Total Expenditures This Month	\$265,118.31	
Reserve Funds:	\$2,123,355.44	
Operating Funds Available:	\$329,822.72	(Equals "Total Funds" Minus "Reserve Funds")
Available Funds Invested In State Investment Pool:	\$2,200,000.00	

Revised: 8-Mar-18

VOUCHER COVER SHEET

DATE 03/13/2018

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DISTRICT North Mason Regional Fire Authority

FUND RFA General Expense Fund 2018

Warrant Number	Vendor Name	Vendor Number	BARS Number	BARS Amount	Vendor Total	Voucher Number
	BAKKEN, BEAU	BAK210	522.10.10.0001	10,454.88		1803001
			522.10.10.9999	-1,742.00		
			522.10.20.0010	-33.78		
			522.10.20.0020	-154.50		
			522.10.20.0030	-914.80		
			522.10.20.0040	-1,316.60	6,293.20	
	COLUMBIA BANK - DIRECT DEP	COL002	522.10.10.0001	17,953.24		1803002
			522.10.10.9999	-19,665.33		
			522.10.20.0010	-58.80		
			522.10.20.0020	-265.76		
			522.10.20.0030	-1,462.22		
			522.10.20.0040	-2,480.35		
			522.11.10.0001	1,144.00		
			522.11.20.0010	-0.77		
			522.11.20.0020	-87.52		
			522.20.10.0001	81,198.38		
			522.20.10.3000	6,959.90		
			522.20.20.0010	-633.49		
			522.20.20.0020	-1,251.95		
			522.20.20.0030	-7,264.88		
			522.20.20.0040	-4,951.90		
			522.71.10.0001	42,256.06		
			522.71.20.0010	-296.89		
			522.71.20.0020	-706.96		
			522.71.20.0030	-4,146.38		
			522.71.20.0040	-1,140.84	105,097.54	
	COLUMBIA BANK - PAYROLL TAXES	COL001	522.10.10.9999	16,662.00		1803003
			522.10.20.0020	840.52		
			522.11.20.0020	175.04		
			522.20.20.0020	2,503.90		
			522.21.20.0020	137.70		
			522.22.20.0020	73.44		
			522.71.20.0020	1,413.92	21,806.52	
	CRABTREE, DAULTON	CRA001	522.10.10.9999	-5.00		1803004
			522.21.20.0020	-15.30		
			522.21.49.0001	200.00	179.70	
	DCP - WA STATE DEFERRED COMP	STA175	522.10.20.0040	4,250.00		1803005
			522.20.20.0040	6,927.20		
			522.71.20.0040	1,768.20	12,945.40	
Page Total						146,322.36
Cumulative Total						146,322.36

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DISTRICT North Mason Regional Fire Authority

FUND RFA General Expense Fund 2018

Warrant Number	Vendor Name	Vendor Number	BARS Number	BARS Amount	Vendor Total	Voucher Number
	DEPT OF LABOR & INDUSTRIES	DEP100	522.10.20.0010	446.78		1803006
			522.11.20.0010	2.09		
			522.20.20.0010	3,447.10		
			522.71.20.0010	1,615.51	5,511.48	
	DIMARTINO/FORTIS INS CO	DIM100	522.10.20.0040	99.79		1803007
			522.20.20.0040	598.71		
			522.71.20.0040	268.88	967.38	
	IAFF LOCAL 3876	IAF110	522.10.10.9999	2,015.33	2,015.33	1803008
	LAMB, JOHN	LAM001	522.10.10.9999	-5.00		1803009
			522.21.20.0020	-15.30		
			522.21.49.0001	200.00	179.70	
	LEOFF SYS - P/2	LEF150	522.10.20.0030	2,903.23		1803010
			522.20.20.0030	11,773.28		
			522.71.20.0030	6,719.49	21,396.00	
	NATIONWIDE RETIREMENT	NAC101	522.20.20.0040	600.00		1803011
			522.71.20.0040	400.00	1,000.00	
	NMRFA - FOOD FUND	NMR100	522.10.10.9999	120.00	120.00	1803012
	POLEN, ROBERT J.	POL001	522.10.10.9999	-5.00		1803013
			522.21.20.0020	-38.25		
			522.21.49.0001	500.00	456.75	
	SAMMONS, MICHAEL	SAM025	522.22.20.0020	-36.72		1803014
			522.22.49.0002	480.00	443.28	
	WA PUB EMP RETIREMENT	WAS900	522.10.20.0030	1,593.15	1,593.15	1803015
	WSCFF EMPLOYEE BENEFIT	WSC050	522.10.10.9999	2,625.00	2,625.00	1803016
	A-1 DOOR SERVICE - PT. ORCHARD	A1D100	522.50.41.0200	118.27	118.27	1803017
	ACTION COMMUNICATIONS INC	ACT100	522.20.48.3000	561.62	561.62	1803018
	ADVANCE HEATING & COOLING,	ADV100	522.50.31.0100	46.48	46.48	1803019
	AIRGAS USA, LLC	AIR200	522.72.31.1000	606.55	606.55	1803020
	AXIZ GROUP LLC	AXI001	522.10.31.0001	899.00	899.00	1803021
	BARRETT, FRED	BAR165	522.20.20.2000	134.00	134.00	1803022
	BELFAIR WATER DISTRICT #1	BEL150	522.10.47.1000	132.73	132.73	1803023
	BLUE CROSS BLUE SHIELD OF	BLU020	522.20.20.2000	178.32	178.32	1803024
	BLUMENTHAL UNIFORM	BLU100	522.20.20.3000	316.52		1803025
			522.20.31.2000	168.18	484.70	

Page Total 39,469.74
Cumulative Total 185,792.10

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FUND RFA General Expense Fund 2018

Warrant Number	Vendor Name	Vendor Number	BARS Number	BARS Amount	Vendor Total	Voucher Number
	BOARD FOR VOLUNTEER	BOA090	522.20.20.0070	1,500.00	1,500.00	1803026
	BOUND TREE MEDICAL, LLC	BOU100	522.72.31.1000	894.15	894.15	1803027
	CALLBACK STAFFING SOLUTIONS	CAL002	522.10.49.1000	133.35	133.35	1803028
	CASCADE NATURAL GAS	CAS100	522.10.47.1000	524.24	524.24	1803029
	CASCADE PRINT MEDIA	CAS140	522.30.31.3000	205.70	205.70	1803030
	CBS REPORTING INC.	CBS001	522.10.49.2000	201.00	201.00	1803031
	CENTURY LINK	CEN160	522.10.42.1000	135.62		1803032
			522.10.42.2000	138.36		
			522.10.42.3000	138.10	412.08	
	COMPRESSIONS FOR LIFE	COM002	522.74.31.0053	60.00	60.00	1803033
	CONNECTION	CON001	522.10.31.2000	59.21	59.21	1803034
	COPIERS NORTHWEST, INC.	COP002	522.10.45.1000	176.74	176.74	1803035
	COPY THAT REPROGRAPHICS	COP001	522.20.48.0004	21.04		1803036
			522.45.49.0001	76.75	97.79	
	CORRECTIONAL INDUSTRIES	COR120	522.20.31.1000	31.26	31.26	1803037
	EF RECOVERY	EFR200	522.77.41.0038	1,339.49	1,339.49	1803038
	EHRESMAN, CARL	EHR110	522.20.31.1000	73.02		1803039
			522.20.35.2000	8.65		
			522.50.48.0300	43.18	124.85	
	EVERGREEN SAFETY COUNCIL INC	EVE165	522.30.31.1000	245.01		1803040
			522.45.31.5000	64.35	309.36	
	FARMER BROS. CO. INC	FAR140	522.10.31.0514	199.80	199.80	1803041
	FIRE ENGINEERING	FIR050	522.10.49.1000	26.00	26.00	1803042
	FIRST CHOICE HEALTH NETWORK	FIR160	522.71.41.6000	119.52	119.52	1803043
	GOVERNMENT FINANCE OFFICER	GFA001	522.10.49.1000	160.00	160.00	1803044
	GRAINGER	GRA013	522.50.31.0100	200.48	200.48	1803045
	HOOD CANAL COMMUNICATIONS	HOO071	522.10.42.1000	336.10	336.10	1803046
	HRA VEBA TRUST	HRA200	522.10.20.0040	2,397.35		1803047
			522.20.20.0040	4,816.53		
			522.71.20.0040	3,608.21	10,822.09	
	HUGHES FIRE EQUIPMENT, INC	HUG150	522.60.31.0144	281.12		1803048
			522.60.48.1000	2,658.37	2,939.49	
	HUTTER, CHRISTY	HUT075	522.10.41.1000	600.00	600.00	1803049

Page Total 21,472.70
Cumulative Total 207,264.80

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DISTRICT North Mason Regional Fire Authority

FUND RFA General Expense Fund 2018

Warrant Number	Vendor Name	Vendor Number	BARS Number	BARS Amount	Vendor Total	Voucher Number
	IAFC C/O EXPERIENT	INT001	522.45.41.1000	465.00	465.00	1803050
	JOE HOFFMAN, MD	HOF167	522.71.41.7000	500.00	500.00	1803051
	KCDA	KCD100	522.10.31.0100	156.62	156.62	1803052
	KITSAP BANK - VISA	KIT072	522.10.31.3000	242.00		1803053
			522.10.31.4000	279.35		
			522.10.41.0002	125.92		
			522.10.44.1000	660.55		
			522.10.49.1000	456.98		
			522.10.49.2000	68.29		
			522.45.43.0001	1,853.10		
			522.45.43.1000	391.95	4,078.14	
	L.N. CURTIS & SONS, INC	LNC100	522.20.35.0090	176.63	176.63	1803054
	MASON COUNTY TREASURER	MAS550	522.10.49.2000	35.80	35.80	1803055
	MED-TECH RESOURCE, INC	MED024	522.72.31.1000	210.78	210.78	1803056
	MEDICARE BLUE RX	MED200	522.20.20.2000	41.90	41.90	1803057
	MITCHELL LUMBER CO.	MIT100	522.45.49.0001	245.80	245.80	1803058
	NATIONAL ASSOC. OF FIRE	NAT030	522.10.44.1000	55.00	55.00	1803059
	NELSON, JESSICA M	NEL001	522.20.31.0005	1,228.70	1,228.70	1803060
	NMRFA- REVOLVING FUND	NMR200	522.10.42.1000	129.98		1803061
			522.10.42.2000	159.91		
			522.10.42.4000	675.79		
			522.10.47.8000	115.22		
			522.10.49.2000	20.83	1,101.73	
	NMRFA- TRAVEL EXPENSE FUND	NMR300	522.45.43.0001	196.00		1803062
			522.45.43.1000	126.00	322.00	
	NORTHWEST LEADERSHIP	NOR145	522.45.31.1000	295.00	295.00	1803063
	NORTHWEST SAFETY CLEAN INC	NOR156	522.20.31.5000	43.99	43.99	1803064
	PITNEY BOWES INC	PIT001	522.10.42.0001	173.77	173.77	1803065
	PUD #1	PUD100	522.10.47.4000	47.73	47.73	1803066
	PUD #3	PUD300	522.10.47.1000			1803067
			522.10.47.1100	101.41		
			522.10.47.2000	212.78		
			522.10.47.3000	297.06		
			522.10.47.4000			
			522.10.47.5000	53.75		

Page Total 9,178.59
Cumulative Total 216,443.39

VOUCHER COVER SHEET

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DISTRICT North Mason Regional Fire Authority

FUND RFA General Expense Fund 2018

Warrant Number	Vendor Name	Vendor Number	BARS Number	BARS Amount	Vendor Total	Voucher Number
			522.10.47.6000	406.82		
			522.10.47.8000	548.30		
			522.10.47.9000	118.87	1,738.99	
	QUILL CORPORATION -	QUI100	522.10.31.0100	50.62		1803068
			522.20.31.1000	52.05	102.67	
	REGION 3 FIRE COUNCIL	REG095	522.45.41.0001	2,025.00	2,025.00	1803069
	SAFEWAY	SAF112	522.10.31.3000	59.70	59.70	1803070
	SCOTT MCLENDONS HARDWARE	SCO150	522.10.49.0519	13.00		1803071
			522.20.31.1000	35.76		
			522.20.31.7000	216.89		
			522.20.35.0020	65.07		
			522.72.48.1000	2.75		
			522.76.48.0452	22.48	355.95	
	SEA-WESTERN, INC.	SEA125	522.20.31.5000	62.01		1803072
			522.20.48.0007	143.38	205.39	
	SNOVER, BARRY	SNO100	522.20.20.1000	104.90	104.90	1803073
	STERICYCLE INC	STE505	522.71.41.1000	31.08	31.08	1803074
	TCA ARCHITECTURE - PLANNING	TCA001	594.28.63.2000	2,268.38	2,268.38	1803075
	TRAILS END WATER DISTRICT	TRA092	522.10.47.3000	42.36	42.36	1803076
	UNIQUE EXPERIENCE INC	UNI014	522.20.20.4000	464.38	464.38	1803077
	UNITED HEALTH CARE (RX)	UNI128	522.20.20.1000	72.70	72.70	1803078
	UNITED HEALTH CARE INS.	UNI130	522.20.20.1000	234.50	234.50	1803079
	VERIZON WIRELESS	VER145	522.10.42.1000	705.40	705.40	1803080
	VFIS C/O M & T BANK	VFI200	522.10.46.1000	5,056.00	5,056.00	1803081
	WA STATE AUDITORS OFFICE	WAS530	522.10.49.2000	8,724.62	8,724.62	1803082
	WA STATE FF ASSOCIATION	WAS730	522.10.49.1000	110.00	110.00	1803083
	WASHINGTON COUNTIES INS.	WAS016	522.10.20.0040	2,742.86		1803084
			522.20.20.0040	15,577.03		
			522.71.20.0040	7,986.75	26,306.64	
	WAVE BROADBAND	WAV100	522.10.47.1000	64.76	64.76	1803085
	WEST HILLS FORD MAZDA	PAR299	522.60.35.0384	95.51	95.51	1803086
	WESTBAY AUTO PARTS INC	WES077	522.50.48.0300	7.73		1803087
			522.60.35.0384	28.05	35.78	
	WFCA: THE DAILY DISPATCH	WFC200	522.10.31.3000	100.00	100.00	1803088

Page Total 48,904.71
Cumulative Total 265,348.10

VOUCHER COVER SHEET

DATE 03/13/2018

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DISTRICT North Mason Regional Fire Authority

FUND RFA General Expense Fund 2018

Warrant Number	Vendor Name	Vendor Number	BARS Number	BARS Amount	Vendor Total	Voucher Number
	WILCOX & FLEGEL INC.	WIL012	522.20.32.0010	1,978.08	1,978.08	1803089
	WITMER PUBLIC SAFETY GROUP	WIT080	522.20.31.5000	60.51	60.51	1803090

Page Total 2,038.59
Cumulative Total 267,386.69

Secretary Date

BOARD AUTHORIZATION

We, the undersigned Board of Commissioners for the district named above do hereby certify that the services or merchandise herein specified have been received and that the vouchers identified above are approved for payment in the amount of \$ 267,386.69 on 03/13/2018.

Commissioner Date

Commissioner Date

Commissioner Date

Commissioner Date

Commissioner Date

Voucher Transactions
RFA General Expense Fund 2018

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1803001		Vendor: BAK210 BAKKEN, BEAU			Approval/Warrant Info:	
3/2018	12186		03/30/18	BA	522.10.10.0001	454.56
3/2018	12186		03/30/18	CHIEF	522.10.10.0001	9,091.20
3/2018	12186		03/30/18	LONG 10	522.10.10.0001	909.12
3/2018	12186		03/30/18	FIT	522.10.10.9999	-1,617.00
3/2018	12186		03/30/18	MERP	522.10.10.9999	-125.00
3/2018	12186		03/30/18	L&I-FF	522.10.20.0010	-33.78
3/2018	12186		03/30/18	MEDICARE	522.10.20.0020	-154.50
3/2018	12186		03/30/18	LEOFF2	522.10.20.0030	-914.80
3/2018	12186		03/30/18	DC-DCP	522.10.20.0040	-1,300.00
3/2018	12186		03/30/18	PREMERA-F	522.10.20.0040	-16.60
Subtotal						6,293.20
Voucher: 1803002		Vendor: COL002 COLUMBIA BANK - DIRECT DEP			Approval/Warrant Info:	
3/2018	12187		03/30/18	AC	522.10.10.0001	8,712.40
3/2018	12187		03/30/18	ADMINAM	522.10.10.0001	3,466.67
3/2018	12187		03/30/18	BA	522.10.10.0001	435.62
3/2018	12187		03/30/18	EXECASST	522.10.10.0001	4,467.31
3/2018	12187		03/30/18	LONG 10	522.10.10.0001	871.24
3/2018	12187		03/30/18	DUES	522.10.10.9999	-2,015.33
3/2018	12187		03/30/18	FIT	522.10.10.9999	-15,045.00
3/2018	12187		03/30/18	FOOD	522.10.10.9999	-105.00
3/2018	12187		03/30/18	MERP	522.10.10.9999	-2,500.00
3/2018	12187		03/30/18	L&I-ADMIN	522.10.20.0010	-20.80
3/2018	12187		03/30/18	L&I-FF	522.10.20.0010	-38.00
3/2018	12187		03/30/18	MEDICARE	522.10.20.0020	-265.76
3/2018	12187		03/30/18	LEOFF2	522.10.20.0030	-876.69
3/2018	12187		03/30/18	PERS2	522.10.20.0030	-585.53
3/2018	12187		03/30/18	DC-DCP	522.10.20.0040	-2,375.00
3/2018	12187		03/30/18	DISABILITY	522.10.20.0040	-99.79
3/2018	12187		03/30/18	PREMERA-S	522.10.20.0040	-5.56
3/2018	12187		03/30/18	COMM-MTG	522.11.10.0001	1,144.00
3/2018	12187		03/30/18	L&I-ADMIN	522.11.20.0010	-0.77

