

**North Mason Regional Fire Authority
Commissioner Agenda
May 13th (Belfair) & May 20th (Tahuya) 5:00 PM**

Blue information and **Red action** requested

Call to order

Pledge of Allegiance

Approval of Minutes- April meeting minutes are attached.

Voucher Approval- May vouchers are attached

Financial Report- NMRFA Financial Documents for May are attached. Revenue figures will be presented as they are received from the Mason County Treasurer's Office.

Administration Report

- **Tahuya Door to Door Volunteer Recruitment Campaign Update**
- **Maggie Lake Fishing Derby Participation**
- **Tahuya Easter Pancake Breakfast Recap**
- **Final Drive at NMSD Recap**
- **King Vision Interlocal Agreement/MCPHD#2 Partnership**
- **Engine 25 Pump Repair**
- **Safety Days- Belfair and Sandhill Elementary's**
- **April 20th Pancake Breakfast**
- **Last Dance event-NMSD**

Old Business

- **NMRFA Strategic Planning Proposal Review/Award**
- **Policy Review-** I have attached four policy drafts for your review and consideration.
- **Board of Volunteer Firefighters Coverage Review**

New Business

- **Washington Service Corps Grant Award-** Commissioner McIntosh will give an update regarding the MACECOM governing Board.
- **Tahuya Store Walk through-** May 20th in Tahuya
- **IAFF Local 3876 Request to change employee healthcare plan-** I will provide an update on the status of the request for unemployment benefits that was received last month.
- **CAC meeting correspondence- Commissioner Quigley**
- **Tahuya Fire Station and Store proposals-** Chief Cooper will provide proposals for facility work that is needed rather quickly in Tahuya. They include a heating unit for the Fire Station in Tahuya and roof repair on the store. We will also brief the Board of facility and equipment projects that are needed but not urgent.
- **May 2015 NMRFA Commissioner Position Seating Process**

Public Comment

Good of the order

Adjournment

North Mason Regional Fire Authority (NMRFA)
Meeting Minutes
4/15/2014

Present: Commissioners Blackwell, Burrus, Hamilton, Kewish, McIntosh, Quigley, Voss-Petredis, Wampold; Fire Chief Bakken, Assistant Chief Cooper, District Secretary Patti
Guests: Richard Spaulding

The meeting was called to order at 5:03pm and opened with the Pledge of Allegiance.

The minutes from the meetings held on 3/18/14 and 4/8/2014 were presented for approval.

Commissioner Voss- Petredis moved to approve the meeting minutes from 3/18/14 as presented; Commissioner Blackwell seconded the motion. Motion carried.

Commissioner Voss-Petredis moved to approve the meeting minutes from 4/8/14 as presented; Commissioner Blackwell seconded the motion. Motion carried.

Financials: Chief Bakken reviewed the April Budget Summary. He reported the tax revenue has begun to trickle in. He also clarified that the Budget Summary is a representation of District 2, District 8 and the NMRFA. He also noted we brought in a significant amount of timber tax and explained that every year we get an estimated dollar figure from DNR but this figure tends to change. Every year we budget conservatively and usually exceed the budget. He also reported he provided direction to District Secretary Patti to invest \$1 million in the WA State Investment Pool.

OLD BUSINESS:

Strategic Planning: The planning committee met with the third strategic planning group last week. They are fire specific and completed District 2's Strategic Plan in 2002. Their planning seems to be geared towards mending labor management issues or community complaints and concerns. Of the three they will probably be the most affordable. They will submit their proposal within the week. We would like to make a presentation and recommendation at next month's meeting.

NEW BUSINESS:

POLICY REVIEW: Four policies were presented to the Commissioner for review.

Commissioner Compensation - Admin-06: Name change, and reimbursement language consistent with the travel policy.

Commissioner Blackwell moved to adopt the policy Commissioner Compensation as amended; Commissioner Wampold seconded the motion. Motion carried.

Complaint Procedure/Reporting Requirements - Admin-07: Name change, notification timeframe.

Commissioner Voss-Petredis moved to adopt the policy Complaint Procedure/Reporting Requirements as amended; Commissioner Wampold seconded the motion. Motion carried.

Customer Complaint - Admin-08: Name change

Commissioner Wampold moved to adopt the policy Customer Complaint as amended; Commissioner Burrus seconded the motion. Motion carried.

Board of Fire Commission Rules for Procedure - Admin-04: Name change, meeting times, location and meeting notices, order of business changes.

Commissioner Quigley asked that we should be more flexible on the public comment section and consider removing the public comment time restriction. She recommended we amend Section A. to read "Unless otherwise designated by the presiding officer at the meeting public comment shall follow the following format."

Commissioner Voss-Petredis moved to adopt the policy Board of Fire Commissioner Rules for Procedure with the amended language suggested by Commissioner Quigley; Commissioner Blackwell seconded the motion. Commissioner Wampold opposed.

MACECOM Updates: Commissioner McIntosh reported that on April 24th the first Volunteer 911 Dispatchers will graduate. The ceremony will be held at 6:00pm at the Kitsap Civic Center. She invited everyone to attend. Chief Bakken met with Director Mike Evans to review the PUD Building proposal.

Prepaid cell phones: It was determined that prepaid cell phones generate revenue for MACECOM. They recently received revenues of \$85k.

911 Outage: Chief Bakken reported earlier in the week the entire State's emergency dispatch reporting system went down in the late evening. It was back up and running the following morning around 7:00 am. While it was relatively calm with only 3 calls in Mason County, King County experienced and upwards of 4,500 calls. Chief Bakken is not aware of any serious problems in our county caused by this outage but expressed his concern about the lack of communication to the appropriate officials. Century Link has yet to determine the cause. In Mason County it would be beneficial to have a user's group, whose role would be to address issues and develop solutions to issues like this.

Joint Fire Commissioner Meeting: Commissioner McIntosh reported the highlight of the Joint Fire Commissioner Meeting was the presentation by our Medical Director, Dr. Joe Hoffman. Dr Hoffman presented on an in home training program that teaches caregivers how to do CPR. He also spoke on fall prevention indicating he believes should include strength and balance training.

AED Program: Chief Bakken spoke about the AED Program we have in place. We partner with the local hospitals and identify people who are at risk for heart problems. We have six AED's that we have on loan that we give to those at risk and we provide hands on training for the family members. The unit stays there for 4-6 months following surgery etc. and then we come and get it and put it back in to the system to be used by the next at risk individual.

CAC Update: Commissioner Quigley reported that ten people attended last night's meeting. One of the requests was for more CPR training. A benefit that arose from the meeting was Chief Bakken was able to discuss the roof repair which will help get the message out to the community. Commissioner Voss-Petredis accepted the offer to co-chair the meeting. CAC members want input on the Strategic Plan.

Fire Investigations: The County is in charge of fire investigations. Mike Patti of Central Mason Fire and Jeromy Hicks are the only two investigators that are reimbursed. The contract for providing those services is through the Mason County Fire Chief's Association. Chief Bakken asked the board for a motion to authorize Chief Bakken to sign off on an Interlocal Agreement on behalf of the RFA and the Mason County Fire Chief's Association.

Commissioner Blackwell moved to authorize Chief Bakken to sign an Interlocal Agreement as presented; Commissioner Burrus seconded the motion. Motion Carried.

Good of the Order:

The annual Easter Breakfast taking place this weekend at Station 81 from 9am - noon.

Public Comment:

Community member Richard Spaulding inquired why he isn't able to get access to the Wi-Fi at Station 81. Chief Bakken explained providing free Wi-Fi compromises our network creating a security risk it also falls under gifting public funds which is not allowed.

Commissioner Blackwell moved to adjourn the meeting; Commissioner Wampold seconded the motion. The meeting was adjourned at 5:59pm.

BOARD FOR VOLUNTEER FIREFIGHTERS

Present: Chief Bakken, Assistant Chief Cooper; Commissioner McIntosh and Shelby Blackwell

The meeting was called to order at 6:00pm

Payment for a medical bill for a volunteer that was injured was presented for approval.

Commissioner Blackwell moved to approve the medical bill as presented; Scott Cooper seconded the motion. Motion approved.

Shelby Blackwell moved to adjourn the meeting; Scott Cooper seconded the motion. Motion carried.

The meeting was adjourned at 6:02pm.

Commissioner Kelley McIntosh

Commissioner Brooke Quigley

Commissioner Dan Burrus

Commissioner Bev Voss-Petredis

Commissioner Shelby Blackwell

Commissioner Thomas Wampold

Commissioner Daniel Kewish

North Mason Regional Fire Authority Budget Summary

Month: May (41.7% of Year)

2014 Revenue

Budgeted Revenue for 2014:	\$5,329,678.00		
Revenue to be Collected in 2014 (without carryover):	\$3,684,678.00		
Collected Revenue Year to Date with carryover:	\$3,114,932.45	(58.4% of budget)	
Collected Revenue Year to Date (without carryover):	\$1,475,044.59	(40% of budget)	
Revenue Left to be Collected for Year w/o carryover:	\$2,209,633.41	(88% of budget)	
Tax Revenue Year to Date:	\$230,627.08	(9.1%)	Tax Revenue Left to be Collected: \$2,296,372.92
Timber Revenue Year to Date:	\$74,707.95	(187%)	Timber Revenue Budgeted for Year: \$40,000.00
Ambulance Revenue Year to Date:	\$152,089.21	(30.94%)	Ambulance Revenue Left to Collect: \$339,451.79
DNR/WA State Wildfire Reimbursement Year To Date:	\$0.00		

2014 Expenditures

Budgeted Expenditures for 2014*:	\$ 3,684,678.00	(\$4,349,098.13 with contingency/reserve balances)	
Expenditures Year to Date:	\$ 1,453,759.55	(39.5% of budget)	
Expenditure Funds Available:	\$ 2,230,918.45	(60.5% of budget)	

Expenditures For This Month*:	\$ 406,310.58	(11.03% of budget)
* Does not include Contingency Expenditures		

2014 Contingencies

Emergency Reserve Beginning of the Year Balance:	\$500,140.68		
Emergency Reserve Expenditures Year to Date:	\$0.00		
Emergency Reserve Contributions Year to Date	\$0.00	ER Expenditures This Month:	\$0
Emergency Reserve Current Balance:	\$500,140.68		
Capital Reserve Beginning of the Year Balance:	\$84,279.45		
Capital Reserve Expenditures Year to Date:	\$2,128.56	CR Expenditures This Month:	\$0.00
Capital Reserve Contributions Year to Date	\$160,000.00		
Capital Reserve Current Balance:	\$242,150.89		
Fire Equipment Reserve Beginning of the Year Balance	\$80,000.00		
Fire Equipment Expenditures Year to Date	\$0.00		
Fire Equipment Contributions Year to Date	\$27,500.00	FER Expenditures this month	\$0.00
Fire Equipment Reserve Current Balance	\$107,500.00		

Funds Currently On Hand (In Bank Account)

Total Funds Available at Beginning of Month:	\$2,064,139.02
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Total Expenditures This Month:	\$406,310.58	
Total Available Funds	\$1,657,828.44	
Reserve Funds:	\$849,791.57	
Operating Funds Available:	\$808,036.87	(Equals "Total Funds" Minus "Reserve Funds")
Available Funds Invested In State Investment Pool:	\$1,000,000.00	
Current Investment Pool Interest Rate:	N/A	

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
BAKKEN						
Adm Trng						
522.45.31.0003	Office & Operating Supplies: (admin/ Comm Training)	0.00	126.95	12,500.00	12,373.05	98
522.45.41.0003	Professional Services: (admin/com Training)	0.00	1,523.00	0.00	-1,523.00	0
522.45.43.0002	Travel: (admin/com) Training	0.00	2,191.03	0.00	-2,191.03	0
522.45.49.0002	Miscellaneous: (admin/com Training)	32.00	316.37	0.00	-316.37	0
Subsubtotal for Adm Trng		32.00	4,157.35	12,500.00	8,342.65	
Amb Refund						
589.00.00.0048	Other Services & Charges: (ambulance Refunds)	0.00	0.00	4,500.00	4,500.00	100
Subsubtotal for Amb Refund		0.00	0.00	4,500.00	4,500.00	
Benefits						
522.10.20.0010	Personnel Benefits: Industrial Insurance - Benefit Costs	385.50	1,766.56	625,000.00	623,233.44	99
522.10.20.0020	Personnel Benefits: Social Security-benefit Costs	2,791.82	14,354.03	0.00	-14,354.03	0
522.10.20.0030	Personnel Benefits: State Retirement-benefit Costs	1,473.25	7,430.93	0.00	-7,430.93	0
522.10.20.0040	Personnel Benefits: Employee Benefits/veba-benefit Costs	3,978.56	20,248.97	0.00	-20,248.97	0
522.20.20.0010	Personnel Benefits: Industrial Insurance	3,763.27	19,154.35	0.00	-19,154.35	0
522.20.20.0020	Personnel Benefits: Social Security	0.00	0.00	0.00	0.00	0
522.20.20.0030	Personnel Benefits: State Retirement	6,614.72	32,910.07	0.00	-32,910.07	0
522.20.20.0040	Personnel Benefits: Employee Benefits/veba	19,515.62	97,113.91	0.00	-97,113.91	0
522.71.20.0010	Personnel Benefits: Industrial Insurance	0.00	0.00	0.00	0.00	0
522.71.20.0020	Personnel Benefits: Social Security	0.00	0.00	0.00	0.00	0
522.71.20.0030	Personnel Benefits: State Retirement	0.00	0.00	0.00	0.00	0
522.71.20.0040	Personnel Benefits: Employee Benefits/veba	8,433.93	40,504.30	0.00	-40,504.30	0
Subsubtotal for Benefits		46,956.67	233,483.12	625,000.00	391,516.88	
Computers						
522.10.31.0399	Office & Operating Supplies: (Computer Upgrades)	0.00	1,444.07	12,000.00	10,555.93	87

