

**North Mason Regional Fire Authority
Commissioner Agenda
August 12th (Belfair) and August 19th(Tahuya)
Both meetings at 5:00 PM**

Blue information and **Red action** requested

Call to order

Pledge of Allegiance

Approval of Minutes- July meeting minutes are attached.

Voucher Approval- August vouchers are attached

Financial Report- NMRFA Financial Documents for August are attached. Revenue figures will be presented as they are received from the Mason County Treasurer's Office (expected August 10th).

Administration Report

- **Strategic Planning Process Scheduling**
- **July and August Wildland Fire Deployments**
- **EMS Provider of the Year**
- **August 17th (Tahuya Salmon Bake)**
- **Firefighter Hiring Process Update**
- **Washington Service Corps grant update**
- **NMRFA Newsletter (District Dissolution Information)**
- **Store Equipment/Materials Surplus Update**

Old Business

- **Public Records and Meetings Training**
- **Policy Review-** I have attached for policy drafts for review and consideration

New Business

- **NMRFA Resolution 14-15-** Changes the name of the fund holder for tax collection in Kitsap County from MCFD2 to NMRFA.
- **Car-21-2 Surplus.** Surplus Request Attached
- **Staffing Request for Station 81 (Stephanie Criess)-** Request memo attached.
- **Fire Station 22 Lease-** Update of Fire Station 22 Lease Renewal with Mason County
- **Facilities Report-** The Board will be provided with a comprehensive facilities report that provides information on all facilities within the NMRFA. This report will be provided prior to the 2nd meeting of the month.
- **Fire Chief Evaluation-** Commissioner McIntosh has provided an evaluation for Fire Chief Bakken for your review and consideration.
- **Fire Station 24 Easement Agreement Pope Resources-** Pope Resources has asked for a utility and access easement agreement across a corner of Fire Station 24. The easement would allow for future access to 5 acre residential developments on vacant property behind the fire station. This corner is not used by the Authority and is not vital for future use. I would recommend entering into the easement agreement.

Public Comment

Good of the order
Adjournment

Board of Volunteer Firefighters Meeting to Follow

North Mason Regional Fire Authority (NMRFA)
Meeting Minutes
Tahuya Fire Station
7/15/2014

Present: Commissioners Burrus*, Kewish, McIntosh, Quigley, Voss-Petredis, Wampold; Fire Chief Bakken, Assistant Chief Cooper, District Secretary Patti, District 2 Commissioner Severson

Excused: Commissioner Blackwell

Guests: Sue Remmele

*Commissioner Burrus arrived at 5:10pm.

The meeting was called to order at 5:00pm and opened with the Pledge of Allegiance.

The minutes from the meeting held on 6/10/2014 and 6/17/2014 were presented for approval.

Commissioner Wampold moved to approve the meeting minutes from the meetings held on 6/10/2014 and 6/17/2014 as presented; Commissioner Voss-Petredis seconded the motion. Motion carried.

Voucher Review and Approval: Vouchers for the month of July were presented for review and approval.

Commissioner McIntosh asked if there were any questions on the vouchers and there were none.

Commissioner Wampold moved to approve Vouchers #1407001 to #1707117 in the amount of \$296,997.23 as presented; Commissioner Voss-Petredis seconded the motion. Motion carried.

FINANCIAL REPORT:

Chief Bakken reported that timber tax monies continue to come in. Chief Bakken asked for direction from the Board to transfer \$145,843.45 from Districts 2 and 8 consisting of tax revenues and the PPE Grant reimbursement to the RFA. Commissioner McIntosh provided the direction to make the transfer as presented by Chief Bakken. Chief also reported we are at 60% at our revenues for the year. We are however, lagging behind in ambulance revenues. This is concerning because we have had 200+ calls than last year. Carl Ehresman, Chief Bakken and Stephanie Criess have been working with EF Recovery to ensure revenues are accounted for.

Commissioner Quigley asked if we have had any wild land fire callouts. Chief Bakken indicated we have, however we did not have two people who could go. He anticipates we will have folks mobilized in the near future.

ADMINISTRATION REPORT:

Tahuya Day: Tahuya Day took place on July 5th. Chief Cooper was surprised at the amount of people (2,000 plus) who attended the festival. He reported the Volunteer Association sold 300 hamburgers. The showing from the RFA was great and overall it was a wonderful day. Thank you to all who volunteered their time.

Safe Deposit Box: Commissioner Voss-Petredis along with Executive Assistant Patti worked together to get the Safe Deposit Box held at Key Bank in Belfair drilled. The box contained vehicle titles and other important documents. The account has been closed and the documents are now held at Station 21 for proper filing.

Surplus Items: Chief Bakken will review this topic and present a plan to the Commissioners in August.

Burn Ban in effect: The burn ban went into effect July 11, 2014. The RFA was the first to activate the ban. We believe the ban will remain in effect until September. The ban restricts land and brush clearing. Recreational fires are ok.

Upcoming Events: Taste of Hood Canal- 8/2/14; this includes a pancake feed and we will have a BBQ booth. **Tahuya Salmon Bake- 8/17/14;** the times for this event is generally 12-4pm. Once we receive more information we will be sure to pass that information on.

Departure of Firefighter Brian Johnson: Brian Johnson, a firefighter that has been with the RFA for 3 years gave his notice. He has taken a job with West Pierce Fire & Rescue. This is an ideal position for him as he lives close to the station and he even has a family member who works there as well. He is a well-respected firefighter and he will be missed.

Brian's departure creates a vacancy. The job announcement went out to all members via email and is posted at Station 21. We intend to fill this vacancy with an internal candidate. The interview process is scheduled to take place in the first part of August. We anticipate a total of 10 – 12 applicants.

AmeriCorps Update: Two individuals have applied for the position. One is a volunteer from District 3.

State Auditor District 8: Executive Assistant Patti received an email from the State Auditor's office. They are beginning the State Audit for District 8 for FY2011 thru FY2013 and are following up on exit items to determine what measures have been put into place. Chief Bakken prepared a response on behalf of the District 8 Commissioners for review and approval. The Commissioners have reviewed response and supporting documents. The reply will be sent to the Auditor's office. We will keep you updated if additional information is requested.

WSRB Flyer: Chief Bakken reported that we got a fantastic response from the flyer that was sent out to 340 Tahuya Area residents. We have been able to tell 70-80% that they are eligible for a rate decrease. Commissioner Kewish mentioned he received notification this past week that his bill went down \$200.00. This is great news! There will be an ad in the paper that will also talk about the potential rate decreases.

OLD BUSINESS:

Public Records Meeting and Training: There is an all-County Fire Commissioner Meeting scheduled in August. Commissioner McIntosh believes we should schedule a mass training once summer is over and past elections to get a better turnout. Commissioner McIntosh will touch base with Ron Satterfield, new

VP of the Committee, soon to be President, to formulate a plan. Commissioner Quigley mentioned we have a deadline to meet and if individuals wish to complete the training on-line they should do so.

NEW BUSINESS:

Fire District Dissolution: Chief Bakken presented two Resolutions (14-12 and 14-13) to the Commissioners for approval. The Resolutions propose we dissolve Mason County Fire District No. 2 and No. 8. He believes the ballot language that he has prepared is very clear and with the formation of the RFA being fresh in voters' minds, there is no better time to make this proposal. These propositions would be on the November Ballot.

Resolution 14-12: A Resolution of the North Mason Regional Fire Authority Board of Fire Commissioners proposition to dissolve Mason County Fire District No. 2.

Resolution 14-13: A Resolution of the North Mason Regional Fire Authority Board of Fire Commissioners proposition to dissolve Mason County Fire District No. 8.

Commissioner Wampold moved to adopt Resolution 14-12 and 14-13 to dissolve the two districts as presented; Commissioner Quigley seconded the motion. Motion carried.

Lease Agreement: Chief Bakken reviewed the lease agreement for Station 22 located near Belfair State Park. In 1980, the Fire Commissioners and Public Works Commissioners leased the land in a 35 year lease to the Fire District and the District built the Station that currently exists on the land. The current contract expires in May of 2015. This Station provides coverage to Northshore residents and is recognized by the WSRB for insurance ratings. Chief Bakken is proactively working on a new agreement with the County.

August Meeting Proposal: Commissioner Wampold proposed to the Board that we should cancel one of the Board Meetings in August and hold only one meeting. There was discussion amongst the Board and it was decided that we will not cancel the meeting at this time.

Public Comment: None

Good of the Order: Thank you to Commissioner Voss-Petredis for opening up her place for the BBQ and RFA get-together! The food was fantastic and everyone had a wonderful time.

Commissioner Burrus moved to adjourn the meeting; Commissioner Wampold seconded the motion. Motion carried and the meeting was adjourned at 5:43pm.

BOARD FOR VOLUNTEER FIREFIGHTER'S

Present: Commissioner McIntosh, Assistant Chief Cooper, Chief Bakken, Volunteer Sue Remmele, District Secretary Patti.

The meeting was called to order at 5:44pm.

Invoices for medical bills for a Volunteer who was injured were presented for approval.

Assistant Chief Cooper moved to approve the invoices as presented; Sue Remmele seconded the motion. Motion Carried.

Assistant Chief Cooper moved to adjourn the meeting; Sue Remmele seconded the motion. Motion carried and the meeting was adjourned at 5:45pm.

District Secretary Katie Patti

Commissioner Kelley McIntosh

Commissioner Brooke Quigley

Commissioner Dan Burrus

Commissioner Bev Voss-Petredis

Commissioner Shelby Blackwell

Commissioner Thomas Wampold

Commissioner Daniel Kewish

North Mason Regional Fire Authority Budget Summary

Month: August (66.7% of Year)

2014 Revenue

Budgeted Revenue for 2014:	\$5,329,678.00		
Revenue to be Collected in 2014 (without carryover):	\$3,684,678.00		
Collected Revenue Year to Date with carryover:	\$3,876,631.21	(72.7% of budget)	
Collected Revenue Year to Date (without carryover):	\$2,236,752.35	(60.7% of budget)	
Revenue Left to be Collected for Year w/o carryover:	\$1,447,925.65	(39.3% of budget)	
Tax Revenue Year to Date:	\$1,496,515.66	(59.2%)	Tax Revenue Left to be Collected: \$1,030,484.34
Timber Revenue Year to Date:	\$99,041.17	(248%)	Timber Revenue Budgeted for Year: \$40,000.00
Ambulance Revenue Year to Date:	\$222,114.50	(45.2%)	Ambulance Revenue Left to Collect: \$269,426.50
DNR/WA State Wildfire Reimbursement Year To Date:	\$0.00		

2014 Expenditures

Budgeted Expenditures for 2014*:	\$ 3,684,678.00	(\$4,349,098.13 with contingency/reserve balances)	
Expenditures Year to Date:	\$ 2,262,974.44	(61.4% of budget)	
Expenditures w/ Contingency Contributions	\$ 2,450,474.44	(66.5% of budget)	

Expenditure Funds Available:	\$ 1,234,203.56	(33.5% of budget)
Expenditures For This Month*:	\$ 254,842.12	(7% of budget)
* Does not include Contingency Expenditures		

2014 Contingencies

Emergency Contingency Beginning of the Year Balance:	\$500,140.68		
Emergency Contingency Expenditures Year to Date:	\$0.00		
Emergency Contingency Contributions Year to Date	\$0.00	ER Expenditures This Month:	\$0
Emergency Contingency Current Balance:	\$500,140.68		
Capital Contingency Beginning of the Year Balance:	\$84,279.45		
Capital Contingency Expenditures Year to Date:	\$2,128.56	CR Expenditures This Month:	\$0.00
Capital Contingency Contributions Year to Date	\$160,000.00		
Capital Contingency Current Balance:	\$242,150.89		
Fire Equip Contingency Beginning of the Year Balance	\$80,000.00		
Fire Equipment Expenditures Year to Date	\$0.00		
Fire Equipment Contributions Year to Date	\$27,500.00	FER Expenditures this month	\$0.00
Fire Equipment Contingency Current Balance	\$107,500.00		

Funds Currently On Hand (In Bank Account)

Total Funds Available at Beginning of Month:	\$1,906,297.70	
Total Expenditures This Month:	\$254,842.12	
Total Available Funds	\$1,651,455.58	
Reserve Funds:	\$849,791.57	
Operating Funds Available:	\$801,664.01	(Equals "Total Funds" Minus "Reserve Funds")
Available Funds Invested In State Investment Pool:	\$2,100,000.00	
Current Investment Pool Interest Rate:	N/A	

Revised: August 4th 2014

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
BAKKEN						
Adm Trng						
522.45.31.0003	Office & Operating Supplies: (admin/ Comm Training)	0.00	126.95	12,500.00	12,373.05	98
522.45.41.0003	Professional Services: (admin/com Training)	0.00	1,823.00	0.00	-1,823.00	0
522.45.43.0002	Travel: (admin/com) Training	0.00	3,100.10	0.00	-3,100.10	0
522.45.49.0002	Miscellaneous: (admin/com Training)	0.00	1,596.69	0.00	-1,596.69	0
Subsubtotal for Adm Trng		0.00	6,646.74	12,500.00	5,853.26	
Amb Refund						
589.00.00.0048	Other Services & Charges: (ambulance Refunds)	0.00	174.58	4,500.00	4,325.42	96
Subsubtotal for Amb Refund		0.00	174.58	4,500.00	4,325.42	
Benefits						
522.10.20.0010	Personnel Benefits: Industrial Insurance - Benefit Costs	299.90	2,750.45	625,000.00	622,249.55	99
522.10.20.0020	Personnel Benefits: Social Security-benefit Costs	2,450.51	22,070.53	0.00	-22,070.53	0
522.10.20.0030	Personnel Benefits: State Retirement-benefit Costs	1,513.92	11,956.79	0.00	-11,956.79	0
522.10.20.0040	Personnel Benefits: Employee Benefits/veba-benefit Costs	3,993.61	32,154.03	0.00	-32,154.03	0
522.20.20.0010	Personnel Benefits: Industrial Insurance	3,708.20	30,692.64	0.00	-30,692.64	0
522.20.20.0020	Personnel Benefits: Social Security	0.00	0.00	0.00	0.00	0
522.20.20.0030	Personnel Benefits: State Retirement	6,384.05	52,417.03	0.00	-52,417.03	0
522.20.20.0040	Personnel Benefits: Employee Benefits/veba	21,052.84	161,686.76	0.00	-161,686.76	0
522.71.20.0010	Personnel Benefits: Industrial Insurance	0.00	0.00	0.00	0.00	0
522.71.20.0020	Personnel Benefits: Social Security	0.00	0.00	0.00	0.00	0
522.71.20.0030	Personnel Benefits: State Retirement	0.00	0.00	0.00	0.00	0
522.71.20.0040	Personnel Benefits: Employee Benefits/veba	10,070.74	69,754.30	0.00	-69,754.30	0
Subsubtotal for Benefits		49,473.77	383,482.53	625,000.00	241,517.47	
Computers						
522.10.31.0399	Office & Operating Supplies: (Computer Upgrades)	0.00	1,469.09	12,000.00	10,530.91	87