Voucher Transactions
RFA General Expense Fund 2018

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
3/2018	12187		03/30/18	MEDICARE	522.11.20.0020	-16.59
3/2018	12187		03/30/18	SOCSEC	522.11.20.0020	-70.93
3/2018	12187		03/30/18	AA	522.20.10.0001	809.13
3/2018	12187		03/30/18	BA	522.20.10.0001	1,666.70
3/2018	12187		03/30/18	CAPT-COC	522.20.10.0001	7,576.00
3/2018	12187		03/30/18	CAPT-FF	522.20.10.0001	15,152.00
3/2018	12187		03/30/18	COC	522.20.10.0001	3,939.00
3/2018	12187		03/30/18	FF1	522.20.10.0001	24,244.00
3/2018	12187		03/30/18	FF2	522.20.10.0001	5,455.00
3/2018	12187		03/30/18	FF3	522.20.10.0001	9,698.00
3/2018	12187		03/30/18	FLSA	522.20.10.0001	83.35
3/2018	12187		03/30/18	LONG 10	522.20.10.0001	4,697.20
3/2018	12187		03/30/18	PROBFF	522.20.10.0001	7,878.00
3/2018	12187		03/30/18	OT	522.20.10.3000	6,959.90
3/2018	12187		03/30/18	L&I-FF	522.20.20.0010	-633.49
3/2018	12187		03/30/18	MEDICARE	522.20.20.0020	-1,251.95
3/2018	12187		03/30/18	LEOFF2	522.20.20.0030	-7,264.88
3/2018	12187		03/30/18	DC-DCP	522.20.20.0040	-3,813.60
3/2018	12187		03/30/18	DC-NATION	522.20.20.0040	-400.00
3/2018	12187		03/30/18	DISABILITY	522.20.20.0040	-598.71
3/2018	12187		03/30/18	PREMERA-F	522.20.20.0040	-99.60
3/2018	12187		03/30/18	PREMERA-M	522.20.20.0040	-12.19
3/2018	12187		03/30/18	PREMERA-S	522.20.20.0040	-27.80
3/2018	12187		03/30/18	AA	522.71.10.0001	350.01
3/2018	12187		03/30/18	AL	522.71.10.0001	35.00
3/2018	12187		03/30/18	BA	522.71.10.0001	1,045.50
3/2018	12187		03/30/18	CAPT-FF	522.71.10.0001	7,576.00
3/2018	12187		03/30/18	FLSA	522.71.10.0001	157.55
3/2018	12187		03/30/18	LONG 10	522.71.10.0001	2,091.00
3/2018	12187		03/30/18	PMFF1	522.71.10.0001	13,334.00
3/2018	12187		03/30/18	PMFF3	522.71.10.0001	12,000.00
3/2018	12187		03/30/18	PROB-PMFF	522.71.10.0001	5,667.00
3/2018	12187		03/30/18	L&I-FF	522.71.20.0010	-296.89

Voucher Transactions
RFA General Expense Fund 2018

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
3/2018	12187		03/30/18	MEDICARE	522.71.20.0020	-706.96
3/2018	12187		03/30/18	LEOFF2	522.71.20.0030	-4,146.38
3/2018	12187		03/30/18	DC-DCP	522.71.20.0040	-600.00
3/2018	12187		03/30/18	DC-NATION	522.71.20.0040	-200.00
3/2018	12187		03/30/18	DISABILITY	522.71.20.0040	-268.88
3/2018	12187		03/30/18	PREMERA-F	522.71.20.0040	-66.40
3/2018	12187		03/30/18	PREMERA-S	522.71.20.0040	-5.56
Subtotal						105,097.54

Voucher: 1803003		Vendor: COL001 COLUMBIA BANK - PAYROLL TAXES			Approval/Warrant Info:	
3/2018	12193		03/30/18	FIT Deduction	522.10.10.9999	16,662.00
3/2018	12193		03/30/18	MEDICARE Contribution	522.10.20.0020	420.26
3/2018	12193		03/30/18	MEDICARE Deduction	522.10.20.0020	420.26
3/2018	12193		03/30/18	MEDICARE Contribution	522.11.20.0020	16.59
3/2018	12193		03/30/18	MEDICARE Deduction	522.11.20.0020	16.59
3/2018	12193		03/30/18	SOCSEC Contribution	522.11.20.0020	70.93
3/2018	12193		03/30/18	SOCSEC Deduction	522.11.20.0020	70.93
3/2018	12193		03/30/18	MEDICARE Contribution	522.20.20.0020	1,251.95
3/2018	12193		03/30/18	MEDICARE Deduction	522.20.20.0020	1,251.95
3/2018	12193		03/30/18	MEDICARE Contribution	522.21.20.0020	13.05
3/2018	12193		03/30/18	MEDICARE Deduction	522.21.20.0020	13.05
3/2018	12193		03/30/18	SOCSEC Contribution	522.21.20.0020	55.80
3/2018	12193		03/30/18	SOCSEC Deduction	522.21.20.0020	55.80
3/2018	12193		03/30/18	MEDICARE Contribution	522.22.20.0020	6.96
3/2018	12193		03/30/18	MEDICARE Deduction	522.22.20.0020	6.96
3/2018	12193		03/30/18	SOCSEC Contribution	522.22.20.0020	29.76
3/2018	12193		03/30/18	SOCSEC Deduction	522.22.20.0020	29.76
3/2018	12193		03/30/18	MEDICARE Contribution	522.71.20.0020	706.96
3/2018	12193		03/30/18	MEDICARE Deduction	522.71.20.0020	706.96
Subtotal						21,806.52

Voucher: 1803004		Vendor: CRA001 CRABTREE, DAULTON			Approval/Warrant Info:	
3/2018	12188		03/30/18	FOOD	522.10.10.9999	-5.00
3/2018	12188		03/30/18	MEDICARE	522.21.20.0020	-2.90

Voucher Transactions
RFA General Expense Fund 2018

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
3/2018	12188		03/30/18	SOCSEC	522.21.20.0020	-12.40
3/2018	12188		03/30/18	RES-JR	522.21.49.0001	200.00
Subtotal						179.70
Voucher: 1803005		Vendor: STA175 DCP - WA STATE DEFERRED COMP			Approval/Warrant Info:	
3/2018	12194		03/30/18	DC-DCP Contribution	522.10.20.0040	575.00
3/2018	12194		03/30/18	DC-DCP Deduction	522.10.20.0040	3,675.00
3/2018	12194		03/30/18	DC-DCP Contribution	522.20.20.0040	3,113.60
3/2018	12194		03/30/18	DC-DCP Deduction	522.20.20.0040	3,813.60
3/2018	12194		03/30/18	CAPT-DCP Contribution	522.71.20.0040	568.20
3/2018	12194		03/30/18	DC-DCP Contribution	522.71.20.0040	600.00
3/2018	12194		03/30/18	DC-DCP Deduction	522.71.20.0040	600.00
Subtotal						12,945.40
Voucher: 1803006		Vendor: DEP100 DEPT OF LABOR & INDUSTRIES			Approval/Warrant Info:	
3/2018	12195		03/30/18	L&I-ADMIN Contribution	522.10.20.0010	35.39
3/2018	12195		03/30/18	L&I-ADMIN Deduction	522.10.20.0010	20.80
3/2018	12195		03/30/18	L&I-FF Contribution	522.10.20.0010	318.81
3/2018	12195		03/30/18	L&I-FF Deduction	522.10.20.0010	71.78
3/2018	12195		03/30/18	L&I-ADMIN Contribution	522.11.20.0010	1.32
3/2018	12195		03/30/18	L&I-ADMIN Deduction	522.11.20.0010	0.77
3/2018	12195		03/30/18	L&I-FF Contribution	522.20.20.0010	2,813.61
3/2018	12195		03/30/18	L&I-FF Deduction	522.20.20.0010	633.49
3/2018	12195		03/30/18	L&I-FF Contribution	522.71.20.0010	1,318.62
3/2018	12195		03/30/18	L&I-FF Deduction	522.71.20.0010	296.89
Subtotal						5,511.48
Voucher: 1803007		Vendor: DIM100 DIMARTINO/FORTIS INS CO			Approval/Warrant Info:	
3/2018	12196		03/30/18	DISABILITY Deduction	522.10.20.0040	99.79
3/2018	12196		03/30/18	DISABILITY Deduction	522.20.20.0040	598.71
3/2018	12196		03/30/18	DISABILITY Deduction	522.71.20.0040	268.88
Subtotal						967.38
Voucher: 1803008		Vendor: IAF110 IAFF LOCAL 3876			Approval/Warrant Info:	
3/2018	12197		03/30/18	DUES Deduction	522.10.10.9999	2,015.33

Voucher Transactions

RFA General Expense Fund 2018

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Subtotal						2,015.33
Voucher: 1803009		Vendor: LAM001 LAMB, JOHN			Approval/Warrant Info:	
3/2018	12189		03/30/18	FOOD	522.10.10.9999	-5.00
3/2018	12189		03/30/18	MEDICARE	522.21.20.0020	-2.90
3/2018	12189		03/30/18	SOCSEC	522.21.20.0020	-12.40
3/2018	12189		03/30/18	RES-JR	522.21.49.0001	200.00
Subtotal						179.70
Voucher: 1803010		Vendor: LEF150 LEOFF SYS - P/2			Approval/Warrant Info:	
3/2018	12198		03/30/18	LEOFF2 Contribution	522.10.20.0030	1,111.74
3/2018	12198		03/30/18	LEOFF2 Deduction	522.10.20.0030	1,791.49
3/2018	12198		03/30/18	LEOFF2 Contribution	522.20.20.0030	4,508.40
3/2018	12198		03/30/18	LEOFF2 Deduction	522.20.20.0030	7,264.88
3/2018	12198		03/30/18	LEOFF2 Contribution	522.71.20.0030	2,573.11
3/2018	12198		03/30/18	LEOFF2 Deduction	522.71.20.0030	4,146.38
Subtotal						21,396.00
Voucher: 1803011		Vendor: NAC101 NATIONWIDE RETIREMENT			Approval/Warrant Info:	
3/2018	12199		03/30/18	DC-NATION Contribution	522.20.20.0040	200.00
3/2018	12199		03/30/18	DC-NATION Deduction	522.20.20.0040	400.00
3/2018	12199		03/30/18	DC-NATION Contribution	522.71.20.0040	200.00
3/2018	12199		03/30/18	DC-NATION Deduction	522.71.20.0040	200.00
Subtotal						1,000.00
Voucher: 1803012		Vendor: NMR100 NMRFA - FOOD FUND			Approval/Warrant Info:	
3/2018	12200		03/30/18	FOOD Deduction	522.10.10.9999	120.00
Subtotal						120.00
Voucher: 1803013		Vendor: POL001 POLEN, ROBERT J.			Approval/Warrant Info:	
3/2018	12190		03/30/18	FOOD	522.10.10.9999	-5.00
3/2018	12190		03/30/18	MEDICARE	522.21.20.0020	-7.25
3/2018	12190		03/30/18	SOCSEC	522.21.20.0020	-31.00
3/2018	12190		03/30/18	RES-SR	522.21.49.0001	500.00
Subtotal						456.75

Voucher Transactions

RFA General Expense Fund 2018

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1803014		Vendor: SAM025 SAMMONS, MICHAEL			Approval/Warrant Info:	
3/2018	12192		03/30/18	MEDICARE	522.22.20.0020	-6.96
3/2018	12192		03/30/18	SOCSEC	522.22.20.0020	-29.76
3/2018	12192		03/30/18	TVOLSHIFT	522.22.49.0002	480.00
Subtotal						443.28
Voucher: 1803015		Vendor: WAS900 WA PUB EMP RETIREMENT SYS-PERS			Approval/Warrant Info:	
3/2018	12201		03/30/18	PERS2 Contribution	522.10.20.0030	1,007.62
3/2018	12201		03/30/18	PERS2 Deduction	522.10.20.0030	585.53
Subtotal						1,593.15
Voucher: 1803016		Vendor: WSC050 WSCFF EMPLOYEE BENEFIT TRUST			Approval/Warrant Info:	
3/2018	12202		03/30/18	MERP Deduction	522.10.10.9999	2,625.00
Subtotal						2,625.00
Voucher: 1803017		Vendor: A1D100 A-1 DOOR SERVICE - PT. ORCHARD			Approval/Warrant Info:	
3/2018	12323	22526	03/06/18	Sta 22 Door Repair	522.50.41.0200	118.27
Subtotal						118.27
Voucher: 1803018		Vendor: ACT100 ACTION COMMUNICATIONS INC			Approval/Warrant Info:	
3/2018	12312	1802110	02/14/18	Minitor batteries	522.20.48.3000	366.32
3/2018	12313	1802142	02/22/18	Sigtronic repair	522.20.48.3000	195.30
Subtotal						561.62
Voucher: 1803019		Vendor: ADV100 ADVANCE HEATING & COOLING, INC.			Approval/Warrant Info:	
3/2018	12241	72948	02/20/18	Air Filters	522.50.31.0100	46.48
Subtotal						46.48
Voucher: 1803020		Vendor: AIR200 AIRGAS USA, LLC			Approval/Warrant Info:	
3/2018	12224	9951238258	01/31/18	O2	522.72.31.1000	327.44
3/2018	12224	9951238258	01/31/18	Cylindar	522.72.31.1000	279.11
Subtotal						606.55
Voucher: 1803021		Vendor: AXI001 AXIZ GROUP LLC			Approval/Warrant Info:	
3/2018	12261	5661	03/06/18	Employee Reco.	522.10.31.0001	899.00
Subtotal						899.00
Voucher: 1803022		Vendor: BAR165 BARRETT, FRED			Approval/Warrant Info:	
3/2018	12285	Mar	03/01/18	LEOFF 1	522.20.20.2000	134.00

Voucher Transactions

RFA General Expense Fund 2018

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Subtotal						134.00
Voucher: 1803023		Vendor: BEL150 BELFAIR WATER DISTRICT #1			Approval/Warrant Info:	
3/2018	12205	36	02/21/18	Sta 21	522.10.47.1000	132.73
Subtotal						132.73
Voucher: 1803024		Vendor: BLU020 BLUE CROSS BLUE SHIELD OF MONTANA			Approval/Warrant Info:	
3/2018	12286	840119712	03/01/18	March	522.20.20.2000	178.32
Subtotal						178.32
Voucher: 1803025		Vendor: BLU100 BLUMENTHAL UNIFORM			Approval/Warrant Info:	
3/2018	12232	009329412	02/14/18	Dan Cox	522.20.20.3000	316.52
3/2018	12324	009408781	02/26/18	Badges	522.20.31.2000	168.18
Subtotal						484.70
Voucher: 1803026		Vendor: BOA090 BOARD FOR VOLUNTEER FIREFIGHTERS			Approval/Warrant Info:	
3/2018	12296	2017 Annual	03/01/18	Vol. Disability Fee/Pension	522.20.20.0070	1,500.00
Subtotal						1,500.00
Voucher: 1803027		Vendor: BOU100 BOUND TREE MEDICAL, LLC			Approval/Warrant Info:	
3/2018	12310	82775852	02/13/18	Misc Supplies	522.72.31.1000	144.40
3/2018	12311	82790330	02/28/18	Misc Supplies	522.72.31.1000	749.75
Subtotal						894.15
Voucher: 1803028		Vendor: CAL002 CALLBACK STAFFING SOLUTIONS LLC			Approval/Warrant Info:	
3/2018	12209	7979	03/05/18	Online monthly fee	522.10.49.1000	133.35
Subtotal						133.35
Voucher: 1803029		Vendor: CAS100 CASCADE NATURAL GAS			Approval/Warrant Info:	
3/2018	12210	304 021 0000 9	02/28/18	Sta 21 Natural Gas	522.10.47.1000	524.24
Subtotal						524.24
Voucher: 1803030		Vendor: CAS140 CASCADE PRINT MEDIA			Approval/Warrant Info:	
3/2018	12244	17-53831	11/01/17	Tax	522.30.31.3000	205.70
Subtotal						205.70
Voucher: 1803031		Vendor: CBS001 CBS REPORTING INC.			Approval/Warrant Info:	
3/2018	12322	6389	02/28/18	Background checks	522.10.49.2000	201.00
Subtotal						201.00

Voucher Transactions

RFA General Expense Fund 2018

Period: 3/2018

03/08/18

Vouchers: All

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1803032		Vendor: CEN160 CENTURY LINK			Approval/Warrant Info:	
3/2018	12207	Mar	03/01/18	360-275-9487	522.10.42.2000	138.36
3/2018	12207	Mar	03/01/18	360-275-8201	522.10.42.3000	138.10
3/2018	12207	Mar	03/01/18	206-T03-7070	522.10.42.1000	135.62
Subtotal						412.08
Voucher: 1803033		Vendor: COM002 COMPRESSIONS FOR LIFE			Approval/Warrant Info:	
3/2018	12236	1	02/06/18	CPR Renewal	522.74.31.0053	60.00
Subtotal						60.00
Voucher: 1803034		Vendor: CON001 CONNECTION			Approval/Warrant Info:	
3/2018	12230	24540785.01	03/05/18	Antio Virus	522.10.31.2000	59.21
Subtotal						59.21
Voucher: 1803035		Vendor: COP002 COPIERS NORTHWEST, INC.			Approval/Warrant Info:	
3/2018	12213	1713821	02/19/17	Copier Rental	522.10.45.1000	176.74
Subtotal						176.74
Voucher: 1803036		Vendor: COP001 COPY THAT REPROGRAPHICS			Approval/Warrant Info:	
3/2018	12234	2371	01/22/18	Shipping - IFSAC Tests	522.45.49.0001	52.34
3/2018	12235	2310	12/26/17	Shipping	522.20.48.0004	21.04
3/2018	12326	2445	03/02/18	Copies	522.45.49.0001	24.41
Subtotal						97.79
Voucher: 1803037		Vendor: COR120 CORRECTIONAL INDUSTRIES ACCOUNTING			Approval/Warrant Info:	
3/2018	12239	45-120815	01/12/18	Name Plates Nichols	522.20.31.1000	31.26
Subtotal						31.26
Voucher: 1803038		Vendor: EFR200 EF RECOVERY			Approval/Warrant Info:	
3/2018	12212	0053583	02/22/18	Ambulance Billing	522.77.41.0038	1,339.49
Subtotal						1,339.49
Voucher: 1803039		Vendor: EHR110 EHRESMAN, CARL			Approval/Warrant Info:	
3/2018	12243	Costco	02/10/18	Captain Shelves	522.20.31.1000	73.02
3/2018	12254	Amazon	02/21/18	Building Maintenance	522.50.48.0300	43.18
3/2018	12315	Amazon	02/14/18	Cell Phone Case	522.20.35.2000	8.65
Subtotal						124.85