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Period: 5/2014

Accounts: All

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.10.41.0400	Professional Services: (computer Upgrades)	575.00	2,933.73	0.00	-2,933.73	0
Subsubtotal for Computers		575.00	4,377.80	12,000.00	7,622.20	
Elections						
522.10.51.0136	Intergovernmental Professional Services: (elections)	0.00	0.00	6,000.00	6,000.00	100
Subsubtotal for Elections		0.00	0.00	6,000.00	6,000.00	
Emergency						
589.00.00.0000	Emergency Contingency	0.00	0.00	500,140.68	500,140.68	100
Subsubtotal for Emergency		0.00	0.00	500,140.68	500,140.68	
Insurance						
522.10.46.0042	Insurance: (insurance)	4,781.00	32,568.00	65,000.00	32,432.00	49
Subsubtotal for Insurance		4,781.00	32,568.00	65,000.00	32,432.00	
LEOFF 1						
522.20.20.0404	Personnel Benefits: (retirement Medical Costs)	664.06	3,293.68	12,000.00	8,706.32	72
Subsubtotal for LEOFF 1		664.06	3,293.68	12,000.00	8,706.32	
Legal						
522.10.41.0013	Professional Services: (legal Fees)	0.00	126.00	6,000.00	5,874.00	97
Subsubtotal for Legal		0.00	126.00	6,000.00	5,874.00	
Misc Expen						
522.10.31.0072	Office & Operating Supplies: (operational Misc. Expenses)	170.00	1,532.73	10,000.00	8,467.27	84
522.10.43.0135	Travel-misc: (operational Misc Expense) Admin Travel	0.00	868.32	0.00	-868.32	0
522.10.45.0168	Operating Rentals and Leases: (operational Misc.) Rentals I	50.00	2,450.00	0.00	-2,450.00	0
522.10.48.0444	Repairs & Maintenance: (operational Misc. Expenses)	0.00	259.82	0.00	-259.82	0
522.10.49.0073	Miscellaneous: (operational Misc. Expenses)	0.00	298.04	0.00	-298.04	0
522.20.35.0471	Small Tools and Minor Equipment: (Operational Misc. Exp)	0.00	72.26	0.00	-72.26	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
Subsubtotal for Misc Expen		220.00	5,481.17	10,000.00	4,518.83	
Prof Serv						
522.10.41.0456	Professional Services: St Auditor (proff Services)	0.00	2,069.68	12,000.00	9,930.32	82
522.10.49.0069	Miscellaneous: (prof Services) Membership/subscription	636.68	1,127.86	0.00	-1,127.86	0
522.10.49.0419	Miscellaneous: (professional Services)	0.00	271.50	0.00	-271.50	0
Subsubtotal for Prof Serv		636.68	3,469.04	12,000.00	8,530.96	
Salaries						
522.10.10.0001	Salaries & Wages (Salaries)	27,193.89	133,274.20	1,920,000.00	1,786,725.80	93
522.10.10.0413	Old Payroll All Employee Deductions	0.00	0.00	0.00	0.00	0
522.10.10.9999	Payroll Clearing	0.00	0.00	0.00	0.00	0
522.20.10.0001	Salaries & Wages: Firefighter (career Salaries)	126,478.41	629,563.71	0.00	-629,563.71	0
522.20.10.0036	Salaries & Wages: Casual Firefighters Dnr	0.00	0.00	0.00	0.00	0
522.71.10.0001	Salaries & Wages: Firefighter (salaries)	0.00	0.00	0.00	0.00	0
Subsubtotal for Salaries		153,672.30	762,837.91	1,920,000.00	1,157,162.09	
Subtotal for BAKKEN		207,537.71	1,049,794.07	3,185,140.68	2,135,346.61	67
CAPITAL						
Capital E						
594.28.61.0395	Land: Equipment and Facilities Fund	0.00	0.00	244,279.45	244,279.45	100
594.28.62.0534	Building & Structures: Equipment and Facilities Fund	0.00	0.00	0.00	0.00	0
594.28.63.0535	Other Improvements: Equipment and Facilities Fund	0.00	0.00	0.00	0.00	0
594.28.64.0446	Machinery Equipment: Rosenbauer Pumper	0.00	2,128.56	0.00	-2,128.56	0
594.28.64.0460	Equipment: Reserve-equipment/facilities	0.00	0.00	0.00	0.00	0
594.28.64.0499	Machinery and Equipment: 2011 Braun Ambulance	0.00	0.00	0.00	0.00	0
594.28.64.0536	Machinery & Equipment: Equipment and Facilities Fund	0.00	0.00	0.00	0.00	0
594.28.64.0537	Machinery & Equipment: Equipment and Facilities	0.00	0.00	0.00	0.00	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
	Fund					
	Subsubtotal for Capital E	0.00	2,128.56	244,279.45	242,150.89	
	Subtotal for CAPITAL	0.00	2,128.56	244,279.45	242,150.89	99
CLEVELAND						
Amenities						
522.10.31.0512	Office & Operating Supplies: (Station Amenities)	183.36	1,847.86	13,500.00	11,652.14	86
522.20.35.0510	Small Tools & Minor Equipment: (station Amenities)	0.00	33.79	0.00	-33.79	0
522.20.41.0511	Professional Services: (station Amenities)	0.00	0.00	0.00	0.00	0
522.50.31.0513	Office & Operating Supplies: (station Amenities)	0.00	0.00	0.00	0.00	0
	Subsubtotal for Amenities	183.36	1,881.65	13,500.00	11,618.35	
Equip Rep						
522.20.35.0467	Small Tools and Minor Equipment: New Engine Equipment	0.00	0.00	0.00	0.00	0
522.20.35.0489	Small Tools Minor Equipment: (Fire Equipment Replacement)	4,792.02	12,585.45	22,500.00	9,914.55	44
522.20.48.0490	Repairs and Maintenance: (fire Equipment Replacement)	302.62	1,014.80	0.00	-1,014.80	0
	Subsubtotal for Equip Rep	5,094.64	13,600.25	22,500.00	8,899.75	
Equip Res						
594.28.64.0474	Machinery & Equipment: Fire Equipment Reserve	0.00	0.00	107,500.00	107,500.00	100
	Subsubtotal for Equip Res	0.00	0.00	107,500.00	107,500.00	
Equip Test						
522.50.35.0085	Small Tools and Minor Equipment: (Fire Equipment Testing)	0.00	36.73	10,000.00	9,963.27	99
522.50.48.0086	Professional Services: (fire Equipment Testing)	0.00	0.00	0.00	0.00	0
	Subsubtotal for Equip Test	0.00	36.73	10,000.00	9,963.27	
Fire Hose						
522.20.35.0010	Fema Grant Emw-2011-fo-04322 (fire Hose)	0.00	0.00	0.00	0.00	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
Subsubtotal for Fire Hose		0.00	0.00	0.00	0.00	
ORV						
522.45.31.0006	Office & Operating Supplies: Training Atv (orv Program)	0.00	0.00	1,500.00	1,500.00	100
522.45.41.0007	Professional Services: Training Atv (orv Program)	0.00	0.00	0.00	0.00	0
522.50.31.0198	Office & Operating Supplies: (orv) Repairs	0.00	507.37	0.00	-507.37	0
522.50.48.0174	Repair and Maintenance: (orv)	0.00	511.32	0.00	-511.32	0
Subsubtotal for ORV		0.00	1,018.69	1,500.00	481.31	
SCBA						
522.20.35.0041	Small Tools and Minor Equipment: (scba/compressor Maintenanc)	78.86	78.86	8,000.00	7,921.14	99
522.20.48.0167	Repairs & Maintenance: (scba/compressor Maintenance)	1,843.18	2,467.81	0.00	-2,467.81	0
Subsubtotal for SCBA		1,922.04	2,546.67	8,000.00	5,453.33	
Supplies						
522.10.31.0514	Office & Operating Supplies: (station Supplies)	4.33	703.29	5,000.00	4,296.71	85
522.10.35.0516	Small Tools & Minor Equipment: (station Supplies)	0.00	0.00	0.00	0.00	0
522.10.48.0518	Repairs & Maintenance: (station Supplies)	0.00	201.14	0.00	-201.14	0
522.10.49.0519	Miscellaneous: (station Supplies)	234.63	758.20	0.00	-758.20	0
522.20.31.0515	Office & Operating Supplies: (station Supplies)	726.95	821.88	0.00	-821.88	0
522.20.35.0517	Small Tools & Minor Equipment: (station Supplies)	0.00	0.00	0.00	0.00	0
Subsubtotal for Supplies		965.91	2,484.51	5,000.00	2,515.49	
Wildland						
522.20.31.0051	Office & Operating Supplies: (wildland) Programs	0.00	0.00	5,000.00	5,000.00	100
522.20.35.0002	Wildland Equipment Dnr Grant	0.00	0.00	0.00	0.00	0
522.20.41.0082	Professional Services: (wildland) Programs	0.00	0.00	0.00	0.00	0
522.20.43.0378	Travel: (wildland)	0.00	0.00	0.00	0.00	0
522.20.45.0002	Dnr-wildland Equipment (grant)	0.00	0.00	0.00	0.00	0
522.45.41.0006	Professional Services: Training (wildland Program)	0.00	0.00	0.00	0.00	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.45.43.0004	Travel: (wildland) Training Travel	0.00	0.00	0.00	0.00	0
Subsubtotal for Wildland		0.00	0.00	5,000.00	5,000.00	
Subtotal for CLEVELAND		8,165.95	21,568.50	173,000.00	151,431.50	87
COOPER						
Academy						
522.45.31.0002	Office & Operating Supplies: Training (fire Academy)	0.00	0.00	10,000.00	10,000.00	100
522.45.41.0002	Professional Services: Training (fire Academy)	0.00	0.00	0.00	0.00	0
522.45.49.0005	Miscellaneous Fire Academy: Training (fire Academy)	0.00	0.00	0.00	0.00	0
Subsubtotal for Academy		0.00	0.00	10,000.00	10,000.00	
Awards						
522.10.31.0402	Office & Operating Supplies: (Awards/recognition/code 13)	0.00	875.26	650.00	-225.26	-34
522.10.49.0434	Miscellaneous: (awards/recognition/code 13)	0.00	26.09	0.00	-26.09	0
Subsubtotal for Awards		0.00	901.35	650.00	-251.35	
Buildings						
522.50.31.0145	Office & Operating Supplies: (building Maintenance)	49.11	567.23	30,000.00	29,432.77	98
522.50.41.0503	Professional Services: (building Maintenance)	650.98	1,427.15	0.00	-1,427.15	0
522.50.48.0147	Repair and Maintenance: (building Maintenance)	394.57	3,367.80	0.00	-3,367.80	0
522.50.49.0385	Miscellaneous: (building Maintenance)	8,745.97	10,613.86	0.00	-10,613.86	0
Subsubtotal for Buildings		9,840.63	15,976.04	30,000.00	14,023.96	
Dispatch						
522.20.51.0015	Intergovernmental Professional Services: (dispatching Servic)	8,542.60	17,085.20	40,000.00	22,914.80	57
Subsubtotal for Dispatch		8,542.60	17,085.20	40,000.00	22,914.80	

EAP

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Period: 5/2014

Accounts: All

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.71.41.0063	Professional Services: (eap/cisd Services)	119.52	597.60	2,000.00	1,402.40	70
Subsubtotal for EAP		119.52	597.60	2,000.00	1,402.40	
Education						
522.45.31.0004	Office & Operating Supplies: (career Staff Ed) Training	0.00	17.13	20,000.00	19,982.87	99
522.45.41.0004	Professional Services: (career Staff Education) Training E	0.00	3,425.34	0.00	-3,425.34	0
522.45.43.0003	Travel: (career Staff Education) Training Expenses	0.00	0.00	0.00	0.00	0
522.45.49.0004	Miscellaneous: Training (career Staff Education) Expenses	82.41	1,729.39	0.00	-1,729.39	0
Subsubtotal for Education		82.41	5,171.86	20,000.00	14,828.14	
M21 Repair						
522.60.48.0000	Medic Unit Collision Repair	0.00	0.00	0.00	0.00	0
522.60.48.0001	Medic Unit Collision Repair - Part 2	0.00	43.30	0.00	-43.30	0
Subsubtotal for M21 Repair		0.00	43.30	0.00	-43.30	
Residents						
522.20.49.0417	Miscellaneous: Wages (student Resident Program)	2,500.00	12,500.00	45,000.00	32,500.00	72
Subsubtotal for Residents		2,500.00	12,500.00	45,000.00	32,500.00	
St 21 Sign						
594.28.63.0504	Other Improvements: (station 21 Sign&station 27 Remodel)	0.00	5,195.96	29,028.00	23,832.04	82
Subsubtotal for St 21 Sign		0.00	5,195.96	29,028.00	23,832.04	
Training						
522.41.31.0000	Training External - Supplies (training)	0.00	917.87	35,000.00	34,082.13	97
522.41.35.0000	Training External - Small Tools Minor Equipment (training)	0.00	0.00	0.00	0.00	0
522.41.41.0000	Training External - Services (training)	0.00	1,173.52	0.00	-1,173.52	0
522.41.49.0000	Training External - Miscellaneous (training)	0.00	0.00	0.00	0.00	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.45.31.0001	Office & Operating Supplies: Fire (training)	65.30	2,002.22	0.00	-2,002.22	0
522.45.35.0001	Small Tools and Minor Equipment: Fire (training)	0.00	0.00	0.00	0.00	0
522.45.41.0001	Professional Services: Fire (training)	1,100.00	6,643.72	0.00	-6,643.72	0
522.45.42.0001	Communications: (fire Training)	0.00	0.00	0.00	0.00	0
522.45.43.0001	Travel: (fire Training)	382.50	2,739.94	0.00	-2,739.94	0
522.45.49.0001	Miscellaneous: (fire Training)	0.00	205.75	0.00	-205.75	0
522.74.31.0053	Office & Operating Supplies: Ems (training)	0.00	176.86	0.00	-176.86	0
522.74.35.0388	Small Tools & Minor Equipment: Ems (training)	0.00	0.00	0.00	0.00	0
522.74.41.0054	Professional Services: Ems (training)	0.00	1,334.48	0.00	-1,334.48	0
522.74.43.0104	Travel: Ems (training)	0.00	60.00	0.00	-60.00	0
522.74.49.0389	Miscellaneous: Ems (training)	0.00	2,250.00	0.00	-2,250.00	0
Subsubtotal for Training		1,547.80	17,504.36	35,000.00	17,495.64	
Utilities						
522.10.42.0014	Communication: (station Utilities) Telephone	1,597.89	8,549.07	50,000.00	41,450.93	82
522.10.47.0070	Utility Services: (station Utilities) Pud/water/garbage/cabl	3,428.99	19,210.41	0.00	-19,210.41	0
522.50.31.0502	Small Tools & Minor Equipment: (station Utilities)	0.00	19.79	0.00	-19.79	0
522.50.35.0501	Small Tools & Minor Equipment: (station Utilities) Small E	0.00	348.29	0.00	-348.29	0
522.50.41.0374	Professional Services: (station Utilities) Commercial	0.00	180.00	0.00	-180.00	0
522.50.48.0500	Repairs & Building: (station Utilities)	0.00	446.38	0.00	-446.38	0
Subsubtotal for Utilities		5,026.88	28,753.94	50,000.00	21,246.06	
Veh Fuel						
522.20.32.0010	Fuel Consumed: (vehicle Fuel)	4,237.29	21,034.49	57,000.00	35,965.51	63
522.72.32.0453	Fuel Consumed: (vehicle Fuel)	0.00	0.00	0.00	0.00	0
Subsubtotal for Veh Fuel		4,237.29	21,034.49	57,000.00	35,965.51	
Veh Maint						
522.60.31.0457	Repairs & Maintenance: (preventative Maintenance) Contract	0.00	311.05	20,000.00	19,688.95	98

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.60.48.0148	Repairs & Maintenance: (preventative Maintenance) Contract	3,157.88	4,042.67	0.00	-4,042.67	0
522.76.48.0450	Repairs & Maintenance: (Preventative Maintenance) Contract	0.00	0.00	0.00	0.00	0
Subsubtotal for Veh Maint		3,157.88	4,353.72	20,000.00	15,646.28	
Veh Repair						
522.60.31.0144	Office & Operating Supplies: (vehicle Repairs)	25.14	2,768.72	55,000.00	52,231.28	94
522.60.35.0384	Small Tools and Minor Equipment: (vehicle Repairs)	15.63	845.98	0.00	-845.98	0
522.60.48.0146	Repairs and Maintenance: (vehicle Repairs Labor) 3.3	1,813.18	10,924.07	0.00	-10,924.07	0
522.76.31.0451	Small Tools and Minor Equipment: (Vehicle Repairs)	5,678.73	7,567.39	0.00	-7,567.39	0
522.76.48.0452	Small Tools and Minor Equipment: (vehicle Repairs)	0.00	420.55	0.00	-420.55	0
Subsubtotal for Veh Repair		7,532.68	22,526.71	55,000.00	32,473.29	
Vol Stipe						
522.20.49.0418	Miscellaneous: Wages (volunteer Stipends)	175.00	4,158.40	38,000.00	33,841.60	89
Subsubtotal for Vol Stipe		175.00	4,158.40	38,000.00	33,841.60	
WAC						
522.71.41.0064	Professional Services: (Infectious Disease/wac Compliance)	0.00	845.00	5,000.00	4,155.00	83
Subsubtotal for WAC		0.00	845.00	5,000.00	4,155.00	
Subtotal for COOPER		42,762.69	156,647.93	436,678.00	280,030.07	64
EHRESMAN						
Amb Bill						
522.77.41.0038	Customer Billings: Professional Services: (Ambulance Bill)	1,947.96	9,138.52	24,000.00	14,861.48	61
Subsubtotal for Amb Bill		1,947.96	9,138.52	24,000.00	14,861.48	