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Period: 8/2014

Accounts: All

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.10.41.0400	Professional Services: (computer Upgrades)	575.00	4,658.73	0.00	-4,658.73	0
Subsubtotal for Computers		575.00	6,127.82	12,000.00	5,872.18	
Elections						
522.10.51.0136	Intergovernmental Professional Services: (elections)	0.00	0.00	6,000.00	6,000.00	100
Subsubtotal for Elections		0.00	0.00	6,000.00	6,000.00	
Emergency						
589.00.00.0000	Emergency Contingency	0.00	0.00	500,140.68	500,140.68	100
Subsubtotal for Emergency		0.00	0.00	500,140.68	500,140.68	
Insurance						
522.10.46.0042	Insurance: (insurance)	4,781.00	54,108.03	65,000.00	10,891.97	16
Subsubtotal for Insurance		4,781.00	54,108.03	65,000.00	10,891.97	
LEOFF 1						
522.20.20.0404	Personnel Benefits: (retirement Medical Costs)	659.49	6,091.23	12,000.00	5,908.77	49
Subsubtotal for LEOFF 1		659.49	6,091.23	12,000.00	5,908.77	
Legal						
522.10.41.0013	Professional Services: (legal Fees)	0.00	126.00	6,000.00	5,874.00	97
Subsubtotal for Legal		0.00	126.00	6,000.00	5,874.00	
Misc Expen						
522.10.31.0072	Office & Operating Supplies: (operational Misc. Expenses)	365.61	2,499.43	10,000.00	7,500.57	75
522.10.43.0135	Travel-misc: (operational Misc Expense) Admin Travel	0.00	924.57	0.00	-924.57	0
522.10.45.0168	Operating Rentals and Leases: (operational Misc.) Rentals I	0.00	2,497.00	0.00	-2,497.00	0
522.10.48.0444	Repairs & Maintenance: (operational Misc. Expenses)	0.00	259.82	0.00	-259.82	0
522.10.49.0073	Miscellaneous: (operational Misc. Expenses)	0.00	373.03	0.00	-373.03	0
522.20.35.0471	Small Tools and Minor Equipment: (Operational Misc. Exp)	0.00	72.26	0.00	-72.26	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
Subsubtotal for Misc Expen		365.61	6,626.11	10,000.00	3,373.89	
Prof Serv						
522.10.41.0456	Professional Services: St Auditor (proff Services)	157.33	2,227.01	12,000.00	9,772.99	81
522.10.49.0069	Miscellaneous: (prof Services) Membership/subscription	0.00	1,617.86	0.00	-1,617.86	0
522.10.49.0419	Miscellaneous: (professional Services)	0.00	271.50	0.00	-271.50	0
Subsubtotal for Prof Serv		157.33	4,116.37	12,000.00	7,883.63	
Salaries						
522.10.10.0001	Salaries & Wages (Salaries)	25,376.24	211,593.42	1,920,000.00	1,708,406.58	88
522.10.10.0413	Old Payroll All Employee Deductions	0.00	0.00	0.00	0.00	0
522.10.10.9999	Payroll Clearing	0.00	0.00	0.00	0.00	0
522.20.10.0001	Salaries & Wages: Firefighter (career Salaries)	122,067.65	1,004,060.63	0.00	-1,004,060.63	0
522.20.10.0036	Salaries & Wages: Casual Firefighters Dnr	210.00	210.00	0.00	-210.00	0
522.71.10.0001	Salaries & Wages: Firefighter (salaries)	0.00	0.00	0.00	0.00	0
Subsubtotal for Salaries		147,653.89	1,215,864.05	1,920,000.00	704,135.95	
Subtotal for BAKKEN		203,666.09	1,683,363.46	3,185,140.68	1,501,777.22	47
CAPITAL						
Capital E						
594.28.61.0395	Land: Equipment and Facilities Fund	0.00	0.00	244,279.45	244,279.45	100
594.28.62.0534	Building & Structures: Equipment and Facilities Fund	0.00	0.00	0.00	0.00	0
594.28.63.0535	Other Improvements: Equipment and Facilities Fund	0.00	0.00	0.00	0.00	0
594.28.64.0446	Machinery Equipment: Rosenbauer Pumper	0.00	2,128.56	0.00	-2,128.56	0
594.28.64.0460	Equipment: Reserve-equipment/facilities	0.00	0.00	0.00	0.00	0
594.28.64.0499	Machinery and Equipment: 2011 Braun Ambulance	0.00	0.00	0.00	0.00	0
594.28.64.0536	Machinery & Equipment: Equipment and Facilities Fund	0.00	0.00	0.00	0.00	0
594.28.64.0537	Machinery & Equipment: Equipment and Facilities	0.00	0.00	0.00	0.00	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
	Fund					
Subsubtotal for Capital E		0.00	2,128.56	244,279.45	242,150.89	
Subtotal for CAPITAL		0.00	2,128.56	244,279.45	242,150.89	99
CLEVELAND						
Amenities						
522.10.31.0512	Office & Operating Supplies: (Station Amenities)	0.00	2,858.90	13,500.00	10,641.10	78
522.20.35.0510	Small Tools & Minor Equipment: (station Amenities)	0.00	3,950.05	0.00	-3,950.05	0
522.20.41.0511	Professional Services: (station Amenities)	0.00	0.00	0.00	0.00	0
522.50.31.0513	Office & Operating Supplies: (station Amenities)	0.00	0.00	0.00	0.00	0
Subsubtotal for Amenities		0.00	6,808.95	13,500.00	6,691.05	
Equip Rep						
522.20.35.0467	Small Tools and Minor Equipment: New Engine Equipment	0.00	0.00	0.00	0.00	0
522.20.35.0489	Small Tools Minor Equipment: (fire Equipment Replacement)	947.18	14,578.47	22,500.00	7,921.53	35
522.20.48.0490	Repairs and Maintenance: (fire Equipment Replacement)	27.10	1,052.28	0.00	-1,052.28	0
Subsubtotal for Equip Rep		974.28	15,630.75	22,500.00	6,869.25	
Equip Res						
594.28.64.0474	Machinery & Equipment: Fire Equipment Reserve	0.00	0.00	107,500.00	107,500.00	100
Subsubtotal for Equip Res		0.00	0.00	107,500.00	107,500.00	
Equip Test						
522.50.35.0085	Small Tools and Minor Equipment: (Fire Equipment Testing)	9,963.27	10,000.00	10,000.00	0.00	0
522.50.48.0086	Professional Services: (fire Equipment Testing)	0.00	0.00	0.00	0.00	0
Subsubtotal for Equip Test		9,963.27	10,000.00	10,000.00	0.00	
Fire Hose						
522.20.35.0010	Fema Grant Emw-2011-fo-04322 (fire Hose)	0.00	0.00	0.00	0.00	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
Subsubtotal for Fire Hose		0.00	0.00	0.00	0.00	
ORV						
522.45.31.0006	Office & Operating Supplies: Training Atv (orv Program)	0.00	0.00	1,500.00	1,500.00	100
522.45.41.0007	Professional Services: Training Atv (orv Program)	0.00	0.00	0.00	0.00	0
522.50.31.0198	Office & Operating Supplies: (orv) Repairs	0.00	507.37	0.00	-507.37	0
522.50.48.0174	Repair and Maintenance: (orv)	0.00	511.32	0.00	-511.32	0
Subsubtotal for ORV		0.00	1,018.69	1,500.00	481.31	
SCBA						
522.20.35.0041	Small Tools and Minor Equipment: (scba/compressor Maintenanc)	100.00	178.86	8,000.00	7,821.14	97
522.20.48.0167	Repairs & Maintenance: (scba/compressor Maintenance)	890.91	6,668.73	0.00	-6,668.73	0
Subsubtotal for SCBA		990.91	6,847.59	8,000.00	1,152.41	
Supplies						
522.10.31.0514	Office & Operating Supplies: (station Supplies)	0.00	785.70	5,000.00	4,214.30	84
522.10.35.0516	Small Tools & Minor Equipment: (station Supplies)	0.00	0.00	0.00	0.00	0
522.10.48.0518	Repairs & Maintenance: (station Supplies)	0.00	201.14	0.00	-201.14	0
522.10.49.0519	Miscellaneous: (station Supplies)	0.00	906.30	0.00	-906.30	0
522.20.31.0515	Office & Operating Supplies: (station Supplies)	364.48	1,186.36	0.00	-1,186.36	0
522.20.35.0517	Small Tools & Minor Equipment: (station Supplies)	0.00	24.96	0.00	-24.96	0
Subsubtotal for Supplies		364.48	3,104.46	5,000.00	1,895.54	
Wildland						
522.20.31.0051	Office & Operating Supplies: (wildland) Programs	0.00	0.00	5,000.00	5,000.00	100
522.20.35.0002	Wildland Equipment Dnr Grant	0.00	0.00	0.00	0.00	0
522.20.41.0082	Professional Services: (wildland) Programs	0.00	0.00	0.00	0.00	0
522.20.43.0378	Travel: (wildland)	0.00	0.00	0.00	0.00	0
522.20.45.0002	Dnr-wildland Equipment (grant)	0.00	0.00	0.00	0.00	0
522.45.41.0006	Professional Services: Training (wildland Program)	0.00	0.00	0.00	0.00	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.45.43.0004	Travel: (wildland) Training Travel	0.00	0.00	0.00	0.00	0
Subsubtotal for Wildland		0.00	0.00	5,000.00	5,000.00	
Subtotal for CLEVELAND		12,292.94	43,410.44	173,000.00	129,589.56	74
COOPER						
Academy						
522.45.31.0002	Office & Operating Supplies: Training (fire Academy)	0.00	0.00	10,000.00	10,000.00	100
522.45.41.0002	Professional Services: Training (fire Academy)	0.00	0.00	0.00	0.00	0
522.45.49.0005	Miscellaneous Fire Academy: Training (fire Academy)	0.00	82.50	0.00	-82.50	0
Subsubtotal for Academy		0.00	82.50	10,000.00	9,917.50	
Awards						
522.10.31.0402	Office & Operating Supplies: (Awards/recognition/code 13)	0.00	875.26	650.00	-225.26	-34
522.10.49.0434	Miscellaneous: (awards/recognition/code 13)	0.00	26.09	0.00	-26.09	0
Subsubtotal for Awards		0.00	901.35	650.00	-251.35	
Buildings						
522.50.31.0145	Office & Operating Supplies: (building Maintenance)	1.94	597.35	30,000.00	29,402.65	98
522.50.41.0503	Professional Services: (building Maintenance)	0.00	1,427.15	0.00	-1,427.15	0
522.50.48.0147	Repair and Maintenance: (building Maintenance)	1,898.32	14,636.92	0.00	-14,636.92	0
522.50.49.0385	Miscellaneous: (building Maintenance)	0.00	11,704.91	0.00	-11,704.91	0
Subsubtotal for Buildings		1,900.26	28,366.33	30,000.00	1,633.67	
Dispatch						
522.20.51.0015	Intergovernmental Professional Services: (dispatching Servic)	0.00	25,627.80	40,000.00	14,372.20	35
Subsubtotal for Dispatch		0.00	25,627.80	40,000.00	14,372.20	

EAP

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.71.41.0063	Professional Services: (eap/cisd Services)	469.52	1,306.16	2,000.00	693.84	34
Subsubtotal for EAP		469.52	1,306.16	2,000.00	693.84	
Education						
522.45.31.0004	Office & Operating Supplies: (career Staff Ed) Training	0.00	613.83	20,000.00	19,386.17	96
522.45.41.0004	Professional Services: (career Staff Education) Training E	0.00	3,952.34	0.00	-3,952.34	0
522.45.43.0003	Travel: (career Staff Education) Training Expenses	0.00	0.00	0.00	0.00	0
522.45.49.0004	Miscellaneous: Training (career Staff Education) Expenses	0.00	1,729.39	0.00	-1,729.39	0
Subsubtotal for Education		0.00	6,295.56	20,000.00	13,704.44	
M21 Repair						
522.60.48.0000	Medic Unit Collision Repair	0.00	0.00	0.00	0.00	0
522.60.48.0001	Medic Unit Collision Repair - Part 2	0.00	43.30	0.00	-43.30	0
Subsubtotal for M21 Repair		0.00	43.30	0.00	-43.30	
Residents						
522.20.49.0417	Miscellaneous: Wages (student Resident Program)	2,100.00	19,400.00	45,000.00	25,600.00	56
Subsubtotal for Residents		2,100.00	19,400.00	45,000.00	25,600.00	
St 21 Sign						
594.28.63.0504	Other Improvements: (station 21 Sign&station 27 Remodel)	0.00	6,065.56	29,028.00	22,962.44	79
Subsubtotal for St 21 Sign		0.00	6,065.56	29,028.00	22,962.44	
Training						
522.41.31.0000	Training External - Supplies (training)	0.00	1,165.61	35,000.00	33,834.39	96
522.41.35.0000	Training External - Small Tools Minor Equipment (training)	0.00	0.00	0.00	0.00	0
522.41.41.0000	Training External - Services (training)	0.00	4,754.32	0.00	-4,754.32	0
522.41.49.0000	Training External - Miscellaneous (training)	76.00	76.00	0.00	-76.00	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.45.31.0001	Office & Operating Supplies: Fire (training)	0.00	2,125.15	0.00	-2,125.15	0
522.45.35.0001	Small Tools and Minor Equipment: Fire (training)	0.00	0.00	0.00	0.00	0
522.45.41.0001	Professional Services: Fire (training)	1,375.00	10,543.72	0.00	-10,543.72	0
522.45.42.0001	Communications: (fire Training)	0.00	0.00	0.00	0.00	0
522.45.43.0001	Travel: (fire Training)	0.00	3,670.57	0.00	-3,670.57	0
522.45.49.0001	Miscellaneous: (fire Training)	0.00	205.75	0.00	-205.75	0
522.74.31.0053	Office & Operating Supplies: Ems (training)	0.00	176.86	0.00	-176.86	0
522.74.35.0388	Small Tools & Minor Equipment: Ems (training)	0.00	0.00	0.00	0.00	0
522.74.41.0054	Professional Services: Ems (training)	350.00	1,684.48	0.00	-1,684.48	0
522.74.43.0104	Travel: Ems (training)	0.00	60.00	0.00	-60.00	0
522.74.49.0389	Miscellaneous: Ems (training)	0.00	2,250.00	0.00	-2,250.00	0
Subsubtotal for Training		1,801.00	26,712.46	35,000.00	8,287.54	
Utilities						
522.10.42.0014	Communication: (station Utilities) Telephone	659.70	12,903.52	50,000.00	37,096.48	74
522.10.47.0070	Utility Services: (station Utilities) Pud/water/garbage/cabl	2,272.38	27,012.55	0.00	-27,012.55	0
522.50.31.0502	Small Tools & Minor Equipment: (station Utilities)	0.00	19.79	0.00	-19.79	0
522.50.35.0501	Small Tools & Minor Equipment: (station Utilities) Small E	0.00	348.29	0.00	-348.29	0
522.50.41.0374	Professional Services: (station Utilities) Commercial	0.00	270.00	0.00	-270.00	0
522.50.48.0500	Repairs & Building: (station Utilities)	0.00	446.38	0.00	-446.38	0
Subsubtotal for Utilities		2,932.08	41,000.53	50,000.00	8,999.47	
Veh Fuel						
522.20.32.0010	Fuel Consumed: (vehicle Fuel)	4,435.52	34,482.73	57,000.00	22,517.27	39
522.72.32.0453	Fuel Consumed: (vehicle Fuel)	0.00	0.00	0.00	0.00	0
Subsubtotal for Veh Fuel		4,435.52	34,482.73	57,000.00	22,517.27	
Veh Maint						
522.60.31.0457	Repairs & Maintenance: (preventative Maintenance) Contract	3,292.07	5,642.98	20,000.00	14,357.02	71

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.60.48.0148	Repairs & Maintenance: (preventative Maintenance) Contract	1,607.66	7,938.41	0.00	-7,938.41	0
522.76.48.0450	Repairs & Maintenance: (Preventative Maintenance) Contract	0.00	0.00	0.00	0.00	0
Subsubtotal for Veh Maint		4,899.73	13,581.39	20,000.00	6,418.61	
Veh Repair						
522.60.31.0144	Office & Operating Supplies: (vehicle Repairs)	358.71	3,127.43	55,000.00	51,872.57	94
522.60.35.0384	Small Tools and Minor Equipment: (vehicle Repairs)	379.26	1,263.78	0.00	-1,263.78	0
522.60.48.0146	Repairs and Maintenance: (vehicle Repairs Labor) 3.3	429.57	23,061.65	0.00	-23,061.65	0
522.76.31.0451	Small Tools and Minor Equipment: (Vehicle Repairs)	413.67	13,384.14	0.00	-13,384.14	0
522.76.48.0452	Small Tools and Minor Equipment: (vehicle Repairs)	688.97	1,478.19	0.00	-1,478.19	0
Subsubtotal for Veh Repair		2,270.18	42,315.19	55,000.00	12,684.81	
Vol Stipe						
522.20.49.0418	Miscellaneous: Wages (volunteer Stipends)	475.00	5,933.40	38,000.00	32,066.60	84
Subsubtotal for Vol Stipe		475.00	5,933.40	38,000.00	32,066.60	
WAC						
522.71.41.0064	Professional Services: (Infectious Disease/wac Compliance)	0.00	964.00	5,000.00	4,036.00	80
Subsubtotal for WAC		0.00	964.00	5,000.00	4,036.00	
Subtotal for COOPER		21,283.29	253,078.26	436,678.00	183,599.74	42
EHRESMAN						
Amb Bill						
522.77.41.0038	Customer Billings: Professional Services: (Ambulance Bill)	2,297.19	15,029.79	24,000.00	8,970.21	37
Subsubtotal for Amb Bill		2,297.19	15,029.79	24,000.00	8,970.21	