Voucher Transactions

RFA General Expense Fund 2018

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1803040		Vendor: EVE165 EVERGREEN SAFETY COUNCIL INC			Approval/Warrant Info:	
3/2018	12249	071890	02/13/18	CPR BLS PROVIDER CARDS	522.45.31.5000	64.35
3/2018	12321	071897	02/20/18	First Aid/CPR Cards	522.30.31.1000	245.01
Subtotal						309.36
Voucher: 1803041		Vendor: FAR140 FARMER BROS. CO. INC			Approval/Warrant Info:	
3/2018	12238	67402982	02/12/18	Coffee	522.10.31.0514	199.80
Subtotal						199.80
Voucher: 1803042		Vendor: FIR050 FIRE ENGINEERING			Approval/Warrant Info:	
3/2018	12329	Act#958161077	03/01/18	Fire Engineering Renewal	522.10.49.1000	26.00
Subtotal						26.00
Voucher: 1803043		Vendor: FIR160 FIRST CHOICE HEALTH NETWORK			Approval/Warrant Info:	
3/2018	12223	NMRFA	01/01/18	January	522.71.41.6000	119.52
Subtotal						119.52
Voucher: 1803044		Vendor: GFA001 GOVERNMENT FINANCE OFFICER ASSN			Approval/Warrant Info:	
3/2018	12251	Membership	03/01/18	K. Patti	522.10.49.1000	160.00
Subtotal						160.00
Voucher: 1803045		Vendor: GRA013 GRAINGER			Approval/Warrant Info:	
3/2018	12228	9688422857	02/04/18	Replace broken soap dispe	522.50.31.0100	22.23
3/2018	12229	9693094402	02/07/18	Exit Signs / Emergency Lights	522.50.31.0100	272.67
3/2018	12229	9693094402	02/07/18	Credit - return	522.50.31.0100	-94.42
Subtotal						200.48
Voucher: 1803046		Vendor: HOO071 HOOD CANAL COMMUNICATIONS			Approval/Warrant Info:	
3/2018	12227	10323677	03/01/18	Phone and Internet Service	522.10.42.1000	336.10
Subtotal						336.10
Voucher: 1803047		Vendor: HRA200 HRA VEBA TRUST			Approval/Warrant Info:	
3/2018	12269	March	03/01/18	HRA/VEBA	522.10.20.0040	2,397.35
3/2018	12269	March	03/01/18	HRA/VEBA	522.20.20.0040	4,816.53
3/2018	12269	March	03/01/18	HRA/VEBA	522.71.20.0040	3,608.21
Subtotal						10,822.09
Voucher: 1803048		Vendor: HUG150 HUGHES FIRE EQUIPMENT, INC			Approval/Warrant Info:	
3/2018	12245	522453	02/19/18	2013 Rosenbauer Annual PM	522.60.48.1000	1,394.59

Voucher Transactions

RFA General Expense Fund 2018

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
3/2018	12246	522373	02/15/18	Annual PM 2010 Engine	522.60.48.1000	1,263.78
3/2018	12317	522258	02/13/18	2010 Pumper Repair	522.60.31.0144	110.57
3/2018	12318	522274	02/13/18	2010 Pumper Repair	522.60.31.0144	170.55
Subtotal						2,939.49
Voucher: 1803049		Vendor: HUT075 HUTTER, CHRISTY			Approval/Warrant Info:	
3/2018	12287	March	03/01/18	March	522.10.41.1000	600.00
Subtotal						600.00
Voucher: 1803050		Vendor: INT001 IAFC C/O EXPERIENT			Approval/Warrant Info:	
3/2018	12328	BBakken 1041	03/01/18	Symposium in the West	522.45.41.1000	465.00
Subtotal						465.00
Voucher: 1803051		Vendor: HOF167 JOE HOFFMAN, MD			Approval/Warrant Info:	
3/2018	12325	2018-NMRFA	03/01/18	Vaccination Program 2018	522.71.41.7000	500.00
Subtotal						500.00
Voucher: 1803052		Vendor: KCD100 KCDA			Approval/Warrant Info:	
3/2018	12250	300256711	02/16/18	Chiefs Printer Ink	522.10.31.0100	156.62
Subtotal						156.62
Voucher: 1803053		Vendor: KIT072 KITSAP BANK - VISA			Approval/Warrant Info:	
3/2018	12270	Best West	01/28/18	Lodging - Flynn	522.45.43.0001	205.90
3/2018	12271	Best West	01/28/18	Lodging - Rural Pump Ops	522.45.43.0001	205.90
3/2018	12272	Best West	01/28/18	Lodging - Nozzle Forward	522.45.43.0001	205.90
3/2018	12273	Best West	01/28/18	Lodging - Nozzle Forward	522.45.43.0001	205.90
3/2018	12274	Best West	01/28/18	Lodging - Nozzle Forward	522.45.43.0001	205.90
3/2018	12275	Best West	01/28/18	Lodging - Rural Pump Ops	522.45.43.0001	205.90
3/2018	12276	Best West	01/28/18	Lodging - Nozzle Forward	522.45.43.0001	205.90
3/2018	12277	Best West	01/28/18	Lodging - Nozzle Forward	522.45.43.0001	205.90
3/2018	12278	Best West	01/28/18	Lodging - Nozzle Forward	522.45.43.0001	205.90
3/2018	12279	Tres Agaves	02/22/18	Assessment Center	522.10.31.3000	242.00
3/2018	12280	Amazon	11/03/17	Membership	522.10.49.1000	11.98
3/2018	12281	Kitsap Sun	02/22/18	PM Job Posting	522.10.44.1000	660.55
3/2018	12282	SurveyMonkey	03/01/18	Survey Monkey Membership	522.10.49.1000	288.00
3/2018	12283	Kitsap Visa	03/01/18	Interest Charge	522.10.49.2000	39.54

Voucher Transactions
RFA General Expense Fund 2018

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
3/2018	12284	GoodToGo	03/01/18	GoodToGo	522.10.49.1000	150.00
3/2018	12301	Expedia	01/30/18	Travel- Bakken	522.45.43.1000	19.00
3/2018	12302	Alaska Air	01/30/18	Airfare Travel- Bakken	522.45.43.1000	226.60
3/2018	12303	Embassy Suite	01/30/18	Lodging Deposit Travel- Bakken	522.45.43.1000	146.35
3/2018	12304	Michaels	02/09/18	Dept. Dinner Invites	522.10.41.0002	75.92
3/2018	12305	Fire Awards	02/21/18	Plaque - 20 yrs Cloud	522.10.31.4000	279.35
3/2018	12306	GoodToGo	03/01/18	GoodToGo	522.10.49.1000	7.00
3/2018	12307	WA DOL	02/28/18	Tabs	522.10.49.2000	28.75
3/2018	12308	USPS	03/01/18	Dept. Dinner Postage	522.10.41.0002	50.00
Subtotal						4,078.14
Voucher: 1803054		Vendor: LNC100 L.N. CURTIS & SONS, INC			Approval/Warrant Info:	
3/2018	12237	133480	10/12/17	Class A foam - tax	522.20.35.0090	176.63
Subtotal						176.63
Voucher: 1803055		Vendor: MAS550 MASON COUNTY TREASURER			Approval/Warrant Info:	
3/2018	12255	22223-76-00180	03/01/18	2018 PropertyTaxes	522.10.49.2000	17.90
3/2018	12256	22223-51-02045	03/01/18	2018 PropertyTaxes	522.10.49.2000	17.90
Subtotal						35.80
Voucher: 1803056		Vendor: MED024 MED-TECH RESOURCE, INC			Approval/Warrant Info:	
3/2018	12309	85178	02/12/18	Chest Harness, MTR non-re	522.72.31.1000	210.78
Subtotal						210.78
Voucher: 1803057		Vendor: MED200 MEDICARE BLUE RX			Approval/Warrant Info:	
3/2018	12288	Mar- 803509314	03/01/18	LEOFF 1	522.20.20.2000	41.90
Subtotal						41.90
Voucher: 1803058		Vendor: MIT100 MITCHELL LUMBER CO.			Approval/Warrant Info:	
3/2018	12316	733236/733291	01/18/18	Practice Burn	522.45.49.0001	245.80
Subtotal						245.80
Voucher: 1803059		Vendor: NAT030 NATIONAL ASSOC. OF FIRE INVESTIGATORS			Approval/Warrant Info:	
3/2018	12247	17428	02/27/18	NAFI Renwal	522.10.44.1000	55.00
Subtotal						55.00
Voucher: 1803060		Vendor: NEL001 NELSON, JESSICA M			Approval/Warrant Info:	
3/2018	12314	So Pudget Sound CC	03/01/18	Scholarship payment	522.20.31.0005	1,228.70

Voucher Transactions

RFA General Expense Fund 2018

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Subtotal						1,228.70
Voucher: 1803061		Vendor: NMR200 NMRFA- REVOLVING FUND			Approval/Warrant Info:	
3/2018	12214	CHK# 3264	02/13/18	360-275-6478	522.10.42.4000	675.79
3/2018	12215	CHK# 3265	02/13/18	Meeting	522.10.49.2000	10.83
3/2018	12216	CHK# 3267	02/27/18	Meeting	522.10.49.2000	10.00
3/2018	12217	CHK# 3266	02/27/18	Direct TV - Sta 21	522.10.42.1000	129.98
3/2018	12218	CHK# 3268	02/27/18	206-T36-0203	522.10.42.2000	159.91
3/2018	12219	CHK# 3269	02/27/18	Wave Broadband	522.10.47.8000	115.22
Subtotal						1,101.73
Voucher: 1803062		Vendor: NMR300 NMRFA- TRAVEL EXPENSE FUND			Approval/Warrant Info:	
3/2018	12297	CHK# 3084	02/13/18	Nozzle Forward Class	522.45.43.0001	15.00
3/2018	12298	CHK# 3085	02/13/18	Per Diem -Cotter	522.45.43.0001	181.00
3/2018	12299	CHK# 3086	02/27/18	Per Diem Cooper	522.45.43.1000	126.00
Subtotal						322.00
Voucher: 1803063		Vendor: NOR145 NORTHWEST LEADERSHIP SEMINAR			Approval/Warrant Info:	
3/2018	12300	NWLead2018	03/01/18	NW Leadership Conference	522.45.31.1000	295.00
Subtotal						295.00
Voucher: 1803064		Vendor: NOR156 NORTHWEST SAFETY CLEAN INC			Approval/Warrant Info:	
3/2018	12233	18-20001	02/22/18	NFPA Inspection	522.20.31.5000	43.99
Subtotal						43.99
Voucher: 1803065		Vendor: PIT001 PITNEY BOWES INC			Approval/Warrant Info:	
3/2018	12208	Meter Rental	03/01/18	Meter Rental	522.10.42.0001	173.77
Subtotal						173.77
Voucher: 1803066		Vendor: PUD100 PUD #1			Approval/Warrant Info:	
3/2018	12185	20101800	02/26/18	Sta 24	522.10.47.4000	47.73
Subtotal						47.73
Voucher: 1803067		Vendor: PUD300 PUD #3			Approval/Warrant Info:	
3/2018	12220	March	03/01/18	Sta 27	522.10.47.6000	406.82
3/2018	12220	March	03/01/18	Sta 25	522.10.47.5000	53.75
3/2018	12220	March	03/01/18	Sta 81	522.10.47.8000	548.30
3/2018	12220	March	03/01/18	Sta 23	522.10.47.3000	297.06

Voucher Transactions

RFA General Expense Fund 2018

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
3/2018	12220	March	03/01/18	Sta 82	522.10.47.9000	118.87
3/2018	12220	March	03/01/18	Sta 83	522.10.47.1100	101.41
3/2018	12220	March	03/01/18	Sta 21	522.10.47.1000	0.00
3/2018	12220	March	03/01/18	Sta 21.2	522.10.47.1000	0.00
3/2018	12220	March	03/01/18	Sta 24	522.10.47.4000	0.00
3/2018	12220	March	03/01/18	Sta 22	522.10.47.2000	212.78
Subtotal						1,738.99
Voucher: 1803068		Vendor: QUI100 QUILL CORPORATION - PREFERRED CUSTOMER			Approval/Warrant Info:	
3/2018	12240	4560330	02/01/18	Shoe Rack	522.20.31.1000	52.05
3/2018	12295	5099818/5020324	02/21/18	Award Certs.	522.10.31.0100	50.62
Subtotal						102.67
Voucher: 1803069		Vendor: REG095 REGION 3 FIRE COUNCIL			Approval/Warrant Info:	
3/2018	12330	18-044	02/04/18	Rural Pump Ops - Flynn	522.45.41.0001	225.00
3/2018	12331	18-041	02/04/18	Rural Pump Willey, Nichol	522.45.41.0001	450.00
3/2018	12332	18-028	02/04/18	Nozzle Fwd-6 people	522.45.41.0001	1,350.00
Subtotal						2,025.00
Voucher: 1803070		Vendor: SAF112 SAFEWAY			Approval/Warrant Info:	
3/2018	12257	Cox/Pinero	02/20/18	Completed Probation Cake	522.10.31.3000	59.70
Subtotal						59.70
Voucher: 1803071		Vendor: SCO150 SCOTT MCLENDONS HARDWARE			Approval/Warrant Info:	
3/2018	12262	101882	01/25/18	Hardware for A27	522.72.48.1000	2.75
3/2018	12263	102442	03/04/18	Vehicle Repairs- Supplies & La	522.76.48.0452	8.67
3/2018	12264	102445	03/04/18	Vehicle Repairs- Supplies & La	522.76.48.0452	13.81
3/2018	12265	101653	01/10/18	Bracketgym, showercurtain	522.20.31.1000	35.76
3/2018	12266	102283	02/22/18	VESTS	522.20.31.7000	216.89
3/2018	12267	102105	02/09/18	Mouse Traps	522.10.49.0519	13.00
3/2018	12268	102103	02/09/18	Motomix	522.20.35.0020	65.07
Subtotal						355.95
Voucher: 1803072		Vendor: SEA125 SEA-WESTERN, INC.			Approval/Warrant Info:	
3/2018	12319	204270	02/26/18	HUD Receiver	522.20.48.0007	143.38
3/2018	12320	203607	01/25/18	ARyan	522.20.31.5000	62.01

Voucher Transactions
RFA General Expense Fund 2018

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Subtotal						205.39
Voucher: 1803073		Vendor: SNO100 SNOVER, BARRY			Approval/Warrant Info:	
3/2018	12289	Mar	03/01/18	LEOFF 1 Medical	522.20.20.1000	104.90
Subtotal						104.90
Voucher: 1803074		Vendor: STE505 STERICYCLE INC			Approval/Warrant Info:	
3/2018	12211	3004149375	02/28/18	Medical Waste Removal	522.71.41.1000	31.08
Subtotal						31.08
Voucher: 1803075		Vendor: TCA001 TCA ARCHITECTURE - PLANNING			Approval/Warrant Info:	
3/2018	12253	5229	02/14/18	CPL Structural Invoice	594.28.63.2000	2,268.38
Subtotal						2,268.38
Voucher: 1803076		Vendor: TRA092 TRAILS END WATER DISTRICT			Approval/Warrant Info:	
3/2018	12226	17	02/27/18	Sta 23	522.10.47.3000	42.36
Subtotal						42.36
Voucher: 1803077		Vendor: UNI014 UNIQUE EXPERIENCE INC			Approval/Warrant Info:	
3/2018	12231	16978	02/15/18	Reese Uniforms	522.20.20.4000	464.38
Subtotal						464.38
Voucher: 1803078		Vendor: UNI128 UNITED HEALTH CARE (RX)			Approval/Warrant Info:	
3/2018	12290	009751379-1	03/01/18	LEOFF 1 Rx	522.20.20.1000	72.70
Subtotal						72.70
Voucher: 1803079		Vendor: UNI130 UNITED HEALTH CARE INS. (MEDICAL)			Approval/Warrant Info:	
3/2018	12291	025985123-1	04/01/18	LEOFF I Medical - 4 of 12	522.20.20.1000	234.50
Subtotal						234.50
Voucher: 1803080		Vendor: VER145 VERIZON WIRELESS			Approval/Warrant Info:	
3/2018	12222	98900959608	02/02/18	Cell Service	522.10.42.1000	705.40
Subtotal						705.40
Voucher: 1803081		Vendor: VFI200 VFIS C/O M & T BANK			Approval/Warrant Info:	
3/2018	12292	43918114	03/01/18	Installment 3	522.10.46.1000	5,056.00
Subtotal						5,056.00
Voucher: 1803082		Vendor: WAS530 WA STATE AUDITORS OFFICE			Approval/Warrant Info:	
3/2018	12221	L124143	02/13/18	2015 - 2016 Audit	522.10.49.2000	8,724.62

Voucher Transactions

RFA General Expense Fund 2018

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Subtotal						8,724.62
Voucher: 1803083		Vendor: WAS730 WA STATE FF ASSOCIATION			Approval/Warrant Info:	
3/2018	12252	2018	01/01/18	Active Dept. in WA State	522.10.49.1000	110.00
Subtotal						110.00
Voucher: 1803084		Vendor: WAS016 WASHINGTON COUNTIES INS. FUND			Approval/Warrant Info:	
3/2018	12203	March	03/01/18	Admin	522.10.20.0040	2,216.46
3/2018	12203	March	03/01/18	Fire	522.20.20.0040	13,866.23
3/2018	12203	March	03/01/18	EMS	522.71.20.0040	7,197.15
3/2018	12204	March	03/01/18	Admin	522.10.20.0040	526.40
3/2018	12204	March	03/01/18	Fire	522.20.20.0040	1,710.80
3/2018	12204	March	03/01/18	EMS	522.71.20.0040	789.60
Subtotal						26,306.64
Voucher: 1803085		Vendor: WAV100 WAVE BROADBAND			Approval/Warrant Info:	
3/2018	12206	8136150140042527	02/27/18	Cable	522.10.47.1000	64.76
Subtotal						64.76
Voucher: 1803086		Vendor: PAR299 WEST HILLS FORD MAZDA			Approval/Warrant Info:	
3/2018	12327	101870	03/01/18	Repl. part for command rig	522.60.35.0384	95.51
Subtotal						95.51
Voucher: 1803087		Vendor: WES077 WESTBAY AUTO PARTS INC			Approval/Warrant Info:	
3/2018	12258	641541	02/06/18	T24	522.60.35.0384	3.42
3/2018	12259	643176	02/15/18	Lights - Medic Unit	522.60.35.0384	24.63
3/2018	12260	644923	02/27/18	Air Compressor - St. 22	522.50.48.0300	7.73
Subtotal						35.78
Voucher: 1803088		Vendor: WFC200 WFCFA: THE DAILY DISPATCH			Approval/Warrant Info:	
3/2018	12248	2018-0113	02/16/18	Student FF Ad	522.10.31.3000	100.00
Subtotal						100.00
Voucher: 1803089		Vendor: WIL012 WILCOX & FLEGEL INC.			Approval/Warrant Info:	
3/2018	12225	CL18215/16233	02/28/18	Fuel	522.20.32.0010	820.05
3/2018	12225	CL18215/16233	02/28/18	Fuel	522.20.32.0010	1,158.03
Subtotal						1,978.08