CRT

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.20.31.0108	Office & Operating Supplies: (crt Programs)	0.00	1,610.60	10,000.00	8,389.40	83
522.20.41.0109	Professional Services: (crt Programs)	0.00	0.00	0.00	0.00	0
522.20.43.0379	Travel: (crt Programs)	0.00	0.00	0.00	0.00	0
522.45.31.0005	Office & Operating Supplies: (crt Prog) Ongoing Training	0.00	25.95	0.00	-25.95	0
522.45.41.0005	Professional Services: (crt Programs) Crt/training	0.00	0.00	0.00	0.00	0
Subsubtotal for CRT		0.00	1,636.55	10,000.00	8,363.45	
EMS Equip						
522.72.35.0157	Small Tools and Minor Equipment: (ems Equipment)	4,327.87	10,266.99	13,000.00	2,733.01	21
522.72.35.0483	Small Tools and Minor Equipment: (ems Equipment) Aed Prog	0.00	267.74	0.00	-267.74	0
522.72.41.0478	Professional Services: (Ems Equipment) Ers Reporting Annua	0.00	0.00	0.00	0.00	0
522.72.48.0187	Repairs & Maintenance: (Ems Equipment)	346.77	849.13	0.00	-849.13	0
Subsubtotal for EMS Equip		4,674.64	11,383.86	13,000.00	1,616.14	
MPD/QA						
522.71.35.0376	Small Tools Minor Equipment: (mpd/qa Supplies)	475.00	1,966.00	8,000.00	6,034.00	75
522.71.41.0037	Professional Services: (mpd/qa)	0.00	0.00	0.00	0.00	0
Subsubtotal for MPD/QA		475.00	1,966.00	8,000.00	6,034.00	
Radios						
522.20.35.0530	Small Tools & Minor Equipment: (radio Upgrades) Maintenanc	0.00	0.00	15,000.00	15,000.00	100
Subsubtotal for Radios		0.00	0.00	15,000.00	15,000.00	
Wellness						
522.20.31.0505	Office & Operating Supplies: (Wellness)	0.00	0.00	5,000.00	5,000.00	100
522.20.35.0506	Small Tools & Minor Equipment: (wellness)	0.00	17.31	0.00	-17.31	0
522.20.41.0507	Professional Services: (wellness)	0.00	0.00	0.00	0.00	0
522.20.48.0508	Repairs & Maintenance: (wellness)	0.00	0.00	0.00	0.00	0
522.20.49.0509	Miscellaneous: (wellness)	0.00	0.00	0.00	0.00	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
Subsubtotal for Wellness		0.00	17.31	5,000.00	4,982.69	
Subtotal for EHRESMAN		7,097.60	24,142.24	75,000.00	50,857.76	67
HICKS						
COP						
522.30.31.0107	Office & Operating Supplies: (community Outreach Programs)	84.04	1,458.47	15,000.00	13,541.53	90
522.30.41.0405	Professional Sevices: (community Outreach Programs)	20.00	143.65	0.00	-143.65	0
522.45.31.0007	Office & Operating Supplies: Training (community Outreach Pr	0.00	0.00	0.00	0.00	0
522.45.43.0005	Travel: Training (community Outreach Prog)	0.00	0.00	0.00	0.00	0
522.45.49.0003	Miscellaneous: Training (community Outreach Programs)	0.00	0.00	0.00	0.00	0
Subsubtotal for COP		104.04	1,602.12	15,000.00	13,397.88	
Dpt Dinner						
522.10.31.0401	Office & Operating Supplies: (department Dinner)	0.00	4,503.55	3,500.00	-1,003.55	-28
522.10.41.0533	Professional Services: (department Dinner)	0.00	0.00	0.00	0.00	0
522.10.49.0449	Miscellaneous: (department Dinner)	0.00	0.00	0.00	0.00	0
Subsubtotal for Dpt Dinner		0.00	4,503.55	3,500.00	-1,003.55	
Fire Marsh						
522.20.35.0003	Fire Investigation Equipment	0.00	78.04	0.00	-78.04	0
Subsubtotal for Fire Marsh		0.00	78.04	0.00	-78.04	
Newsletter						
522.30.31.0009	Office & Operating Supplies: (community Newsletter)	0.00	17.00	7,000.00	6,983.00	99
522.30.41.0061	Professional Services: (community Newsletter)	0.00	0.00	0.00	0.00	0
Subsubtotal for Newsletter		0.00	17.00	7,000.00	6,983.00	
Subtotal for HICKS		104.04	6,200.71	25,500.00	19,299.29	75

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
PATTI						
Advertise						
522.10.44.0043	Advertising: (Legal Advertisements/subscriptions)	50.00	124.25	500.00	375.75	75
Subsubtotal for Advertise		50.00	124.25	500.00	375.75	
Office Sup						
522.10.31.0045	Office & Operating Supplies: (office Supplies)	226.90	2,095.19	8,000.00	5,904.81	73
522.10.49.0410	Misc. Office & Operating Supplies: (office Supplies) Misc O	15.81	360.63	0.00	-360.63	0
Subsubtotal for Office Sup		242.71	2,455.82	8,000.00	5,544.18	
Postage						
522.10.42.0398	Communications: (postage)	0.00	853.80	2,000.00	1,146.20	57
Subsubtotal for Postage		0.00	853.80	2,000.00	1,146.20	
Vol Pens						
522.20.20.0070	Personnel Benefits: (volunteer Pension and Disability)	332.40	4,148.40	6,000.00	1,851.60	30
Subsubtotal for Vol Pens		332.40	4,148.40	6,000.00	1,851.60	
Subtotal for PATTI		625.11	7,582.27	16,500.00	8,917.73	54
REESE						
EMS Supp						
522.71.31.0391	Operating Supplies: Operating (ems Supplies)	4,659.46	20,836.85	45,000.00	24,163.15	53
522.71.41.0160	Professional Services: (ems Supplies) Other Services	0.00	0.00	0.00	0.00	0
522.71.49.0386	Miscellaneous: (ems Supplies)	0.00	1,674.57	0.00	-1,674.57	0
522.72.31.0156	Office & Operating Supplies: (ems Supplies)	27.18	141.36	0.00	-141.36	0
522.72.41.0179	Professional Services: (ems Supplies)	0.00	0.00	0.00	0.00	0
522.72.49.0387	Miscellaneous: (ems Supplies)	0.00	61.87	0.00	-61.87	0
Subsubtotal for EMS Supp		4,686.64	22,714.65	45,000.00	22,285.35	
PPE						

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.20.31.0520	Office & Operating Supplies: (Protective Equipment)	1,832.83	1,832.83	13,000.00	11,167.17	85
522.20.31.0521	Office & Operating Supplies (ppe-fema Emw-2012-fo-01533)	85,787.04	85,787.04	0.00	-85,787.04	0
522.20.35.0522	Small Tools & Minor Equipment: (protective Equipment)	0.00	1,019.96	0.00	-1,019.96	0
522.20.41.0521	Professional Services: (protective Equipment)	0.00	0.00	0.00	0.00	0
522.20.48.0523	Repairs & Maintenance: (protective Equipment)	0.00	0.00	0.00	0.00	0
Subsubtotal for PPE		87,619.87	88,639.83	13,000.00	-75,639.83	
Radios						
522.20.41.0529	Professional Services: (radio Upgrades) Maintenance	0.00	0.00	0.00	0.00	0
522.20.48.0531	Repairs & Maintenance: (radio Upgrades) Maintenance	694.69	694.69	0.00	-694.69	0
Subsubtotal for Radios		694.69	694.69	0.00	-694.69	
Uniforms						
522.10.20.0055	Personnel Benefits: (Uniforms)	0.00	5,217.65	15,000.00	9,782.35	65
522.20.20.0055	Personnel Benefits: (uniforms)	0.00	700.94	0.00	-700.94	0
522.20.31.0528	Office & Operating Supplies: (uniforms) Not A Benefit	0.00	0.00	0.00	0.00	0
522.20.41.0526	Professional Services: (uniforms) Alterations, Other Servic	0.00	0.00	0.00	0.00	0
522.71.20.0055	Personnel Benefits: (uniforms)	511.84	1,667.84	0.00	-1,667.84	0
Subsubtotal for Uniforms		511.84	7,586.43	15,000.00	7,413.57	
Subtotal for REESE		93,513.04	119,635.60	73,000.00	-46,635.60	-63
SAFER						
Benefits						
522.10.20.0011	Safer- Industrial Insurance	17.01	77.50	0.00	-77.50	0
522.10.20.0021	Safer-social Security	52.78	255.50	0.00	-255.50	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Period: 5/2014

Accounts: All

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.10.20.0031	Safer-state Retirement	335.24	1,676.20	0.00	-1,676.20	0
522.10.20.0041	Safer-veba-benefit Cost	132.56	535.27	0.00	-535.27	0
522.10.20.0056	Safer- Personnel Benefits: (uniforms)	28,796.85	32,546.66	0.00	-32,546.66	0
Subsubtotal for Benefits		29,334.44	35,091.13	0.00	-35,091.13	
PPE						
522.20.31.0001	Safer - Office & Operating Supplies	0.00	0.00	0.00	0.00	0
522.20.35.0001	Safer - Small Tools & Minor Equipment	0.00	0.00	0.00	0.00	0
522.20.41.0001	Safer - Professional Services	30.00	30.00	0.00	-30.00	0
522.20.48.0001	Safer - Repairs & Maintenance	0.00	0.00	0.00	0.00	0
Subsubtotal for PPE		30.00	30.00	0.00	-30.00	
Salaries						
522.10.10.0002	Safer-salaries & Wages	3,640.00	18,200.00	120,000.00	101,800.00	84
Subsubtotal for Salaries		3,640.00	18,200.00	120,000.00	101,800.00	
Training						
522.41.35.0002	Safer - Training Ext - Small Tools Minor Equip	0.00	0.00	0.00	0.00	0
522.41.41.0002	Safer-training Ext - Services	13,500.00	14,060.00	0.00	-14,060.00	0
522.41.49.0002	Safer-training Ext - Miscellaneous	0.00	70.00	0.00	-70.00	0
522.45.31.0055	Safer-office & Operating Supplies	0.00	0.00	0.00	0.00	0
522.45.35.0055	Safer-small Tools & Minor Equipment	0.00	0.00	0.00	0.00	0
522.45.41.0055	Safer - Professional Services	0.00	92.75	0.00	-92.75	0
522.45.42.0055	Safer - Communications	0.00	0.00	0.00	0.00	0
522.45.43.0055	Safer - Travel	0.00	0.00	0.00	0.00	0
522.45.49.0055	Safer - Miscellaneous	0.00	0.00	0.00	0.00	0
522.74.31.0001	Safer - Office & Operating Supplies Ems	0.00	0.00	0.00	0.00	0
522.74.35.0001	Safer - Small Tools & Minor Equip Ems	0.00	0.00	0.00	0.00	0
522.74.41.0001	Safer - Professional Services Ems	0.00	0.00	0.00	0.00	0
522.74.43.0001	Safer - Travel Ems	0.00	0.00	0.00	0.00	0
522.74.49.0001	Safer - Miscellaneous Ems	0.00	0.00	0.00	0.00	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Period: 5/2014

Accounts: All

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
Subsubtotal for Training		13,500.00	14,222.75	0.00	-14,222.75	
Uniforms						
522.20.31.0055	Safer - Office & Operating Supplies	0.00	112.35	0.00	-112.35	0
522.20.41.0055	Safer - Professional Services	0.00	0.00	0.00	0.00	0
Subsubtotal for Uniforms		0.00	112.35	0.00	-112.35	
Vol Stipen						
522.20.49.0001	Safer - Volunteer Stipends	0.00	0.00	0.00	0.00	0
Subsubtotal for Vol Stipen		0.00	0.00	0.00	0.00	
WAC						
522.71.41.0001	Safer - Prof Serv. Vol. Physicals	0.00	532.00	0.00	-532.00	0
Subsubtotal for WAC		0.00	532.00	0.00	-532.00	
Subtotal for SAFER		46,504.44	68,188.23	120,000.00	51,811.77	43
Total		406,310.58	1,455,888.11	4,349,098.13	2,893,210.02	66

VOUCHER COVER SHEET

DATE 05/06/2014

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DISTRICT North Mason Regional Fire Authority

FUND RFA General Expense Fund 2014

Warrant Number	Vendor Name	Vendor Number	BARS Number	BARS Amount	Vendor Total	Voucher Number
	BAKKEN, BEAU	BAK210	522.10.10.0001	9,998.57		1405001
			522.10.10.9999	-1,988.00		
			522.10.20.0010	-41.47		
			522.10.20.0020	-147.15		
			522.10.20.0030	-840.88		
			522.10.20.0040	-1,090.49	5,890.58	
	BANK OF AMERICA - DIRECT	BAN032	522.10.10.0001	16,779.32		1405002
			522.10.10.0002	3,640.00		
			522.10.10.9999	-21,140.92		
			522.10.20.0010	-56.10		
			522.10.20.0011	-9.57		
			522.10.20.0020	-2,303.14		
			522.10.20.0021	-52.78		
			522.10.20.0030	-1,036.45		
			522.10.20.0031	-179.09		
			522.10.20.0040	-686.58		
			522.20.10.0001	118,508.53		
			522.20.20.0010	-805.69		
			522.20.20.0030	-9,966.59		
			522.20.20.0040	-6,941.84		
			522.20.49.0418	175.00	95,924.10	
	BANK OF AMERICA - PAYROLL	BAN030	522.10.10.9999	19,657.00		1405003
			522.10.20.0020	5,583.64		
			522.10.20.0021	105.56	25,346.20	
	BUCKNER, RICHARD	BUC200	522.10.10.9999	-5.00		1405004
			522.10.20.0020	-15.30		
			522.20.49.0417	200.00	179.70	
	COFFELT, JAKOB J.	COF200	522.10.10.9999	-6.00		1405005
			522.10.20.0020	-15.30		
			522.20.49.0417	200.00	178.70	
	DANIEL KEWISH	KEW200	522.10.10.0001	416.00		1405006
			522.10.10.9999	-23.00		
			522.10.20.0010	-0.27		
			522.10.20.0020	-31.82	360.91	
	DCP - WA STATE DEFERRED COMP STA175		522.10.10.9999	200.00		1405007
			522.10.20.0040	1,450.00		
			522.20.20.0040	8,443.00	10,093.00	
Page Total						137,973.19
Cumulative Total						137,973.19

VOUCHER COVER SHEET

DATE 05/06/2014

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DISTRICT North Mason Regional Fire Authority

FUND RFA General Expense Fund 2014

Warrant Number	Vendor Name	Vendor Number	BARS Number	BARS Amount	Vendor Total	Voucher Number
	DEPARTMENT OF LABOR &	DEP100	522.10.20.0010	483.34		1405008
			522.10.20.0011	26.58		
			522.20.20.0010	4,609.02	5,118.94	
	DIMARTINO/FORTIS INS CO	DIM100	522.10.20.0040	163.98		1405009
			522.20.20.0040	813.42	977.40	
	DORAN, MATT	DOR050	522.10.10.9999	-5.00		1405010
			522.10.20.0020	-15.30		
			522.20.49.0417	200.00	179.70	
	FPD#2 - FOOD FUND	FPD205	522.10.10.9999	155.00	155.00	1405011
	HICKS, JEROMY	HIC200	522.10.10.9999	-1,053.94		1405012
			522.10.20.0020	-118.46		
			522.20.10.0001	7,969.88		
			522.20.20.0010	-40.06		
			522.20.20.0030	-670.26		
			522.20.20.0040	-490.21	5,596.95	
	HOHMANN, EVAN	HOH200	522.10.10.9999	-36.00		1405013
			522.10.20.0020	-38.25		
			522.20.49.0417	500.00	425.75	
	IAFF LOCAL 3876	IAF110	522.10.10.9999	1,651.86	1,651.86	1405014
	JACK, BRIAN	JAC160	522.10.10.9999	-5.00		1405015
			522.10.20.0020	-15.30		
			522.20.49.0417	200.00	179.70	
	JOHNSON, ANDREW	JOH055	522.10.10.9999	-5.00		1405016
			522.10.20.0020	-30.60		
			522.20.49.0417	400.00	364.40	
	JOHNSON, CHRISTOPHER	JOH070	522.10.10.9999	-5.00		1405017
			522.10.20.0020	-15.30		
			522.20.49.0417	200.00	179.70	
	LEOFF SYS - P/2	LEF150	522.10.20.0030	2,648.05		1405018
			522.20.20.0030	17,251.57	19,899.62	*
	MCCOY, JARED L.	MCC118	522.10.10.9999	-5.00		1405019
			522.10.20.0020	-15.30		
			522.20.49.0417	200.00	179.70	
	NATIONWIDE RETIREMENT NACO	NAC101	522.10.20.0040	600.00		1405020
			522.20.20.0040	1,800.00	2,400.00	
Page Total						37,308.72
Cumulative Total						175,281.91

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DISTRICT North Mason Regional Fire Authority