CRT

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.20.31.0108	Office & Operating Supplies: (crt Programs)	584.98	4,261.45	10,000.00	5,738.55	57
522.20.41.0109	Professional Services: (crt Programs)	0.00	0.00	0.00	0.00	0
522.20.43.0379	Travel: (crt Programs)	0.00	0.00	0.00	0.00	0
522.45.31.0005	Office & Operating Supplies: (crt Prog) Ongoing Training	0.00	25.95	0.00	-25.95	0
522.45.41.0005	Professional Services: (crt Programs) Crt/training	0.00	0.00	0.00	0.00	0
Subsubtotal for CRT		584.98	4,287.40	10,000.00	5,712.60	
EMS Equip						
522.72.35.0157	Small Tools and Minor Equipment: (ems Equipment)	37.77	10,304.76	13,000.00	2,695.24	20
522.72.35.0483	Small Tools and Minor Equipment: (ems Equipment) Aed Prog	0.00	267.74	0.00	-267.74	0
522.72.41.0478	Professional Services: (Ems Equipment) Ers Reporting Annua	0.00	0.00	0.00	0.00	0
522.72.48.0187	Repairs & Maintenance: (Ems Equipment)	0.00	1,539.13	0.00	-1,539.13	0
Subsubtotal for EMS Equip		37.77	12,111.63	13,000.00	888.37	
MPD/QA						
522.71.35.0376	Small Tools Minor Equipment: (mpd/qa Supplies)	475.00	3,391.00	8,000.00	4,609.00	57
522.71.41.0037	Professional Services: (mpd/qa)	0.00	0.00	0.00	0.00	0
Subsubtotal for MPD/QA		475.00	3,391.00	8,000.00	4,609.00	
Radios						
522.20.35.0530	Small Tools & Minor Equipment: (radio Upgrades) Maintenanc	2,037.82	2,546.72	15,000.00	12,453.28	83
522.20.41.0529	Professional Services: (radio Upgrades) Maintenance	0.00	1,570.00	0.00	-1,570.00	0
522.20.48.0531	Repairs & Maintenance: (radio Upgrades) Maintenance	842.37	1,537.06	0.00	-1,537.06	0
Subsubtotal for Radios		2,880.19	5,653.78	15,000.00	9,346.22	
Wellness						
522.20.31.0505	Office & Operating Supplies: (Wellness)	238.71	238.71	5,000.00	4,761.29	95

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.20.35.0506	Small Tools & Minor Equipment: (wellness)	0.00	17.31	0.00	-17.31	0
522.20.41.0507	Professional Services: (wellness)	976.50	976.50	0.00	-976.50	0
522.20.48.0508	Repairs & Maintenance: (wellness)	238.71	238.71	0.00	-238.71	0
522.20.49.0509	Miscellaneous: (wellness)	0.00	3,472.00	0.00	-3,472.00	0
Subsubtotal for Wellness		1,453.92	4,943.23	5,000.00	56.77	
Subtotal for EHRESMAN		7,729.05	45,416.83	75,000.00	29,583.17	39
HICKS						
COP						
522.30.31.0107	Office & Operating Supplies: (community Outreach Programs)	14.62	4,625.07	15,000.00	10,374.93	69
522.30.41.0405	Professional Sevices: (community Outreach Programs)	20.00	163.65	0.00	-163.65	0
522.45.31.0007	Office & Operating Supplies: Training (community Outreach Pr	0.00	0.00	0.00	0.00	0
522.45.43.0005	Travel: Training (community Outreach Prog)	0.00	0.00	0.00	0.00	0
522.45.49.0003	Miscellaneous: Training (community Outreach Programs)	0.00	0.00	0.00	0.00	0
Subsubtotal for COP		34.62	4,788.72	15,000.00	10,211.28	
Dpt Dinner						
522.10.31.0401	Office & Operating Supplies: (department Dinner)	0.00	4,503.55	3,500.00	-1,003.55	-28
522.10.41.0533	Professional Services: (department Dinner)	0.00	0.00	0.00	0.00	0
522.10.49.0449	Miscellaneous: (department Dinner)	0.00	0.00	0.00	0.00	0
Subsubtotal for Dpt Dinner		0.00	4,503.55	3,500.00	-1,003.55	
Fire Marsh						
522.20.35.0003	Fire Investigation Equipment	0.00	78.04	0.00	-78.04	0
Subsubtotal for Fire Marsh		0.00	78.04	0.00	-78.04	
Newsletter						
522.30.31.0009	Office & Operating Supplies: (community Newsletter)	0.00	17.00	7,000.00	6,983.00	99

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.30.41.0061	Professional Services: (community Newsletter)	0.00	0.00	0.00	0.00	0
Subsubtotal for Newsletter		0.00	17.00	7,000.00	6,983.00	
Subtotal for HICKS		34.62	9,387.31	25,500.00	16,112.69	63
PATTI						
Advertise						
522.10.44.0043	Advertising: (Legal Advertisements/subscriptions)	37.00	211.25	500.00	288.75	57
Subsubtotal for Advertise		37.00	211.25	500.00	288.75	
Office Sup						
522.10.31.0045	Office & Operating Supplies: (office Supplies)	89.55	3,483.13	8,000.00	4,516.87	56
522.10.49.0410	Misc. Office & Operating Supplies: (office Supplies) Misc O	0.00	556.31	0.00	-556.31	0
Subsubtotal for Office Sup		89.55	4,039.44	8,000.00	3,960.56	
Postage						
522.10.42.0398	Communications: (postage)	0.00	1,450.86	2,000.00	549.14	27
Subsubtotal for Postage		0.00	1,450.86	2,000.00	549.14	
Vol Pens						
522.20.20.0070	Personnel Benefits: (volunteer Pension and Disability)	0.00	4,539.00	6,000.00	1,461.00	24
Subsubtotal for Vol Pens		0.00	4,539.00	6,000.00	1,461.00	
Subtotal for PATTI		126.55	10,240.55	16,500.00	6,259.45	37
REESE						
EMS Supp						
522.71.31.0391	Operating Supplies: Operating (ems Supplies)	2,699.70	31,201.34	45,000.00	13,798.66	30
522.71.41.0160	Professional Services: (ems Supplies) Other Services	0.00	0.00	0.00	0.00	0
522.71.49.0386	Miscellaneous: (ems Supplies)	0.00	2,170.37	0.00	-2,170.37	0
522.72.31.0156	Office & Operating Supplies: (ems Supplies)	0.00	169.27	0.00	-169.27	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.72.41.0179	Professional Services: (ems Supplies)	0.00	0.00	0.00	0.00	0
522.72.49.0387	Miscellaneous: (ems Supplies)	0.00	61.87	0.00	-61.87	0
Subsubtotal for EMS Supp		2,699.70	33,602.85	45,000.00	11,397.15	
PPE						
522.20.31.0520	Office & Operating Supplies: (protective Equipment)	0.00	1,832.83	13,000.00	11,167.17	85
522.20.31.0521	Office & Operating Supplies (ppe-fema Emw-2012-fo-01533)	0.00	85,787.04	0.00	-85,787.04	0
522.20.35.0522	Small Tools & Minor Equipment: (protective Equipment)	0.00	1,019.96	0.00	-1,019.96	0
522.20.41.0521	Professional Services: (protective Equipment)	0.00	137.00	0.00	-137.00	0
522.20.48.0523	Repairs & Maintenance: (protective Equipment)	0.00	2,459.71	0.00	-2,459.71	0
Subsubtotal for PPE		0.00	91,236.54	13,000.00	-78,236.54	
Uniforms						
522.10.20.0055	Personnel Benefits: (Uniforms)	0.00	6,128.88	15,000.00	8,871.12	59
522.20.20.0055	Personnel Benefits: (uniforms)	0.00	1,006.18	0.00	-1,006.18	0
522.20.31.0528	Office & Operating Supplies: (uniforms) Not A Benefit	0.00	0.00	0.00	0.00	0
522.20.41.0526	Professional Services: (uniforms) Alterations, Other Servic	0.00	54.25	0.00	-54.25	0
522.71.20.0055	Personnel Benefits: (uniforms)	1,245.56	3,063.40	0.00	-3,063.40	0
Subsubtotal for Uniforms		1,245.56	10,252.71	15,000.00	4,747.29	
Subtotal for REESE		3,945.26	135,092.10	73,000.00	-62,092.10	-85
SAFER						
Benefits						
522.10.20.0011	Safer- Industrial Insurance	17.01	126.64	0.00	-126.64	0
522.10.20.0021	Safer-social Security	52.78	413.84	0.00	-413.84	0
522.10.20.0031	Safer-state Retirement	335.24	2,681.92	0.00	-2,681.92	0
522.10.20.0041	Safer-veba-benefit Cost	132.56	932.95	0.00	-932.95	0
522.10.20.0056	Safer- Personnel Benefits: (uniforms)	0.00	6,389.19	0.00	-6,389.19	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
Subsubtotal for Benefits		537.59	10,544.54	0.00	-10,544.54	
PPE						
522.20.31.0001	Safer - Office & Operating Supplies (ppe)	0.00	26,559.72	0.00	-26,559.72	0
522.20.35.0001	Safer - Small Tools & Minor Equipment	1,576.73	1,576.73	0.00	-1,576.73	0
522.20.41.0001	Safer - Professional Services	10.00	70.00	0.00	-70.00	0
522.20.48.0001	Safer - Repairs & Maintenance	0.00	0.00	0.00	0.00	0
Subsubtotal for PPE		1,586.73	28,206.45	0.00	-28,206.45	
Salaries						
522.10.10.0002	Safer-salaries & Wages	3,640.00	29,120.00	120,000.00	90,880.00	75
Subsubtotal for Salaries		3,640.00	29,120.00	120,000.00	90,880.00	
Training						
522.41.35.0002	Safer - Training Ext - Small Tools Minor Equip	0.00	0.00	0.00	0.00	0
522.41.41.0002	Safer-training Ext - Services	0.00	14,060.00	0.00	-14,060.00	0
522.41.49.0002	Safer-training Ext - Miscellaneous	0.00	70.00	0.00	-70.00	0
522.45.31.0055	Safer-office & Operating Supplies	0.00	0.00	0.00	0.00	0
522.45.35.0055	Safer-small Tools & Minor Equipment	0.00	0.00	0.00	0.00	0
522.45.41.0055	Safer - Professional Services	0.00	92.75	0.00	-92.75	0
522.45.42.0055	Safer - Communications	0.00	0.00	0.00	0.00	0
522.45.43.0055	Safer - Travel	0.00	0.00	0.00	0.00	0
522.45.49.0055	Safer - Miscellaneous	0.00	0.00	0.00	0.00	0
522.74.31.0001	Safer - Office & Operating Supplies Ems	0.00	0.00	0.00	0.00	0
522.74.35.0001	Safer - Small Tools & Minor Equip Ems	0.00	0.00	0.00	0.00	0
522.74.41.0001	Safer - Professional Services Ems	0.00	0.00	0.00	0.00	0
522.74.43.0001	Safer - Travel Ems	0.00	0.00	0.00	0.00	0
522.74.49.0001	Safer - Miscellaneous Ems	0.00	0.00	0.00	0.00	0
Subsubtotal for Training		0.00	14,222.75	0.00	-14,222.75	
Uniforms						
522.20.31.0055	Safer - Office & Operating Supplies (uniforms)	0.00	143.75	0.00	-143.75	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2014

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.20.41.0055	Safer - Professional Services	0.00	0.00	0.00	0.00	0
Subsubtotal for Uniforms		0.00	143.75	0.00	-143.75	
Vol Stipen						
522.20.49.0001	Safer - Volunteer Stipends	0.00	0.00	0.00	0.00	0
Subsubtotal for Vol Stipen		0.00	0.00	0.00	0.00	
WAC						
522.71.41.0001	Safer - Prof Serv. Vol. Physicals	0.00	748.00	0.00	-748.00	0
Subsubtotal for WAC		0.00	748.00	0.00	-748.00	
Subtotal for SAFER		5,764.32	82,985.49	120,000.00	37,014.51	30
Total		254,842.12	2,265,103.00	4,349,098.13	2,083,995.13	47

VOUCHER COVER SHEET

DATE 08/12/2014

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DISTRICT North Mason Regional Fire Authority

FUND RFA General Expense Fund 2014

Warrant Number	Vendor Name	Vendor Number	BARS Number	BARS Amount	Vendor Voucher Total Number
	BAKKEN, BEAU	BAK210	522.10.10.0001	9,998.57	1408001
			522.10.10.9999	-1,988.00	
			522.10.20.0010	-33.93	
			522.10.20.0020	-147.15	
			522.10.20.0030	-840.88	
			522.10.20.0040	-1,094.36	5,894.25
	BANK OF AMERICA - DIRECT	BAN032	522.10.10.0001	15,273.67	1408002
			522.10.10.0002	3,640.00	
			522.10.10.9999	-20,181.98	
			522.10.20.0010	-42.98	
			522.10.20.0011	-9.57	
			522.10.20.0020	-1,986.83	
			522.10.20.0021	-52.78	
			522.10.20.0030	-1,058.17	
			522.10.20.0031	-179.09	
			522.10.20.0040	-686.15	
			522.20.10.0001	114,097.77	
			522.20.20.0010	-798.03	
			522.20.20.0030	-9,595.65	
			522.20.20.0040	-6,976.28	
			522.20.49.0418	300.00	91,743.93
	BANK OF AMERICA - PAYROLL	BAN030	522.10.10.9999	18,901.00	1408003
			522.10.20.0020	4,901.02	
			522.10.20.0021	105.56	23,907.58
	BUCKNER, RICHARD	BUC200	522.10.10.9999	-5.00	1408004
			522.10.20.0020	-24.41	
			522.20.10.0036	119.00	
			522.20.49.0417	200.00	289.59
	DANIEL KEWISH	KEW200	522.10.10.0001	104.00	1408005
			522.10.20.0010	-0.07	
			522.10.20.0020	-7.96	95.97
	DCP - WA STATE DEFERRED COMP	STA175	522.10.10.9999	200.00	1408006
			522.10.20.0040	1,450.00	
			522.20.20.0040	8,443.00	10,093.00
	DEPARTMENT OF LABOR &	DEP100	522.10.20.0010	376.88	1408007
			522.10.20.0011	26.58	
			522.20.20.0010	4,541.58	4,945.04
				Page Total	136,969.36
				Cumulative Total	136,969.36

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DISTRICT North Mason Regional Fire Authority

FUND RFA General Expense Fund 2014

Warrant Number	Vendor Name	Vendor Number	BARS Number	BARS Amount	Vendor Total	Voucher Number
	DIMARTINO/FORTIS INS CO	DIM100	522.10.20.0040	163.98		1408008
			522.20.20.0040	813.42	977.40	
	DORAN, MATT	DOR050	522.10.10.9999	-5.00		1408009
			522.10.20.0020	-15.30		
			522.20.49.0417	200.00	179.70	
	HICKS, JEROMY	HIC200	522.10.10.9999	-1,053.94		1408010
			522.10.20.0020	-118.46		
			522.20.10.0001	7,969.88		
			522.20.20.0010	-35.35		
			522.20.20.0030	-670.26		
			522.20.20.0040	-492.27	5,599.60	
	HOHMANN, EVAN	HOH200	522.10.10.9999	-45.00		1408011
			522.10.20.0020	-45.21		
			522.20.10.0036	91.00		
			522.20.49.0417	500.00	500.79	
	IAFF LOCAL 3876	IAF110	522.10.10.9999	1,564.92	1,564.92	1408012
	JACK, BRIAN	JAC160	522.10.10.9999	-5.00		1408013
			522.10.20.0020	-21.04		
			522.20.49.0417	200.00		
			522.20.49.0418	75.00	248.96	
	JOHNSON, ANDREW	JOH055	522.10.10.9999	-5.00		1408014
			522.10.20.0020	-30.60		
			522.20.49.0417	400.00	364.40	
	LEOFF SYS - P/2	LEF150	522.10.20.0030	2,648.05		1408015
			522.20.20.0030	16,649.96	19,298.01	
	MORGAN, NICHOLAS	MOR114	522.10.20.0020	-1.91		1408016
			522.20.49.0418	25.00	23.09	
	MUELLER, LINDSAY M.	MUL001	522.10.10.9999	-6.00		1408017
			522.10.20.0020	-15.30		
			522.20.49.0417	200.00	178.70	
	NATIONWIDE RETIREMENT NACO	NAC101	522.10.20.0040	600.00		1408018
			522.20.20.0040	1,800.00	2,400.00	
	NMRFA - FOOD FUND	FPD205	522.10.10.9999	140.00	140.00	1408019
	PHILLIPS, DUSTIN	PHI030	522.10.10.9999	-5.00		1408020
			522.10.20.0020	-15.30		