Voucher Transactions

RFA General Expense Fund 2018

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1803090		Vendor: WIT080 WITMER PUBLIC SAFETY GROUP INC.			Approval/Warrant Info:	
3/2018	12242	E1691239	02/05/18	PPE Gear Bag - J. Nelson	522.20.31.5000	60.51
Subtotal						60.51
Total						267,386.69

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2018

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
BAKKEN						
Undefined						
522.10.51.1000	Mason/Kitsap Elections	0.00	246.01	0.00	-246.01	0
Subsubtotal		0.00	246.01	0.00	-246.01	
Adm Trng						
522.45.31.1000	Admin Staff Training: OOS	295.00	295.00	10,000.00	9,705.00	97
522.45.41.1000	Admin Staff Training: PS	465.00	465.00	0.00	-465.00	0
522.45.43.1000	Admin Staff Training: Travel	517.95	763.55	0.00	-763.55	0
522.45.49.1000	Admin Staff Training: Miscellaneous	0.00	0.00	0.00	0.00	0
Subsubtotal for Adm Trng		1,277.95	1,523.55	10,000.00	8,476.45	
Amb Refund						
589.00.00.1000	Ambulance Refunds: OSC	0.00	2,286.15	4,000.00	1,713.85	42
Subsubtotal for Amb Refund		0.00	2,286.15	4,000.00	1,713.85	
Benefits						
522.10.20.0010	Admin Staff- Labor and Industry Insurance	354.20	1,088.16	760,000.00	758,911.84	99
522.10.20.0020	Admin Staff- Medicare	420.26	1,294.14	0.00	-1,294.14	0
522.10.20.0030	Admin Staff- WA State Retirement	2,119.36	6,358.08	0.00	-6,358.08	0
522.10.20.0040	Admin Staff- HRA, HI, DC, Disability	5,693.05	18,794.51	0.00	-18,794.51	0
522.20.20.0010	Firefighter/EMT- Labor and Industry Insurance	2,813.61	9,454.91	0.00	-9,454.91	0
522.20.20.0020	Firefighter/EMT- Medicare	1,251.95	3,734.96	0.00	-3,734.96	0
522.20.20.0030	Firefighter/EMT- WA State Retirement	4,508.40	13,444.52	0.00	-13,444.52	0
522.20.20.0040	Firefighter/EMT- HRA, HI, DC, Disability	23,567.57	70,748.18	0.00	-70,748.18	0
522.71.20.0010	Firefighter/Paramedic- Labor and Industry Insurance	1,318.62	5,350.98	0.00	-5,350.98	0
522.71.20.0020	Firefighter/Paramedic- Medicare	706.96	2,317.52	0.00	-2,317.52	0
522.71.20.0030	Firefighter/Paramedic- WA State Retirement	2,573.11	8,163.16	0.00	-8,163.16	0
522.71.20.0040	Firefighter/Paramedic- HRA, HI, DC, Disability	12,891.20	42,940.72	0.00	-42,940.72	0
Subsubtotal for Benefits		58,218.29	183,689.84	760,000.00	576,310.16	
Commission						

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2018

Period: 3/2018

Accounts: All

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.11.10.0001	Commissioner Stipends	1,144.00	4,472.00	25,000.00	20,528.00	82
522.11.20.0010	Labor and Industry Insurance	1.32	5.03	0.00	-5.03	0
522.11.20.0020	Social Security and Medicare	87.52	342.12	0.00	-342.12	0
522.45.31.2000	Commissioner Training: OOS	0.00	0.00	0.00	0.00	0
522.45.41.2000	Commissioner Training: PS	0.00	170.00	0.00	-170.00	0
522.45.43.2000	Commissioner Training: Travel	0.00	0.00	0.00	0.00	0
522.45.49.2000	Commissioner Training: Miscellaneous	0.00	0.00	0.00	0.00	0
Subsubtotal for Commission		1,232.84	4,989.15	25,000.00	20,010.85	
Computers						
522.10.31.1000	Computer Hardware: OOS	0.00	0.00	12,000.00	12,000.00	100
522.10.31.2000	Computer Software: OOS	59.21	2,223.00	0.00	-2,223.00	0
522.10.41.1000	IT Support Service: PS	600.00	1,800.00	0.00	-1,800.00	0
Subsubtotal for Computers		659.21	4,023.00	12,000.00	7,977.00	
Emergency						
589.00.00.0000	Emergency Contingency	0.00	0.00	500,140.62	500,140.62	100
Subsubtotal for Emergency		0.00	0.00	500,140.62	500,140.62	
Insurance						
522.10.46.1000	Authority General Liability Insurance	5,056.00	25,412.00	70,000.00	44,588.00	63
522.10.46.2000	Accident and Sickness Insurance	0.00	0.00	0.00	0.00	0
Subsubtotal for Insurance		5,056.00	25,412.00	70,000.00	44,588.00	
LEOFF 1						
522.20.20.1000	Retirement Medical Costs- BS	412.10	1,236.30	7,500.00	6,263.70	83
522.20.20.2000	Retirement Medical Costs- FB	354.22	1,107.07	7,500.00	6,392.93	85
Subsubtotal for LEOFF 1		766.32	2,343.37	15,000.00	12,656.63	
Legal						
522.10.41.2000	Legal Services: PS	0.00	4,769.00	2,500.00	-2,269.00	-90
Subsubtotal for Legal		0.00	4,769.00	2,500.00	-2,269.00	

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2018

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
Misc Expen						
522.10.31.3000	Miscellaneous Expenes: OOS	401.70	602.78	10,000.00	9,397.22	93
522.10.43.1000	Miscellaneous Expense: Admin Travel	0.00	0.00	0.00	0.00	0
522.10.45.1000	Miscellaneous Expense: Operating Rentals & Leases	176.74	400.90	0.00	-400.90	0
522.10.48.1000	Miscellaneous Expense: Repairs & Maintenance	0.00	0.00	0.00	0.00	0
522.20.35.1000	Miscellaneous Expense: Small Tools & Minor Equipment	0.00	0.00	0.00	0.00	0
Subsubtotal for Misc Expen		578.44	1,003.68	10,000.00	8,996.32	
Prof Serv						
522.10.49.1000	Memberships and Subscriptions: PS	886.33	7,608.84	18,000.00	10,391.16	57
522.10.49.2000	Miscellaneous: PS	9,050.54	11,259.64	0.00	-11,259.64	0
Subsubtotal for Prof Serv		9,936.87	18,868.48	18,000.00	-868.48	
Salaries						
522.10.10.0001	Admin Staff Salaries and Wages	28,408.12	85,224.36	2,045,000.00	1,959,775.64	95
522.10.10.9999	Payroll Clearing	0.00	0.00	0.00	0.00	0
522.20.10.0001	Firefighter/EMT Staff Salaries	81,198.38	242,283.41	0.00	-242,283.41	0
522.20.10.3000	Firefighter OT	6,959.90	18,452.77	0.00	-18,452.77	0
522.71.10.0001	Firefighter/Paramedic Staff Salaries	42,256.06	142,784.73	0.00	-142,784.73	0
Subsubtotal for Salaries		158,822.46	488,745.27	2,045,000.00	1,556,254.73	
Subtotal for BAKKEN		236,548.38	737,899.50	3,471,640.62	2,733,741.12	78
CAPITAL						
Capital E						
594.28.64.1000	Capital Machinery and Equipment	0.00	0.00	0.00	0.00	0
Subsubtotal for Capital E		0.00	0.00	0.00	0.00	
Captial E						
594.28.63.2000	Tahuya Station - Phase 1	2,268.38	6,062.13	0.00	-6,062.13	0
Subsubtotal for Captial E		2,268.38	6,062.13	0.00	-6,062.13	

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2018

Period: 3/2018

Accounts: All

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
Subtotal for CAPITAL		2,268.38	6,062.13	0.00	-6,062.13	0
CLEVELAND						
Amenities						
522.20.31.1000	Station Amenities	192.09	2,238.26	4,000.00	1,761.74	44
Subsubtotal for Amenities		192.09	2,238.26	4,000.00	1,761.74	
Equip Rep						
522.20.35.0010	Fire	0.00	0.00	20,700.00	20,700.00	100
522.20.35.0020	Small Engine Equipment	65.07	79.11	0.00	-79.11	0
522.20.35.0030	Appliances and Nozzles	0.00	0.00	0.00	0.00	0
522.20.35.0040	Extrication Equipment	0.00	0.00	0.00	0.00	0
522.20.35.0050	Hand Tools	0.00	207.36	0.00	-207.36	0
522.20.35.0060	Hand Held Equipment	0.00	0.00	0.00	0.00	0
522.20.35.0070	Ladders	0.00	0.00	0.00	0.00	0
522.20.35.0090	Miscellaneous Items	176.63	828.82	0.00	-828.82	0
522.20.48.0080	Repairs & Maintenance: Repairs & Maintenance	0.00	57.44	0.00	-57.44	0
Subsubtotal for Equip Rep		241.70	1,172.73	20,700.00	19,527.27	
Equip Res						
522.20.35.0110	SCBA Upgrades	0.00	0.00	0.00	0.00	0
522.20.35.0200	Fire Equipment Reserve	0.00	0.00	189,586.09	189,586.09	100
Subsubtotal for Equip Res		0.00	0.00	189,586.09	189,586.09	
Equip Test						
522.50.48.0001	Hose Testing	0.00	0.00	12,000.00	12,000.00	100
522.50.48.0002	Ladder Testing	0.00	0.00	0.00	0.00	0
522.50.48.0003	Extinguisher Testing	0.00	0.00	0.00	0.00	0
Subsubtotal for Equip Test		0.00	0.00	12,000.00	12,000.00	
ORV						
522.45.31.0006	ORV Training Supplies	0.00	0.00	1,500.00	1,500.00	100
522.45.41.0007	ORV Training Services	0.00	0.00	0.00	0.00	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2018

Period: 3/2018

Accounts: All

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.50.48.1000	ORV Repair and Maintenance	0.00	0.00	0.00	0.00	0
Subsubtotal for ORV		0.00	0.00	1,500.00	1,500.00	
Radios						
522.20.35.2000	Radio & Radio Equipment Purchasing	8.65	8.65	12,000.00	11,991.35	99
522.20.41.3000	Radio Install/Work and Professional Services	0.00	0.00	0.00	0.00	0
522.20.48.3000	Radio Repairs & Maintenance	561.62	561.62	0.00	-561.62	0
Subsubtotal for Radios		570.27	570.27	12,000.00	11,429.73	
SCBA						
522.20.35.0004	New Cylinder	0.00	0.00	0.00	0.00	0
522.20.35.0005	New SCBA Pack	0.00	0.00	0.00	0.00	0
522.20.41.0002	Air Analysis	0.00	106.00	0.00	-106.00	0
522.20.48.0003	Flow Testing	0.00	409.13	0.00	-409.13	0
522.20.48.0004	Compressor Service & Repairs	21.04	386.76	12,200.00	11,813.24	96
522.20.48.0005	Cylinder Repair	0.00	0.00	0.00	0.00	0
522.20.48.0006	SCBA Pack Repair	0.00	0.00	0.00	0.00	0
522.20.48.0007	SCBA Mask Repair	143.38	143.38	0.00	-143.38	0
Subsubtotal for SCBA		164.42	1,045.27	12,200.00	11,154.73	
Student FF						
522.21.49.0001	Student Firefighter Stipend	900.00	3,700.00	30,000.00	26,300.00	87
522.21.49.0002	Student Firefighter Program: OOS	0.00	0.00	0.00	0.00	0
Subsubtotal for Student FF		900.00	3,700.00	30,000.00	26,300.00	
Supplies						
522.10.31.0514	Station Supplies: OOS	199.80	1,298.32	8,000.00	6,701.68	83
522.10.35.0516	Small Tools & Minor Equipment: (Station Supplies)	0.00	0.00	0.00	0.00	0
522.10.49.0519	Station Supplies: Miscellaneous	13.00	95.04	0.00	-95.04	0
Subsubtotal for Supplies		212.80	1,393.36	8,000.00	6,606.64	
Wildland						
522.20.31.0005	Wildland Programs: OOS	1,228.70	1,228.70	15,000.00	13,771.30	91

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2018

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.20.48.5000	Wildland Equipment Replacement	0.00	0.00	0.00	0.00	0
522.60.48.8000	Brush Truck Repair	0.00	0.00	0.00	0.00	0
594.22.64.1000	Wildland Pump/Truck	0.00	0.00	0.00	0.00	0
Subsubtotal for Wildland		1,228.70	1,228.70	15,000.00	13,771.30	
Subtotal for CLEVELAND		3,509.98	11,348.59	304,986.09	293,637.50	96
COOPER						
Academy						
522.45.31.3000	Fire Academy: OOS	0.00	0.00	0.00	0.00	0
522.45.41.3000	Fire Academy: PS	0.00	0.00	14,000.00	14,000.00	100
522.45.49.3000	Fire Academy: Miscellaneous	0.00	0.00	0.00	0.00	0
Subsubtotal for Academy		0.00	0.00	14,000.00	14,000.00	
Awards						
522.10.31.4000	Awards & Recognition: OOS	279.35	279.35	850.00	570.65	67
522.10.49.3000	Awards & Recognition & Code 13: Miscellaneous	0.00	0.00	0.00	0.00	0
Subsubtotal for Awards		279.35	279.35	850.00	570.65	
Buildings						
522.50.31.0100	Building Maintenance: OOS	246.96	516.31	23,500.00	22,983.69	97
522.50.41.0200	Building Maintenance: PS	118.27	169.81	0.00	-169.81	0
522.50.48.0300	Buildings Maintenance: Repair & Maintenance	50.91	118.76	0.00	-118.76	0
522.50.49.0385	Building Maintenance: Miscellaneous	0.00	0.00	0.00	0.00	0
Subsubtotal for Buildings		416.14	804.88	23,500.00	22,695.12	
Capital E						
594.28.63.1000	Station 27 Project	0.00	0.00	22,325.00	22,325.00	100
Subsubtotal for Capital E		0.00	0.00	22,325.00	22,325.00	
Dispatch						
522.20.51.0015	MACECOM Dispatching Service: PS	0.00	8,946.75	37,000.00	28,053.25	75
Subsubtotal for Dispatch		0.00	8,946.75	37,000.00	28,053.25	

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2018

Period: 3/2018

Accounts: All

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
EAP						
522.71.41.6000	Employee Assistance Plan: PS	119.52	358.56	2,000.00	1,641.44	82
Subsubtotal for EAP		119.52	358.56	2,000.00	1,641.44	
Education						
522.45.31.0004	Career Staff Education Training: OOS	0.00	0.00	15,000.00	15,000.00	100
522.45.41.0004	Career Staff Education Training: PS	0.00	7,719.00	0.00	-7,719.00	0
522.45.43.0003	Career Staff Education Training: Travel	0.00	0.00	0.00	0.00	0
522.45.49.0004	Career Staff Education Training: Miscellaneous	0.00	0.00	0.00	0.00	0
Subsubtotal for Education		0.00	7,719.00	15,000.00	7,281.00	
Student FF						
522.21.20.0020	Social Security and Medicare	68.85	374.85	0.00	-374.85	0
Subsubtotal for Student FF		68.85	374.85	0.00	-374.85	
Training						
522.41.31.0000	Training External - Supplies (Training)	0.00	0.00	45,000.00	45,000.00	100
522.41.35.0000	Training External - Small Tools Minor Equipment (Training)	0.00	0.00	0.00	0.00	0
522.41.41.0000	Training External - Services (Training)	0.00	0.00	0.00	0.00	0
522.41.49.0000	Training External - Miscellaneous (Training)	0.00	4,496.00	0.00	-4,496.00	0
522.45.31.0001	Office & Operating Supplies: Fire (Training)	0.00	0.00	0.00	0.00	0
522.45.35.0001	Small Tools and Minor Equipment: Fire (Training)	0.00	0.00	0.00	0.00	0
522.45.41.0001	Fire (Training): PS	2,025.00	3,067.35	0.00	-3,067.35	0
522.45.42.0001	Communications: (Fire Training)	0.00	0.00	0.00	0.00	0
522.45.43.0001	Fire Training : Travel	2,049.10	2,616.10	0.00	-2,616.10	0
522.45.49.0001	Miscellaneous: (Fire Training)	322.55	497.97	0.00	-497.97	0
522.74.31.0053	EMS (Training): OOS	60.00	240.00	0.00	-240.00	0
522.74.35.0388	Small Tools & Minor Equipment: EMS (Training)	0.00	0.00	0.00	0.00	0
522.74.41.0054	EMS (Training): PS	0.00	765.70	0.00	-765.70	0
522.74.43.0104	EMS (Training): Travel	0.00	0.00	0.00	0.00	0
522.74.49.0389	EMS (Training): Miscellaneous	0.00	0.00	0.00	0.00	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2018