FUND RFA General Expense Fund 2014

Warrant Number	Vendor Name	Vendor Number	BARS Number	BARS Amount	Vendor Total	Voucher Number
	PHILLIPS, DUSTIN	PHI030	522.10.10.9999	-5.00		1405021
			522.10.20.0020	-15.30		
			522.20.49.0417	200.00	179.70	
	ROUSE, LEVI	ROU200	522.10.10.9999	-6.00		1405022
			522.10.20.0020	-15.30		
			522.20.49.0417	200.00	178.70	
	WA PUB EMP RETIREMENT	WAS900	522.10.20.0030	702.53		1405023
			522.10.20.0031	514.33	1,216.86	
	WSCFF EMPLOYEE BENEFIT	WSC050	522.10.10.9999	2,625.00	2,625.00	1405024
	A-1 DOOR SERVICE - PT. ORCHARD	A1D100	522.50.48.0147	199.46	199.46	1405025
	AIRGAS USA, LLC	AIR010	522.71.31.0391	743.91	743.91	1405026
	ALLYN ANALYTICS, INC	ALL310	522.10.41.0400	75.00	75.00	1405027
	BARRETT, FRED	BAR165	522.20.20.0404	111.40	111.40	1405028
	BELFAIR WATER DISTRICT #1	BEL150	522.10.47.0070	133.53	133.53	1405029
	BLUE CROSS BLUE SHIELD OF	BLU020	522.20.20.0404	127.36	127.36	1405030
	BLUMENTHAL UNIFORMS	BLU100	522.10.20.0056	2,213.40	2,213.40	1405031
	BOARD FOR VOLUNTEER	BOA090	522.20.20.0070	90.00	90.00	1405032
	BOUND TREE MEDICAL, LLC	BOU100	522.71.31.0391	3,165.74		1405033
			522.72.35.0157	4,198.92		
			522.72.48.0187	346.77	7,711.43	
	BOWMAN, NICKOLAS	BOW120	522.71.20.0055	150.00	150.00	1405034
	BURKE, RYAN	BUR030	522.45.49.0004	82.41	82.41	1405035
	CAPITAL BUSINESS MACHINES	CAP100	522.10.31.0045	102.20	102.20	1405036
	CASCADE NATURAL GAS	CAS100	522.10.47.0070	177.30	177.30	1405037
	CENTURY LINK	CEN160	522.10.42.0014	295.35	295.35	1405038
	COPY IT...MAIL IT INC	COP250	522.10.20.0056	23.73		1405039
			522.30.31.0107	18.40		
			522.45.31.0001	65.30	107.43	
	DALMATIAN FIRE EQUIPMENT, INC.	DAL090	522.20.35.0041	35.51	35.51	1405040
	DANAS HEATING & COOLING	DAN001	522.50.49.0385	8,696.28	8,696.28	1405041
	DIRECT TV INC	DIR150	522.10.47.0070	100.99	100.99	1405042
	EF RECOVERY	EFR200	522.77.41.0038	1,947.96	1,947.96	1405043

Page Total 27,301.18
Cumulative Total 202,583.09

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Warrant Number	Vendor Name	Vendor Number	BARS Number	BARS Amount	Vendor Total	Voucher Number
	EHRESMAN, CARL	EHR110	522.72.35.0157	108.95	108.95	1405044
	EVERGREEN SAFETY COUNCIL INC	EVE165	522.30.41.0405	20.00	20.00	1405045
	FARMER BROS. CO. INC	FAR140	522.10.31.0072	170.00	170.00	1405046
	FIRE SERVICE REPAIR LLC	FIR200	522.60.48.0148	2,908.51	2,908.51	1405047
	FIRST CHOICE HEALTH NETWORK	FIR160	522.71.41.0063	119.52	119.52	1405048
	GEORGES ELECTRIC INC	GEO055	522.50.41.0503	650.98	650.98	1405049
	GILMORES AUTOMOTIVE SERVICE	GIL275	522.60.48.0146	1,520.23		1405050
			522.60.48.0148	249.37		
			522.76.31.0451	1,318.91	3,088.51	
	GRAINGER	GRA013	522.20.31.0515	215.23	215.23	1405051
	HIGH PRESSURE EQUIPMENT DBA	HYP001	522.20.48.0167	791.90	791.90	1405052
	HOOD CANAL COMMUNICATIONS	HOO071	522.10.42.0014	85.90	85.90	1405053
	HRA VEBA TRUST	HRA200	522.10.20.0040	1,820.35		1405054
			522.20.20.0040	5,541.45		
			522.71.20.0040	4,081.02	11,442.82	
	HURRICANE FANS, INC	HUR001	522.20.48.0490	228.86	228.86	1405055
	HUTTER, CHRISTY	HUT075	522.10.41.0400	500.00	500.00	1405056
	IMPERIAL TRUCK & RV	IMP001	522.76.31.0451	4,318.33	4,318.33	1405057
	INDUSTRIAL ORGANIZATIONAL	IND170	522.20.41.0001	30.00	30.00	1405058
	INTERNATIONAL ASSOC. ARSON	IAA200	522.10.49.0069	115.00	115.00	1405059
	JACK, BRIAN	JAC160	522.45.43.0001	82.50	82.50	1405060
	KCDA	KCD100	522.10.49.0410	15.81		1405061
			522.10.49.0519	234.63		
			522.20.31.0515	268.08		
			522.72.31.0156	20.20	538.72	
	KING COUNTY FIRE TRAINING	KIN054	522.45.41.0001	720.00	720.00	1405062
	KITSAP BANK - VISA	KIT072	522.20.31.0515	243.64		1405063
			522.72.31.0156	6.98	250.62	
	KITSAP COUNTY DEPT OF PUBLIC	KIT105	522.50.48.0147	67.53	67.53	1405064
	KITSAP MUFFLER, INC.	MWE200	522.50.48.0147	35.06	35.06	1405065
	KITSAP PROPANE	KIT159	522.10.47.0070	1,264.03	1,264.03	1405066
	LES SCHWAB INC	LES110	522.60.48.0146	292.95	292.95	1405067

Page Total 28,045.92
Cumulative Total 230,629.01

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FUND RFA General Expense Fund 2014

Warrant Number	Vendor Name	Vendor Number	BARS Number	BARS Amount	Vendor Total	Voucher Number
	LOWES	LOW200	522.50.48.0147	38.23		1405068
			522.50.49.0385	49.69	87.92	
	MACECOM	MAC053	522.20.51.0015	8,542.60	8,542.60	1405069
	MASON COUNTY EMS COUNCIL	MAS208	522.71.35.0376	475.00	475.00	1405070
	MASON COUNTY FIRE CHIEFS	MAS255	522.41.41.0002	13,500.00	13,500.00	1405071
	MASON GENERAL HOSPITAL	MAS650	522.71.31.0391	102.50	102.50	1405072
	MED-TECH RESOURCE, INC	PRE024	522.71.31.0391	432.96	432.96	1405073
	MEDICARE BLUE RX	MED200	522.20.20.0404	60.70	60.70	1405074
	NATIONAL ASSOC. OF FIRE	NAT030	522.10.49.0069	55.00	55.00	1405075
	NATIONAL BUSINESS FURNITURE,	NAT040	522.10.31.0512	183.36	183.36	1405076
	NMRFA- REVOLVING FUND	FPD203	522.10.47.0070	793.63		1405077
			522.10.49.0069	466.68		
			522.20.20.0070	242.40	1,502.71	
	NMRFA- TRAVEL EXPENSE FUND	FPD201	522.45.49.0002	32.00	32.00	1405078
	PACIFIC WELDING SUPPLIES LLC	PAC002	522.20.35.0489	237.46	237.46	1405079
	PATTI, KATIE	PAT150	522.71.20.0055	36.94	36.94	1405080
	PREMERA BLUE CROSS	PRE026	522.10.20.0040	1,310.53		1405081
			522.20.20.0040	8,640.45		
			522.71.20.0040	3,424.99	13,375.97	
	PUD #1	PUD100	522.10.47.0070	40.11	40.11	1405082
	PUD #3	PUD300	522.10.47.0070	560.67	560.67	1405083
	QFC PHARMACY	QFC200	522.71.31.0391	214.35		1405084
			522.72.35.0157	20.00	234.35	
	QUILL CORPORATION -	QUI100	522.10.31.0045	124.70	124.70	1405085
	REMMELE, SUSAN	REM200	522.10.45.0168	50.00	50.00	1405086
	SAFEWAY	SAF112	522.30.31.0107	65.64	65.64	1405087
	SCOTT MCLENDONS HARDWARE	MCL150	522.10.31.0514	4.33		1405088
			522.20.35.0041	43.35		
			522.20.48.0167	7.14		
			522.20.48.0490	73.76		
			522.50.31.0145	49.11		
			522.50.48.0147	32.54	210.23	

Page Total 39,910.82
Cumulative Total 270,539.83

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FUND RFA General Expense Fund 2014

Warrant Number	Vendor Name	Vendor Number	BARS Number	BARS Amount	Vendor Total	Voucher Number
	SEA-WESTERN, INC.	SEA125	522.10.20.0056	26,559.72		1405089
			522.20.31.0520	1,832.83		
			522.20.31.0521	85,787.04		
			522.20.35.0489	145.38		
			522.20.48.0167	1,044.14	115,369.11	
	SNOVER, BARRY	SNO100	522.20.20.0404	104.90	104.90	1405090
	SOUTH KITSAP FIRE AND RESCUE	SOU277	522.45.41.0001	75.00	75.00	1405091
	THE BROTHERS POWERSPORTS	BRO150	522.20.35.0489	1,089.17	1,089.17	1405092
	THURSTON FIRE & RESCUE	THU450	522.45.41.0001	305.00	305.00	1405093
	U S FIRE EQUIPMENT, LLC	USF152	522.20.35.0489	3,320.01	3,320.01	1405094
	UNIQUE EXPERIENCE INC	UNI014	522.71.20.0055	324.90	324.90	1405095
	UNITED COMMUNICATIONS CORP	UNI048	522.20.48.0531	694.69	694.69	1405096
	UNITED HEALTH CARE (RX)	UNI128	522.20.20.0404	47.70	47.70	1405097
	UNITED HEALTH CARE INS.	UNI130	522.20.20.0404	212.00	212.00	1405098
	VERIZON WIRELESS	VER145	522.10.42.0014	1,216.64	1,216.64	1405099
	VFIS C/O M & T BANK	VFI200	522.10.46.0042	4,781.00	4,781.00	1405100
	WASHINGTON COUNTIES INS.	WAS016	522.10.20.0040	397.68		1405101
			522.10.20.0041	132.56		
			522.20.20.0040	1,590.72		
			522.71.20.0040	927.92	3,048.88	
	WASHINGTON STATE PATROL	WAS800	522.45.43.0001	300.00	300.00	1405102
	WAVE BROADBAND	WAV100	522.10.47.0070	358.73	358.73	1405103
	WESTBAY AUTO PARTS INC	WES077	522.50.48.0147	21.75		1405104
			522.60.31.0144	25.14		
			522.60.35.0384	15.63		
			522.76.31.0451	41.49	104.01	
	WFCA: THE DAILY DISPATCH	WFC200	522.10.44.0043	50.00	50.00	1405105
	WILCOX & FLEGEL INC	WIL012	522.20.32.0010	4,237.29	4,237.29	1405106

Page Total 135,639.03
Cumulative Total 406,178.86

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DISTRICT North Mason Regional Fire Authority

FUND RFA General Expense Fund 2014

Warrant Number	Vendor Name	Vendor Number	BARS Number	BARS Amount	Vendor Voucher Total Number
				Page Total	
				Cumulative Total	406,178.86

Secretary Date

BOARD AUTHORIZATION

We, the undersigned Board of Commissioners for the district named above do hereby certify that the services or merchandise herein specified have been received and that the vouchers identified above are approved for payment in the amount of \$ 406,178.86 on 05/06/2014.

Commissioner Date

Commissioner Date

Commissioner Date

Commissioner Date

Commissioner Date

Commissioner Date

Commissioner Date

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1405001		Vendor: BAK210 BAKKEN, BEAU			Approval/Warrant Info:	
5/2014	5106		05/01/14	BA	522.10.10.0001	434.72
5/2014	5106		05/01/14	CHIEF	522.10.10.0001	8,694.41
5/2014	5106		05/01/14	LONG 5&10	522.10.10.0001	869.44
5/2014	5106		05/01/14	FIT	522.10.10.9999	-1,863.00
5/2014	5106		05/01/14	MERP	522.10.10.9999	-125.00
5/2014	5106		05/01/14	L&I-FF	522.10.20.0010	-41.47
5/2014	5106		05/01/14	MEDICARE	522.10.20.0020	-147.15
5/2014	5106		05/01/14	LEOFF2	522.10.20.0030	-840.88
5/2014	5106		05/01/14	DC-DCP	522.10.20.0040	-1,000.00
5/2014	5106		05/01/14	DISABILITY	522.10.20.0040	-81.99
5/2014	5106		05/01/14	PREMERA-F	522.10.20.0040	-8.50
Subtotal						5,890.58
Voucher: 1405002		Vendor: BAN032 BANK OF AMERICA - DIRECT DEPOSIT			Approval/Warrant Info:	
5/2014	5107		05/01/14	AA	522.10.10.0001	249.96
5/2014	5107		05/01/14	AC	522.10.10.0001	8,332.15
5/2014	5107		05/01/14	COMM-MTG	522.10.10.0001	2,392.00
5/2014	5107		05/01/14	EXECASST	522.10.10.0001	3,802.00
5/2014	5107		05/01/14	LONG 5&10	522.10.10.0001	833.21
5/2014	5107		05/01/14	PARTREG	522.10.10.0001	1,170.00
5/2014	5107		05/01/14	VOLCORD	522.10.10.0002	3,640.00
5/2014	5107		05/01/14	DC-DCP-EE	522.10.10.9999	-200.00
5/2014	5107		05/01/14	DUES	522.10.10.9999	-1,564.92
5/2014	5107		05/01/14	FIT	522.10.10.9999	-16,901.00
5/2014	5107		05/01/14	FOOD	522.10.10.9999	-100.00
5/2014	5107		05/01/14	MERP	522.10.10.9999	-2,375.00
5/2014	5107		05/01/14	L&I-ADMIN	522.10.20.0010	-18.40
5/2014	5107		05/01/14	L&I-FF	522.10.20.0010	-37.70
5/2014	5107		05/01/14	L&I-SAFER	522.10.20.0011	-9.57
5/2014	5107		05/01/14	MEDICARE	522.10.20.0020	-2,019.96
5/2014	5107		05/01/14	SOCSEC	522.10.20.0020	-283.18

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
5/2014	5107		05/01/14	MEDI-SAFER	522.10.20.0021	-52.78
5/2014	5107		05/01/14	LEOFF2	522.10.20.0030	-791.82
5/2014	5107		05/01/14	PERS2	522.10.20.0030	-244.63
5/2014	5107		05/01/14	PER2-SAFER	522.10.20.0031	-179.09
5/2014	5107		05/01/14	DC-DCP	522.10.20.0040	-200.00
5/2014	5107		05/01/14	DC-NATION	522.10.20.0040	-400.00
5/2014	5107		05/01/14	DISABILITY	522.10.20.0040	-81.99
5/2014	5107		05/01/14	PREMERA-S	522.10.20.0040	-4.59
5/2014	5107		05/01/14	AA	522.20.10.0001	539.03
5/2014	5107		05/01/14	AL	522.20.10.0001	175.00
5/2014	5107		05/01/14	BA	522.20.10.0001	2,275.00
5/2014	5107		05/01/14	CAPT-FF	522.20.10.0001	21,736.05
5/2014	5107		05/01/14	FF1	522.20.10.0001	28,980.35
5/2014	5107		05/01/14	FF2	522.20.10.0001	10,433.14
5/2014	5107		05/01/14	FF3	522.20.10.0001	4,637.06
5/2014	5107		05/01/14	LONG 5&10	522.20.10.0001	6,346.76
5/2014	5107		05/01/14	OT	522.20.10.0001	2,321.56
5/2014	5107		05/01/14	PMFF1	522.20.10.0001	31,877.85
5/2014	5107		05/01/14	PROB-PMFF	522.20.10.0001	5,419.44
5/2014	5107		05/01/14	PROBFF	522.20.10.0001	3,767.29
5/2014	5107		05/01/14	L&I-FF	522.20.20.0010	-805.69
5/2014	5107		05/01/14	LEOFF2	522.20.20.0030	-9,966.59
5/2014	5107		05/01/14	DC-DCP	522.20.20.0040	-4,900.00
5/2014	5107		05/01/14	DC-NATION	522.20.20.0040	-1,200.00
5/2014	5107		05/01/14	DISABILITY	522.20.20.0040	-733.52
5/2014	5107		05/01/14	PREMERA-F	522.20.20.0040	-82.17
5/2014	5107		05/01/14	PREMERA-M	522.20.20.0040	-23.20
5/2014	5107		05/01/14	PREMERA-S	522.20.20.0040	-2.95
5/2014	5107		05/01/14	TRANSPORT	522.20.49.0418	25.00
5/2014	5107		05/01/14	VOLSHIFT	522.20.49.0418	150.00
Subtotal						95,924.10