Page Total 31,475.57
Cumulative Total 168,444.93

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DISTRICT North Mason Regional Fire Authority

FUND RFA General Expense Fund 2014

Warrant Number	Vendor Name	Vendor Number	BARS Number	BARS Amount	Vendor Total	Voucher Number
			522.20.49.0417	200.00	179.70	
	ROUSE, LEVI	ROU200	522.10.10.9999	-6.00		1408021
			522.10.20.0020	-15.30		
			522.20.49.0417	200.00	178.70	
	WA PUB EMP RETIREMENT	WAS900	522.10.20.0030	764.92		1408022
			522.10.20.0031	514.33	1,279.25	
	WESSEN, MICHAEL	WES045	522.10.20.0020	-5.74		1408023
			522.20.49.0418	75.00	69.26	
	WSCFF EMPLOYEE BENEFIT	WSC050	522.10.10.9999	2,500.00	2,500.00	1408024
	AIRGAS USA, LLC	AIR010	522.71.31.0391	535.05	535.05	1408025
	ALLYN ANALYTICS, INC	ALL310	522.10.41.0400	75.00	75.00	1408026
	AUTO ZONE	AUT001	522.20.48.0531	369.92	369.92	1408027
	BARRETT, FRED	BAR165	522.20.20.0404	111.40	111.40	1408028
	BATTERY MART	BAT001	522.20.35.0530	28.52		1408029
			522.20.48.0531	472.45	500.97	
	BELFAIR CLEANERS	BEL002	522.71.20.0055	284.32	284.32	1408030
	BELFAIR WATER DISTRICT #1	BEL150	522.10.47.0070	155.14	155.14	1408031
	BLUE CROSS BLUE SHIELD OF	BLU020	522.20.20.0404	141.59	141.59	1408032
	BOUND TREE MEDICAL, LLC	BOU100	522.71.31.0391	1,494.79	1,494.79	1408033
	BUDGET ROOTER PLUMBING	BUD125	522.50.48.0147	609.09	609.09	1408034
	CAPITAL BUSINESS MACHINES	CAP100	522.10.31.0045	89.55	89.55	1408035
	CASCADE NATURAL GAS	CAS100	522.10.47.0070	18.95	18.95	1408036
	CENTURY LINK	CEN160	522.10.42.0014	135.54	135.54	1408037
	COOLIDGE, CALEB	COO115	522.41.49.0000	76.00	76.00	1408038
	COOPER, SCOTT	COO120	522.71.20.0055	70.01	70.01	1408039
	EF RECOVERY	EFR200	522.77.41.0038	2,297.19	2,297.19	1408040
	FARMER BROS. CO. INC	FAR140	522.10.31.0072	170.00	170.00	1408041
	FIRST CHOICE HEALTH NETWORK	FIR160	522.71.41.0063	469.52	469.52	1408042
	FORM FIT LLC	FOR253	522.20.41.0507	976.50	976.50	1408043
	FOWLER, MARTIN	FOW001	522.45.41.0001	225.00	225.00	1408044
	GILMORES AUTOMOTIVE SERVICE	GIL275	522.60.31.0457	645.78		1408045

Page Total 13,012.44
Cumulative Total 181,457.37

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FUND RFA General Expense Fund 2014

Warrant Number	Vendor Name	Vendor Number	BARS Number	BARS Amount	Vendor Total	Voucher Number
			522.60.48.0148	96.53		
			522.76.48.0452	688.97	1,431.28	
	HICKS, JEROMY	HIC200	522.30.31.0107	14.62	14.62	1408046
	HOOD CANAL COMMUNICATIONS	HOO071	522.10.42.0014	91.85	91.85	1408047
	HRA VEBA TRUST	HRA200	522.10.20.0040	1,493.08		1408048
			522.20.20.0040	4,993.06		
			522.71.20.0040	4,148.34	10,634.48	
	HUGHES FIRE EQUIPMENT, INC	HUG150	522.60.31.0457	2,444.38		1408049
			522.60.48.0148	1,511.13	3,955.51	
	HUNTS MECHANICAL SERVICE	HUN200	522.60.31.0457	201.91		1408050
			522.60.48.0146	223.43	425.34	
	HUTTER, CHRISTY	HUT075	522.10.41.0400	500.00	500.00	1408051
	KCDA	KCD100	522.20.31.0515	326.14	326.14	1408052
	KITSAP BANK - VISA	KIT072	522.20.32.0010	356.00	356.00	1408053
	LOWES	LOW200	522.50.48.0147	1,222.86	1,222.86	1408054
	MAGGIE LAKE WATER DISTRICT	MAG080	522.10.47.0070	30.00	30.00	1408055
	MASON COUNTY EMS COUNCIL	MAS208	522.71.35.0376	475.00	475.00	1408056
	MASON COUNTY GIS	MAS315	522.10.41.0456	157.33	157.33	1408057
	MED-TECH RESOURCE, INC	PRE024	522.71.31.0391	509.82	509.82	1408058
	MEDICARE BLUE RX	MED200	522.20.20.0404	41.90	41.90	1408059
	MERCURY FITNESS	MER100	522.20.31.0505	238.71		1408060
			522.20.48.0508	238.71	477.42	
	MILLER, KRISTINA	MIL190	522.50.48.0147	46.85	46.85	1408061
	NATIONAL HOSE TESTING	NAT076	522.20.35.0001	1,576.73		1408062
			522.50.35.0085	9,963.27	11,540.00	
	NMRFA- REVOLVING FUND	FPD203	522.10.42.0014	159.81		1408063
			522.10.47.0070	932.37	1,092.18	
	PENINSULA FIRE INC	PEN064	522.20.35.0489	731.83	731.83	1408064
	PHILLIPS, DUSTIN	PHI030	522.74.41.0054	350.00	350.00	1408065
	PUD #1	PUD100	522.10.47.0070	40.11	40.11	1408066
	PUD #3	PUD300	522.10.47.0070	962.00	962.00	1408067
	QFC PHARMACY	QFC200	522.71.31.0391	160.04	160.04	1408068

Page Total	35,572.56
Cumulative Total	217,029.93

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FUND RFA General Expense Fund 2014

Warrant Number	Vendor Name	Vendor Number	BARS Number	BARS Amount	Vendor Total	Voucher Number
	REDS ELECTRIC MOTORS	RED002	522.20.48.0167	393.76	393.76	1408069
	REESE, JORDAN	REE280	522.71.20.0055	150.00	150.00	1408070
	SCOTT MCLENDONS HARDWARE	MCL150	522.20.31.0515	38.34		1408071
			522.20.35.0489	85.17		
			522.20.48.0490	27.10		
			522.50.31.0145	1.94		
			522.50.48.0147	19.52		
			522.72.35.0157	37.77	209.84	
	SEA-WESTERN, INC.	SEA125	522.20.35.0041	100.00		1408072
			522.20.48.0167	497.15	597.15	
	SHIFT CALENDARS, INC.	SHI075	522.10.31.0072	195.61	195.61	1408073
	SNOVER, BARRY	SNO100	522.20.20.0404	104.90	104.90	1408074
	THE SHELTON MASON COUNTY	SHE210	522.10.44.0043	37.00	37.00	1408075
	UNIQUE EXPERIENCE INC	UNI014	522.20.31.0108	584.98		1408076
			522.71.20.0055	741.23	1,326.21	
	UNITED COMMUNICATIONS CORP	UNI048	522.20.35.0530	2,009.30	2,009.30	1408077
	UNITED HEALTH CARE (RX)	UNI128	522.20.20.0404	47.70	47.70	1408078
	UNITED HEALTH CARE INS.	UNI130	522.20.20.0404	212.00	212.00	1408079
	VERIZON WIRELESS	VER145	522.10.42.0014	272.50	272.50	1408080
	VFIS C/O M & T BANK	VFI200	522.10.46.0042	4,781.00	4,781.00	1408081
	WASHINGTON COUNTIES INS.	WAS016	522.10.20.0040	2,067.06		1408082
			522.10.20.0041	132.56		
			522.20.20.0040	12,471.91		
			522.71.20.0040	5,922.40	20,593.93	
	WASHINGTON STATE PATROL	WAS800	522.20.41.0001	10.00		1408083
			522.30.41.0405	20.00	30.00	
	WAVE BROADBAND	WAV100	522.10.47.0070	133.81	133.81	1408084
	WESTBAY AUTO PARTS INC	WES077	522.20.35.0489	130.18		1408085
			522.60.35.0384	379.26		
			522.60.48.0146	206.14		
			522.76.31.0451	413.67	1,129.25	
	WILCOX & FLEGEL INC	WIL012	522.20.32.0010	4,079.52	4,079.52	1408086
	OLYMPIC TRAILER & TRUCK	OLY001	522.60.31.0144	358.71	358.71	1408087

Page Total 36,662.19
Cumulative Total 253,692.12

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FUND RFA General Expense Fund 2014

Warrant Number	Vendor Name	Vendor Number	BARS Number	BARS Amount	Vendor Total	Voucher Number
	PIERCE COUNTY FIRE DISTRICT #5	PIE200	522.45.41.0001	1,150.00	1,150.00	1408088

Page Total 1,150.00
Cumulative Total 254,842.12

Secretary Date

BOARD AUTHORIZATION

We, the undersigned Board of Commissioners for the district named above do hereby certify that the services or merchandise herein specified have been received and that the vouchers identified above are approved for payment in the amount of \$ 254,842.12 on 08/12/2014.

Commissioner Date

Commissioner Date

Commissioner Date

Commissioner Date

Commissioner Date

Commissioner Date

Commissioner Date

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1408001		Vendor: BAK210 BAKKEN, BEAU			Approval/Warrant Info:	
8/2014	5558		08/01/14	BA	522.10.10.0001	434.72
8/2014	5558		08/01/14	CHIEF	522.10.10.0001	8,694.41
8/2014	5558		08/01/14	LONG 5&10	522.10.10.0001	869.44
8/2014	5558		08/01/14	FIT	522.10.10.9999	-1,863.00
8/2014	5558		08/01/14	MERP	522.10.10.9999	-125.00
8/2014	5558		08/01/14	L&I-FF	522.10.20.0010	-33.93
8/2014	5558		08/01/14	MEDICARE	522.10.20.0020	-147.15
8/2014	5558		08/01/14	LEOFF2	522.10.20.0030	-840.88
8/2014	5558		08/01/14	DC-DCP	522.10.20.0040	-1,000.00
8/2014	5558		08/01/14	DISABILITY	522.10.20.0040	-81.99
8/2014	5558		08/01/14	PREMERA-F	522.10.20.0040	-12.37
Subtotal						5,894.25
Voucher: 1408002		Vendor: BAN032 BANK OF AMERICA - DIRECT DEPOSIT			Approval/Warrant Info:	
8/2014	5559		08/01/14	AA	522.10.10.0001	249.96
8/2014	5559		08/01/14	AC	522.10.10.0001	8,332.15
8/2014	5559		08/01/14	COMM-MTG	522.10.10.0001	520.00
8/2014	5559		08/01/14	EXECASST	522.10.10.0001	3,992.10
8/2014	5559		08/01/14	LONG 5&10	522.10.10.0001	833.21
8/2014	5559		08/01/14	PARTREG	522.10.10.0001	1,346.25
8/2014	5559		08/01/14	VOLCORD	522.10.10.0002	3,640.00
8/2014	5559		08/01/14	DC-DCP-EE	522.10.10.9999	-200.00
8/2014	5559		08/01/14	DUES	522.10.10.9999	-1,477.98
8/2014	5559		08/01/14	FIT	522.10.10.9999	-16,159.00
8/2014	5559		08/01/14	FOOD	522.10.10.9999	-95.00
8/2014	5559		08/01/14	MERP	522.10.10.9999	-2,250.00
8/2014	5559		08/01/14	L&I-ADMIN	522.10.20.0010	-15.88
8/2014	5559		08/01/14	L&I-FF	522.10.20.0010	-27.10
8/2014	5559		08/01/14	L&I-SAFER	522.10.20.0011	-9.57
8/2014	5559		08/01/14	MEDICARE	522.10.20.0020	-1,935.98
8/2014	5559		08/01/14	SOCSEC	522.10.20.0020	-50.85

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
8/2014	5559		08/01/14	MEDI-SAFER	522.10.20.0021	-52.78
8/2014	5559		08/01/14	LEOFF2	522.10.20.0030	-791.82
8/2014	5559		08/01/14	PERS2	522.10.20.0030	-266.35
8/2014	5559		08/01/14	PER2-SAFER	522.10.20.0031	-179.09
8/2014	5559		08/01/14	DC-DCP	522.10.20.0040	-200.00
8/2014	5559		08/01/14	DC-NATION	522.10.20.0040	-400.00
8/2014	5559		08/01/14	DISABILITY	522.10.20.0040	-81.99
8/2014	5559		08/01/14	PREMERA-S	522.10.20.0040	-4.16
8/2014	5559		08/01/14	AA	522.20.10.0001	539.03
8/2014	5559		08/01/14	AL	522.20.10.0001	70.00
8/2014	5559		08/01/14	BA	522.20.10.0001	2,014.17
8/2014	5559		08/01/14	CAPT-FF	522.20.10.0001	21,736.05
8/2014	5559		08/01/14	FF1	522.20.10.0001	28,980.35
8/2014	5559		08/01/14	FF2	522.20.10.0001	10,433.14
8/2014	5559		08/01/14	LONG 5&10	522.20.10.0001	6,346.76
8/2014	5559		08/01/14	OT	522.20.10.0001	2,594.28
8/2014	5559		08/01/14	PMFF1	522.20.10.0001	31,877.85
8/2014	5559		08/01/14	PMFF3	522.20.10.0001	5,738.85
8/2014	5559		08/01/14	PROBFF	522.20.10.0001	3,767.29
8/2014	5559		08/01/14	L&I-FF	522.20.20.0010	-798.03
8/2014	5559		08/01/14	LEOFF2	522.20.20.0030	-9,595.65
8/2014	5559		08/01/14	DC-DCP	522.20.20.0040	-4,900.00
8/2014	5559		08/01/14	DC-NATION	522.20.20.0040	-1,200.00
8/2014	5559		08/01/14	DISABILITY	522.20.20.0040	-733.52
8/2014	5559		08/01/14	PREMERA-F	522.20.20.0040	-120.42
8/2014	5559		08/01/14	PREMERA-M	522.20.20.0040	-18.18
8/2014	5559		08/01/14	PREMERA-S	522.20.20.0040	-4.16
8/2014	5559		08/01/14	TRANSPORT	522.20.49.0418	50.00
8/2014	5559		08/01/14	TVOLSHIFT	522.20.49.0418	75.00
8/2014	5559		08/01/14	VOLSHIFT	522.20.49.0418	175.00
Subtotal						91,743.93