Period: 3/2018

Accounts: All

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
Subsubtotal for Training		4,456.65	11,683.12	45,000.00	33,316.88	
Utilities						
522.10.42.1000	Station 21 Telephone & Internet	1,307.10	3,808.71	0.00	-3,808.71	0
522.10.42.2000	Station 27 Telephone & Internet	298.27	866.74	0.00	-866.74	0
522.10.42.3000	Station 24 Telephone & Fire Alarm	138.10	503.51	0.00	-503.51	0
522.10.42.4000	Station 81 Telephone & Internet	675.79	675.79	0.00	-675.79	0
522.10.47.1000	Station 21 & 21-2 Utilities (Power, Water, Cable, Gas)	721.73	3,898.92	60,000.00	56,101.08	93
522.10.47.1100	Station 83 Utilities (Power)	101.41	318.31	0.00	-318.31	0
522.10.47.2000	Station 22 Utilities (Power)	212.78	614.59	0.00	-614.59	0
522.10.47.3000	Station 23 Utilities (Power, Water)	339.42	771.04	0.00	-771.04	0
522.10.47.4000	Station 24 Utilities (Power, Water)	47.73	640.48	0.00	-640.48	0
522.10.47.5000	Station 25 Utilities (Power)	53.75	246.24	0.00	-246.24	0
522.10.47.6000	Station 27 Utilities (Power, Water, Cable, Propane)	406.82	1,508.33	0.00	-1,508.33	0
522.10.47.8000	Station 81 Utilities (Power, Water, Cable, Propane)	663.52	2,087.99	0.00	-2,087.99	0
522.10.47.9000	Station 82 Utilities (Power, Water)	118.87	924.86	0.00	-924.86	0
Subsubtotal for Utilities		5,085.29	16,865.51	60,000.00	43,134.49	
Veh Fuel						
522.20.32.0010	Vehicle Fuel Consumed	1,978.08	7,235.69	35,000.00	27,764.31	79
Subsubtotal for Veh Fuel		1,978.08	7,235.69	35,000.00	27,764.31	
Veh Maint						
522.60.31.0457	Vehicle Preventative Maintenance Parts: OOS	0.00	0.00	37,000.00	37,000.00	100
522.60.48.1000	Fire Engine Preventative Maintenance	2,658.37	2,658.37	0.00	-2,658.37	0
522.60.48.2000	Tender Preventative Maintenance	0.00	0.00	0.00	0.00	0
522.60.48.3000	Brush Truck Preventative Maintenance	0.00	0.00	0.00	0.00	0
522.60.48.4000	Staff Car Preventative Maintenance	0.00	443.51	0.00	-443.51	0
522.60.48.5000	Generator Preventative Maintenance	0.00	0.00	0.00	0.00	0
522.76.48.1000	AID/Medic Unit Preventative Maintenance	0.00	251.06	0.00	-251.06	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2018

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
Subsubtotal for Veh Maint		2,658.37	3,352.94	37,000.00	33,647.06	
Veh Repair						
522.60.31.0144	Vehicle Repairs: OOS	281.12	1,265.75	55,000.00	53,734.25	97
522.60.35.0384	Small Tools and Minor Equipment: (Vehicle Repairs)	123.56	368.03	0.00	-368.03	0
522.60.48.6000	Vehicle Repairs and Maintenance- Labor	0.00	3,643.18	0.00	-3,643.18	0
522.60.48.7000	Tire and Wheel Repair & Maint. (FD8 Engines)	0.00	0.00	0.00	0.00	0
522.76.31.0451	Small Tools and Minor Equipment: (Vehicle Repairs)	0.00	38.05	0.00	-38.05	0
522.76.48.0452	Small Tools and Minor Equipment: (Vehicle Repairs)	22.48	22.48	0.00	-22.48	0
Subsubtotal for Veh Repair		427.16	5,337.49	55,000.00	49,662.51	
Vol Stipe						
522.22.20.0020	Social Security and Medicare	36.72	174.42	0.00	-174.42	0
522.22.49.0002	Volunteer Personnel Stipends	480.00	3,480.00	9,000.00	5,520.00	61
Subsubtotal for Vol Stipe		516.72	3,654.42	9,000.00	5,345.58	
WAC						
522.71.41.1000	Infectious Disease Compliance: PS	31.08	108.43	18,000.00	17,891.57	99
522.71.41.2000	LEOFF Physicals: PS	0.00	0.00	0.00	0.00	0
522.71.41.3000	BVFF Physicals: PS	0.00	0.00	0.00	0.00	0
522.71.41.4000	CPAT Testing: PS	0.00	0.00	0.00	0.00	0
522.71.41.5000	Respiratory Questionnaire	0.00	690.00	0.00	-690.00	0
Subsubtotal for WAC		31.08	798.43	18,000.00	17,201.57	
Subtotal for COOPER		16,037.21	67,410.99	373,675.00	306,264.01	81
EHRESMAN						
Amb Bill						
522.77.41.0038	Ambulance Billing Fee: PS	1,339.49	4,026.38	25,000.00	20,973.62	83
Subsubtotal for Amb Bill		1,339.49	4,026.38	25,000.00	20,973.62	

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2018

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
CRT						
522.20.31.7000	CRT Equipment and Supplies: OOS	216.89	314.48	3,000.00	2,685.52	89
522.20.31.8000	CRT Uniforms	0.00	0.00	0.00	0.00	0
522.45.31.4000	CRT Training (Ongoing Training): OOS	0.00	0.00	0.00	0.00	0
522.45.31.5000	CRT Training Supplies (New Class): OOS	64.35	64.35	0.00	-64.35	0
Subsubtotal for CRT		281.24	378.83	3,000.00	2,621.17	
EMS						
522.71.41.7000	MPD/QA (Hoffman): PS	500.00	2,000.00	8,000.00	6,000.00	75
522.72.31.1000	EMS Supplies: OOS	1,711.48	12,636.85	50,000.00	37,363.15	74
522.72.35.1000	EMS Equipment and Tools	0.00	0.00	15,000.00	15,000.00	100
522.72.35.2000	Gurney Purchasing	0.00	0.00	0.00	0.00	0
522.72.35.3000	Zoll Monitor Purchase	0.00	0.00	0.00	0.00	0
522.72.41.1000	ERS Database and Reporting: PS	0.00	0.00	0.00	0.00	0
522.72.41.2000	Gurney Repair and Maintenance: PS	0.00	0.00	0.00	0.00	0
522.72.48.1000	EMS Equipment Repair and Maintenance	2.75	2.75	0.00	-2.75	0
522.72.48.2000	EKG Monitor Repair and Maintenance	0.00	0.00	0.00	0.00	0
Subsubtotal for EMS		2,214.23	14,639.60	73,000.00	58,360.40	
Wellness						
522.20.31.9000	Wellness Supplies	0.00	23.16	5,000.00	4,976.84	99
522.20.35.0100	Wellness Equipment	0.00	0.00	0.00	0.00	0
522.20.41.4000	Physical Fitness Annual Membership: PS	0.00	0.00	0.00	0.00	0
522.20.48.4000	Wellness Equipment Repairs & Maintenance	0.00	165.74	0.00	-165.74	0
Subsubtotal for Wellness		0.00	188.90	5,000.00	4,811.10	
Subtotal for EHRESMAN		3,834.96	19,233.71	106,000.00	86,766.29	81
HICKS						
COP						
522.10.49.4000	AmeriCorps Program	0.00	0.00	6,500.00	6,500.00	100
522.30.31.1000	Community Outreach Program: OOS	245.01	505.14	15,000.00	14,494.86	96

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2018

Period: 3/2018

Accounts: All

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.30.41.2000	Community Outreach Program: PS	0.00	0.00	0.00	0.00	0
522.45.31.0007	Community Outreach Program Training: OOS	0.00	0.00	0.00	0.00	0
522.45.43.0005	Community Outreach Program Training: Travel	0.00	0.00	0.00	0.00	0
522.45.49.0003	Community Outreach Program Training: Miscellaneous	0.00	0.00	0.00	0.00	0
Subsubtotal for COP		245.01	505.14	21,500.00	20,994.86	
Dpt Dinner						
522.10.31.0001	Department Dinner: OOS	899.00	899.00	4,500.00	3,601.00	80
522.10.41.0002	Department Dinner: PS	125.92	125.92	0.00	-125.92	0
522.10.49.0003	Department Dinner: Miscellaneous	0.00	0.00	0.00	0.00	0
Subsubtotal for Dpt Dinner		1,024.92	1,024.92	4,500.00	3,475.08	
Fire Marsh						
522.20.35.0003	Fire Investigation Equipment	0.00	0.00	2,000.00	2,000.00	100
522.44.41.0001	Fire Marshall Training (Reimburseable)	0.00	517.10	0.00	-517.10	0
Subsubtotal for Fire Marsh		0.00	517.10	2,000.00	1,482.90	
Newsletter						
522.30.31.3000	Community Newsletter: OOS	205.70	2,625.68	6,000.00	3,374.32	56
522.30.41.4000	Community Newsletter: PS	0.00	0.00	0.00	0.00	0
Subsubtotal for Newsletter		205.70	2,625.68	6,000.00	3,374.32	
Subtotal for HICKS		1,475.63	4,672.84	34,000.00	29,327.16	86
PATTI						
Advertise						
522.10.44.1000	Advertising: (Legal Advertisements/Subscriptions)	715.55	995.55	2,000.00	1,004.45	50
Subsubtotal for Advertise		715.55	995.55	2,000.00	1,004.45	
Office Sup						
522.10.31.0100	Office & Operating Supplies	207.24	426.73	8,000.00	7,573.27	94
Subsubtotal for Office Sup		207.24	426.73	8,000.00	7,573.27	

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2018

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
Postage						
522.10.42.0001	Postage: OOS	173.77	222.77	2,500.00	2,277.23	91
Subsubtotal for Postage		173.77	222.77	2,500.00	2,277.23	
Vol Pens						
522.20.20.0070	Volunteer Pension and Disability	1,500.00	1,530.00	2,500.00	970.00	38
Subsubtotal for Vol Pens		1,500.00	1,530.00	2,500.00	970.00	
Subtotal for PATTI		2,596.56	3,175.05	15,000.00	11,824.95	78
REESE						
PPE						
522.20.31.3000	Personal Protective Equipment (PPE): OOS- Full Sets	0.00	0.00	45,100.00	45,100.00	100
522.20.31.4000	PPE- Bunker Boot Reimbursement	0.00	0.00	0.00	0.00	0
522.20.31.5000	Miscellaneous PPE Purchasing	166.51	2,102.78	0.00	-2,102.78	0
522.20.48.1000	PPE Repair and Maintenance	0.00	202.76	0.00	-202.76	0
Subsubtotal for PPE		166.51	2,305.54	45,100.00	42,794.46	
Safety						
522.20.31.6000	Safety Committee Equipment: OOS	0.00	85.24	2,500.00	2,414.76	96
522.20.41.2000	Safety Professional Services: PS	0.00	0.00	0.00	0.00	0
522.20.48.2000	Safety Repairs and Maintenance	0.00	0.00	0.00	0.00	0
Subsubtotal for Safety		0.00	85.24	2,500.00	2,414.76	
Uniforms						
522.20.20.3000	Class A Uniforms: PB	316.52	402.17	0.00	-402.17	0
522.20.20.4000	Class B Uniforms: PB	464.38	997.86	22,500.00	21,502.14	95
522.20.31.2000	Miscellaneous Uniforms: OOS	168.18	400.31	0.00	-400.31	0
522.20.41.1000	Uniform Repairs and Alterations: PS	0.00	0.00	0.00	0.00	0
Subsubtotal for Uniforms		949.08	1,800.34	22,500.00	20,699.66	
Subtotal for REESE		1,115.59	4,191.12	70,100.00	65,908.88	94

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2018

Account Number	Account Name	Current	YTD	Budget	Remaining		
					Amount	Percent	
		Total	267,386.69	853,993.93	4,375,401.71	3,521,407.78	80

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RFA General Expense Fund 2018

Period: 3/2018
Accounts: All

Period	Tran #	Vendor	Ref Number	Ref Date	Description	Amount
BAKKEN/Adm Trng						
522.45.31.1000 Admin Staff Training: OOS						
3/2018	12300	NORTHWEST LEADERSHIP	NWLead2018	03/01/18	NW Leadership Conference	295.00
Subtotal						295.00
522.45.41.1000 Admin Staff Training: PS						
3/2018	12328	IAFC C/O EXPERIENT	BBakken	03/01/18	Symposium in the West	465.00
Subtotal						760.00
522.45.43.1000 Admin Staff Training: Travel						
3/2018	12302	KITSAP BANK - VISA	Alaska Air	01/30/18	Airfare Travel- Bakken	226.60
3/2018	12303	KITSAP BANK - VISA	Embassy	01/30/18	Lodging Deposit Travel- Bakken	146.35
3/2018	12301	KITSAP BANK - VISA	Expedia	01/30/18	Travel- Bakken	19.00
3/2018	12299	NMRFA- TRAVEL EXPENSE FUND	CHK# 3086	02/27/18	Per Diem Cooper	126.00
Subtotal						1,277.95
BAKKEN/Benefits						
522.10.20.0010 Admin Staff- Labor and Industry Insuranc						
3/2018	12195	DEPT OF LABOR & INDUSTRIES		03/30/18	L&I-ADMIN Contribution	35.39
3/2018	12195	DEPT OF LABOR & INDUSTRIES		03/30/18	L&I-ADMIN Deduction	20.80
3/2018	12195	DEPT OF LABOR & INDUSTRIES		03/30/18	L&I-FF Contribution	318.81
3/2018	12195	DEPT OF LABOR & INDUSTRIES		03/30/18	L&I-FF Deduction	71.78
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	L&I-ADMIN	-20.80
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	L&I-FF	-38.00
3/2018	12186	BAKKEN, BEAU		03/30/18	L&I-FF	-33.78
Subtotal						354.20
522.10.20.0020 Admin Staff- Medicare						
3/2018	12193	COLUMBIA BANK - PAYROLL		03/30/18	MEDICARE Contribution	420.26
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	MEDICARE	-265.76
3/2018	12186	BAKKEN, BEAU		03/30/18	MEDICARE	-154.50
3/2018	12193	COLUMBIA BANK - PAYROLL		03/30/18	MEDICARE Deduction	420.26
Subtotal						774.46
522.10.20.0030 Admin Staff- WA State Retirement						
3/2018	12186	BAKKEN, BEAU		03/30/18	LEOFF2	-914.80

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Period	Tran #	Vendor	Ref Number	Ref Date	Description	Amount
3/2018	12198	LEOFF SYS - P/2		03/30/18	LEOFF2 Contribution	1,111.74
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	PERS2	-585.53
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	LEOFF2	-876.69
3/2018	12201	WA PUB EMP RETIREMENT		03/30/18	PERS2 Deduction	585.53
3/2018	12201	WA PUB EMP RETIREMENT		03/30/18	PERS2 Contribution	1,007.62
3/2018	12198	LEOFF SYS - P/2		03/30/18	LEOFF2 Deduction	1,791.49
Subtotal						2,893.82
522.10.20.0040 Admin Staff- HRA, HI, DC, Disability						
3/2018	12186	BAKKEN, BEAU		03/30/18	DC-DCP	-1,300.00
3/2018	12186	BAKKEN, BEAU		03/30/18	PREMERA-F	-16.60
3/2018	12269	HRA VEBA TRUST	March	03/01/18	HRA/VEBA	2,397.35
3/2018	12204	WASHINGTON COUNTIES INS.	March	03/01/18	Admin	526.40
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	DISABILITY	-99.79
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	DC-DCP	-2,375.00
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	PREMERA-S	-5.56
3/2018	12203	WASHINGTON COUNTIES INS.	March	03/01/18	Admin	2,216.46
3/2018	12194	DCP - WA STATE DEFERRED		03/30/18	DC-DCP Deduction	3,675.00
3/2018	12196	DIMARTINO/FORTIS INS CO		03/30/18	DISABILITY Deduction	99.79
3/2018	12194	DCP - WA STATE DEFERRED		03/30/18	DC-DCP Contribution	575.00
Subtotal						8,586.87
522.20.20.0010 Firefighter/EMT- Labor and Industry Insu						
3/2018	12195	DEPT OF LABOR & INDUSTRIES		03/30/18	L&I-FF Deduction	633.49
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	L&I-FF	-633.49
3/2018	12195	DEPT OF LABOR & INDUSTRIES		03/30/18	L&I-FF Contribution	2,813.61
Subtotal						11,400.48
522.20.20.0020 Firefighter/EMT- Medicare						
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	MEDICARE	-1,251.95
3/2018	12193	COLUMBIA BANK - PAYROLL		03/30/18	MEDICARE Contribution	1,251.95
3/2018	12193	COLUMBIA BANK - PAYROLL		03/30/18	MEDICARE Deduction	1,251.95
Subtotal						12,652.43
522.20.20.0030 Firefighter/EMT- WA State Retirement						
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	LEOFF2	-7,264.88

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Period	Tran #	Vendor	Ref Number	Ref Date	Description	Amount
3/2018	12198	LEOFF SYS - P/2		03/30/18	LEOFF2 Deduction	7,264.88
3/2018	12198	LEOFF SYS - P/2		03/30/18	LEOFF2 Contribution	4,508.40
Subtotal						17,160.83
522.20.20.0040 Firefighter/EMT- HRA, HI, DC, Disability						
3/2018	12269	HRA VEBA TRUST	March	03/01/18	HRA/VEBA	4,816.53
3/2018	12204	WASHINGTON COUNTIES INS.	March	03/01/18	Fire	1,710.80
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	PREMERA-S	-27.80
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	DISABILITY	-598.71
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	PREMERA-M	-12.19
3/2018	12194	DCP - WA STATE DEFERRED		03/30/18	DC-DCP Deduction	3,813.60
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	PREMERA-F	-99.60
3/2018	12194	DCP - WA STATE DEFERRED		03/30/18	DC-DCP Contribution	3,113.60
3/2018	12196	DIMARTINO/FORTIS INS CO		03/30/18	DISABILITY Deduction	598.71
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	DC-NATION	-400.00
3/2018	12203	WASHINGTON COUNTIES INS.	March	03/01/18	Fire	13,866.23
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	DC-DCP	-3,813.60
3/2018	12199	NATIONWIDE RETIREMENT		03/30/18	DC-NATION Contribution	200.00
3/2018	12199	NATIONWIDE RETIREMENT		03/30/18	DC-NATION Deduction	400.00
Subtotal						40,728.40
522.71.20.0010 Firefighter/Paramedic- Labor and Industr						
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	L&I-FF	-296.89
3/2018	12195	DEPT OF LABOR & INDUSTRIES		03/30/18	L&I-FF Contribution	1,318.62
3/2018	12195	DEPT OF LABOR & INDUSTRIES		03/30/18	L&I-FF Deduction	296.89
Subtotal						42,047.02
522.71.20.0020 Firefighter/Paramedic- Medicare						
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	MEDICARE	-706.96
3/2018	12193	COLUMBIA BANK - PAYROLL		03/30/18	MEDICARE Deduction	706.96
3/2018	12193	COLUMBIA BANK - PAYROLL		03/30/18	MEDICARE Contribution	706.96
Subtotal						42,753.98
522.71.20.0030 Firefighter/Paramedic- WA State Retireme						
3/2018	12198	LEOFF SYS - P/2		03/30/18	LEOFF2 Contribution	2,573.11
3/2018	12198	LEOFF SYS - P/2		03/30/18	LEOFF2 Deduction	4,146.38