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1405003		Vendor: BAN030 BANK OF AMERICA - PAYROLL TAXES			Approval/Warrant Info:	
5/2014	5122		05/01/14	FIT Deduction	522.10.10.9999	19,657.00
5/2014	5122		05/01/14	MEDICARE Contribution	522.10.20.0020	2,327.85
5/2014	5122		05/01/14	MEDICARE Deduction	522.10.20.0020	2,327.85
5/2014	5122		05/01/14	SOCSEC Contribution	522.10.20.0020	463.97
5/2014	5122		05/01/14	SOCSEC Deduction	522.10.20.0020	463.97
5/2014	5122		05/01/14	MEDI-SAFER Contribution	522.10.20.0021	52.78
5/2014	5122		05/01/14	MEDI-SAFER Deduction	522.10.20.0021	52.78
Subtotal						25,346.20
Voucher: 1405004		Vendor: BUC200 BUCKNER, RICHARD			Approval/Warrant Info:	
5/2014	5108		05/01/14	FOOD	522.10.10.9999	-5.00
5/2014	5108		05/01/14	MEDICARE	522.10.20.0020	-2.90
5/2014	5108		05/01/14	SOCSEC	522.10.20.0020	-12.40
5/2014	5108		05/01/14	RES-JR	522.20.49.0417	200.00
Subtotal						179.70
Voucher: 1405005		Vendor: COF200 COFFELT, JAKOB J.			Approval/Warrant Info:	
5/2014	5109		05/01/14	FIT	522.10.10.9999	-1.00
5/2014	5109		05/01/14	FOOD	522.10.10.9999	-5.00
5/2014	5109		05/01/14	MEDICARE	522.10.20.0020	-2.90
5/2014	5109		05/01/14	SOCSEC	522.10.20.0020	-12.40
5/2014	5109		05/01/14	RES-JR	522.20.49.0417	200.00
Subtotal						178.70
Voucher: 1405006		Vendor: KEW200 DANIEL KEWISH			Approval/Warrant Info:	
5/2014	5110		05/01/14	COMM-MTG	522.10.10.0001	416.00
5/2014	5110		05/01/14	FIT	522.10.10.9999	-23.00
5/2014	5110		05/01/14	L&I-ADMIN	522.10.20.0010	-0.27
5/2014	5110		05/01/14	MEDICARE	522.10.20.0020	-6.03
5/2014	5110		05/01/14	SOCSEC	522.10.20.0020	-25.79
Subtotal						360.91

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1405007		Vendor: STA175 DCP - WA STATE DEFERRED COMP			Approval/Warrant Info:	
5/2014	5123		05/01/14	DC-DCP-EE Deduction	522.10.10.9999	200.00
5/2014	5123		05/01/14	DC-DCP Contribution	522.10.20.0040	250.00
5/2014	5123		05/01/14	DC-DCP Deduction	522.10.20.0040	1,200.00
5/2014	5123		05/01/14	CAPT-DCP Contribution	522.20.20.0040	543.00
5/2014	5123		05/01/14	DC-DCP Contribution	522.20.20.0040	2,600.00
5/2014	5123		05/01/14	DC-DCP Deduction	522.20.20.0040	5,300.00
Subtotal						10,093.00
Voucher: 1405008		Vendor: DEP100 DEPARTMENT OF LABOR & INDUSTRIES			Approval/Warrant Info:	
5/2014	5124		05/01/14	L&I-ADMIN Contribution	522.10.20.0010	33.19
5/2014	5124		05/01/14	L&I-ADMIN Deduction	522.10.20.0010	18.67
5/2014	5124		05/01/14	L&I-FF Contribution	522.10.20.0010	352.31
5/2014	5124		05/01/14	L&I-FF Deduction	522.10.20.0010	79.17
5/2014	5124		05/01/14	L&I-SAFER Contribution	522.10.20.0011	17.01
5/2014	5124		05/01/14	L&I-SAFER Deduction	522.10.20.0011	9.57
5/2014	5124		05/01/14	L&I-FF Contribution	522.20.20.0010	3,763.27
5/2014	5124		05/01/14	L&I-FF Deduction	522.20.20.0010	845.75
Subtotal						5,118.94
Voucher: 1405009		Vendor: DIM100 DIMARTINO/FORTIS INS CO			Approval/Warrant Info:	
5/2014	5125		05/01/14	DISABILITY Deduction	522.10.20.0040	163.98
5/2014	5125		05/01/14	DISABILITY Deduction	522.20.20.0040	813.42
Subtotal						977.40
Voucher: 1405010		Vendor: DOR050 DORAN, MATT			Approval/Warrant Info:	
5/2014	5111		05/01/14	FOOD	522.10.10.9999	-5.00
5/2014	5111		05/01/14	MEDICARE	522.10.20.0020	-2.90
5/2014	5111		05/01/14	SOCSEC	522.10.20.0020	-12.40
5/2014	5111		05/01/14	RES-JR	522.20.49.0417	200.00
Subtotal						179.70
Voucher: 1405011		Vendor: FPD205 FPD#2 - FOOD FUND			Approval/Warrant Info:	
5/2014	5126		05/01/14	FOOD Deduction	522.10.10.9999	155.00

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Subtotal						155.00
Voucher: 1405012		Vendor: HIC200 HICKS, JEROMY			Approval/Warrant Info:	
5/2014	5112		05/01/14	DUES	522.10.10.9999	-86.94
5/2014	5112		05/01/14	FIT	522.10.10.9999	-837.00
5/2014	5112		05/01/14	FOOD	522.10.10.9999	-5.00
5/2014	5112		05/01/14	MERP	522.10.10.9999	-125.00
5/2014	5112		05/01/14	MEDICARE	522.10.20.0020	-118.46
5/2014	5112		05/01/14	CAPT-COC	522.20.10.0001	7,245.35
5/2014	5112		05/01/14	LONG 5&10	522.20.10.0001	724.53
5/2014	5112		05/01/14	L&I-FF	522.20.20.0010	-40.06
5/2014	5112		05/01/14	LEOFF2	522.20.20.0030	-670.26
5/2014	5112		05/01/14	DC-DCP	522.20.20.0040	-400.00
5/2014	5112		05/01/14	DISABILITY	522.20.20.0040	-79.90
5/2014	5112		05/01/14	PREMERA-F	522.20.20.0040	-10.31
Subtotal						5,596.95
Voucher: 1405013		Vendor: HOH200 HOHMANN, EVAN			Approval/Warrant Info:	
5/2014	5113		05/01/14	FIT	522.10.10.9999	-31.00
5/2014	5113		05/01/14	FOOD	522.10.10.9999	-5.00
5/2014	5113		05/01/14	MEDICARE	522.10.20.0020	-7.25
5/2014	5113		05/01/14	SOCSEC	522.10.20.0020	-31.00
5/2014	5113		05/01/14	RES-SR	522.20.49.0417	500.00
Subtotal						425.75
Voucher: 1405014		Vendor: IAF110 IAFF LOCAL 3876			Approval/Warrant Info:	
5/2014	5127		05/01/14	DUES Deduction	522.10.10.9999	1,651.86
Subtotal						1,651.86
Voucher: 1405015		Vendor: JAC160 JACK, BRIAN			Approval/Warrant Info:	
5/2014	5114		05/01/14	FOOD	522.10.10.9999	-5.00
5/2014	5114		05/01/14	MEDICARE	522.10.20.0020	-2.90
5/2014	5114		05/01/14	SOCSEC	522.10.20.0020	-12.40
5/2014	5114		05/01/14	RES-JR	522.20.49.0417	200.00

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Subtotal						179.70
Voucher: 1405016		Vendor: JOH055 JOHNSON, ANDREW			Approval/Warrant Info:	
5/2014	5115		05/01/14	FOOD	522.10.10.9999	-5.00
5/2014	5115		05/01/14	MEDICARE	522.10.20.0020	-5.80
5/2014	5115		05/01/14	SOCSEC	522.10.20.0020	-24.80
5/2014	5115		05/01/14	RES-JR	522.20.49.0417	400.00
Subtotal						364.40
Voucher: 1405017		Vendor: JOH070 JOHNSON, CHRISTOPHER			Approval/Warrant Info:	
5/2014	5116		05/01/14	FOOD	522.10.10.9999	-5.00
5/2014	5116		05/01/14	MEDICARE	522.10.20.0020	-2.90
5/2014	5116		05/01/14	SOCSEC	522.10.20.0020	-12.40
5/2014	5116		05/01/14	RES-JR	522.20.49.0417	200.00
Subtotal						179.70
Voucher: 1405018		Vendor: LEF150 LEOFF SYS - P/2			Approval/Warrant Info:	
5/2014	5128		05/01/14	LEOFF2 Contribution	522.10.20.0030	1,015.35
5/2014	5128		05/01/14	LEOFF2 Deduction	522.10.20.0030	1,632.70
5/2014	5128		05/01/14	LEOFF2 Contribution	522.20.20.0030	6,614.72
5/2014	5128		05/01/14	LEOFF2 Deduction	522.20.20.0030	10,636.85
Subtotal						19,899.62
Voucher: 1405019		Vendor: MCC118 MCCOY, JARED L.			Approval/Warrant Info:	
5/2014	5117		05/01/14	FOOD	522.10.10.9999	-5.00
5/2014	5117		05/01/14	MEDICARE	522.10.20.0020	-2.90
5/2014	5117		05/01/14	SOCSEC	522.10.20.0020	-12.40
5/2014	5117		05/01/14	RES-JR	522.20.49.0417	200.00
Subtotal						179.70
Voucher: 1405020		Vendor: NAC101 NATIONWIDE RETIREMENT NACO PAYROLL			Approval/Warrant Info:	
5/2014	5129		05/01/14	DC-NATION Contribution	522.10.20.0040	200.00
5/2014	5129		05/01/14	DC-NATION Deduction	522.10.20.0040	400.00
5/2014	5129		05/01/14	DC-NATION Contribution	522.20.20.0040	600.00
5/2014	5129		05/01/14	DC-NATION Deduction	522.20.20.0040	1,200.00

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Subtotal						2,400.00
Voucher: 1405021		Vendor: PHI030 PHILLIPS, DUSTIN			Approval/Warrant Info:	
5/2014	5118		05/01/14	FOOD	522.10.10.9999	-5.00
5/2014	5118		05/01/14	MEDICARE	522.10.20.0020	-2.90
5/2014	5118		05/01/14	SOCSEC	522.10.20.0020	-12.40
5/2014	5118		05/01/14	RES-JR	522.20.49.0417	200.00
Subtotal						179.70
Voucher: 1405022		Vendor: ROU200 ROUSE, LEVI			Approval/Warrant Info:	
5/2014	5119		05/01/14	FIT	522.10.10.9999	-1.00
5/2014	5119		05/01/14	FOOD	522.10.10.9999	-5.00
5/2014	5119		05/01/14	MEDICARE	522.10.20.0020	-2.90
5/2014	5119		05/01/14	SOCSEC	522.10.20.0020	-12.40
5/2014	5119		05/01/14	RES-JR	522.20.49.0417	200.00
Subtotal						178.70
Voucher: 1405023		Vendor: WAS900 WA PUB EMP RETIREMENT SYS-PERS			Approval/Warrant Info:	
5/2014	5130		05/01/14	PERS2 Contribution	522.10.20.0030	457.90
5/2014	5130		05/01/14	PERS2 Deduction	522.10.20.0030	244.63
5/2014	5130		05/01/14	PER2-SAFER Contribution	522.10.20.0031	335.24
5/2014	5130		05/01/14	PER2-SAFER Deduction	522.10.20.0031	179.09
Subtotal						1,216.86
Voucher: 1405024		Vendor: WSC050 WSCFF EMPLOYEE BENEFIT TRUST			Approval/Warrant Info:	
5/2014	5131		05/01/14	MERP Deduction	522.10.10.9999	2,625.00
Subtotal						2,625.00
Voucher: 1405025		Vendor: A1D100 A-1 DOOR SERVICE - PT. ORCHARD			Approval/Warrant Info:	
5/2014	4993	14768	03/18/14	roll up door repair	522.50.48.0147	199.46
Subtotal						199.46
Voucher: 1405026		Vendor: AIR010 AIRGAS USA, LLC			Approval/Warrant Info:	
5/2014	4975	O2	04/07/14	Cylinder Rental	522.71.31.0391	198.39
5/2014	4975	O2	04/07/14	O2	522.71.31.0391	182.44
5/2014	5070	O2	05/01/14	O2	522.71.31.0391	100.09

Voucher Transactions

RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
5/2014	5070	O2	05/01/14	O2	522.71.31.0391	262.99
Subtotal						743.91
Voucher: 1405027		Vendor: ALL310 ALLYN ANALYTICS, INC			Approval/Warrant Info:	
5/2014	5006	May	05/01/14	May	522.10.41.0400	75.00
Subtotal						75.00
Voucher: 1405028		Vendor: BAR165 BARRETT, FRED			Approval/Warrant Info:	
5/2014	5004	May	05/01/14	LEOFF 1	522.20.20.0404	111.40
Subtotal						111.40
Voucher: 1405029		Vendor: BEL150 BELFAIR WATER DISTRICT #1			Approval/Warrant Info:	
5/2014	5075	36	05/01/14	Water Service	522.10.47.0070	133.53
Subtotal						133.53
Voucher: 1405030		Vendor: BLU020 BLUE CROSS BLUE SHIELD OF MONTANA			Approval/Warrant Info:	
5/2014	5003	May	05/01/14	LEOFF 1 Medical	522.20.20.0404	127.36
Subtotal						127.36
Voucher: 1405031		Vendor: BLU100 BLUMENTHAL UNIFORMS			Approval/Warrant Info:	
5/2014	5067	59908	04/04/14	Station boots	522.10.20.0056	2,213.40
Subtotal						2,213.40
Voucher: 1405032		Vendor: BOA090 BOARD FOR VOLUNTEER FIREFIGHTERS			Approval/Warrant Info:	
5/2014	5053	May	05/01/14	Blackburn,Carey, Santiago	522.20.20.0070	90.00
Subtotal						90.00
Voucher: 1405033		Vendor: BOU100 BOUND TREE MEDICAL, LLC			Approval/Warrant Info:	
5/2014	4981	81391593	04/04/14	Ems supply #38169421	522.71.31.0391	127.75
5/2014	5056	EMS Supplies	05/01/14	ems supply	522.71.31.0391	404.51
5/2014	5057	EMS	05/01/14	ems equipment #38167718	522.72.48.0187	346.77
5/2014	5058	95949071	04/24/14	King Vision Laryngoscope	522.72.35.0157	4,198.92
5/2014	5079	38175696	04/28/14	EMS Supplies 04282014JW	522.71.31.0391	1,613.53
5/2014	5083	38175803	04/28/14	EMS Supplies 04282014JW#2	522.71.31.0391	413.36
5/2014	5091		05/02/14	ems supplies	522.71.31.0391	606.59
Subtotal						7,711.43