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1408003		Vendor: BAN030 BANK OF AMERICA - PAYROLL TAXES			Approval/Warrant Info:	
8/2014	5573		08/01/14	FIT Deduction	522.10.10.9999	18,901.00
8/2014	5573		08/01/14	MEDICARE Contribution	522.10.20.0020	2,239.14
8/2014	5573		08/01/14	MEDICARE Deduction	522.10.20.0020	2,239.14
8/2014	5573		08/01/14	SOCSEC Contribution	522.10.20.0020	211.37
8/2014	5573		08/01/14	SOCSEC Deduction	522.10.20.0020	211.37
8/2014	5573		08/01/14	MEDI-SAFER Contribution	522.10.20.0021	52.78
8/2014	5573		08/01/14	MEDI-SAFER Deduction	522.10.20.0021	52.78
Subtotal						23,907.58
Voucher: 1408004		Vendor: BUC200 BUCKNER, RICHARD			Approval/Warrant Info:	
8/2014	5560		08/01/14	FOOD	522.10.10.9999	-5.00
8/2014	5560		08/01/14	MEDICARE	522.10.20.0020	-4.63
8/2014	5560		08/01/14	SOCSEC	522.10.20.0020	-19.78
8/2014	5560		08/01/14	DNRTIME	522.20.10.0036	119.00
8/2014	5560		08/01/14	RES-JR	522.20.49.0417	200.00
Subtotal						289.59
Voucher: 1408005		Vendor: KEW200 DANIEL KEWISH			Approval/Warrant Info:	
8/2014	5561		08/01/14	COMM-MTG	522.10.10.0001	104.00
8/2014	5561		08/01/14	L&I-ADMIN	522.10.20.0010	-0.07
8/2014	5561		08/01/14	MEDICARE	522.10.20.0020	-1.51
8/2014	5561		08/01/14	SOCSEC	522.10.20.0020	-6.45
Subtotal						95.97
Voucher: 1408006		Vendor: STA175 DCP - WA STATE DEFERRED COMP			Approval/Warrant Info:	
8/2014	5574		08/01/14	DC-DCP-EE Deduction	522.10.10.9999	200.00
8/2014	5574		08/01/14	DC-DCP Contribution	522.10.20.0040	250.00
8/2014	5574		08/01/14	DC-DCP Deduction	522.10.20.0040	1,200.00
8/2014	5574		08/01/14	CAPT-DCP Contribution	522.20.20.0040	543.00
8/2014	5574		08/01/14	DC-DCP Contribution	522.20.20.0040	2,600.00
8/2014	5574		08/01/14	DC-DCP Deduction	522.20.20.0040	5,300.00
Subtotal						10,093.00

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1408007		Vendor: DEP100 DEPARTMENT OF LABOR & INDUSTRIES			Approval/Warrant Info:	
8/2014	5575		08/01/14	L&I-ADMIN Contribution	522.10.20.0010	28.33
8/2014	5575		08/01/14	L&I-ADMIN Deduction	522.10.20.0010	15.95
8/2014	5575		08/01/14	L&I-FF Contribution	522.10.20.0010	271.57
8/2014	5575		08/01/14	L&I-FF Deduction	522.10.20.0010	61.03
8/2014	5575		08/01/14	L&I-SAFER Contribution	522.10.20.0011	17.01
8/2014	5575		08/01/14	L&I-SAFER Deduction	522.10.20.0011	9.57
8/2014	5575		08/01/14	L&I-FF Contribution	522.20.20.0010	3,708.20
8/2014	5575		08/01/14	L&I-FF Deduction	522.20.20.0010	833.38
Subtotal						4,945.04
Voucher: 1408008		Vendor: DIM100 DIMARTINO/FORTIS INS CO			Approval/Warrant Info:	
8/2014	5576		08/01/14	DISABILITY Deduction	522.10.20.0040	163.98
8/2014	5576		08/01/14	DISABILITY Deduction	522.20.20.0040	813.42
Subtotal						977.40
Voucher: 1408009		Vendor: DOR050 DORAN, MATT			Approval/Warrant Info:	
8/2014	5562		08/01/14	FOOD	522.10.10.9999	-5.00
8/2014	5562		08/01/14	MEDICARE	522.10.20.0020	-2.90
8/2014	5562		08/01/14	SOCSEC	522.10.20.0020	-12.40
8/2014	5562		08/01/14	RES-JR	522.20.49.0417	200.00
Subtotal						179.70
Voucher: 1408010		Vendor: HIC200 HICKS, JEROMY			Approval/Warrant Info:	
8/2014	5563		08/01/14	DUES	522.10.10.9999	-86.94
8/2014	5563		08/01/14	FIT	522.10.10.9999	-837.00
8/2014	5563		08/01/14	FOOD	522.10.10.9999	-5.00
8/2014	5563		08/01/14	MERP	522.10.10.9999	-125.00
8/2014	5563		08/01/14	MEDICARE	522.10.20.0020	-118.46
8/2014	5563		08/01/14	CAPT-COC	522.20.10.0001	7,245.35
8/2014	5563		08/01/14	LONG 5&10	522.20.10.0001	724.53
8/2014	5563		08/01/14	L&I-FF	522.20.20.0010	-35.35
8/2014	5563		08/01/14	LEOFF2	522.20.20.0030	-670.26

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
8/2014	5563		08/01/14	DC-DCP	522.20.20.0040	-400.00
8/2014	5563		08/01/14	DISABILITY	522.20.20.0040	-79.90
8/2014	5563		08/01/14	PREMERA-F	522.20.20.0040	-12.37
Subtotal						5,599.60
Voucher: 1408011		Vendor: HOH200 HOHMANN, EVAN			Approval/Warrant Info:	
8/2014	5564		08/01/14	FIT	522.10.10.9999	-40.00
8/2014	5564		08/01/14	FOOD	522.10.10.9999	-5.00
8/2014	5564		08/01/14	MEDICARE	522.10.20.0020	-8.57
8/2014	5564		08/01/14	SOCSEC	522.10.20.0020	-36.64
8/2014	5564		08/01/14	DNRTIME	522.20.10.0036	91.00
8/2014	5564		08/01/14	RES-SR	522.20.49.0417	500.00
Subtotal						500.79
Voucher: 1408012		Vendor: IAF110 IAFF LOCAL 3876			Approval/Warrant Info:	
8/2014	5577		08/01/14	DUES Deduction	522.10.10.9999	1,564.92
Subtotal						1,564.92
Voucher: 1408013		Vendor: JAC160 JACK, BRIAN			Approval/Warrant Info:	
8/2014	5565		08/01/14	FOOD	522.10.10.9999	-5.00
8/2014	5565		08/01/14	MEDICARE	522.10.20.0020	-3.99
8/2014	5565		08/01/14	SOCSEC	522.10.20.0020	-17.05
8/2014	5565		08/01/14	RES-JR	522.20.49.0417	200.00
8/2014	5565		08/01/14	TVOLSHIFT	522.20.49.0418	75.00
Subtotal						248.96
Voucher: 1408014		Vendor: JOH055 JOHNSON, ANDREW			Approval/Warrant Info:	
8/2014	5566		08/01/14	FOOD	522.10.10.9999	-5.00
8/2014	5566		08/01/14	MEDICARE	522.10.20.0020	-5.80
8/2014	5566		08/01/14	SOCSEC	522.10.20.0020	-24.80
8/2014	5566		08/01/14	RES-JR	522.20.49.0417	400.00
Subtotal						364.40
Voucher: 1408015		Vendor: LEF150 LEOFF SYS - P/2			Approval/Warrant Info:	
8/2014	5578		08/01/14	LEOFF2 Contribution	522.10.20.0030	1,015.35

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
8/2014	5578		08/01/14	LEOFF2 Deduction	522.10.20.0030	1,632.70
8/2014	5578		08/01/14	LEOFF2 Contribution	522.20.20.0030	6,384.05
8/2014	5578		08/01/14	LEOFF2 Deduction	522.20.20.0030	10,265.91
Subtotal						19,298.01
Voucher: 1408016		Vendor: MOR114 MORGAN, NICHOLAS			Approval/Warrant Info:	
8/2014	5568		08/01/14	MEDICARE	522.10.20.0020	-0.36
8/2014	5568		08/01/14	SOCSEC	522.10.20.0020	-1.55
8/2014	5568		08/01/14	VOLSHIFT	522.20.49.0418	25.00
Subtotal						23.09
Voucher: 1408017		Vendor: MUL001 MUELLER, LINDSAY M.			Approval/Warrant Info:	
8/2014	5569		08/01/14	FIT	522.10.10.9999	-1.00
8/2014	5569		08/01/14	FOOD	522.10.10.9999	-5.00
8/2014	5569		08/01/14	MEDICARE	522.10.20.0020	-2.90
8/2014	5569		08/01/14	SOCSEC	522.10.20.0020	-12.40
8/2014	5569		08/01/14	RES-JR	522.20.49.0417	200.00
Subtotal						178.70
Voucher: 1408018		Vendor: NAC101 NATIONWIDE RETIREMENT NACO PAYROLL			Approval/Warrant Info:	
8/2014	5579		08/01/14	DC-NATION Contribution	522.10.20.0040	200.00
8/2014	5579		08/01/14	DC-NATION Deduction	522.10.20.0040	400.00
8/2014	5579		08/01/14	DC-NATION Contribution	522.20.20.0040	600.00
8/2014	5579		08/01/14	DC-NATION Deduction	522.20.20.0040	1,200.00
Subtotal						2,400.00
Voucher: 1408019		Vendor: FPD205 NMRFA - FOOD FUND			Approval/Warrant Info:	
8/2014	5580		08/01/14	FOOD Deduction	522.10.10.9999	140.00
Subtotal						140.00
Voucher: 1408020		Vendor: PHI030 PHILLIPS, DUSTIN			Approval/Warrant Info:	
8/2014	5570		08/01/14	FOOD	522.10.10.9999	-5.00
8/2014	5570		08/01/14	MEDICARE	522.10.20.0020	-2.90
8/2014	5570		08/01/14	SOCSEC	522.10.20.0020	-12.40
8/2014	5570		08/01/14	RES-JR	522.20.49.0417	200.00

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Subtotal						179.70
Voucher: 1408021		Vendor: ROU200 ROUSE, LEVI			Approval/Warrant Info:	
8/2014	5571		08/01/14	FIT	522.10.10.9999	-1.00
8/2014	5571		08/01/14	FOOD	522.10.10.9999	-5.00
8/2014	5571		08/01/14	MEDICARE	522.10.20.0020	-2.90
8/2014	5571		08/01/14	SOCSEC	522.10.20.0020	-12.40
8/2014	5571		08/01/14	RES-JR	522.20.49.0417	200.00
Subtotal						178.70
Voucher: 1408022		Vendor: WAS900 WA PUB EMP RETIREMENT SYS-PERS			Approval/Warrant Info:	
8/2014	5581		08/01/14	PERS2 Contribution	522.10.20.0030	498.57
8/2014	5581		08/01/14	PERS2 Deduction	522.10.20.0030	266.35
8/2014	5581		08/01/14	PER2-SAFER Contribution	522.10.20.0031	335.24
8/2014	5581		08/01/14	PER2-SAFER Deduction	522.10.20.0031	179.09
Subtotal						1,279.25
Voucher: 1408023		Vendor: WES045 WESSEN, MICHAEL			Approval/Warrant Info:	
8/2014	5572		08/01/14	MEDICARE	522.10.20.0020	-1.09
8/2014	5572		08/01/14	SOCSEC	522.10.20.0020	-4.65
8/2014	5572		08/01/14	VOLSHIFT	522.20.49.0418	75.00
Subtotal						69.26
Voucher: 1408024		Vendor: WSC050 WSCFF EMPLOYEE BENEFIT TRUST			Approval/Warrant Info:	
8/2014	5582		08/01/14	MERP Deduction	522.10.10.9999	2,500.00
Subtotal						2,500.00
Voucher: 1408025		Vendor: AIR010 AIRGAS USA, LLC			Approval/Warrant Info:	
8/2014	5497	O2/Cylinder	06/16/14	Cylinder Rental	522.71.31.0391	216.58
8/2014	5531	O2/Cylinder	07/14/14	O2	522.71.31.0391	318.47
Subtotal						535.05
Voucher: 1408026		Vendor: ALL310 ALLYN ANALYTICS, INC			Approval/Warrant Info:	
8/2014	5541	Aug	08/01/14	Aug	522.10.41.0400	75.00
Subtotal						75.00

08/04/14

Voucher Transactions

RFA General Expense Fund 2014

Period: 8/2014

Vouchers: All

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1408027		Vendor: AUT001 AUTO ZONE			Approval/Warrant Info:	
8/2014	5528	1688680155	06/13/14	marine dual pur	522.20.48.0531	369.92
Subtotal						369.92
Voucher: 1408028		Vendor: BAR165 BARRETT, FRED			Approval/Warrant Info:	
8/2014	5540	Aug	08/01/14	LEOFF 1	522.20.20.0404	111.40
Subtotal						111.40
Voucher: 1408029		Vendor: BAT001 BATTERY MART			Approval/Warrant Info:	
8/2014	5517	1419126000	07/11/14	Collins Lake Radio Tower UPS	522.20.35.0530	28.52
8/2014	5518	1418141100	07/01/14	Batteries	522.20.48.0531	472.45
Subtotal						500.97
Voucher: 1408030		Vendor: BEL002 BELFAIR CLEANERS			Approval/Warrant Info:	
8/2014	5487	July	07/02/14	Patches Sewen On	522.71.20.0055	284.32
Subtotal						284.32
Voucher: 1408031		Vendor: BEL150 BELFAIR WATER DISTRICT #1			Approval/Warrant Info:	
8/2014	5553	36	08/01/14	Water Service	522.10.47.0070	155.14
Subtotal						155.14
Voucher: 1408032		Vendor: BLU020 BLUE CROSS BLUE SHIELD OF MONTANA			Approval/Warrant Info:	
8/2014	5496	August	08/01/14	LEOFF 1 Medical	522.20.20.0404	141.59
Subtotal						141.59
Voucher: 1408033		Vendor: BOU100 BOUND TREE MEDICAL, LLC			Approval/Warrant Info:	
8/2014	5519	38194436	07/03/14	07032014meds	522.71.31.0391	1,285.98
8/2014	5521	38197921	07/15/14	07152017BT	522.71.31.0391	208.81
Subtotal						1,494.79
Voucher: 1408034		Vendor: BUD125 BUDGET ROOTER PLUMBING SERVICE INC			Approval/Warrant Info:	
8/2014	5586	15844	07/17/14	urinal repair	522.50.48.0147	609.09
Subtotal						609.09
Voucher: 1408035		Vendor: CAP100 CAPITAL BUSINESS MACHINES			Approval/Warrant Info:	
8/2014	5499	CNIN739601	07/10/14	Copier rental	522.10.31.0045	89.55
Subtotal						89.55

08/04/14

Voucher Transactions

RFA General Expense Fund 2014

Period: 8/2014

Vouchers: All

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1408036		Vendor: CAS100 CASCADE NATURAL GAS			Approval/Warrant Info:	
8/2014	5596	304 021 0000 9	07/29/14	Sta 21 Natural Gas	522.10.47.0070	18.95
Subtotal						18.95
Voucher: 1408037		Vendor: CEN160 CENTURY LINK			Approval/Warrant Info:	
8/2014	5552	August	08/01/14	206-T36-0203 562B	522.10.42.0014	0.00
8/2014	5552	August	08/01/14	206-T03-7070 331B	522.10.42.0014	135.54
8/2014	5552	August	08/01/14	360-275-6711	522.10.42.0014	0.00
8/2014	5552	August	08/01/14	360-275-9487	522.10.42.0014	0.00
8/2014	5552	August	08/01/14	360-275-6478 047B	522.10.42.0014	0.00
8/2014	5552	August	08/01/14	360-275-8201 970B	522.10.42.0014	0.00
Subtotal						135.54
Voucher: 1408038		Vendor: COO115 COOLIDGE, CALEB			Approval/Warrant Info:	
8/2014	5515	CPR	07/14/14	Fire and EMS Training	522.41.49.0000	76.00
Subtotal						76.00
Voucher: 1408039		Vendor: COO120 COOPER, SCOTT			Approval/Warrant Info:	
8/2014	5514	Blumenthals	07/13/14	Cooper Uniform	522.71.20.0055	70.01
Subtotal						70.01
Voucher: 1408040		Vendor: EFR200 EF RECOVERY			Approval/Warrant Info:	
8/2014	5543	0020856/0020857	07/21/14	Ambulance billing	522.77.41.0038	78.40
8/2014	5543	0020856/0020857	07/21/14	Ambulance billing	522.77.41.0038	2,218.79
Subtotal						2,297.19
Voucher: 1408041		Vendor: FAR140 FARMER BROS. CO. INC			Approval/Warrant Info:	
8/2014	5498	60065433	07/14/14	Coffee	522.10.31.0072	170.00
Subtotal						170.00
Voucher: 1408042		Vendor: FIR160 FIRST CHOICE HEALTH NETWORK			Approval/Warrant Info:	
8/2014	5490	63148	06/30/14	EAP	522.71.41.0063	119.52
8/2014	5522	EAP0703	07/16/14	Critical incident stress debri	522.71.41.0063	350.00
Subtotal						469.52