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Accounts: All

Period	Tran #	Vendor	Ref Number	Ref Date	Description	Amount
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	LEOFF2	-4,146.38
Subtotal						45,327.09
522.71.20.0040 Firefighter/Paramedic- HRA, HI, DC, Disability						
3/2018	12203	WASHINGTON COUNTIES INS.	March	03/01/18	EMS	7,197.15
3/2018	12194	DCP - WA STATE DEFERRED		03/30/18	CAPT-DCP Contribution	568.20
3/2018	12194	DCP - WA STATE DEFERRED		03/30/18	DC-DCP Contribution	600.00
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	DISABILITY	-268.88
3/2018	12199	NATIONWIDE RETIREMENT		03/30/18	DC-NATION Contribution	200.00
3/2018	12194	DCP - WA STATE DEFERRED		03/30/18	DC-DCP Deduction	600.00
3/2018	12204	WASHINGTON COUNTIES INS.	March	03/01/18	EMS	789.60
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	PREMERA-F	-66.40
3/2018	12199	NATIONWIDE RETIREMENT		03/30/18	DC-NATION Deduction	200.00
3/2018	12269	HRA VEBA TRUST	March	03/01/18	HRA/VEBA	3,608.21
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	DC-NATION	-200.00
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	PREMERA-S	-5.56
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	DC-DCP	-600.00
3/2018	12196	DIMARTINO/FORTIS INS CO		03/30/18	DISABILITY Deduction	268.88
Subtotal						58,218.29
BAKKEN/Commission						
522.11.10.0001 Commissioner Stipends						
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	COMM-MTG	1,144.00
Subtotal						1,144.00
522.11.20.0010 Labor and Industry Insurance						
3/2018	12195	DEPT OF LABOR & INDUSTRIES		03/30/18	L&I-ADMIN Deduction	0.77
3/2018	12195	DEPT OF LABOR & INDUSTRIES		03/30/18	L&I-ADMIN Contribution	1.32
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	L&I-ADMIN	-0.77
Subtotal						1,145.32
522.11.20.0020 Social Security and Medicare						
3/2018	12193	COLUMBIA BANK - PAYROLL		03/30/18	SOCSEC Contribution	70.93
3/2018	12193	COLUMBIA BANK - PAYROLL		03/30/18	SOCSEC Deduction	70.93
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	SOCSEC	-70.93
3/2018	12193	COLUMBIA BANK - PAYROLL		03/30/18	MEDICARE Contribution	16.59

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Period	Tran #	Vendor	Ref Number	Ref Date	Description	Amount
3/2018	12193	COLUMBIA BANK - PAYROLL		03/30/18	MEDICARE Deduction	16.59
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	MEDICARE	-16.59
Subtotal						1,232.84
BAKKEN/Computers						
522.10.31.2000 Computer Software: OOS						
3/2018	12230	CONNECTION	24540785.01	03/05/18	Antio Virus	59.21
Subtotal						59.21
522.10.41.1000 IT Support Service: PS						
3/2018	12287	HUTTER, CHRISTY	March	03/01/18	March	600.00
Subtotal						659.21
BAKKEN/Insurance						
522.10.46.1000 Authority General Liability Insurance						
3/2018	12292	VFIS C/O M & T BANK	43918114	03/01/18	Installment 3	5,056.00
Subtotal						5,056.00
BAKKEN/LEOFF 1						
522.20.20.1000 Retirement Medical Costs- BS						
3/2018	12290	UNITED HEALTH CARE (RX)	009751379-1	03/01/18	LEOFF 1 Rx	72.70
3/2018	12291	UNITED HEALTH CARE INS.	025985123-1	04/01/18	LEOFF I Medical - 4 of 12	234.50
3/2018	12289	SNOVER, BARRY	Mar	03/01/18	LEOFF 1 Medical	104.90
Subtotal						412.10
522.20.20.2000 Retirement Medical Costs- FB						
3/2018	12285	BARRETT, FRED	Mar	03/01/18	LEOFF 1	134.00
3/2018	12288	MEDICARE BLUE RX	Mar-	03/01/18	LEOFF 1	41.90
3/2018	12286	BLUE CROSS BLUE SHIELD OF	840119712	03/01/18	March	178.32
Subtotal						766.32
BAKKEN/Misc Expen						
522.10.31.3000 Miscellaneous Expenes: OOS						
3/2018	12257	SAFEWAY	Cox/Pinero	02/20/18	Completed Probation Cake	59.70
3/2018	12248	WFCA: THE DAILY DISPATCH	2018-0113	02/16/18	Student FF Ad	100.00
3/2018	12279	KITSAP BANK - VISA	Tres Agaves	02/22/18	Assessment Center	242.00

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Period	Tran #	Vendor	Ref Number	Ref Date	Description	Amount
Subtotal						401.70
522.10.45.1000 Miscellaneous Expense: Operating Rentals & Leases						
3/2018	12213	COPIERS NORTHWEST, INC.	1713821	02/19/17	Copier Rental	176.74
Subtotal						578.44
BAKKEN/Prof Serv						
522.10.49.1000 Memberships and Subscriptions: PS						
3/2018	12251	GOVERNMENT FINANCE OFFICER	Membership	03/01/18	K. Patti	160.00
3/2018	12284	KITSAP BANK - VISA	GoodToGo	03/01/18	GoodToGo	150.00
3/2018	12306	KITSAP BANK - VISA	GoodToGo	03/01/18	GoodToGo	7.00
3/2018	12282	KITSAP BANK - VISA	SurveyMonke	03/01/18	Survey Monkey Membership	288.00
3/2018	12280	KITSAP BANK - VISA	Amazon	11/03/17	Membership	11.98
3/2018	12252	WA STATE FF ASSOCIATION	2018	01/01/18	Active Dept. in WA State	110.00
3/2018	12209	CALLBACK STAFFING SOLUTIONS	7979	03/05/18	Online monthly fee	133.35
3/2018	12329	FIRE ENGINEERING	Act#95816107	03/01/18	Fire Engineering Renewal	26.00
Subtotal						886.33
522.10.49.2000 Miscellaneous: PS						
3/2018	12216	NMRFA- REVOLVING FUND	CHK# 3267	02/27/18	Meeting	10.00
3/2018	12221	WA STATE AUDITORS OFFICE	L124143	02/13/18	2015 - 2016 Audit	8,724.62
3/2018	12255	MASON COUNTY TREASURER	22223-76-001	03/01/18	2018 PropertyTaxes	17.90
3/2018	12283	KITSAP BANK - VISA	Kitsap Visa	03/01/18	Interest Charge	39.54
3/2018	12215	NMRFA- REVOLVING FUND	CHK# 3265	02/13/18	Meeting	10.83
3/2018	12307	KITSAP BANK - VISA	WA DOL	02/28/18	Tabs	28.75
3/2018	12322	CBS REPORTING INC.	6389	02/28/18	Background checks	201.00
3/2018	12256	MASON COUNTY TREASURER	22223-51-020	03/01/18	2018 PropertyTaxes	17.90
Subtotal						9,936.87
BAKKEN/Salaries						
522.10.10.0001 Admin Staff Salaries and Wages						
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	EXECASST	4,467.31
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	ADMINAM	3,466.67
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	BA	435.62

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Period	Tran #	Vendor	Ref Number	Ref Date	Description	Amount
3/2018	12186	BAKKEN, BEAU		03/30/18	BA	454.56
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	LONG 10	871.24
3/2018	12186	BAKKEN, BEAU		03/30/18	LONG 10	909.12
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	AC	8,712.40
3/2018	12186	BAKKEN, BEAU		03/30/18	CHIEF	9,091.20
Subtotal						28,408.12
522.10.10.9999 Payroll Clearing						
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	MERP	-2,500.00
3/2018	12193	COLUMBIA BANK - PAYROLL		03/30/18	FIT Deduction	16,662.00
3/2018	12200	NMRFA - FOOD FUND		03/30/18	FOOD Deduction	120.00
3/2018	12202	WSCFF EMPLOYEE BENEFIT		03/30/18	MERP Deduction	2,625.00
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	FOOD	-105.00
3/2018	12197	IAFF LOCAL 3876		03/30/18	DUES Deduction	2,015.33
3/2018	12189	LAMB, JOHN		03/30/18	FOOD	-5.00
3/2018	12190	POLEN, ROBERT J.		03/30/18	FOOD	-5.00
3/2018	12188	CRABTREE, DAULTON		03/30/18	FOOD	-5.00
3/2018	12186	BAKKEN, BEAU		03/30/18	FIT	-1,617.00
3/2018	12186	BAKKEN, BEAU		03/30/18	MERP	-125.00
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	FIT	-15,045.00
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	DUES	-2,015.33
Subtotal						28,408.12
522.20.10.0001 Firefighter/EMT Staff Salaries						
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	CAPT-FF	15,152.00
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	BA	1,666.70
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	CAPT-COC	7,576.00
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	AA	809.13
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	LONG 10	4,697.20
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	COC	3,939.00
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	FF1	24,244.00
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	PROBFF	7,878.00
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	FLSA	83.35
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	FF2	5,455.00
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	FF3	9,698.00

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Subtotal						109,606.50
522.20.10.3000 Firefighter OT						
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	OT	6,959.90
Subtotal						116,566.40
522.71.10.0001 Firefighter/Paramedic Staff Salaries						
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	LONG 10	2,091.00
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	AL	35.00
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	PMFF3	12,000.00
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	PMFF1	13,334.00
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	BA	1,045.50
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	PROB-PMFF	5,667.00
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	AA	350.01
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	CAPT-FF	7,576.00
3/2018	12187	COLUMBIA BANK - DIRECT DEP		03/30/18	FLSA	157.55
Subtotal						158,822.46
CAPITAL/Captial E						
594.28.63.2000 Tahuya Station - Phase 1						
3/2018	12253	TCA ARCHITECTURE - PLANNING	5229	02/14/18	CPL Structural Invoice	2,268.38
Subtotal						2,268.38
CLEVELAND/Amenities						
522.20.31.1000 Station Amenities						
3/2018	12239	CORRECTIONAL INDUSTRIES	45-120815	01/12/18	Name Plates Nichols	31.26
3/2018	12240	QUILL CORPORATION -	4560330	02/01/18	Shoe Rack	52.05
3/2018	12243	EHRESMAN, CARL	Costco	02/10/18	Captain Shelves	73.02
3/2018	12265	SCOTT MCLENDONS HARDWARE	101653	01/10/18	Bracketgym, showercurtain	35.76
Subtotal						192.09
CLEVELAND/Equip Rep						
522.20.35.0020 Small Engine Equipment						
3/2018	12268	SCOTT MCLENDONS HARDWARE	102103	02/09/18	Motomix	65.07
Subtotal						65.07
522.20.35.0090 Miscellaneous Items						

Detail of Expense Accounts By Manager/Category

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RFA General Expense Fund 2018

Period: 3/2018
Accounts: All

Period	Tran #	Vendor	Ref Number	Ref Date	Description	Amount
3/2018	12237	L.N. CURTIS & SONS, INC	133480	10/12/17	Class A foam - tax	176.63
Subtotal						241.70
CLEVELAND/Radios						
522.20.35.2000 Radio & Radio Equipment Purchasing						
3/2018	12315	EHRESMAN, CARL	Amazon	02/14/18	Cell Phone Case	8.65
Subtotal						8.65
522.20.48.3000 Radio Repairs & Maintenance						
3/2018	12312	ACTION COMMUNICATIONS INC	1802110	02/14/18	Minitor batteries	366.32
3/2018	12313	ACTION COMMUNICATIONS INC	1802142	02/22/18	Sigtronic repair	195.30
Subtotal						570.27
CLEVELAND/SCBA						
522.20.48.0004 Compressor Service & Repairs						
3/2018	12235	COPY THAT REPROGRAPHICS	2310	12/26/17	Shipping	21.04
Subtotal						21.04
522.20.48.0007 SCBA Mask Repair						
3/2018	12319	SEA-WESTERN, INC.	204270	02/26/18	HUD Receiver	143.38
Subtotal						164.42
CLEVELAND/Student FF						
522.21.49.0001 Student Firefighter Stipend						
3/2018	12188	CRABTREE, DAULTON		03/30/18	RES-JR	200.00
3/2018	12189	LAMB, JOHN		03/30/18	RES-JR	200.00
3/2018	12190	POLEN, ROBERT J.		03/30/18	RES-SR	500.00
Subtotal						900.00
CLEVELAND/Supplies						
522.10.31.0514 Station Supplies: OOS						
3/2018	12238	FARMER BROS. CO. INC	67402982	02/12/18	Coffee	199.80
Subtotal						199.80
522.10.49.0519 Station Supplies: Miscellaneous						
3/2018	12267	SCOTT MCLENDONS HARDWARE	102105	02/09/18	Mouse Traps	13.00
Subtotal						212.80

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RFA General Expense Fund 2018

Period: 3/2018

03/08/18

Accounts: All

Period	Tran #	Vendor	Ref Number	Ref Date	Description	Amount
CLEVELAND/Wildland						
522.20.31.0005 Wildland Programs: OOS						
3/2018	12314	NELSON, JESSICA M	So Pudget	03/01/18	Scholarship payment	1,228.70
Subtotal						1,228.70
COOPER/Awards						
522.10.31.4000 Awards & Recognition: OOS						
3/2018	12305	KITSAP BANK - VISA	Fire Awards	02/21/18	Plaque - 20 yrs Cloud	279.35
Subtotal						279.35
COOPER/Buildings						
522.50.31.0100 Building Maintenance: OOS						
3/2018	12241	ADVANCE HEATING & COOLING,	72948	02/20/18	Air Filters	46.48
3/2018	12229	GRAINGER	9693094402	02/07/18	Credit - return	-94.42
3/2018	12228	GRAINGER	9688422857	02/04/18	Replace broken soap dispe	22.23
3/2018	12229	GRAINGER	9693094402	02/07/18	Exit Signs / Emergency Lights	272.67
Subtotal						246.96
522.50.41.0200 Building Maintenance: PS						
3/2018	12323	A-1 DOOR SERVICE - PT.	22526	03/06/18	Sta 22 Door Repair	118.27
Subtotal						365.23
522.50.48.0300 Buildings Maintenance: Repair & Maintena						
3/2018	12260	WESTBAY AUTO PARTS INC	644923	02/27/18	Air Compressor - St. 22	7.73
3/2018	12254	EHRESMAN, CARL	Amazon	02/21/18	Building Maintenance	43.18
Subtotal						416.14
COOPER/EAP						
522.71.41.6000 Employee Assistance Plan: PS						
3/2018	12223	FIRST CHOICE HEALTH NETWORK	NMRFA	01/01/18	January	119.52
Subtotal						119.52
COOPER/Student FF						
522.21.20.0020 Social Security and Medicare						
3/2018	12193	COLUMBIA BANK - PAYROLL		03/30/18	MEDICARE Contribution	13.05
3/2018	12190	POLEN, ROBERT J.		03/30/18	MEDICARE	-7.25

Detail of Expense Accounts By Manager/Category

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RFA General Expense Fund 2018

Period: 3/2018

Accounts: All

Period	Tran #	Vendor	Ref Number	Ref Date	Description	Amount
3/2018	12189	LAMB, JOHN		03/30/18	SOCSEC	-12.40
3/2018	12190	POLEN, ROBERT J.		03/30/18	SOCSEC	-31.00
3/2018	12193	COLUMBIA BANK - PAYROLL		03/30/18	SOCSEC Deduction	55.80
3/2018	12188	CRABTREE, DAULTON		03/30/18	SOCSEC	-12.40
3/2018	12188	CRABTREE, DAULTON		03/30/18	MEDICARE	-2.90
3/2018	12193	COLUMBIA BANK - PAYROLL		03/30/18	SOCSEC Contribution	55.80
3/2018	12193	COLUMBIA BANK - PAYROLL		03/30/18	MEDICARE Deduction	13.05
3/2018	12189	LAMB, JOHN		03/30/18	MEDICARE	-2.90
Subtotal						68.85

COOPER/Training

522.45.41.0001 Fire (Training): PS

3/2018	12331	REGION 3 FIRE COUNCIL	18-041	02/04/18	Rural Pump Willey, Nichol	450.00
3/2018	12330	REGION 3 FIRE COUNCIL	18-044	02/04/18	Rural Pump Ops - Flynn	225.00
3/2018	12332	REGION 3 FIRE COUNCIL	18-028	02/04/18	Nozzle Fwd-6 people	1,350.00
Subtotal						2,025.00

522.45.43.0001 Fire Training : Travel

3/2018	12271	KITSAP BANK - VISA	Best West	01/28/18	Lodging - Rural Pump Ops	205.90
3/2018	12275	KITSAP BANK - VISA	Best West	01/28/18	Lodging - Rural Pump Ops	205.90
3/2018	12276	KITSAP BANK - VISA	Best West	01/28/18	Lodging - Nozzle Forward	205.90
3/2018	12274	KITSAP BANK - VISA	Best West	01/28/18	Lodging - Nozzle Forward	205.90
3/2018	12273	KITSAP BANK - VISA	Best West	01/28/18	Lodging - Nozzle Forward	205.90
3/2018	12270	KITSAP BANK - VISA	Best West	01/28/18	Lodging - Flynn	205.90
3/2018	12272	KITSAP BANK - VISA	Best West	01/28/18	Lodging - Nozzle Forward	205.90
3/2018	12278	KITSAP BANK - VISA	Best West	01/28/18	Lodging - Nozzle Forward	205.90
3/2018	12298	NMRFA- TRAVEL EXPENSE FUND	CHK# 3085	02/13/18	Per Diem -Cotter	181.00
3/2018	12297	NMRFA- TRAVEL EXPENSE FUND	CHK# 3084	02/13/18	Nozzle Forward Class	15.00
3/2018	12277	KITSAP BANK - VISA	Best West	01/28/18	Lodging - Nozzle Forward	205.90
Subtotal						4,074.10

522.45.49.0001 Miscellaneous: (Fire Training)

3/2018	12316	MITCHELL LUMBER CO.	733236/73329	01/18/18	Practice Burn	245.80
3/2018	12326	COPY THAT REPROGRAPHICS	2445	03/02/18	Copies	24.41

Detail of Expense Accounts By Manager/Category

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RFA General Expense Fund 2018