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1405034 Vendor: BOW120 BOWMAN, NICKOLAS Approval/Warrant Info:						
5/2014	5014	Bowman Boot	04/06/14	Duty Boots	522.71.20.0055	150.00
Subtotal						150.00
Voucher: 1405035 Vendor: BUR030 BURKE, RYAN Approval/Warrant Info:						
5/2014	4979	Intro Fire Prev.	04/01/14	Burke EOU Book	522.45.49.0004	82.41
Subtotal						82.41
Voucher: 1405036 Vendor: CAP100 CAPITAL BUSINESS MACHINES Approval/Warrant Info:						
5/2014	4982	CNIN734012	04/07/14	Copier rental	522.10.31.0045	102.20
Subtotal						102.20
Voucher: 1405037 Vendor: CAS100 CASCADE NATURAL GAS Approval/Warrant Info:						
5/2014	5101	304 021 0000 9	04/29/14	Sta 21 Natural Gas	522.10.47.0070	177.30
Subtotal						177.30
Voucher: 1405038 Vendor: CEN160 CENTURY LINK Approval/Warrant Info:						
5/2014	5068	May	05/01/14	360-275-6478 047B	522.10.42.0014	0.00
5/2014	5068	May	05/01/14	206-T36-0203 562B	522.10.42.0014	159.81
5/2014	5068	May	05/01/14	360-275-8201 970B	522.10.42.0014	0.00
5/2014	5068	May	05/01/14	360-275-9487 029B	522.10.42.0014	0.00
5/2014	5068	May	05/01/14	360-275-6711 962B	522.10.42.0014	0.00
5/2014	5068	May	05/01/14	206-T03-7070 331B	522.10.42.0014	135.54
Subtotal						295.35
Voucher: 1405039 Vendor: COP250 COPY IT...MAIL IT INC Approval/Warrant Info:						
5/2014	5040	23319	04/16/14	SAFER-Postage	522.10.20.0056	23.73
5/2014	5071	23315	04/09/14	copies and laminate	522.30.31.0107	18.40
5/2014	5081	23325	04/01/14	Training Request Forms	522.45.31.0001	65.30
Subtotal						107.43
Voucher: 1405040 Vendor: DAL090 DALMATIAN FIRE EQUIPMENT, INC. Approval/Warrant Info:						
5/2014	5085	382043	03/12/14	scba masks	522.20.35.0041	35.51
Subtotal						35.51

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1405041 Vendor: DAN001 DANAS HEATING & COOLING Approval/Warrant Info:						
5/2014	5043	603455	04/16/14	Station 81 Heater	522.50.49.0385	8,696.28
Subtotal						8,696.28
Voucher: 1405042 Vendor: DIR150 DIRECT TV INC Approval/Warrant Info:						
5/2014	5055	22943556216	05/07/14	May	522.10.47.0070	100.99
Subtotal						100.99
Voucher: 1405043 Vendor: EFR200 EF RECOVERY Approval/Warrant Info:						
5/2014	5052	0020074	04/15/14	Ambulance billing	522.77.41.0038	1,947.96
Subtotal						1,947.96
Voucher: 1405044 Vendor: EHR110 EHRESMAN, CARL Approval/Warrant Info:						
5/2014	5088	Amazon	04/18/14	MCI Kits Supplies	522.72.35.0157	31.15
5/2014	5089	Amazon	04/18/14	MCI Kits Supplies	522.72.35.0157	19.47
5/2014	5090	eSafety Supplies	04/18/14	MCI Kits Supplies	522.72.35.0157	58.33
Subtotal						108.95
Voucher: 1405045 Vendor: EVE165 EVERGREEN SAFETY COUNCIL INC Approval/Warrant Info:						
5/2014	5076	J.Hicks	05/01/14	Inst. Re-certification	522.30.41.0405	20.00
Subtotal						20.00
Voucher: 1405046 Vendor: FAR140 FARMER BROS. CO. INC Approval/Warrant Info:						
5/2014	5049	60064678	04/21/14	Coffee	522.10.31.0072	170.00
Subtotal						170.00
Voucher: 1405047 Vendor: FIR200 FIRE SERVICE REPAIR LLC Approval/Warrant Info:						
5/2014	5045	3515	03/19/14	WSRB Required	522.60.48.0148	2,908.51
Subtotal						2,908.51
Voucher: 1405048 Vendor: FIR160 FIRST CHOICE HEALTH NETWORK Approval/Warrant Info:						
5/2014	4983	61590	03/31/14	EAP	522.71.41.0063	119.52
Subtotal						119.52
Voucher: 1405049 Vendor: GEO055 GEORGES ELECTRIC INC Approval/Warrant Info:						
5/2014	5050	14211	04/17/14	Electrical Connections	522.50.41.0503	650.98
Subtotal						650.98

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1405050		Vendor: GIL275 GILMORES AUTOMOTIVE SERVICE			Approval/Warrant Info:	
5/2014	4969	22316	04/15/14	03 F350	522.60.48.0148	96.53
5/2014	5010	22267	04/17/14	2010 Ambulance	522.60.48.0146	539.21
5/2014	5011	22285	04/17/14	Safety insp.	522.60.48.0146	981.02
5/2014	5012	22401	04/15/14	2012 Ford Escape	522.60.48.0148	56.31
5/2014	5033	22429	04/18/14	2014 Ford	522.60.48.0148	96.53
5/2014	5047	22399	04/15/14	Repair Damage Brush 23	522.76.31.0451	1,318.91
Subtotal						3,088.51
Voucher: 1405051		Vendor: GRA013 GRAINGER			Approval/Warrant Info:	
5/2014	4989	9391396646	03/17/14	Cleaning supplies	522.20.31.0515	215.23
Subtotal						215.23
Voucher: 1405052		Vendor: HYP001 HIGH PRESSURE EQUIPMENT DBA HYPRES			Approval/Warrant Info:	
5/2014	4986	0006474-IN	03/10/14	SCBA Compressor Repair	522.20.48.0167	325.56
5/2014	4987	0006498-IN	03/21/14	SCBA Compressor	522.20.48.0167	466.34
Subtotal						791.90
Voucher: 1405053		Vendor: HOO071 HOOD CANAL COMMUNICATIONS INC			Approval/Warrant Info:	
5/2014	5080	00027664-8	05/01/14	Internet	522.10.42.0014	85.90
Subtotal						85.90
Voucher: 1405054		Vendor: HRA200 HRA VEBA TRUST			Approval/Warrant Info:	
5/2014	5132	May	05/01/14	HRA/VEBA	522.10.20.0040	1,820.35
5/2014	5132	May	05/01/14	HRA/VEBA	522.20.20.0040	5,541.45
5/2014	5132	May	05/01/14	HRA/VEBA	522.71.20.0040	4,081.02
Subtotal						11,442.82
Voucher: 1405055		Vendor: HUR001 HURRICANE FANS, INC			Approval/Warrant Info:	
5/2014	4988	HFI-340	03/10/14	Repair Smoke Exhauster	522.20.48.0490	228.86
Subtotal						228.86
Voucher: 1405056		Vendor: HUT075 HUTTER, CHRISTY			Approval/Warrant Info:	
5/2014	5002	May	05/01/14	May	522.10.41.0400	500.00
Subtotal						500.00

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1405057		Vendor: IMP001 IMPERIAL TRUCK & RV			Approval/Warrant Info:	
5/2014	4992	14-3834	04/15/14	Door Hinge & Spotlight	522.76.31.0451	512.32
5/2014	5044	14-3708	04/15/14	Body Repair 2010 Ambulance	522.76.31.0451	3,806.01
Subtotal						4,318.33
Voucher: 1405058		Vendor: IND170 INDUSTRIAL ORGANIZATIONAL SOLUTIONS, INC			Approval/Warrant Info:	
5/2014	5061	C31529A	04/16/14	I/O aptitude test- Brad Carey	522.20.41.0001	30.00
Subtotal						30.00
Voucher: 1405059		Vendor: IAA200 INTERNATIONAL ASSOC. ARSON INVESTIGATORS			Approval/Warrant Info:	
5/2014	4985	Annual Dues	02/01/14	IAAI Dues 2014	522.10.49.0069	115.00
Subtotal						115.00
Voucher: 1405060		Vendor: JAC160 JACK, BRIAN			Approval/Warrant Info:	
5/2014	4996	Fire Academy Hotel	03/02/14	hotel	522.45.43.0001	82.50
Subtotal						82.50
Voucher: 1405061		Vendor: KCD100 KCDA			Approval/Warrant Info:	
5/2014	4974	3778930	04/27/14	Kitchen towels	522.20.31.0515	268.08
5/2014	4980	3786475	04/14/14	Post it notes	522.10.49.0410	15.81
5/2014	5039	3775370	03/06/14	Paper Towels bathrooms	522.10.49.0519	148.20
5/2014	5064	3786475	04/14/14	Cleaning supplies	522.10.49.0519	41.38
5/2014	5065	3778930	03/18/14	Batteries	522.72.31.0156	20.20
5/2014	5066	3775370	03/06/14	Batteries	522.10.49.0519	45.05
Subtotal						538.72
Voucher: 1405062		Vendor: KIN054 KING COUNTY FIRE TRAINING OFFICERS ASSOC			Approval/Warrant Info:	
5/2014	4998	5763	04/11/14	Spring Pump academy	522.45.41.0001	720.00
Subtotal						720.00
Voucher: 1405063		Vendor: KIT072 KITSAP BANK - VISA			Approval/Warrant Info:	
5/2014	4997	Costco	03/17/14	Cleaning Supplies	522.20.31.0515	243.64
5/2014	5074	USPS	04/28/14	Certified Mail	522.72.31.0156	6.98
Subtotal						250.62

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1405064		Vendor: KIT105 KITSAP COUNTY DEPT OF PUBLIC WORKS			Approval/Warrant Info:	
5/2014	5097	14521	05/01/14	Transaction 616505	522.50.48.0147	15.00
5/2014	5097	14521	05/01/14	Transaction 616419	522.50.48.0147	22.90
5/2014	5097	14521	05/01/14	Transaction 616462	522.50.48.0147	29.63
Subtotal						67.53
Voucher: 1405065		Vendor: MWE200 KITSAP MUFFLER, INC.			Approval/Warrant Info:	
5/2014	5018	0097091	04/10/14	generator station 8-1	522.50.48.0147	35.06
Subtotal						35.06
Voucher: 1405066		Vendor: KIT159 KITSAP PROPANE			Approval/Warrant Info:	
5/2014	5032	May	05/01/14	Pre-Buy Agreement 500gal	522.10.47.0070	1,264.03
Subtotal						1,264.03
Voucher: 1405067		Vendor: LES110 LES SCHWAB INC			Approval/Warrant Info:	
5/2014	4977	40900093511	04/03/14	Escape/Hicks tire change	522.60.48.0146	75.95
5/2014	4978	40900093512	04/03/14	Tire Change over - Cooper	522.60.48.0146	75.95
5/2014	5030	40900093684	04/04/14	05 crown vic tire change	522.60.48.0146	65.10
5/2014	5096	40900093112	03/31/14	Tire Change over - Bakken	522.60.48.0146	75.95
Subtotal						292.95
Voucher: 1405068		Vendor: LOW200 LOWES			Approval/Warrant Info:	
5/2014	5037	19511388	04/14/14	Sta. 81 Landscape	522.50.49.0385	49.69
5/2014	5098	PO 2143	03/20/14	Station 81 Elec.	522.50.48.0147	38.23
Subtotal						87.92
Voucher: 1405069		Vendor: MAC053 MACECOM			Approval/Warrant Info:	
5/2014	5016	190	04/01/14	User Fees April - June 2014	522.20.51.0015	8,542.60
Subtotal						8,542.60
Voucher: 1405070		Vendor: MAS208 MASON COUNTY EMS COUNCIL AND TRAUMA			Approval/Warrant Info:	
5/2014	5001	April	04/01/14	April	522.71.35.0376	475.00
Subtotal						475.00
Voucher: 1405071		Vendor: MAS255 MASON COUNTY FIRE CHIEFS ASSOCIATION			Approval/Warrant Info:	
5/2014	4990	IFSAC	04/01/14	IFSAC FF 1	522.41.41.0002	5,400.00

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
5/2014	4991	IFSAC	04/01/14	IFSAC FF 1	522.41.41.0002	8,100.00
Subtotal						13,500.00
Voucher: 1405072		Vendor: MAS650 MASON GENERAL HOSPITAL			Approval/Warrant Info:	
5/2014	5095	5991	04/22/14	ems supplies	522.71.31.0391	102.50
Subtotal						102.50
Voucher: 1405073		Vendor: PRE024 MED-TECH RESOURCE, INC			Approval/Warrant Info:	
5/2014	5103	27197	04/21/14	ems supply #21430	522.71.31.0391	432.96
Subtotal						432.96
Voucher: 1405074		Vendor: MED200 MEDICARE BLUE RX			Approval/Warrant Info:	
5/2014	5072	April and May	05/01/14	LEOFF 1	522.20.20.0404	18.80
5/2014	5072	April and May	05/01/14	LEOFF 1	522.20.20.0404	41.90
Subtotal						60.70
Voucher: 1405075		Vendor: NAT030 NATIONAL ASSOC. OF FIRE INVESTIGATORS			Approval/Warrant Info:	
5/2014	4984	17428	04/18/14	NAFI Dues	522.10.49.0069	55.00
Subtotal						55.00
Voucher: 1405076		Vendor: NAT040 NATIONAL BUSINESS FURNITURE, LLC			Approval/Warrant Info:	
5/2014	5008	MK421717-LES	04/01/14	Table	522.10.31.0512	183.36
Subtotal						183.36
Voucher: 1405077		Vendor: FPD203 NMRFA- REVOLVING FUND			Approval/Warrant Info:	
5/2014	5019	CHK# 3005	04/14/14	Collins Lake Water	522.10.47.0070	68.43
5/2014	5020	CHK# 3004	04/14/14	Sta 24	522.10.47.0070	142.14
5/2014	5021	CHK# 3006	04/15/14	Jan.	522.10.49.0069	79.00
5/2014	5021	CHK# 3006	04/15/14	Feb.	522.10.49.0069	192.93
5/2014	5021	CHK# 3006	04/15/14	March	522.10.49.0069	194.75
5/2014	5022	CHK# 3003	04/10/14	Sta 21	522.10.47.0070	448.83
5/2014	5022	CHK# 3003	04/10/14	Sta 21 1/2	522.10.47.0070	134.23
5/2014	5023	CHK# 3007	04/18/14	BVFF	522.20.20.0070	242.40
Subtotal						1,502.71

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1405078		Vendor: FPD201 NMRFA- TRAVEL EXPENSE FUND			Approval/Warrant Info:	
5/2014	5046	CHK # 3004	04/01/14	Per - Diem Burrus	522.45.49.0002	32.00
Subtotal						32.00
Voucher: 1405079		Vendor: PAC002 PACIFIC WELDING SUPPLIES LLC			Approval/Warrant Info:	
5/2014	5086	1199459	03/18/14	81 Equip Replacement	522.20.35.0489	21.64
5/2014	5087	1198244	03/10/14	Fire Equ. Replacement	522.20.35.0489	212.31
5/2014	5086	1199459	03/18/14	Service Charge	522.20.35.0489	3.51
Subtotal						237.46
Voucher: 1405080		Vendor: PAT150 PATTI, KATIE			Approval/Warrant Info:	
5/2014	5013	Costco	04/15/14	Shirts	522.71.20.0055	36.94
Subtotal						36.94
Voucher: 1405081		Vendor: PRE026 PREMIERA BLUE CROSS			Approval/Warrant Info:	
5/2014	5093	May	05/01/14	Admin	522.10.20.0040	1,310.53
5/2014	5093	May	05/01/14	FIRE	522.20.20.0040	8,640.45
5/2014	5093	May	05/01/14	EMS	522.71.20.0040	3,424.99
Subtotal						13,375.97
Voucher: 1405082		Vendor: PUD100 PUD #1			Approval/Warrant Info:	
5/2014	5099	20101800	04/26/14	Sta 24	522.10.47.0070	40.11
Subtotal						40.11
Voucher: 1405083		Vendor: PUD300 PUD #3			Approval/Warrant Info:	
5/2014	5038	May	05/01/14	Sta 22	522.10.47.0070	106.92
5/2014	5038	May	05/01/14	Sta 83	522.10.47.0070	54.03
5/2014	5038	May	05/01/14	Sta 81	522.10.47.0070	214.96
5/2014	5038	May	05/01/14	Sta 23	522.10.47.0070	33.45
5/2014	5038	May	05/01/14	Market	522.10.47.0070	42.77
5/2014	5038	May	05/01/14	Sta. 83	522.10.47.0070	75.96
5/2014	5038	May	05/01/14	Sta 25	522.10.47.0070	32.58
Subtotal						560.67
Voucher: 1405084		Vendor: QFC200 QFC PHARMACY			Approval/Warrant Info:	
5/2014	5035	EMS	05/01/14	Glucometers for new rig	522.72.35.0157	20.00