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1408043 Vendor: FOR253 FORM FIT LLC Approval/Warrant Info:						
8/2014	5604	12780	07/16/14	Gym Membership	522.20.41.0507	976.50
Subtotal						976.50
Voucher: 1408044 Vendor: FOW001 FOWLER, MARTIN Approval/Warrant Info:						
8/2014	5546	Hasbrook - IFSAC	07/01/14	Instructor I class/Hasbro	522.45.41.0001	225.00
Subtotal						225.00
Voucher: 1408045 Vendor: GIL275 GILMORES AUTOMOTIVE SERVICE Approval/Warrant Info:						
8/2014	5503	22783	07/15/14	Exhaust Repair	522.76.48.0452	688.97
8/2014	5504	22985	07/15/14	Routine Maint K2500 Command	522.60.31.0457	645.78
8/2014	5505	22980	07/14/14	99 K2500 4x4	522.60.48.0148	96.53
Subtotal						1,431.28
Voucher: 1408046 Vendor: HIC200 HICKS, JEROMY Approval/Warrant Info:						
8/2014	5599	Safeway	05/07/14	Batteries/Camera	522.30.31.0107	14.62
Subtotal						14.62
Voucher: 1408047 Vendor: HOO071 HOOD CANAL COMMUNICATIONS INC Approval/Warrant Info:						
8/2014	5597	10057252	08/01/14	Internet	522.10.42.0014	91.85
Subtotal						91.85
Voucher: 1408048 Vendor: HRA200 HRA VEBA TRUST Approval/Warrant Info:						
8/2014	5608	Aug	08/01/14	HRA/VEBA	522.10.20.0040	1,493.08
8/2014	5608	Aug	08/01/14	HRA/VEBA	522.20.20.0040	4,993.06
8/2014	5608	Aug	08/01/14	HRA/VEBA	522.71.20.0040	4,148.34
Subtotal						10,634.48
Voucher: 1408049 Vendor: HUG150 HUGHES FIRE EQUIPMENT, INC Approval/Warrant Info:						
8/2014	5494	486770/486769	06/30/14	Annual Maint Rosenbauer	522.60.31.0457	970.80
8/2014	5516	486965	07/08/14	99 Pierce PM /Pump/NFPA Insp	522.60.48.0148	1,511.13
8/2014	5594	487305/487317/4873	07/22/14	Maint T21	522.60.31.0457	267.37
8/2014	5594	487305/487317/4873	07/22/14	Maint T21	522.60.31.0457	624.07
8/2014	5594	487305/487317/4873	07/22/14	Maint T21	522.60.31.0457	582.14
Subtotal						3,955.51

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1408050		Vendor: HUN200 HUNTS MECHANICAL SERVICE			Approval/Warrant Info:	
8/2014	5492	1065	07/01/14	Repair ABS Sensor E81	522.60.48.0146	223.43
8/2014	5493	1066	07/01/14	1980 Pierce FMC Engine	522.60.31.0457	201.91
Subtotal						425.34
Voucher: 1408051		Vendor: HUT075 HUTTER, CHRISTY			Approval/Warrant Info:	
8/2014	5539	Aug	08/01/14	Aug	522.10.41.0400	500.00
Subtotal						500.00
Voucher: 1408052		Vendor: KCD100 KCDA			Approval/Warrant Info:	
8/2014	5601	3810941	07/14/14	Batteries/Lamps	522.20.31.0515	246.90
8/2014	5603	3812390	07/14/14	Florescent Bulbs	522.20.31.0515	79.24
Subtotal						326.14
Voucher: 1408053		Vendor: KIT072 KITSAP BANK - VISA			Approval/Warrant Info:	
8/2014	5556	Wildland Fuel	07/16/14	Wildland Mobilization Fuel	522.20.32.0010	356.00
Subtotal						356.00
Voucher: 1408054		Vendor: LOW200 LOWES			Approval/Warrant Info:	
8/2014	5512	88986343	06/28/14	Station 81 Windows	522.50.48.0147	1,195.59
8/2014	5590	14967383	07/21/14	parts for exhaust fan	522.50.48.0147	27.27
Subtotal						1,222.86
Voucher: 1408055		Vendor: MAG080 MAGGIE LAKE WATER DISTRICT			Approval/Warrant Info:	
8/2014	5598	24	07/30/14	Water Service	522.10.47.0070	30.00
Subtotal						30.00
Voucher: 1408056		Vendor: MAS208 MASON COUNTY EMS COUNCIL AND TRAUMA			Approval/Warrant Info:	
8/2014	5532	July	07/01/14	July	522.71.35.0376	475.00
Subtotal						475.00
Voucher: 1408057		Vendor: MAS315 MASON COUNTY GIS			Approval/Warrant Info:	
8/2014	5527	003457	07/08/14	GIS Hydrant and Bridge Ma	522.10.41.0456	157.33
Subtotal						157.33
Voucher: 1408058		Vendor: PRE024 MED-TECH RESOURCE, INC			Approval/Warrant Info:	
8/2014	5502	30539	07/14/14	07092014MEDTECH	522.71.31.0391	306.95

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
8/2014	5547	31022	07/24/14	201428MTR	522.71.31.0391	202.87
Subtotal						509.82
Voucher: 1408059		Vendor: MED200 MEDICARE BLUE RX			Approval/Warrant Info:	
8/2014	5538	Aug	08/01/14	LEOFF 1	522.20.20.0404	41.90
Subtotal						41.90
Voucher: 1408060		Vendor: MER100 MERCURY FITNESS			Approval/Warrant Info:	
8/2014	5524	14-7035	07/11/14	Stepmill Repair/Maint	522.20.31.0505	238.71
8/2014	5551	14-7039	07/11/14	Sta 27	522.20.48.0508	238.71
Subtotal						477.42
Voucher: 1408061		Vendor: MIL190 MILLER, KRISTINA			Approval/Warrant Info:	
8/2014	5530	Lowes	07/18/14	Window repair @ 81	522.50.48.0147	46.85
Subtotal						46.85
Voucher: 1408062		Vendor: NAT076 NATIONAL HOSE TESTING SPECIALTIES INC			Approval/Warrant Info:	
8/2014	5506	44029	06/30/14	Hose Testing	522.50.35.0085	9,963.27
8/2014	5507	44029	06/30/14	Ladder Testing	522.20.35.0001	1,576.73
Subtotal						11,540.00
Voucher: 1408063		Vendor: FPD203 NMRFA- REVOLVING FUND			Approval/Warrant Info:	
8/2014	5500	CHK# 3020	07/15/14	PUD 3 - Sta 21	522.10.47.0070	542.56
8/2014	5501	CHK# 3019	07/15/14	Trails End Water - Sta 23	522.10.47.0070	62.00
8/2014	5548	CHK# 3021	07/28/14	Sta 21	522.10.47.0070	94.99
8/2014	5549	CHK# 3023	07/28/14	206-T36-0203 562B	522.10.42.0014	159.81
8/2014	5550	CHK# 3022	07/28/14	Sta 81	522.10.47.0070	232.82
Subtotal						1,092.18
Voucher: 1408064		Vendor: PEN064 PENINSULA FIRE INC			Approval/Warrant Info:	
8/2014	5593	45352	07/24/14	extinguisher service	522.20.35.0489	731.83
Subtotal						731.83
Voucher: 1408065		Vendor: PHI030 PHILLIPS, DUSTIN			Approval/Warrant Info:	
8/2014	5595	004715	08/08/13	Phillips, D.	522.74.41.0054	350.00
Subtotal						350.00

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Voucher: 1408066		Vendor: PUD100 PUD #1			Approval/Warrant Info:	
8/2014	5555	20101800	08/01/14	Sta 24	522.10.47.0070	40.11
Subtotal						40.11
Voucher: 1408067		Vendor: PUD300 PUD #3			Approval/Warrant Info:	
8/2014	5523	August	08/01/14	Sta 24	522.10.47.0070	98.25
8/2014	5523	August	08/01/14	Sta 22	522.10.47.0070	111.04
8/2014	5523	August	08/01/14	Sta 83	522.10.47.0070	35.50
8/2014	5523	August	08/01/14	Sta 82	522.10.47.0070	43.74
8/2014	5523	August	08/01/14	Sta 27	522.10.47.0070	225.03
8/2014	5523	August	08/01/14	Market	522.10.47.0070	146.36
8/2014	5523	August	08/01/14	Sta 28	522.10.47.0070	51.82
8/2014	5523	August	08/01/14	Sta 25	522.10.47.0070	44.60
8/2014	5523	August	08/01/14	Sta 23	522.10.47.0070	35.45
8/2014	5523	August	08/01/14	Sta 81	522.10.47.0070	170.21
Subtotal						962.00
Voucher: 1408068		Vendor: QFC200 QFC PHARMACY			Approval/Warrant Info:	
8/2014	5605	EMS	08/01/14	Med Supplies	522.71.31.0391	160.04
Subtotal						160.04
Voucher: 1408069		Vendor: RED002 REDS ELECTRIC MOTORS			Approval/Warrant Info:	
8/2014	5589	30668	07/06/14	compressor repair	522.20.48.0167	393.76
Subtotal						393.76
Voucher: 1408070		Vendor: REE280 REESE, JORDAN			Approval/Warrant Info:	
8/2014	5526	Whistle Workwear	07/19/14	Boots	522.71.20.0055	150.00
Subtotal						150.00
Voucher: 1408071		Vendor: MCL150 SCOTT MCLENDONS HARDWARE			Approval/Warrant Info:	
8/2014	5486	81186	06/20/14	sawzal blades	522.20.48.0490	27.10
8/2014	5488	81543	07/12/14	Plymovent repair	522.50.31.0145	1.94
8/2014	5525	081498	07/10/14	MCI Kit Supplies	522.72.35.0157	37.77
8/2014	5587	81669	07/21/14	timer for exhaust fan	522.50.48.0147	19.52
8/2014	5588	81792	07/29/14	chainsaw repair	522.20.35.0489	85.17

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
8/2014	5602	81801	07/29/14	Duct Tape/WD-40	522.20.31.0515	38.34
Subtotal						209.84
Voucher: 1408072		Vendor: SEA125 SEA-WESTERN, INC.			Approval/Warrant Info:	
8/2014	5557	177593	06/24/14	SCBA repair	522.20.48.0167	183.50
8/2014	5583	177846	07/08/14	Air Analysis	522.20.35.0041	100.00
8/2014	5584	177926	07/08/14	SCBA repair	522.20.48.0167	249.28
8/2014	5585	177630	06/26/14	SCBA Cleaner	522.20.48.0167	64.37
Subtotal						597.15
Voucher: 1408073		Vendor: SHI075 SHIFT CALENDARS, INC.			Approval/Warrant Info:	
8/2014	5529	19129	07/12/14	Shift Calendar - 2015	522.10.31.0072	195.61
Subtotal						195.61
Voucher: 1408074		Vendor: SNO100 SNOVER, BARRY			Approval/Warrant Info:	
8/2014	5537	August	08/01/14	Aug	522.20.20.0404	104.90
Subtotal						104.90
Voucher: 1408075		Vendor: SHE210 THE SHELTON MASON COUNTY JOURNAL			Approval/Warrant Info:	
8/2014	5542	0001305	08/22/14	Renew Subscription	522.10.44.0043	37.00
Subtotal						37.00
Voucher: 1408076		Vendor: UNI014 UNIQUE EXPERIENCE INC			Approval/Warrant Info:	
8/2014	5489	13215	07/09/14	T Shirts/Hats	522.20.31.0108	584.98
8/2014	5491	13216	07/31/14	Uniforms	522.71.20.0055	741.23
Subtotal						1,326.21
Voucher: 1408077		Vendor: UNI048 UNITED COMMUNICATIONS CORP			Approval/Warrant Info:	
8/2014	5508	800584	06/30/14	12 MIN4s	522.20.35.0530	2,009.30
Subtotal						2,009.30
Voucher: 1408078		Vendor: UNI128 UNITED HEALTH CARE (RX)			Approval/Warrant Info:	
8/2014	5534	Aug	08/01/14	Aug	522.20.20.0404	47.70
Subtotal						47.70
Voucher: 1408079		Vendor: UNI130 UNITED HEALTH CARE INS. (MEDICAL)			Approval/Warrant Info:	
8/2014	5535	Aug	08/01/14	LEOFF 1	522.20.20.0404	212.00

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
Subtotal						212.00
Voucher: 1408080		Vendor: VER145 VERIZON WIRELESS			Approval/Warrant Info:	
8/2014	5533	9728717729	07/15/14	Cell Service	522.10.42.0014	272.50
Subtotal						272.50
Voucher: 1408081		Vendor: VFI200 VFIS C/O M & T BANK			Approval/Warrant Info:	
8/2014	5495	275369104	08/01/14	Installment	522.10.46.0042	4,781.00
Subtotal						4,781.00
Voucher: 1408082		Vendor: WAS016 WASHINGTON COUNTIES INS. FUND			Approval/Warrant Info:	
8/2014	5485	July	07/01/14	July Employee Contribution	522.10.20.0040	16.53
8/2014	5485	July	07/01/14	July Employee Contribution	522.20.20.0040	121.30
8/2014	5485	July	07/01/14	July Employee Contribution	522.71.20.0040	46.20
8/2014	5606	August	08/01/14	Admin	522.10.20.0040	1,652.85
8/2014	5606	August	08/01/14	Fire	522.20.20.0040	10,892.45
8/2014	5606	August	08/01/14	EMS	522.71.20.0040	4,948.28
8/2014	5607	August	08/01/14	Admin	522.10.20.0040	397.68
8/2014	5607	August	08/01/14	Fire	522.20.20.0040	1,458.16
8/2014	5607	August	08/01/14	Safer	522.10.20.0041	132.56
8/2014	5607	August	08/01/14	EMS	522.71.20.0040	927.92
Subtotal						20,593.93
Voucher: 1408083		Vendor: WAS800 WASHINGTON STATE PATROL BUDGET & FISCAL			Approval/Warrant Info:	
8/2014	5513	114009132	07/07/14	Background check	522.20.41.0001	10.00
8/2014	5600	114008289	05/24/14	AmeriCorp Background	522.30.41.0405	20.00
Subtotal						30.00
Voucher: 1408084		Vendor: WAV100 WAVE BROADBAND			Approval/Warrant Info:	
8/2014	5554	320-101334	07/26/14	Sta 21	522.10.47.0070	133.81
Subtotal						133.81
Voucher: 1408085		Vendor: WES077 WESTBAY AUTO PARTS INC			Approval/Warrant Info:	
8/2014	5509	426942	07/12/14	Charger Fuse E27	522.60.35.0384	2.43
8/2014	5510	425832	07/07/14	tri ball hitch	522.20.35.0489	65.09
8/2014	5511	425830	07/07/14	tri ball hitch	522.20.35.0489	65.09

Voucher Transactions
RFA General Expense Fund 2014

Period	Tran #	Ref Number	Ref Date	Description	Account(s)	Amount
8/2014	5544	427212	07/14/14	circut breaker E22	522.76.31.0451	4.50
8/2014	5545	427217	07/14/14	light bulbs e22	522.76.31.0451	37.56
8/2014	5591	429251	07/24/14	batteries	522.60.35.0384	376.83
8/2014	5592	429994	07/29/14	B23 Battery	522.60.48.0146	206.14
8/2014	5536	425294	07/03/14	E24 Lights	522.76.31.0451	371.61
Subtotal						1,129.25
Voucher: 1408086		Vendor: WIL012 WILCOX & FLEGEL INC			Approval/Warrant Info:	
8/2014	5520	CL42648/CL44279	07/15/14	Fuel	522.20.32.0010	2,130.50
8/2014	5520	CL42648/CL44279	07/15/14	Fuel	522.20.32.0010	1,949.02
Subtotal						4,079.52
Voucher: 1408087		Vendor: OLY001 OLYMPIC TRAILER & TRUCK ACCESSORIES			Approval/Warrant Info:	
8/2014	5609	PO722	07/31/14	Diamondplate for Trailer	522.60.31.0144	358.71
Subtotal						358.71
Voucher: 1408088		Vendor: PIE200 PIERCE COUNTY FIRE DISTRICT #5			Approval/Warrant Info:	
8/2014	5610	2014-83	06/25/14	Dragovich/Piety	522.45.41.0001	1,150.00
Subtotal						1,150.00
Total						254,842.12

Grievance

CATEGORY: Administration
NUMBER: Admin-17
EFFECTIVE: August 2014

REFERENCE

~~Mason County Fire District 2~~ North Mason Regional Fire Authority

PURPOSE

It is the ~~District's~~ Authority's preference to resolve problems before they become serious. The ~~District~~ Authority therefore encourages all employees/ volunteers/ members to bring concerns or problems to its attention. In most cases a grievance may be settled informally between the ~~employee~~ Authority member and the ~~employee's~~ member's immediate supervisor. However, in some cases problems or concerns need to be settled in a more formal manner. When such a situation occurs, employees are encouraged to utilize the following grievance procedure.

