**Draft CAC Meeting Minutes, August 11, 2014**

**North Mason Fire Authority, Collins Lake Fire Station**

Welcome

Agenda/Reports

• Minutes of previous meeting approved.

• EMS Picnic and Award: There was a vote on the EMS Responder of the year. Our paramedic Andrew Douglas won this prestigious award. After a box truck went off Belfair Tahuya Rd, he rappelled down to the creek to stabilize the patient. The South Kitsap crew assisted and the patient was airlifted to Harborview. This is just one example of the great job Andrew does.

• Taste of Hood Canal: It was a great event. The pancake breakfast was well attended and the BBQ sold out. The booth was up to recruit volunteers and got some applications. Over $1,000 was taken in.

• Strategic Planning: The independent group assisting with strategic planning will probably want to meet with the CAC in October—possibly on the 13th, but that’s tentative. The plan will answer questions like, “Where does the RFA want to be in five years.” The budget will be an appropriate topic as priorities and goals are identified. The plan will be reviewed from time to time. The goals will remain the same but the objectives for reaching the goals may change.

• Equipment surplusing: The RFA and FD2 have items to surplus which they can’t use now or in the future and we can get some value from them. We’ve inventoried all the items, mainly in the store, and will watch over the process of surplus. There are: big ticket items, for which there will be a sealed bid process; smaller equipment bundled together so a buyer would have to take the whole package; items to re-evaluate for use by a charity or another fire department; and items for trash or disposal.

• Decision to Dissolve: The RFA will conduct a minor information campaign to inform voters about the ballot measures, in November, to dissolve Fire Districts 2 and 8 after the end of 2014. This will end the administrative costs of maintaining the two former fire districts and eliminate cost duplications. Since the RFA was voted in, it has operated successfully and provided all the services of the former districts.

• The Tahuya Salmon Bake will be held August 17th, 12:30-5:00 at the Tahuya Fire Station.

• Staffing at the Tahuya Station: We’ve wanted 7 day a week coverage at the station but don’t need another full-time firefighter like Nick. Using a part-time position hasn’t worked in the past. So we’re suggesting someone who is already part-time in FD2, doing an excellent job as Administrative Assistant, Stephanie Criess. She’s also a FF1 and EMT. If we increase her hours to 40 per week, she will do administrative work and respond to calls.

• Questions/Comments: It’s great this FF presence is increased, but to go into a burning building, you still need a minimum of four fire fighters. That’s why we continue to work to recruit volunteers. Another question: Do we need to get radios to CRTs because the call service is unreliable. That’s a consideration, since radios are becoming less expensive. The CRTs should still try to call 911. Also, it would be good to have first aid equipment with CRTs. We now have a rotation calendar where CRTs can be with a rig with radios and first aid equipment. The Tahuya CRT is very active and we might look at a goal of getting them more equipment.

Next meeting is Oct 13 at 5:00 pm.