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
5/2014	5036	EMS	05/01/14	Med Supplies	522.71.31.0391	214.35
Subtotal						234.35
Voucher: 1405085		Vendor: QUI100 QUILL CORPORATION - PREFERRED CUSTOMER			Approval/Warrant Info:	
5/2014	5034	52452963	04/21/14	Office Supplies	522.10.31.0045	124.70
Subtotal						124.70
Voucher: 1405086		Vendor: REM200 REMMELE, SUSAN			Approval/Warrant Info:	
5/2014	5009	Rec. #000003	03/12/14	Reimbursement	522.10.45.0168	50.00
Subtotal						50.00
Voucher: 1405087		Vendor: SAF112 SAFEWAY			Approval/Warrant Info:	
5/2014	5048	Pancake Bkfst	04/18/14	Reimburs. Supplies	522.30.31.0107	65.64
Subtotal						65.64
Voucher: 1405088		Vendor: MCL150 SCOTT MCLENDONS HARDWARE			Approval/Warrant Info:	
5/2014	4994	79953	04/07/14	Keysafe and keyhook	522.50.31.0145	40.12
5/2014	4995	80055	04/12/14	Siding caulk	522.50.31.0145	8.99
5/2014	5025	79637	03/15/14	cribbing ratchet	522.20.48.0490	73.76
5/2014	5026	79636	03/15/14	shipping supplies scba	522.20.35.0041	43.35
5/2014	5084	78627	12/28/13	bracing for compressor	522.20.48.0167	7.14
5/2014	5092	78202	11/27/13	brush	522.10.31.0514	4.33
5/2014	5094	78079	11/16/13	blower	522.50.48.0147	32.54
Subtotal						210.23
Voucher: 1405089		Vendor: SEA125 SEA-WESTERN, INC.			Approval/Warrant Info:	
5/2014	5024	54778	02/19/14	Eq	522.20.35.0489	145.38
5/2014	5027	175259	03/13/14	compressor repair	522.20.48.0167	944.14
5/2014	5028	176044	04/14/14	air analysis	522.20.48.0167	100.00
5/2014	5041	176178	04/16/14	SAFER-Bunker Gear	522.10.20.0056	26,559.72
5/2014	5062	175371	03/18/14	AFG PPE	522.20.31.0521	85,787.04
5/2014	5063	175375	03/18/14	Bunker Gear	522.20.31.0520	1,832.83
Subtotal						115,369.11
Voucher: 1405090		Vendor: SNO100 SNOVER, BARRY			Approval/Warrant Info:	
5/2014	5005	May	05/01/14	LEOFF 1 Medical	522.20.20.0404	104.90

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Subtotal						104.90
Voucher: 1405091		Vendor: SOU277 SOUTH KITSAP FIRE AND RESCUE			Approval/Warrant Info:	
5/2014	5102	2014-1037	02/12/14	L. Rouse	522.45.41.0001	75.00
Subtotal						75.00
Voucher: 1405092		Vendor: BRO150 THE BROTHERS POWERSPORTS			Approval/Warrant Info:	
5/2014	5042	9839290	02/17/14	Generator	522.20.35.0489	1,089.17
Subtotal						1,089.17
Voucher: 1405093		Vendor: THU450 THURSTON FIRE & RESCUE TRAINING CONSORTI			Approval/Warrant Info:	
5/2014	4999		04/26/14	IFSAC Instructor I - Jack	522.45.41.0001	305.00
Subtotal						305.00
Voucher: 1405094		Vendor: USF152 U S FIRE EQUIPMENT, LLC			Approval/Warrant Info:	
5/2014	5059	8503	01/09/14	2013 Rosenbauer Eq. Replace	522.20.35.0489	1,774.33
5/2014	5060	8517	01/10/14	Rosenbauer Equipment	522.20.35.0489	1,545.68
Subtotal						3,320.01
Voucher: 1405095		Vendor: UNI014 UNIQUE EXPERIENCE INC			Approval/Warrant Info:	
5/2014	5054	12968	04/30/14	Admin Shirts	522.71.20.0055	324.90
Subtotal						324.90
Voucher: 1405096		Vendor: UNI048 UNITED COMMUNICATIONS CORP			Approval/Warrant Info:	
5/2014	5073	798926	04/09/14	Minitor Refurb	522.20.48.0531	694.69
Subtotal						694.69
Voucher: 1405097		Vendor: UNI128 UNITED HEALTH CARE (RX)			Approval/Warrant Info:	
5/2014	5007	May	05/01/14	March	522.20.20.0404	47.70
Subtotal						47.70
Voucher: 1405098		Vendor: UNI130 UNITED HEALTH CARE INS. (MEDICAL)			Approval/Warrant Info:	
5/2014	5031	May	05/01/14	LEOFF 1	522.20.20.0404	212.00
Subtotal						212.00
Voucher: 1405099		Vendor: VER145 VERIZON WIRELESS			Approval/Warrant Info:	
5/2014	5069	9723581416	04/15/14	Cell Service	522.10.42.0014	1,216.64
Subtotal						1,216.64

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1405100		Vendor: VFI200 VFIS C/O M & T BANK			Approval/Warrant Info:	
5/2014	5029	275366104	04/01/14	Installment	522.10.46.0042	4,781.00
Subtotal						4,781.00
Voucher: 1405101		Vendor: WAS016 WASHINGTON COUNTIES INS. FUND			Approval/Warrant Info:	
5/2014	5082	May	05/01/14	DVL	522.10.20.0040	397.68
5/2014	5082	May	05/01/14	DVL	522.20.20.0040	1,590.72
5/2014	5082	May	05/01/14	DVL	522.10.20.0041	132.56
5/2014	5082	May	05/01/14	DVL	522.71.20.0040	927.92
Subtotal						3,048.88
Voucher: 1405102		Vendor: WAS800 WASHINGTON STATE PATROL BUDGET & FISCAL			Approval/Warrant Info:	
5/2014	5000		04/21/14	fire Training Academy Hou	522.45.43.0001	300.00
Subtotal						300.00
Voucher: 1405103		Vendor: WAV100 WAVE BROADBAND			Approval/Warrant Info:	
5/2014	5051	320-728779	04/14/14	Cable & Install Sta 81	522.10.47.0070	296.12
5/2014	5100	320-101344	04/26/14	Cable Sta 21	522.10.47.0070	62.61
Subtotal						358.73
Voucher: 1405104		Vendor: WES077 WESTBAY AUTO PARTS INC			Approval/Warrant Info:	
5/2014	4970	410581	04/12/14	Motor Oil	522.60.31.0144	25.14
5/2014	4972	409973	04/09/14	Tender 8-1 repair	522.76.31.0451	3.79
5/2014	4973	410153	04/10/14	8-1 generator repair	522.50.48.0147	21.75
5/2014	4976	409242	04/05/14	Repair E21 Leak	522.76.31.0451	1.93
5/2014	5015	410728	04/13/14	Oil for st 21 apparatus	522.76.31.0451	35.77
5/2014	5104	287-398391	01/30/14	Rocker Switch	522.60.35.0384	15.63
Subtotal						104.01
Voucher: 1405105		Vendor: WFC200 WFCFA: THE DAILY DISPATCH			Approval/Warrant Info:	
5/2014	4971	3828	04/08/14	Daily Dispatch Resident A	522.10.44.0043	50.00
Subtotal						50.00
Voucher: 1405106		Vendor: WIL012 WILCOX & FLEGEL INC			Approval/Warrant Info:	
5/2014	5017	CL32109	04/15/14	Fuel	522.20.32.0010	2,008.35
5/2014	5017	CL32109	04/15/14	Credit for fed tax chrg	522.20.32.0010	-117.15

Voucher Transactions

RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
5/2014	5017	CL32109	04/15/14	Fuel	522.20.32.0010	2,346.09
Subtotal						4,237.29
Total						406,178.86

Definitions

CATEGORY: Administration
NUMBER: Admin-10
EFFECTIVE: May 2014

REFERENCE

~~Mason County Fire District Authority #2~~

SCOPE

All department personnel

PURPOSE

The definitions contained in this policy are intended to provide the ~~District Authority's~~ **Authority's** employees **and members** with unambiguous descriptions of terminology and phrases commonly used within the context of employment **and membership** **within the** ~~Mason County Fire District Authority #2~~ **North Mason Regional Fire Authority.**

POLICY

This policy provides the ~~District Authority's~~ **Authority's** interpretation and definition of various actions, entities, positions, processes, documents, and duties customarily employed in the day-to-day operations of the ~~District Authority~~ **Authority.**

PROCEDURE

Acting-in-Capacity Assignment

Temporary assignment of an employee **or member** to perform the duties and responsibilities of a job classification other than such employee's usual job assignment. In the event an acting-in-capacity assignment involves increased authority in the workplace, the assigned employee shall exercise such increased authority in accordance with directions from the Fire Chief or designee.

Administrative Employee

An ~~District Authority~~ **Authority** employee assigned to staff work for Executive Management. May perform lead responsibility and/or coordinate work of others. May be classified confidential or management personnel.

Administrative Leave

Leave of absence with pay for executive level employees ineligible for overtime cash compensation.

Allocation

Assignment of a position (job title) to an appropriate classification on the basis of the type, difficulty, and responsibility of work actually performed in such assigned position.

Anniversary Date

The yearly return of the day and month corresponding with the employee's date of hire.

Appointing Authority

Any individual vested with the authority to employ others in the ~~District Authority's~~ Authority's service.

Appointment

A position (authorized by the Chief) filled by the Appointing Authority. Appointments include full-time, probationary, temporary, and part-time. Status levels of employment with the ~~District Authority~~ Authority are as follows:

Full Time

A position which is scheduled for an average of 20 or more continuous hours per week for a period longer than six (6) months.

Career

A full-time employee who has completed the probationary period.

Probationary

A full-time employee who is performing in a working test period during which time the employee serves at the pleasure of the ~~District Authority~~ Authority.

Temporary

A full-time or part-time position which is normally seasonal, is not budgeted throughout the fiscal year, and which will not normally last longer than six (6) months.

Part-Time

A position which is scheduled normally for an average of less than 20 hours per week for a period of six months or longer.

Volunteer

An individual who performs valuable service for the ~~District Authority~~ Authority who is not a career firefighter.

Authorized Position

A position authorized through the budget process, approved by the Chief and the Board of Commissioners.

Classification

A single position or a group of positions in the **District Authority**, sufficiently alike in duties, authority, and responsibilities that the same qualifications may be required, and the same rate of pay can be equitably applied to all positions in the group.

Confidential Employee

An individual who assists and acts in a confidential capacity to a person who formulates, determines and effectuates management policies in the area of collective bargaining.

Continuous Service

An employee's work history in a regular budgeted position which has no break in service, other than approved leave with pay or approved leave without pay for a period not exceeding forty-five (45) days.

Demotion

The movement of an employee from a position in one classification to a position in another classification having a lower salary range. A non-disciplinary demotion shall not reflect discredit on an employee.

Executive Management

An **District Authority** employee appointed by, reporting to, and evaluated by the Chief. Such employee's duties and responsibilities are **District Authority**-wide in scope. Responsibilities include establishing policy for providing policy recommendations to the Chief, and overseeing major **District Authority** programs. Authority includes hiring, termination, discipline, and evaluation of employees.

Exempt Employee

An employee who serves at the pleasure of the Appointing Authority. This includes probationary, temporary and part-time employees.

Job Description

The written description of a position containing title, duties, and responsibilities, and minimum qualification requirements, to include knowledge, skills, abilities, training, experience, and licensing.

Layoff

A separation from service because of lack of equipment or materials, abolishment of a position, or for other reasons not reflecting discredit of an employee.

Management Employee

An ~~District~~ Authority employee appointed by, reporting to, and evaluated by the Executive Management. Such employee's duties and responsibilities are department-wide in scope. Responsibilities include implementing and recommending policy for department overseeing major departmental programs. Authority includes hiring, termination, discipline, and evaluation (or recommending same to Executive Management) of employees in ~~department~~ the Authority.

Overtime Exempt

An employee who is not required to receive overtime compensation based on criteria established by the Fair Labor Standards Act and Washington State Law.

Performance Review Date

The date or time at which an employee becomes eligible for merit increase consideration. This is expressed as a specific date for full-time employees and as equivalent cumulative hours for part-time employees. For employees at the top step of their salary range, the performance review date will only reflect the date on which their job performance is to be evaluated.

Personnel Action

Any action taken with reference to appointment, compensation, promotion, demotion, transfer, layoff, dismissal, or any other action affecting status of employment.

Personnel Action Form

A form initiated and authorized by an Appointing Authority for any action taken with reference to appointment, compensation, promotion, demotion, transfer, layoff, dismissal, or any other action affecting status of employment or other changes in the employee's personnel records.

Personnel File

Those confidential records maintained and controlled by the Personnel Officer.

Position

A set of tasks, duties and responsibilities assigned to one person within a classification by authorized management personnel.

Probationary Period

The final phase of the selection process, a "working test period," during which time an employee is required to demonstrate, by actual performance of duties, fitness for the position to which he/she has been appointed.

Promotion

Movement of an employee from a position in one classification to a position in another classification having a higher salary range.

Re-classification

Change in allocation of an individual position by (i) raising it to a classification having a higher salary range, (ii) reducing it to a classification having a lower salary range, or (iii) moving it to another classification at the same level on the basis of significant changes in the kind, difficulty, or responsibility of work performed in such a position.

Re-employment

Appointment of an individual who previously held regular status.

Seniority Within Classification

Length of an employee's continuous service within a department in his/her higher job classification and, in addition thereto, any service in a higher paying job classification.

Supervisory Employee

An **District Authority** employee reporting to Management. Such employee directs and assigns daily activities of one or more employees. Authority includes recommendations for hiring, termination, discipline, and evaluation of employees in **department the Authority**.

Severance Pay

Additional compensation provided by the **District Authority** at the time of separation of employment from the **District Authority**.

Suspension

A temporary separation of an employee from service for disciplinary or non-disciplinary reasons, with or without pay.

Transfer

A change of an employee from one position to another position in the same or different classification having the same salary range.

Vacancy

An established budgeted position which is not occupied.

ATTACHMENTS

N/A

Developing or Revising Policies

CATEGORY: Administration
NUMBER: Admin-11
EFFECTIVE: May 2014

REFERENCE

RCW 41.59.910

SCOPE

Unless noted otherwise on a specific policy or procedure, all policies and procedures adopted by ~~Mason County Fire District 2~~ the North Mason Regional Fire Authority apply to all employees, elected officials and individuals performing on behalf of the ~~District~~ Authority.

PURPOSE

A comprehensive collection of policies and procedures is necessary to:

1. Provide a uniform system of personnel administration
2. Ensure that recruitment, selection, placement, promotion, retention, and separation of ~~District~~ Authority employees are based upon employees' qualifications and fitness and are in compliance with federal and state laws
3. Promote communication among employees
4. Ensure, protect, and clarify the rights and responsibilities of employees

POLICY

The ~~District~~ Authority will maintain a Policies and Procedures Manual which sets forth the practices and procedures governing its operations. New or revised policies and / or procedures may be adopted from time to time to facilitate the ongoing efficient operations of the ~~District~~ Authority. In the event of the amendment of any resolution, rule or law incorporated in a document or upon which these provisions rely, these rules shall be deemed amended in conformance with those changes.

The ~~District~~ Authority specifically reserves the right to repeal, modify or amend these policies at any time, with or without notice. None of these provisions shall be deemed to create a vested contractual right in any employee nor to limit the power of the Chief or the Board of Commissioners to repeal or modify these rules. These policies are not to be interpreted as a promise of specific treatment.

Disciplinary Action

CATEGORY: Administration
NUMBER: Admin-12
EFFECTIVE: May 2010

REFERENCE

Mason County Fire District 2

SCOPE

All department personnel

PURPOSE

The purpose of this policy is to establish guidelines for appropriate conduct by employees and to outline any disciplinary action(s) with just cause which may occur for failure to adhere to the standards set forth, up to and including the possibility of demotion, suspension without pay and/or termination of employment.

Discipline related to off-duty conduct must have a readily discernable effect on District operations.

Some infractions are so serious that discharge is permitted with the first violation. In the case of a serious offense the District is not obligated to initiate discipline with a verbal warning, but may, in its sole discretion, apply any stage of disciplinary action deemed appropriate.

POLICY

Disciplinary Action and Workplace Conduct

All District members are expected to meet organizational behavior, performance, and ability standards. With the exception of harassment and discrimination, the consequences for violating District behavioral and job performance standards, local, state and federal rules, regulations and laws while on-duty or while representing the District will be pre-determined to ensure that all members are treated fairly and consistently. Members' off-duty conduct will be addressed if it involves a potential criminal act, crime or has a detrimental impact on the member's ability to perform their job.