POLICY

The grievance steps identified in this policy apply to Fire Commissioners and Authority members and employees who do not fall under grievance procedures steps defined in collective or individual employment contracts.

A grievance is defined as an allegation of a violation of an express provision of the policies and procedures.

~~Probationary employees, employees covered by another grievance procedure, or employees who elect to use some other appeal procedure shall be exempt from this grievance procedure.~~

Step 1 — An ~~employee~~ Authority member shall present the grievance to his/her immediate supervisor within five (5) working days of knowledge of the occurrence, but in no event may the grievance be issued after thirty (30) working days from the alleged violation.

The grievance shall set forth in writing:

1. The section or sections of the District's SOP allegedly violated;
2. The manner in which it was violated;
3. Such other information as may be requested by the ~~District~~ Authority; and
4. The remedy requested.

The immediate supervisor shall promptly meet with the grievant and attempt to resolve the matter. The immediate supervisor shall document in writing all matters pertaining to grievance

resolution in Step 1. If the parties are unable to resolve the grievance within ten (10) working days, the immediate supervisor shall forward the grievance to the Chief.

Step 2 — The Chief shall investigate the grievance and, upon conclusion of such investigation, shall render a **written** decision which may affirm, deny or set forth a compromise settlement.

Step 3 — If the grievant is not satisfied with the outcome achieved in Step 2, he/she may submit the grievance to a select arbitration panel consisting of three members of the Board of Commissioners. The Commissioners shall meet in an informal hearing with the parties and review the facts presented by the parties to the grievance. Upon reaching a decision the arbitration panel shall issue a written decision affirming, denying or setting forth a compromise settlement. The decision of the arbitration panel shall be final and binding on all parties; provided, however, the arbitration panel shall have no power to add to, subtract from or alter, change or modify the terms of the SOP, and the arbitration panel's power shall be limited to interpreting application of the express terms of these SOP. All other matters shall be excluded from arbitration.

Each party shall bear the cost of its own representation, and all other expenses incident to the arbitration shall be decided equally.

ATTACHMENTS

N/A

Hazardous Materials Response Cost Reimbursement

CATEGORY: Administration
NUMBER: Admin-18
EFFECTIVE: August 2014

REFERENCE

~~Mason County Fire District 2~~ North Mason Regional Fire Authority, RCW 4.24.314, North Mason Regional Fire Authority Service Plan

SCOPE

All ~~department~~ Authority personnel

PURPOSE

To reimburse the ~~District~~ Authority for the extraordinary costs associated with hazardous materials response

POLICY

In the event that Fire ~~District~~ Authority personnel and equipment respond to a hazardous materials incident, the Fire ~~District~~ Authority will seek cost reimbursement for all extraordinary response costs.

Extraordinary response costs include costs that exceed the normal and usual expenses anticipated for fire protection and emergency services including, but not limited to, overtime, extra fuel consumption, loss or damage to ~~District~~ Authority equipment, and the purchase or lease of any special equipment or services required to protect the public during a hazardous materials incident.

The Fire ~~District~~ Authority will use the ~~current~~ Washington State Fire Chief's Reimbursement (WSFCR) Schedule to determine appropriate costs.

PROCEDURE

Immediately following a hazardous materials response an incident report will be completed by the officer on duty. The report will identify amount, type and time that Fire ~~District~~ Authority resources were used including personnel and equipment. This report will be forwarded to the ~~Assistant Fire~~ Chief for the quantity, type, and amount of Fire ~~district~~ resources used for review.

The Fire Chief will determine if cost reimbursement is appropriate for the ~~Districts~~ Authority's response. The Chief will prepare an invoice seeking cost reimbursement following the

WSFCR. At minimum the invoice will itemize all resources used, time used, and the cost for each.

The Chief will then send the invoice to EF Recovery for reimbursement collection ~~the responsible party~~.

~~EF Recovery shall The Fire District will~~ send two invoices seeking reimbursement. If cost reimbursement is not received within 15 days following the second invoice, EF Recovery ~~the District~~ will send the reimbursement invoice to an established collection agency. ~~The District~~ EF Recovery ~~will~~ ~~may~~ add a 40% fee to recoup the costs associated with collection services.

Reporting Improper Governmental Action (Whistleblower)

CATEGORY: Administration
NUMBER: Admin-19
EFFECTIVE: July 2014

REFERENCE

RCW 34.05.010, Ch. 34.12 RCW, Ch. 43.09 RCW, Title 42 RCW

PURPOSE

It is the purpose of this policy to provide employees of ~~Mason County Fire District Authority~~² the North Mason Regional Fire Authority with a means by which to report improper governmental action, to protect those employees and members who make good-faith reports to appropriate governmental bodies and to ensure that there will be no retaliation for having made such reports.

POLICY

It is the policy of ~~Mason County Fire District Authority~~² the North Mason Regional Fire Authority that employees and members are encouraged to disclose, to the extent not expressly prohibited by law, improper governmental actions of Authority District Authority officials, employees and members.

Every employee and member has the right to report to an appropriate person, information concerning an alleged improper governmental action.

Definitions:

"Improper governmental action" is any action by an elected official, employee or member of ~~Mason County Fire District Authority~~² the North Mason Fire Authority that

- (a) is undertaken in the performance of the duties, whether or not the action is within the scope of the employee's employment; and
- (b) is in violation of any federal, state, or local law or rule;
- (c) is an abuse of authority;
- (d) is of substantial and specific danger to the public health or safety; or
- (e) is a gross waste of public funds.

"Improper governmental action" does not include the following personnel actions:

- Alleged labor agreement violations

- Appointments
- Assignments
- Complaints
- Demotions
- Dismissals
- Employee grievances
- Performance evaluations
- Promotions
- Re-employments
- Reassignments
- Reductions in pay
- Reinstatements
- Reprimands
- Restorations
- Suspensions
- Transfers
- Any action that may be taken under Ch. 41.08, 41.12, 41.14, 41.56, 41.59, or 53.18 RCW or RCW 54.04.170 and 54.04.180

"Emergency" means a circumstance that, if not immediately changed, may cause damage to persons or property

"Retaliatory action" means any adverse change in employment status or the terms and conditions of employment, including denial of adequate staff to perform duties, frequent staff changes, frequent and undesirable office changes, letters of reprimand, demotion, transfer, reassignment, reduction in pay, denial of promotion, suspension, dismissal or any other disciplinary action resulting from a report of improper governmental conduct.

Procedures for Reporting

An employee who becomes aware of improper governmental actions should raise the issue first with his/her supervisor. The employee shall submit a written report to the supervisor, or to some person designated by the supervisor, stating in detail the basis for his/her belief that an improper governmental action has occurred. Where the employee reasonably believes the improper governmental action involves his or her supervisor, the employee may raise the issue directly with the Chief or designee.

Officers and employees involved in any investigation shall keep the identity of the reporting employee(s) confidential to the extent possible under law, unless the employee authorizes the disclosure of his/her identity in writing.

In the case of an emergency, where the employee believes that damage to persons or property may result if action is not taken immediately, the employee may report the improper governmental action directly to the appropriate government agency with responsibility for investigating the improper action.

In the absence of an emergency, employees reporting improper governmental action who fail to make a good-faith effort to follow the procedures set forth in this policy shall not receive the protection provided by the **District Authority** pursuant to state law.

The supervisor, the Chief or designee, as the case may be, shall take prompt action to properly investigate the report of improper governmental action. An investigator will be appointed by the Chief or designee, and the employee shall be advised that a prompt investigation is occurring. Emergency situations shall receive appropriate expedited response. Non-emergency situations shall receive serious, prompt attention.

The appointed investigator shall determine the scope of the investigation. After the investigation has been concluded, the Chief or designee shall decide (a) what action should be taken to address the reported improper governmental action and (b) what, if any, personnel action is required.

After an investigation has been completed, the reporting employee shall be provided a summary of the result of the investigation. However, personnel actions taken as a result of the investigation shall be kept confidential.

Employees may report information about improper governmental action directly to the appropriate government agency with responsibility for investigating the improper action if the employee reasonably believes that an adequate investigation was not undertaken by the **District Authority** to determine whether an improper governmental action occurred, or that insufficient action has been taken by the **District Authority** to address the improper governmental action or that for other reasons the improper governmental action is likely to reoccur.

Protection Against Retaliatory Actions

Elected officials, **District Authority** employees and members are prohibited from taking retaliatory action against **an employee** another member because he/she has, in good faith, reported an improper governmental action in accordance with this policy.

An employee **or member** who believes he/she has been retaliated against for reporting an improper governmental action should advise the supervisor, the Chief or designee. Officials and supervisors shall take appropriate action to investigate and address complaints of retaliation.

If the supervisor, Chief or designee, as the case may be, does not satisfactorily resolve the complaint, the employee may obtain protection under this policy and pursuant to state law by providing written notice to the **District's Authority's** Board of Commissioners that (i) specifies the alleged retaliatory action and (ii) specifies the relief requested.

The following steps shall be followed if an employee **or member** feels he/she has been retaliated against for reporting improper governmental action:

- A. The employee **or member** must provide written notices to the **District Authority** within 30 calendar days of the alleged retaliatory action.

- B. The **District Authority** shall respond in writing to the allegation within 30 calendar days.
- C. The employee **or member**, after receiving the **District's Authority's** response or after the **District's Authority's** 30-day response period has expired may, within 15 calendar days, request a hearing.
- D. If a hearing is requested, the **District Authority** is required to apply for a hearing before an administrative law judge. Such request for a hearing shall be made within five working days to:

State Office of Administrative Hearings
P.O. Box 42488, 4224 Sixth S.E.
Rowe Six, Bldg. 1
Lacey, WA 98504-2488
(206) 459-6353
- E. At the hearing, the employee shall have the burden of proving the claim by a preponderance of evidence.

The employee **or member** must prove a causal link between the reporting of improper governmental action and the employer's alleged adverse action.

The **District Authority** will consider any recommendation, if made by the administrative law judge, that the retaliator be disciplined, up to and including termination.

Responsibilities

The Chief is responsible for implementing the **District's Authority's** policies and procedures for (a) reporting improper governmental action and (b) protecting employees against retaliatory actions. This includes ensuring that:

- A. This policy is permanently posted where all employees **and members** will have reasonable access to it;
- B. This policy be made available to any employee **or member** upon request; and
- C. This policy will be provided to all new hires **and new members**.

Officers and supervisors are responsible for ensuring the procedures are fully implemented within their areas of responsibility.

Violations of this policy and the procedures specified above may result in disciplinary action, up to and including termination.

Appropriate Agencies

Following is a list of agencies responsible for enforcing federal, state and local laws and investigating other issues involving improper governmental action. Employees having questions about these agencies or the procedures for reporting improper governmental action are encouraged to contact the Chief.

Attorney General's Office
Fair Practices Division
2000 Bank of California Center
900 Fourth Avenue
Seattle, WA 98164
(206) 464-6684

State Auditor's Office
Legislative Building
P.O. Box 40021
Olympia, WA 98504-0021
(206) 753-5280

State Department of Ecology
3190 - 160th Southeast
Bellevue, WA 98008-5852
(206) 649-7000

Washington State Human Rights Commission
402 Evergreen Plaza Bldg., FJ-41
711 South Capitol Way
Olympia, WA 98504-2490

State Department of Health
Health Consumer Assistance
P.O. Box 4789
Olympia, WA 98504-7892
1-800-525-0127

Department of Labor & Industries
300 West Harrison, Room 201
Seattle, WA
(206) 281-5400

State Liquor Control Board
Enforcement Office
2101 Sixth Avenue

Seattle, WA
(206) 464-6094

Department of Natural Resources
P.O. Box 68
Enumclaw, WA 98022
(206) 825-1631

Puget Sound Water Quality Authority
P.O. Box 40900
Olympia, WA 98504
(206) 493-9300

Olympic Air Pollution Control Authority
909 Sleater- Kinney Road SE, #1
Lacey, WA 983503
(360) 438-8768 or 1-800-422-5623

ATTACHMENTS

None

Incident Reports

CATEGORY: Administration
NUMBER: Admin-20
EFFECTIVE: July 2014

REFERENCE

~~Mason County Fire District 2~~ North Mason Regional Fire Authority

SCOPE

All ~~department~~ Authority personnel

POLICY

An incident report is essential for an emergency service to document all emergency and non-emergency responses. This is necessary for both administrative and legal purposes. Every emergency or non-emergency response that occurs within the ~~District~~ Authority or by its personnel shall have an Incident Report completed. This may be accomplished through the use of an incident report form, medical incident report, and/or Emergency Reporting System (ERS) database entry.

PROCEDURE

Medical Incident Reports (MIR's) - MIR's will be completed on all patients that require emergency medical evaluation and/or treatment. In the event that an emergency incident requires ALS medical care the MIR is to be filled out by the attending Paramedic. In the event that BLS medical care is required the MIR is to be completed by the attending Emergency Medical Technician.

During patient care a "short form" MIR may be used to collect and transfer pertinent patient information as appropriate. Upon arrival back at the Fire Station, all EMS incidents requiring medical evaluation and/or treatment will require a detailed entry, including a detailed narrative into the ERS database. A copy of this entry report will be printed out for quality assurance, billing, and district filing. MIR's are to be completed and submitted to the District prior to the end of each shift unless extreme extenuating circumstances exist.

The handling of all incident reports and medical information will be compliant with federal HIPPA regulations. Failure to comply with such regulations will result in disciplinary action.

Fires- For all fire responses an incident report form will be completed by the responsible officer in charge. The incident report will be consistent with the National Fire Incident Reporting System (NFIRS) requirements. This information will be entered into the ERS database for proper record keeping. Requests for fire incident reports may be granted by the officer on duty. Reports may be forwarded to the Fire Marshall, Mason County Sheriff's office, insurance companies, and private property owners for review. Fire incident reports are to be sent to the State Fire Marshall's office for review and NFIRS compliance.

Other Incidents- Information on all other incidents not involving fire or emergency medical response will be entered into the ERS database. Database entries on incidents are to be completed prior to the end of each 48 hour shift rotation.

**NORTH MASON REGIONAL FIRE AUTHORITY
RESOLUTION NO 14-15**

**A RESOLUTION OF THE NORTH MASON REGIONAL FIRE AUTHORITY
GOVERNING BOARD AUTHORIZING THE KITSAP COUNTY TREASURER TO NAME
THE NORTH MASON REGIONAL FIRE AUTHORITY AS HOLDER OF KITSAP
COUNTY GENERAL EXPENSE FUND NO #90920, CURRENTLY HELD BY MASON
COUNTY FIRE DIST. NO 2 AND TO MAKE A MONTHLY TRANSFER OF ALL FUND
MONIES IN THE FUND TO THE FIRE AUTHORITIES GENERAL EXPENSE FUND
HELD BY THE MASON COUNTY TREASURER**

WHEREAS, on May 1, 2011 Mason County Fire Protection District No. 2 (MCFD2) merged the area legally described in EXHIBIT A to this Resolution “Partial Merger Area”, out of South Kitsap Fire and Rescue and into MCFD2; and

WHEREAS, MCFD2 has an emergency medical services levy and a fire levy that is collected on all applicable real properties located within MCFD2; and

WHEREAS, the Kitsap County Treasurer’s Office collects for MCFD2 certified levy monies on all applicable real properties dually located within MCFD2 and Kitsap County; and

WHEREAS, The voters of MCFD2 and Mason County Fire District 8 (MCFD8) voted in the affirmative at the November 2013 general election to form the North Mason Regional Fire Authority (NMRFA), and to implement the NMRFA Service Plan as described in RCW 52.26; and

WHEREAS, The NMRFA formed on January 1, 2014 and is administered by a seven member Governing Board; and

WHEREAS, The NMRFA boundaries extend up into Kitsap County; and

WHEREAS, The NMRFA Service Plan Authorized the transfer of all MCFD2 and MCFD8 assets to the NMRFA on January 1, 2014; and

WHEREAS, **The NMRFA Service Plan authorized a fire levy** at a rate of \$1.50 for fire and \$.50 for emergency medical services for collection in 2015; and

WHEREAS, a MCFD2 fund currently exists with the Kitsap County Treasurer’s Office for the purpose of depositing of all MCFD2 monies collected by the Kitsap County Treasurer’s Office; and

WHEREAS, The Kitsap County Treasures office has requested the NMRFA use the same fund number currently held by MCFD2.