Period: 3/2018
Accounts: All

Period	Tran #	Vendor	Ref Number	Ref Date	Description	Amount
3/2018	12234	COPY THAT REPROGRAPHICS	2371	01/22/18	Shipping - IFSAC Tests	52.34
Subtotal						4,396.65
522.74.31.0053 EMS (Training): OOS						
3/2018	12236	COMPRESSIONS FOR LIFE	1	02/06/18	CPR Renewal	60.00
Subtotal						4,456.65
COOPER/Utilities						
522.10.42.1000 Station 21 Telephone & Internet						
3/2018	12217	NMRFA- REVOLVING FUND	CHK# 3266	02/27/18	Direct TV - Sta 21	129.98
3/2018	12207	CENTURY LINK	Mar	03/01/18	206-T03-7070	135.62
3/2018	12222	VERIZON WIRELESS	98900959608	02/02/18	Cell Service	705.40
3/2018	12227	HOOD CANAL COMMUNICATIONS	10323677	03/01/18	Phone and Internet Service	336.10
Subtotal						1,307.10
522.10.42.2000 Station 27 Telephone & Internet						
3/2018	12207	CENTURY LINK	Mar	03/01/18	360-275-9487	138.36
3/2018	12218	NMRFA- REVOLVING FUND	CHK# 3268	02/27/18	206-T36-0203	159.91
Subtotal						1,605.37
522.10.42.3000 Station 24 Telephone & Fire Alarm						
3/2018	12207	CENTURY LINK	Mar	03/01/18	360-275-8201	138.10
Subtotal						1,743.47
522.10.42.4000 Station 81 Telephone & Internet						
3/2018	12214	NMRFA- REVOLVING FUND	CHK# 3264	02/13/18	360-275-6478	675.79
Subtotal						2,419.26
522.10.47.1000 Station 21 & 21-2 Utilities (Power, Water, Cable, Gas)						
3/2018	12220	PUD #3	March	03/01/18	Sta 21.2	0.00
3/2018	12206	WAVE BROADBAND	81361501400	02/27/18	Cable	64.76
3/2018	12205	BELFAIR WATER DISTRICT #1	36	02/21/18	Sta 21	132.73
3/2018	12220	PUD #3	March	03/01/18	Sta 21	0.00
3/2018	12210	CASCADE NATURAL GAS	304 021 0000	02/28/18	Sta 21 Natural Gas	524.24
Subtotal						3,140.99

Detail of Expense Accounts By Manager/Category

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RFA General Expense Fund 2018

Period: 3/2018
Accounts: All

Period	Tran #	Vendor	Ref Number	Ref Date	Description	Amount
522.10.47.1100 Station 83 Utilities (Power)						
3/2018	12220	PUD #3	March	03/01/18	Sta 83	101.41
Subtotal						3,242.40
522.10.47.2000 Station 22 Utilities (Power)						
3/2018	12220	PUD #3	March	03/01/18	Sta 22	212.78
Subtotal						3,455.18
522.10.47.3000 Station 23 Utilities (Power, Water)						
3/2018	12226	TRAILS END WATER DISTRICT	17	02/27/18	Sta 23	42.36
3/2018	12220	PUD #3	March	03/01/18	Sta 23	297.06
Subtotal						3,794.60
522.10.47.4000 Station 24 Utilities (Power, Water)						
3/2018	12220	PUD #3	March	03/01/18	Sta 24	0.00
3/2018	12185	PUD #1	20101800	02/26/18	Sta 24	47.73
Subtotal						3,842.33
522.10.47.5000 Station 25 Utilities (Power)						
3/2018	12220	PUD #3	March	03/01/18	Sta 25	53.75
Subtotal						3,896.08
522.10.47.6000 Station 27 Utilities (Power, Water, Cable, Propane)						
3/2018	12220	PUD #3	March	03/01/18	Sta 27	406.82
Subtotal						4,302.90
522.10.47.8000 Station 81 Utilities (Power, Water, Cable, Propane)						
3/2018	12220	PUD #3	March	03/01/18	Sta 81	548.30
3/2018	12219	NMRFA- REVOLVING FUND	CHK# 3269	02/27/18	Wave Broadband	115.22
Subtotal						4,966.42
522.10.47.9000 Station 82 Utilities (Power, Water)						
3/2018	12220	PUD #3	March	03/01/18	Sta 82	118.87
Subtotal						5,085.29
COOPER/Veh Fuel						
522.20.32.0010 Vehicle Fuel Consumed						

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RFA General Expense Fund 2018

Period: 3/2018

Accounts: All

Period	Tran #	Vendor	Ref Number	Ref Date	Description	Amount
3/2018	12225	WILCOX & FLEGEL INC.	CL18215/162	02/28/18	Fuel	1,158.03
3/2018	12225	WILCOX & FLEGEL INC.	CL18215/162	02/28/18	Fuel	820.05
Subtotal						1,978.08
COOPER/Veh Maint						
522.60.48.1000 Fire Engine Preventative Maintenance						
3/2018	12245	HUGHES FIRE EQUIPMENT, INC	522453	02/19/18	2013 Rosenbauer Annual PM	1,394.59
3/2018	12246	HUGHES FIRE EQUIPMENT, INC	522373	02/15/18	Annual PM 2010 Engine	1,263.78
Subtotal						2,658.37
COOPER/Veh Repair						
522.60.31.0144 Vehicle Repairs: OOS						
3/2018	12317	HUGHES FIRE EQUIPMENT, INC	522258	02/13/18	2010 Pumper Repair	110.57
3/2018	12318	HUGHES FIRE EQUIPMENT, INC	522274	02/13/18	2010 Pumper Repair	170.55
Subtotal						281.12
522.60.35.0384 Small Tools and Minor Equipment: (Vehicle Repairs)						
3/2018	12327	WEST HILLS FORD MAZDA	101870	03/01/18	Repl. part for command rig	95.51
3/2018	12259	WESTBAY AUTO PARTS INC	643176	02/15/18	Lights - Medic Unit	24.63
3/2018	12258	WESTBAY AUTO PARTS INC	641541	02/06/18	T24	3.42
Subtotal						404.68
522.76.48.0452 Small Tools and Minor Equipment: (Vehicl						
3/2018	12263	SCOTT MCLENDONS HARDWARE	102442	03/04/18	Vehicle Repairs- Supplies & La	8.67
3/2018	12264	SCOTT MCLENDONS HARDWARE	102445	03/04/18	Vehicle Repairs- Supplies & La	13.81
Subtotal						427.16
COOPER/Vol Stipe						
522.22.20.0020 Social Security and Medicare						
3/2018	12193	COLUMBIA BANK - PAYROLL		03/30/18	MEDICARE Contribution	6.96
3/2018	12193	COLUMBIA BANK - PAYROLL		03/30/18	SOCSEC Contribution	29.76
3/2018	12192	SAMMONS, MICHAEL		03/30/18	MEDICARE	-6.96
3/2018	12193	COLUMBIA BANK - PAYROLL		03/30/18	SOCSEC Deduction	29.76
3/2018	12192	SAMMONS, MICHAEL		03/30/18	SOCSEC	-29.76
3/2018	12193	COLUMBIA BANK - PAYROLL		03/30/18	MEDICARE Deduction	6.96

Detail of Expense Accounts By Manager/Category

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RFA General Expense Fund 2018

Period: 3/2018
Accounts: All

Period	Tran #	Vendor	Ref Number	Ref Date	Description	Amount
Subtotal						36.72
522.22.49.0002 Volunteer Personnel Stipends						
3/2018	12192	SAMMONS, MICHAEL		03/30/18	TVOLSHIFT	480.00
Subtotal						516.72
COOPER/WAC						
522.71.41.1000 Infectious Disease Compliance: PS						
3/2018	12211	STERICYCLE INC	3004149375	02/28/18	Medical Waste Removal	31.08
Subtotal						31.08
EHRESMAN/Amb Bill						
522.77.41.0038 Ambulance Billing Fee: PS						
3/2018	12212	EF RECOVERY	0053583	02/22/18	Ambulance Billing	1,339.49
Subtotal						1,339.49
EHRESMAN/CRT						
522.20.31.7000 CRT Equipment and Supplies: OOS						
3/2018	12266	SCOTT MCLENDONS HARDWARE	102283	02/22/18	VESTS	216.89
Subtotal						216.89
522.45.31.5000 CRT Training Supplies (New Class): OOS						
3/2018	12249	EVERGREEN SAFETY COUNCIL	071890	02/13/18	CPR BLS PROVIDER CARDS	64.35
Subtotal						281.24
EHRESMAN/EMS						
522.71.41.7000 MPD/QA (Hoffman): PS						
3/2018	12325	JOE HOFFMAN, MD	2018-NMRFA	03/01/18	Vaccination Program 2018	500.00
Subtotal						500.00
522.72.31.1000 EMS Supplies: OOS						
3/2018	12309	MED-TECH RESOURCE, INC	85178	02/12/18	Chest Harness, MTR non-re	210.78
3/2018	12310	BOUND TREE MEDICAL, LLC	82775852	02/13/18	Misc Supplies	144.40
3/2018	12224	AIRGAS USA, LLC	9951238258	01/31/18	Cylinder	279.11
3/2018	12311	BOUND TREE MEDICAL, LLC	82790330	02/28/18	Misc Supplies	749.75
3/2018	12224	AIRGAS USA, LLC	9951238258	01/31/18	O2	327.44
Subtotal						2,211.48

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RFA General Expense Fund 2018

Period: 3/2018
Accounts: All

Period	Tran #	Vendor	Ref Number	Ref Date	Description	Amount
522.72.48.1000 EMS Equipment Repair and Maintenance						
3/2018	12262	SCOTT MCLENDONS HARDWARE	101882	01/25/18	Hardware for A27	2.75
Subtotal						2,214.23
HICKS/COP						
522.30.31.1000 Community Outreach Program: OOS						
3/2018	12321	EVERGREEN SAFETY COUNCIL	071897	02/20/18	First Aid/CPR Cards	245.01
Subtotal						245.01
HICKS/Dpt Dinner						
522.10.31.0001 Department Dinner: OOS						
3/2018	12261	AXIZ GROUP LLC	5661	03/06/18	Employee Reco.	899.00
Subtotal						899.00
522.10.41.0002 Department Dinner: PS						
3/2018	12308	KITSAP BANK - VISA	USPS	03/01/18	Dept. Dinner Postage	50.00
3/2018	12304	KITSAP BANK - VISA	Michaels	02/09/18	Dept. Dinner Invites	75.92
Subtotal						1,024.92
HICKS/Newsletter						
522.30.31.3000 Community Newsletter: OOS						
3/2018	12244	CASCADE PRINT MEDIA	17-53831	11/01/17	Tax	205.70
Subtotal						205.70
PATTI/Advertise						
522.10.44.1000 Advertising: (Legal Advertisements/Subsc						
3/2018	12247	NATIONAL ASSOC. OF FIRE	17428	02/27/18	NAFI Renwal	55.00
3/2018	12281	KITSAP BANK - VISA	Kitsap Sun	02/22/18	PM Job Posting	660.55
Subtotal						715.55
PATTI/Office Sup						
522.10.31.0100 Office & Operating Supplies						
3/2018	12250	KCDA	300256711	02/16/18	Chiefs Printer Ink	156.62
3/2018	12295	QUILL CORPORATION -	5099818/5020	02/21/18	Award Certs.	50.62
Subtotal						207.24
PATTI/Postage						

Detail of Expense Accounts By Manager/Category

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RFA General Expense Fund 2018

Period: 3/2018

03/08/18

Accounts: All

Period	Tran #	Vendor	Ref Number	Ref Date	Description	Amount
522.10.42.0001 Postage: OOS						
3/2018	12208	PITNEY BOWES INC	Meter Rental	03/01/18	Meter Rental	173.77
Subtotal						173.77
PATTI/Vol Pens						
522.20.20.0070 Volunteer Pension and Disability						
3/2018	12296	BOARD FOR VOLUNTEER	2017 Annual	03/01/18	Vol. Disability Fee/Pension	1,500.00
Subtotal						1,500.00
REESE/PPE						
522.20.31.5000 Miscellaneous PPE Purchasing						
3/2018	12242	WITMER PUBLIC SAFETY GROUP	E1691239	02/05/18	PPE Gear Bag - J. Nelson	60.51
3/2018	12233	NORTHWEST SAFETY CLEAN INC	18-20001	02/22/18	NFPA Inspection	43.99
3/2018	12320	SEA-WESTERN, INC.	203607	01/25/18	ARyan	62.01
Subtotal						166.51
REESE/Uniforms						
522.20.20.3000 Class A Uniforms: PB						
3/2018	12232	BLUMENTHAL UNIFORM	009329412	02/14/18	Dan Cox	316.52
Subtotal						316.52
522.20.20.4000 Class B Uniforms: PB						
3/2018	12231	UNIQUE EXPERIENCE INC	16978	02/15/18	Reese Uniforms	464.38
Subtotal						780.90
522.20.31.2000 Miscellaneous Uniforms: OOS						
3/2018	12324	BLUMENTHAL UNIFORM	009408781	02/26/18	Badges	168.18
Subtotal						949.08
Total						267,386.69

Out of Authority Response Requests

CATEGORY: Operations
NUMBER: Ops-16
EFFECTIVE: March 2018

REFERENCE

RCW 41.59.910

PURPOSE

To determine when Authority resources, members, apparatus and equipment will be used for responses outside of the Authority.

POLICY

It is the policy of the North Mason Regional Fire Authority that it will respond to areas outside of the Authority when a request from an outside agency is made. The Authority will only respond to outside requests for service when the following conditions can be met; 1) requests for service inside the Authority can be safely and effectively managed, 2) the outside requests do not produce an unreasonable threat to the safety of Authority personnel.

PROCEDURE

Automatic Aid Agreements - When requested, the Authority will respond to automatic aid agreements with the resources outlined in the respective aid agreements. Automatic aid agreements are in place with South Kitsap Fire and Rescue, Central Mason Fire and EMS, and Mason County Fire District 6. The Authority will deny all outside requests for automatic aid which may: 1) compromise the Authority's ability to safely and effectively manage requests for service within the Authority, and/or 2) pose an unreasonable threat to Authority personnel safety.

Mutual Aid agreements within Mason County - When a request for mutual aid is made by an outside organization the duty officer will determine which, if any, resources will be sent. This includes tender, engine, rescue or medic strike teams. The Authority will deny all outside requests for service which may: 1) compromise the Authority's ability to safely and effectively manage requests for service within the Authority, and/or 2) pose an unreasonable threat to Authority personnel safety.

Out of Region (Kitsap, Mason) Responses (DNR, State Mobilization) - When requested the Authority will send apparatus and personnel out of the region with approval of the Fire Chief. Such determination will be based upon available Authority resources at the time of the request.

- **Wildland Responses:** The Authority will provide a maximum of two brush trucks for out of region responses.
- **Structure Engine Response:** The Authority will send a maximum of two structural engines for out of region responses.
- **Tender Response:** The Authority will provide a maximum of two tenders for out of region responses

- **Career Fire Personnel:** The Authority will send career personnel out of the region when they are available. When career fire personnel are sent out of the Authority on either a DNR or state mobilization request their position will be backfilled. Their position will only be backfilled on their normally scheduled work days (with the Authority) in order to maintain staffing levels within the Authority.

Out of Authority Duty Officer Response - Whenever possible the Authority will send a duty officer with response crews to outside requests for emergency assistance. In the event that a duty officer response out of the Authority would eliminate the Authority's ability to safely and effectively manage requests for service within the Authority, the Authority may: 1) decline the outside request for service, or 2) continue the response without the duty officer. A continuation of an emergency response without a duty officer will only be considered when the safety for personnel on the responding unit(s) isn't unreasonably compromised.

The Authority's duty officer will have the discretion to cancel his or her response (to outside requests for assistance) for non-emergency service requests, routine service requests, basic medical calls and other similar incidents that are not likely to pose an unreasonable threat to personnel safety.

Outside Requests for Service Denials - The North Mason Regional Fire Authority duty officer retains the right to deny any requests for service outside of the Authority.

Out of Authority Response-Authorized

CATEGORY: Operations
NUMBER: Ops-17
EFFECTIVE: March 2018

REFERENCE

RCW 52.12.121

SCOPE

All Authority personnel

POLICY

From time to time resources from the North Mason Regional Fire Authority may be requested by outside agencies to assist with incidents beyond the Authority's borders. Outside response may be requested in the form of First Response Agreements, Mutual Aid Agreements, Mutual Aid assistance, and State and Federal mobilization. The Authority will allow for an outside use of Authority resources if such a response can be shown to meet at least one of the following criteria:

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- There is adequate monetary compensation for Authority services, as deemed appropriate by the Board of Commissioners or their representative.
- A mutual level of service from the requesting agency has previously been provided or can be expected to be provided to the Authority in the future
- The provision of services outside of the Authority is necessary or can enhance the Authority's operations as determined by the Board of Commissioners or their representative.

Members working on behalf of the Authority on responses outside of the Authority will adhere to all Authority policies and procedures.

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Chaplain Program

CATEGORY: Personnel
NUMBER: Pers-46
EFFECTIVE: February 2018

SCOPE

All Authority personnel

PURPOSE

The North Mason Regional Fire Authority's Chaplaincy Program is designed to provide access to Volunteer Fire Chaplains on a 24-hour basis for all Authority personnel, volunteers, retirees, and members of the community, regardless of their religious affiliation. This Program is part of the Authority's Emergency/Bereavement Assistance Program and is overseen by the Non-denominational Chaplain Coordinator.

POLICY

The North Mason Regional Fire Authority will participate in the Mason County Fire Chaplain program. The Authority's Volunteer Fire Chaplains will offer spiritual guidance and/or debrief assistance to meet the life needs of all Authority personnel, volunteers, retirees, their families, and members of the community while maintaining strict confidentiality.

This allows the Authority to provide assistance utilizing a non-judgmental approach, while offering a healing or edifying word of counsel or encouragement when needed. The Fire Chaplains bring genuine compassion, flexibility, and sensitivity to the services provided.

PROCEDURE

A. FIRE CHAPLAIN RESPONSIBILITIES

1. NON-DENOMINATIONAL CHAPLAIN COORDINATOR

The Authority's Chaplain Coordinator will ensure the program operates with a high level of integrity and within the scope of the policy, as set forth. The Coordinator will provide all necessary direction and support for the Fire Chaplains, unless otherwise directed by the Fire Chief. The Chaplain Coordinator will work with other members of the Mason County Fire Chaplain program.

The Coordinator must be willing to commit time, as needed, to select Fire Chaplains, guide the program, and act as a liaison between the Fire Chaplains, Authority personnel and members of the community. The Coordinator will be given the responsibility of maintaining the Program and ensuring it operates as intended. The Coordinator in communication with the Fire Chief will consider Fire Chaplain applicants, on religious-neutral grounds, who live within the Authority or the surrounding area.