Definitions

Documented counseling: An optional first step in addressing minor disciplinary issues may be a jointly developed written plan. If this option is exercised, the documented counseling plan will clearly define the issue, the expectations, and the additional (progressive) disciplinary consequences for failing to complete the plan.

Documentation: Documented counseling, verbal warnings, written reprimands, suspensions, demotions and terminations will be documented and placed in the member's personnel file. All disciplinary actions will include a file removal date.

Pre-Disciplinary Hearing/ Discussion: Prior to imposing discipline, the affected parties will have a pre-disciplinary meeting to discuss the event. The meeting is intended to review the circumstances, allow both parties to present their viewpoint and assure the right of representation. To ensure fairness, consistency and avoid grievances, supervisors will seek input (from whom?) before taking disciplinary action beyond verbal warnings.

Appeal process: The Appeal process will follow district policy and labor agreement(s).

Level of action: In the event of multiple offenses for a single incident, the supervisor will determine the most serious offense as the justification for disciplinary action.

Documented counseling is intended as a supportive effort to identify and resolve a performance issue by jointly developing a plan with goals and a time line for improvement.

Verbal Warning: The supervisor verbally warns the employee/member of inappropriate actions or behaviors and then documents the time, date and content of the discussion.

Written warning: Utilizing the disciplinary action documentation form, the supervisor will clearly define the inappropriate actions or behaviors and the potential consequences of repeated offenses.

Suspension without pay: Suspension is temporary enforced absence from duty in a non-paid status. Suspension is a result of serious violation of behavior/policy or performance standards or a progressive step after repeated violations.

Demotion: Severe form of disciplinary action causing permanent loss of rank or grade after continuing to be unable to meet job performance standards.

Termination: The most severe type of disciplinary action and occurs only after the facts and circumstances support the conclusion that the employee/member has clearly demonstrated his/her inability, unwillingness or refusal to conform to the rules and conduct expected of a member/employee of the District.

Supervisors will take appropriate actions to assure the safety of operations including immediate suspension. Supervisors will provide documented counseling, verbal and written reprimands. All disciplinary action involving financial penalties will be taken by the Chief.

Disciplinary Matrix

Offense	Explanation	First	Second	Third
1. Insubordination (non-emergency)				
a. Minor	Deliberate delay or failure to carry out assigned work or instructions in a reasonable period of Time.	Documented verbal Reprimand Purge: One year	Written reprimand Purge: One year	Suspension 1-3 days Purge: Two years
b. Intermediate	Disrespect, Insolence or like behavior	Written reprimand Purge: One year	Written reprimand to 1-3 day suspension Purge: Two years	Suspension 4-6 days Purged: Three years
c. Major	Refusal to obey legitimate orders.	Suspension 1-3 days Purge: Two years	Suspension 4-6 days Purged: Three years	Suspension to Dismissal Filed
2. Insubordination (emergency condition)				
a. Minor	Deliberate delay or failure to carry out assigned work or instructions in a reasonable period of Time.	Documented verbal Reprimand Purge: One year	Written reprimand Purge: Two years	Suspension 1-3 days Purge: Two years
b. Intermediate	Disrespect, Insolence or like behavior	Written reprimand to 1-3 suspension Purge: Two years	Written reprimand 4-6 day suspension Purged: Three years	4-6 day suspension to termination Filed
c. Major	Refusal to obey legitimate orders.	Suspension Termination Purge: Two years	Suspension Termination Filed	Termination Filed

3. Honesty Misrepresentation, deceit, concealment				
a. Minor	Evidence of falsification concealment or miss-representation is not deliberate	Documented Verbal Purge: One year	Written Reprimand Purge: One year	Suspension 1-3 days Purge: Two years
b. Major	Deliberate misrepresentation, fraud, falsification Or concealment.	Written Reprimand Purge: One year	Suspension 1-3 days Purge: Two years	4-6 day suspension to termination Purge: Two years or filed
4. Under the Influence of Intoxicant or possession in fire station	Physically or mentally impaired to perform all Duties because of use of intoxicants. (includes odor of intoxicants)	Written Termination Purge: Two years or filed	Suspension Termination Purge: Two years or filed	Termination Filed
5. Under the influence of an unauthorized controlled substance (drug) or possession on fire department property or equipment	Physically or mentally impaired to perform all Duties because of unauthorized drugs. (includes odor of drugs)	Suspension to Termination Purge: Two years or filed	Suspension to Termination Purge: Two years or filed	Termination Filed
6. Disorderly Conduct				
a. Minor	abusive language which adversely affects morale Or maintenance of discipline. While on duty, use Of a racial slur or epithet. Quarreling or inciting To quarrel.	Verbal Purge: One year	Written Reprimand Purge: One year	Suspension 1-3 days Purge: Two years
b. Major	Any violent act. Fighting or threatening bodily harm. While on duty or at an incident, use of a racial slur	Written Reprimand Suspension 1-3 days	Suspension to Termination	Termination

	or epithet that is addressed to or meant for a Person who is present when the remark is made.	Purge: Two years	Purge: Two years or filed	Filed
7. Theft	Stealing Fire Department or private property	Suspension to Termination Purge: Two years or filed	Termination Filed	
Offense	Explanation	First	Second	Third
8. Loss of, damage to, unauthorized use of, negligent use of, improper maintenance or destruction of Department property, records or information.				
a. Minor	When carelessness but no willfulness or intent is involved	Verbal Purge: One year	Written Purge: One year	Suspension 1-3 days Purge: Two years
b. Major	When willfulness or unauthorized use is involved	Written Purge: One year	Suspension 1-3 days Purge: Two years	Suspension Termination Purge: Two years or filed
9. Unjustifiable failure to respond when called to respond to multiple alarm or other emergency	In determining whether an offense has occurred consider if extenuating circumstances prevented response	Verbal Purge: One year	Written Purge: One year	Suspension 1-3 days Purge: Two years
10. Misuse of uniform identification, or position of employment	Unauthorized use for personal gain or gain for another, influence or to obtain immunity.	Verbal Purge: One year	Written Purge: One year	Suspension to Termination Purge: Two years or filed
11. Violations State	See implacable State WAC or RCW.	Verbal	Verbal	Verbal

WAC or RCW pertaining to fire districts or department regulations or directives not specifically mentioned herein.		Termination Purge One year to Filed	Termination Purge One year to Filed	Termination Purge One year to filed
12. Failure to provide and use safety equipment or practice safety regulations	Failure to provide and use safety equipment Or practice safety regulations.	Verbal Purge: One year	Written Suspension Purge: Two years	Suspension to Termination Purge: Two years or filed
13. Improper performance of assigned duties.				
a. Minor	When carelessness but no willfulness or intent is involved.	Verbal Purge: One year	Written Purge: One year	Suspension 1-3 days Purge: Two years
b. Major	Neglect or failure to perform duties when potential life or property loss is involved	Verbal to Suspension Purge: One year	Suspension to Termination Purge: Two years or filed	Suspension to Termination Purge: Two years or filed
14. False, malicious, irresponsible statements against officials, supervisor other members. Not to apply to protected union activities	Malicious, unfounded or highly irresponsible statements, unauthorized disclosures against other members, supervisors or officials with intent to destroy or damage the reputation, Authority or official standing of those concerned.	Verbal 1-3 day suspension Purge: Two years	Suspension 4-6 days Termination Purge: Two years or filed	Termination Filed
15. Unsatisfactory drill by member	Failing E.M.S. tests, district tests, manipulative drills, ICS abilities, etc.	Verbal Purge: One	Written Purge: One	Suspension 1-3 days Purge: Two

		year	year	years
16. Failure to complete and submit reports promptly	Self-Explanatory	Verbal Purge: One year	Written Purge: One year	Suspension 1-3 days Purge: Two years
17. Negligence in operation of vehicle	Self - Explanatory	Verbal Termination Purge One year to Filed	Written Termination Purge: Two years or filed	Suspension to Termination Purge: Two years or filed
	Backing accident without a guide when a guide is available	Verbal Purge: One year	Written Purge: One year	Suspension 1-3 days Purge: Two years
18. Indecent or immoral conduct	When the reputation of the Fire Department is involved	Verbal Termination Purge: Two years or filed	Written Termination Purge: Two years or filed	Termination Filed
Offense	Explanation	First	Second	Third
19. Attendance (Changes may be cancelled by the Fire Chief when acceptable reason is offered)	Tardy if stand by coverage is not obtained	Verbal Purge: One year	Written Purge: One year	Suspension 1-3 Purge: Two years
	Failure to report	Written to 1-3 suspension Purge: One year	Suspension 4-6 days Purge: Two years	Suspension or Termination Purge: Two years or filed
20. Accumulation of unrelated or continued Offensives	Accumulation of offensives demonstrating lack of	Written to 4-6 days Purge: Two years	Suspension Termination Purge: Two years or filed	Termination Filed
	suitability for employment			
23. Supervision				

a. Minor	Assigned Employees/members failing to complete station duties and reports in a timely manner Assigned Employees/members failing to complete projects, assignments in a timely or correct manner Failing to address employee/member performance issues (non-emergency) Inadequate communication/conflict resolution skills	Verbal Purge: One year	Verbal to written Purge: One year	Suspension to Demotion Purge: Two years
b. Major	Failure to complete assigned projects Failure to meet shift/personnel training goals Inadequate incident command skills (emergency) Inability to address employee performance issues concerning emergency operations/capabilities	Written Suspension 1-3 Purge: One year	Suspension 4-6 to Demotion Purge: Two years	Termination Filed
24. Job description				
a. Minor	Failure to meet non-emergency job description requirements	Verbal Purge: One year	Verbal to written Purge: One year	Suspension to Termination Purge: Two years
b. Major	Failure to meet emergency job description requirements	Written Suspension 1-3 Purge: One year	Suspension 4-6 to Demotion Purge: Two years	Termination Filed

Disciplinary Action Documentation

Date Placed in Personnel File _____ To be purged on Date _____

Name	Job Title	Date:
PLEASE ATTACH ADDITIONAL COMMENTS WHEN NECESSARY		
Disciplinary Action	<input type="checkbox"/> Documented counseling <input type="checkbox"/> Demotion <input type="checkbox"/> Verbal Warning <input type="checkbox"/> Termination <input type="checkbox"/> Written warning <input type="checkbox"/> Disciplinary suspension Days _____	
	<input type="checkbox"/> Pre-disciplinary meeting Date: _____ <input type="checkbox"/> Result	
Reason For Discipline	<input type="checkbox"/> Behavior <input type="checkbox"/> Competence <input type="checkbox"/> Policy violation <input type="checkbox"/> Project/task management <input type="checkbox"/> State/Federal laws <input type="checkbox"/> Supervisor Responsibilities <input type="checkbox"/> Harassment <input type="checkbox"/> Safety	
Facts or Events	BRIEFLY STATE FACTS OR EVENTS LEADING TO THE FILING OF THIS REPORT:	
Previous Warnings	HAS EMPLOYEE BEEN PREVIOUSLY COUNSELLED OR DISCIPLINED FOR SAME/SIMILAR REASON?	
	<input type="checkbox"/> No <input type="checkbox"/> Yes Date of Previous Action: _____ Documented? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Improvement Required	BRIEFLY STATE WHAT EMPLOYEE MUST DO TO IMPROVE:	
Time Allowed	INDICATE MAXIMUM PERIOD OF TIME ALLOWED FOR IMPROVEMENT	
	<input type="checkbox"/> 30 day <input type="checkbox"/> Not Applicable <input type="checkbox"/> 60 days <input type="checkbox"/> _____ days	
Failure to Improve	STATE IN SEQUENCE WHAT DISCIPLINARY ACTION WILL FOLLOW FOR FAILURE TO IMPROVE	
Signatures	Employee Date	EMPLOYEE'S SIGNATURE INDICATES RECEIPT OF REPORT ONLY, NOT AGREEMENT WITH CONTENT. EMPLOYEE COMMENTS ATTACHED.
	Supervisor	

MASON COUNTY FIRE PROTECTION DISTRICT #8 DISCIPLINARY ACTIONS

NUMBER: SOP 2-006
CATEGORY: Operations
EFFECTIVE: 10/09/2008

SCOPE

All department personnel

PURPOSE

The purpose is to establish a tool to allow supervisors to deal effectively with members whose performance or conduct is found to be unacceptable.

POLICY

Disciplinary action is taken to promote the efficiency of department operation. In exercising discipline the department will give due regard to each member and will ensure that disciplinary actions are based upon objective considerations without non-merit factors.

1. Corrective action shall be taken in a progressive manner. The process shall generally be as follows:
 - A. Verbal discussion
 - B. Written reprimand
 - C. Appearance before the Board of Commissioners
 - D. Suspension
 - E. Termination

Disposal of Surplus, Real and Personal Property

CATEGORY: Administration
NUMBER: Admin-13
EFFECTIVE: May 2014

REFERENCE

~~Mason County Fire District 2 North Mason Regional Fire Authority~~

SCOPE

All ~~department~~ Authority personnel

POLICY

Assets of the Authority that are no longer useable, are no longer of value to the Authority, or are surplus to the Authority's needs may not be removed from Authority ownership, sold, or in any other way disposed without a declaration by the Board of Fire Commissioners. The Board of Fire Commissioners has the authority to declare the ~~District's~~ Authority's real or personal property as surplus or obsolete. After such declaration, the Board shall set a meeting date to consider the adoption of a resolution to authorize the sale or disposition of such property.

The Board shall direct the Fire Chief to dispose of the property in a manner that best serves the needs of the ~~District~~ Authority. ~~Any item with a value of \$500 or more shall be sold in a manner authorized by the board.~~ Net receipts derived from the sale of real or personal property shall be credited to general funds of the District.

PROCEDURE

- When a member of the Authority makes a determination that an asset is surplus to Authority needs, notification shall be made to the Fire Chief. The Fire Chief shall prepare the asset for a surplus determination by the Board of Fire Commissioners. Each asset requiring a declaration of surplus must have a value assigned and a recommended method of disposal. Through Board Resolution the Board of Commissioners will declare property items of the Authority to be surplus and will determine the appropriate disposal method.
- Primary methods of disposal to the general public are recognized as sealed bid, trade-in or auction. Other methods of disposal to the general public must be clearly detailed in writing and must have the consent of the Board of Fire Commissioners.
- The Fire Authority may transfer a surplus asset to another public agency upon written request and a determination that it is in the public interest to do so. Such request shall specify the asset and the inability of the agency to otherwise afford to buy it. The Board

of Fire Commissioners may elect to trade assets, authorize the Fire Chief to negotiate payment or transfer it without compensation.

- When disposal is made to the general public through sealed bid or auction, final determination of value shall be the highest responsible bid or offer.
- Any identifying markings, such as Authority or Fire District Logo shall be removed from all property prior to sale and transfer.
- It is recognized that the Board of Fire Commissioners and the Authority's administration are prohibited from benefitting from the disposal of Fire Authority public assets.

MASON COUNTY FIRE PROTECTION DISTRICT #8 PROCEDURAL POLICY

NUMBER: SOP 1-012

CATEGORY: District Procedural

EFFECTIVE: April 8, 2010

POLICY SURPLUS PROPERTY DISPOSAL

This policy establishes procedures for disposition of property less than \$50,000 & real estate.

- 1.1 The District Chief and/or Secretary/Treasurer shall prepare a list of proposed property that is surplus to the needs of the District with an estimated value of the property.
- 1.2 The Secretary/Treasurer will prepare a resolution, attach the list of proposed surplus property & present it to the Commissioners.
- 1.3 If a vehicle is surplussed and sold, all district 8 logos and markings, & emergency lighting shall be removed prior to sale.

Disposal:

- 2.1 Sell by using commercially reasonable efforts such as auction, negotiations, garage sale, etc..

MASON COUNTY FIRE PROTECTION DISTRICT NO. 8

RESOLUTION NO. _____

DISPOSITION OF SURPLUS PROPERTY

WHEREAS, the equipment on the attached list is surplus to the needs of the District.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the BOARD OF COMMISSIONERS of MASON COUNTY FIRE PROTECTION DISTRICT NO. 8 authorizes the items to be sold per SOP 1-012.

ADOPTION: ADOPTED by the Board of Commissioners of Mason County Fire Protection District No. 8 at a regular open public meeting of such Board on the ___ day of, ___, 20__, the following Commissioners being present and voting:

Commissioner Chair,

Commissioner,

Commissioner,

Attest:

Secretary