2. FIRE CHAPLAINS

The Authority Fire Chaplains may be called upon to attend various member functions, including funerals and weddings, and at times, they may be called upon to care for community victims and/or families impacted by fire or other emergencies. The Fire Chaplains may provide assistance in the personal matters of Authority members, such as marital relationships, alcohol/substance abuse matters, etc. They may also assist in handling critical incident situations.

The Fire Chaplains must be willing to ride along, in uniform with Authority members to build a rapport with the crews. The Fire Chaplains may be asked to attend various training classes, including critical incident defusing and/or debriefing classes and Line-of-Duty Death classes.

The appearance and actions of the Fire Chaplains reflect the image of the Authority; therefore, they will adhere to all Authority policies, procedures, and core values.

In the event a Fire Chaplain is injured while performing Authority duties, he/she will be covered by the Authority's Board of Volunteer Firefighter (BVFF) insurance for medical treatment and medical billing, in accordance with all applicable laws related to Authority volunteers for authorized medical treatment only. (This provision does not cover salary compensation generated from the volunteer chaplain's place of employment, if existing).

B. AUTHORITY RESPONSIBILITIES

The Authority will provide the Fire Chaplains with all the uniforms, identification, and communication equipment necessary, as outlined in the "Chaplain Provisions" section of these guidelines, to fulfill their duties.

C. CHAPLAIN ACTIVATION GUIDELINES

1. **Special Events:** Requests must be submitted to the Chaplain Coordinator or Fire Chief either in writing or via e-mail for events such as funerals, promotions, graduations, and other special Authority events deemed relevant by the Fire Chief or the Chaplain Coordinator. The written documentation requirement, however, should not interfere with an immediate need. With the exception of funerals, the written request should be submitted a month prior to the date of the function.
2. **Emergencies:** In the event that a Chaplain is needed for an emergency event the Chaplain will be requested using the chaplain tone at MACECOM. MACECOM will also contact the Mason County on call Chaplain via cell phone. The on-call Chaplain contacted will then coordinate for a Mason County Chaplain to respond to the emergency scene. Whenever possible the Authority will request the Chaplain services of either Chaplain 2 or Chaplain 3 due to their location near the Authority.

MACECOM will automatically dispatch a chaplain for the following emergency events:

- Sudden death
- Cardiopulmonary Resuscitation (CPR) being started or in progress
- Motor Vehicle Accident (MVA) involving a death
- Any call involving an injury to Authority personnel requiring hospital treatment
- Residential structure fire
- Anytime on scene personnel or a reporting party (RP) requests a Chaplain

North Mason Chaplains will respond as available to all Mason County Districts if called.

a. On-Duty Situation:

- i. Employee** - When Authority members need emotional assistance in dealing with emergency situations and/or personal matters they would like to discuss with the Fire Chaplain.

- ii. Public** - When an emergency in the field arises (Company Officer and crew members feel the consoling of the patient and/or family is beyond their capabilities), the Company Officer may inquire if the family or patient would like the services of an Authority Fire Chaplain to assist them with emotional, spiritual, or other emergency-related needs. Members of the public have the right to refuse any and all Chaplain related services at any time. The Company Officer may request a Chaplain at any time during an emergency event.

The Fire Chaplain's services will be engaged when the Company Officer and crew or the Chief or Assistant Chief, recognizing the need for a Fire Chaplain, contacts the Communication Center requesting the services. These situations will be considered urgent, with a Fire Chaplain's targeted response time within one (1) hour.

The Fire Chaplain will be required to contact the Communication Center to notify Dispatch of his/her arrival on-scene and of any subsequent destinations, until the completion of the incident. The Fire Chaplain will then be required to notify Dispatch when the incident is completed.

b. Off-Duty Situation:

- i. Employee** - If an Authority member is seeking confidential counseling and would like to speak with a Fire Chaplain, the employee may make the request by:
- Contacting the duty officer via phone. The member will then be placed in contact with a Fire Chaplain as soon as possible and in a confidential manner.
 - Contacting the Fire Chaplain directly
- ii. Public** – If a member of the community is seeking the services of a Fire Chaplain as a follow-up to an incident, the person may make the request by:
- Contacting the Chaplain Coordinator or duty officer, who will in turn place the person in contact with the appropriate Fire Chaplain.
 - Contacting the Fire Chaplain directly, if he/she was given the Fire Chaplain's contact information at the incident.

The targeted response time for these situations will be within one (1) hour for urgent situations and within twenty-four (24) hours for non-urgent situations.

D. CHAPLAIN PROVISIONS

North Mason Regional Fire Authority Chaplains will be provided with the following provisions:

- Authority identification/contact cards
- Authority e-mail account(s)
- Authority radio/pager
- Authority Active 911 account
- Clothing:
 - Class B Uniform- To include belt, boots and Chaplain badge
 - Sweatshirt, Jacket and Baseball Cap
 - Class A Chaplains Uniform Ensemble
 - Gear Bag
 - T-shirts
 - Basic Protective Equipment- Goggles, Helmet, light gloves, etc.

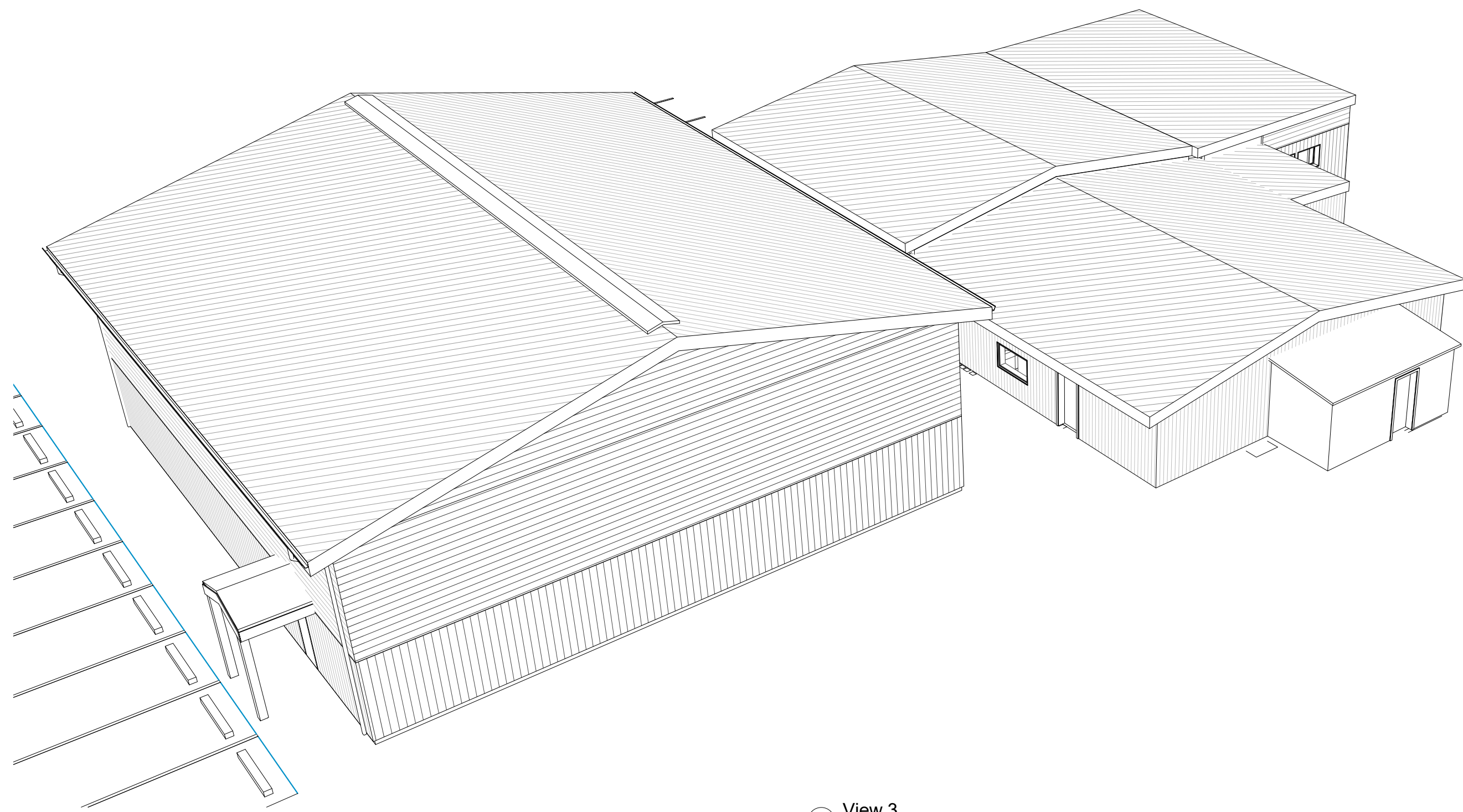
E. BASIC TRAINING AND PROGRAM ELIGIBILITY REQUIREMENTS

All North Mason Regional Fire Authority Fire Chaplains will:

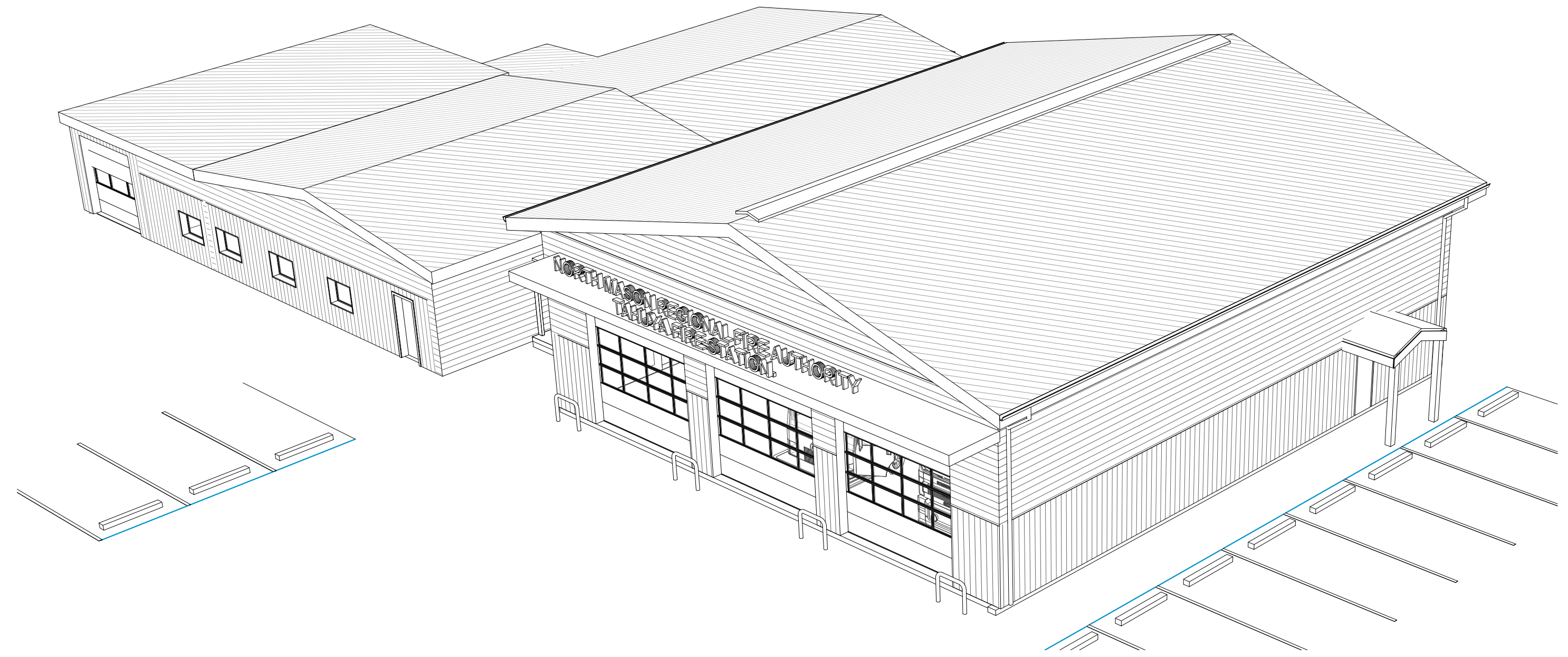
- Be of the age of 18 or older; and
- Complete the Authority's Chaplain Selection/Interview Process; and
- Successfully complete the Authority' Background Check Process; and
- Maintain a current WA State Driver's License; and
- Meet Authority Insurability Requirements; and
- Complete the Authority's Basic Orientation Process; and
- Complete the 40 hour Chaplaincy Training Program at the Washington State Criminal Justice Training Center.

Fire Chaplains are encouraged to attend and participate in additional training as needed to include but not limited to: CPR training, disaster response training, Incident Command System (ICS) training.

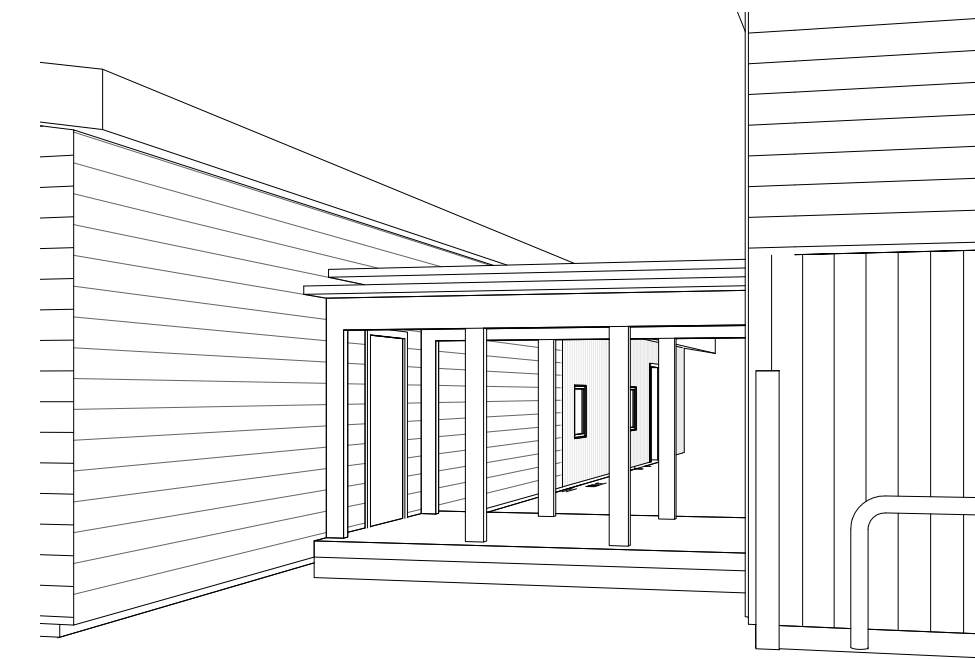
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3 View 3



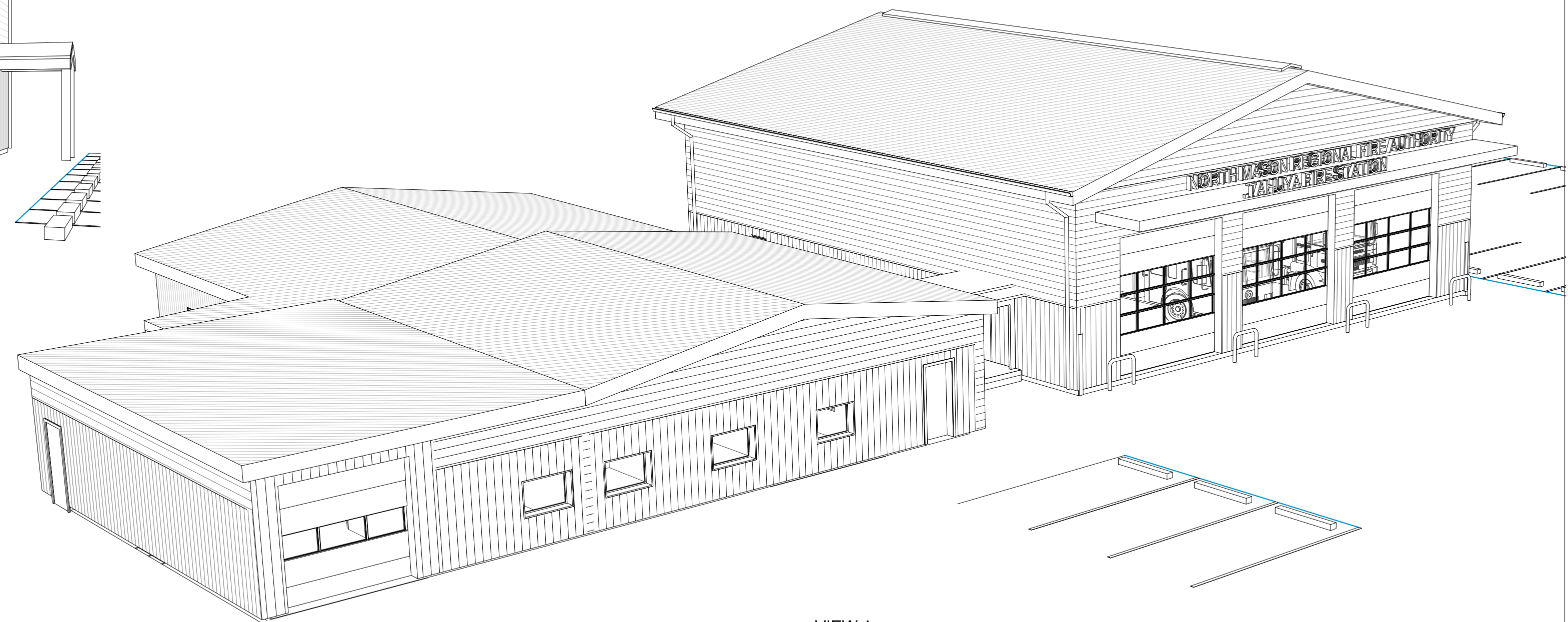
2 View 2



5 CONNECTING WALKWAY BETWEEN TWO BUILDINGS



4 View 4



1 VIEW 1

No.	Description	Date:

Project Title:

**RENOVATIONS AND ADDITIONS
TO EXISTING FIRE STATION 81**

NORTH MASON COUNTY RFA
TAHUYA, WASHINGTON

Sheet Title:

3D VIEWS

Scale:

Project No. : 15-36

Date : 12/14/17

Sheet Number :

T1.4