RESOLUTION: NOW THEREFORE, BE IT RESOLVED, that effective January 1, 2015, the NMRFA Governing Board authorizes the Kitsap County Treasurer to name the NMRFA as the holder of the established expense fund currently held by MCFD2. The purpose of this fund is to collect and deposit all monies collected by the Kitsap County Treasurer on behalf of MCFD2 and the NMRFA.

BE IT FURTHER RESOLVED, that the North Mason Regional Fire Authority instructs the Treasurer, on the 10th of each month to transfer all monies in the established fund to the Fire Authorities general expense fund, established with the Mason County Treasurer’s Office (commonly identified as Fund No. 665.010010.000.000, “Fire District #10 Expense Fund”).

ADOPTION; Adopted at a regular meeting of the Governing Board of the North Mason Regional Fire Authority on August 14, 2014 with the following Commissioners being present and voting.

Commissioner McIntosh

Commissioner Quigley

Commissioner Burrus

Commissioner Voss-Petredis

Commissioner Blackwell

Commissioner Wampold

Commissioner Kewish

District Secretary Patti

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 2
RESOLUTION NO 262.**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF MASON COUNTY FIRE
PROTECTION DISTRICT NO. 2 DECLARING THAT A PORTION OF SOUTH KITSAP
FIRE AND RESCUE IS MERGED INTO MASON COUNTY FIRE PROTECTION
DISTRICT NO. 2**

EXHIBIT A: PARTIAL MERGER AREA

The partial area to be withdrawn from South Kitsap Fire and Rescue and merged into Mason County Fire District 2 is defined as follows:

Beginning at the Southwest corner of Section 31, Twp. 24 N, Range 1 West; thence North 1 ½ miles to the west boundary dividing the south half of Section 30, Twp. 24 N, Range 1 West; thence east 2 miles, thence south ½ mile to the northeast corner of Section 32, Twp. 24 N, Range 1 West; thence east ¼ mile; thence south 1 mile along a north-south line dividing the west quarter of Section 33, Twp. 24 N, Range 1 West; thence west 2 ¼ miles along the Mason County north boundary to the point of beginning.

Vehicle Surplus Request
Submitted by Scott Cooper
Assistant Fire Chief, North Mason RFA
08/04/2014

Request to surplus (1) 1998 P71 Ford Crown Victoria

Value/Cost: \$750 to \$500

Mile: 183,000 miles

Life Expectancy 15 years or 2013

Proposed use:

This was the spare command car that was used by Michael Sammons. There is currently not a need for replacement of this vehicle.

Justification:

This vehicle is the last of the Police Interceptor Crown Victoria's purchased used over 7 years ago. This car has 183,000 miles on it and is need of an engine repair with an estimated cost of between 650 & 800 dollars. The prior repairs and current estimated repairs of this vehicle have outpaced its value. This vehicle is extra in our fleet without a current purpose or assignment.

Reduce the ongoing maintenance and repairs that regularly happen with these vehicles that are 15 years old with high miles and repair costs.

Recommendation:

1. Surplus the 1998 Crown Victoria
2. Ask \$750 or settle on \$500 as is no warranty

NORTH MASON FIRE AUTHORITY INTEROFFICE MEMORANDUM

TO: BOARD OF FIRE COMMISSIONERS
FROM: BEAU BAKKEN, FIRE CHIEF
SUBJECT: FULL TIME EMPLOYEE REQUEST
DATE: JULY 22, 2014

Staff Request: To promote current NMRFA Administrative Assistant Stephanie Creiss from a part time hourly employee to a full time employee, for the purpose of providing administrative assistance and volunteer emergency call coverage assistance at Fire Station 81 in Tahuya.

Effective Date for Request: September 1st 2014

Annual Financial Impact Above Current: \$27,508 (annually)

Request Justification: Fire Station 21 in Tahuya is currently staffed by Firefighter/EMT Nick Bowman 8 hours a day, Thursday through Monday. Tuesdays and Wednesdays are Nick's off days. Nick has done a tremendous job during his time in Tahuya and has made tremendous inroads in serving the community.

When the NMRFA plan was put together the intent of Section 13: Service Level Enhancement Goals was to partner Nick (in a full time capacity) with an Assistant Chief (in a part time capacity). The Assistant Chief's position was to provide administrative support for operations out of the Tahuya area. At time of the creation of the plan the Assistant Chief's role was to be assigned to the FD8 Chief Frank Chaffee. The pairing of these two positions would provide for daytime coverage seven days a week. With Frank's departure and lack of NMRFA tax collection in 2014, this pairing and service level enhancement provision was put on hold for further review and examination.

Stephanie has been a member of Mason County Fire District 2 and the NMRFA for the past three years. She wears several different hats when working and volunteering for the NMRFA. For the past year and a half Stephanie has served as a part time administrative assistant for Mason County Fire District 2. She compiles and prepares ambulance billing, administers the ERS database system, provides all benchmarking and all key performance indicator reports, does supply and uniform ordering, administers and tracks all department training, provides administrative support to the safety committee, coordinates fire inspections and assists with volunteer processing and other HR functions (I could continue to go on). Stephanie is tremendously detailed oriented and never fails to exceed expectations with given assignments. She currently works in this role in a part time capacity at 20 hours a week (Monday, Wednesday and ½ Friday) at a rate of \$15 per hour with no employee benefits.

In her other role at the NMRFA Stephanie is a trained emergency responder who is currently assigned to A-shift. Stephanie is qualified in both firefighting EMS. I would take her on my crew any day, as she is Firefighter 1 certified and she is an EMT-IV. She does not miss a volunteer shift. Stephanie volunteers at Station 21 with A-shift on her off time. When Stephanie gets out of her administrative assistant role at FD2 at 5PM she puts her uniform on and responds with A-shift until 8am the following morning. Stephanie also works nearly full time with Olympic Ambulance as an EMT when not at the NMRFA. Stephanie currently resides in Belfair on the Northshore Road. She is married with three adolescent children.

Staff's request centers around having Stephanie working in a capacity of administrative assistant two to three days a week in Tahuya, when Nick is not there and having her respond to emergency calls if and when they come in. When responding to calls she would need to "come off the clock" and respond as a volunteer for insurance and labor law purposes.

Staff has explored several other staffing options in Tahuya to fulfill the intent of Section 13 of the NMRFA Service Plan. We have explored the hiring of a part time assistant chief and the hiring of a part time firefighter. Both these options come with complexities and difficulties that limit their potential for success. We believe that the versatility that Stephanie brings and her understanding of the organization and environment are strengths that are best capitalized on.

The concept of the request has been discussed with both the IAFF Union Local and the NMRFA's management staff (Captains) with both groups expressing enthusiasm.

Request Details: The request is that Stephanie would have her hours increased from 20 to 40 hours per week. Stephanie would become an administrative salaried employee working under an individual employment contract that would allow for an increase in hours and scheduling flexibility without an increase in cost. Her monthly salary would be set at \$2,720 per month. Stephanie would also receive a modified benefit package that would include dental, vision and life insurance, an option to participate in the NMRFA's deferred compensation program, an HRA contribution of \$5,500 per year and sick/vacation hours commensurate with her position and tenure with the Authority. Stephanie would not receive medical insurance as a means to provide cost control for the position and her family is covered by her husband's medical insurance. HRA contributions would be used to offset any out of pocket medical costs that may be incurred through use of the husband's insurance.

I want to thank you for your consideration on what I really feel is a win-win situation for both the community and the NMRFA. I am happy to provide any additional information that may help.

AFTER RECORDING RETURN TO:

Marco de Sa e Silva
Davis Wright Tremaine LLP
1201 Third Avenue, Suite 2200
Seattle, WA 98101

ACCESS, UTILITIES, AND STORM WATER FACILITY EASEMENT AGREEMENT

Grantors: Mason County Fire District No. 2

Grantees: Pope Resources
OPG Properties LLC

Abbreviated Legal Description:

District's Property: Portion of Lot 1, Short Plat No. 2948, Vol. 3 of Short Plats, Page 116, Mason County, Washington.
Complete legal description is on attached Exhibit 1.

OPG's Property: Portion of Government Lot Two (2), Section Five (5), Township Twenty-three (23) North, Range One (1) West, W.M., lying westerly of the westerly right-of-way line of Tiger Lake Road, County Road No. 88910; and Lot Two (2) of Short Subdivision Number 2948, recorded October 29, 2002, in Volume 3 of Short Plats, Page 116, Auditor's File Number 1766949, Mason County, Washington.
Complete legal description is on attached Exhibit 2.

Pope's Property: Lots Twenty-six (26), Twenty-seven (27) and Twenty-eight (28) as shown in the Record of Survey and Division Map of Mission Lake, recorded April 28, 2011, in Volume 75, Page 110, Auditor's File Number 201104280264, Kitsap County, Washington.
Complete legal description is on attached Exhibit 3.

Assessor's Property Tax Parcel Account Numbers:

District's Property: 123052290001
OPG's Property: 123052100000 and 123052290002
Pope's Property: 322401-3-015-1008, 322401-3-016-1007, and 322401-3-017-1006

Reference Numbers of Assigned or Released Documents: None

ACCESS, UTILITIES, AND STORM WATER FACILITY EASEMENT AGREEMENT

THIS ACCESS, UTILITIES, AND STORM WATER FACILITY EASEMENT AGREEMENT (this “**Agreement**”) is made as of this ____ day of _____, 2014, by MASON COUNTY FIRE DISTRICT NO. 2, a Washington municipal corporation (“**District**”), OPG PROPERTIES LLC, a Washington limited liability company (“**OPG**”), and POPE RESOURCES, a Delaware limited partnership (“**Pope**”).

RECITALS

A. District is the owner of real property situated in Mason County, Washington, legally described on Exhibit 1 attached hereto (“**District’s Property**”).

B. OPG is the owner of real property situated in Mason County, Washington, legally described on Exhibit 2 attached hereto (“**OPG’s Property**”).

C. Pope is the owner of real property situated in Kitsap County, Washington, legally described on Exhibit 3 attached hereto (“**Pope’s Property**”). OPG’s Property abuts District’s Property and Pope’s Property abuts OPG’s Property. OPG’s Property and Pope’s Property are collectively referred to herein as the “**OPG/Pope Property**”.

D. District and Pope desire to create an easement upon, over, under and across the portion of District’s Property legally described on Exhibit 4 attached hereto and located as depicted on the drawing attached hereto as Exhibit 5 (the “**Easement Area**”) for the benefit of the OPG/Pope Property.

NOW, THEREFORE, in consideration of the mutual promises contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

AGREEMENT

1. **Easement.** District does hereby convey and warrant to OPG and Pope, for the benefit of the OPG/Pope Property, subject to matters of record, a perpetual nonexclusive easement (the “**Easement**”) within the Easement Area for ingress and egress and for the construction, installation, maintenance, repair, replacement, and use of a paved or unpaved roadway, utility facilities, storm water drainage facilities, and appurtenant facilities (collectively, the “**Facilities**”). It is intended that the Easement shall benefit the OPG/Pope Property as it is or may hereafter be used, including, without limitation, its use for commercial timber operations and related activities, extraction and hauling of natural resources, residential use to the density then permitted by applicable law, and all other real estate uses then permitted by applicable law. In consideration of the conveyance of the Easement, OPG and Pope hereby covenant to install and maintain along the western boundary of the Easement Area a permanent barrier to prevent motor vehicles from entering the remainder of District’s Property lying west of the Easement Area.

2. **Alterations.** OPG and Pope shall have the option to construct, install, maintain, repair, and replace the Facilities from time to time, and OPG and Pope shall be solely responsible for the design and cost of installing such Facilities. OPG and Pope shall not allow any liens to attach to District’s Property in connection with the construction, installation, operation, maintenance, repair, and replacement of the Facilities.

3. **Maintenance and Repair.** OPG and Pope shall be solely responsible for the condition, maintenance, repair, and replacement of the Facilities; provided, however, if and to the extent District or its agents, contractors, employees, guests, or invitees causes any damage to such Facilities, District shall be solely responsible for the cost of the repair and replacement of such Facilities necessitated thereby.

4. **Compliance with Laws.** OPG and Pope shall, at their sole expense, comply with all applicable governmental codes, laws, orders, ordinances, regulations, and statutes relating to the construction, installation, maintenance, repair, replacement of the Facilities. OPG and Pope shall, at their sole expense, obtain any and all required governmental approvals and permits relating to the Facilities prior to their construction, installation, maintenance, repair, replacement, and use of such Facilities.

5. **Integration; Disclaimer of Other Easements.** This Agreement contains the entire understanding and agreement of the parties hereto relating to the subject matter, and this Agreement supersedes all prior negotiations, representations and agreements with respect to the subject matter.

6. **Real Estate Excise Taxes; Recording.** The easements granted in this Agreement are granted without any consideration, as defined in WAC 458-61A-102(2), and therefore no real estate excise tax or real estate excise tax affidavit is required with respect to this Agreement or its recordation. A duplicate original executed and acknowledged copy of this Agreement shall be recorded in each of Mason County and Kitsap County, Washington.

7. **Attorneys' Fees and Costs.** If any party shall bring any action arising out of this Agreement, the losing party shall pay the prevailing party a reasonable sum for its costs, expenses, and attorneys' fees in such suit, at trial and on appeal, and such costs, expenses and attorneys' fees shall be deemed to have accrued on the commencement of such action.

8. **Benefits and Burdens.** The real property benefited by the Easements is the OPG/Pope Property, and the real property burdened by the Easements is District's Property. The burdens and benefits of the Easements are intended to attach to and run with the land. The rights and obligations under and the terms and conditions of this Agreement shall be binding upon and shall inure to the benefit of District, Pope, and their successors and assigns. OPG and Pope may partially assign and delegate their rights and obligations under this Agreement and may convey those portions of the Facilities comprising utility facilities to any public or private utility service provider. OPG and Pope may subdivide any portion of the OPG/Pope Property into any number of parcels or lots, and notwithstanding any such assignment or subdivision, this Agreement and the easements herein granted to OPG and Pope shall be unaffected thereby and shall continue to benefit the OPG/Pope Property as set forth herein in perpetuity.

9. **Notices.** All notices, requests, demands, and other communications hereunder shall be in writing and shall be deemed given if personally delivered, sent by certified mail return receipt requested, or sent by overnight carrier to the following addresses:

If to OPG or Pope, to: Olympic Resource Management
19950 Seventh Avenue Northeast, Suite 200
Poulsbo, WA 98370
Attn: Brandon Bird

If to District:

10. **General.** This Agreement may be amended only by the written agreement of the owners of the real property affected by the amendment. This Agreement shall be executed and acknowledged in duplicate original and recorded in the real property records of Mason County and Kitsap County, Washington. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. This Agreement may be executed, acknowledged, and delivered in multiple counterparts, which together shall comprise a complete original Agreement. Original signed signature and acknowledgement pages of a counterpart of this Agreement may be detached and reattached to another original counterpart hereof in order to assemble a fully executed and acknowledged instrument for purposes of recording.

District:

Mason County Fire District No. 2,
a Washington municipal corporation

By _____
Its _____

OPG:

OPG Properties LLC,
a Washington limited liability company

By _____
Its _____

Pope:

Pope Resources,
a Delaware limited partnership
By Pope MGP, Inc.,
a Delaware corporation,
Its managing general partner

By _____
Its _____

EXHIBIT 1

Description of District's Property

MASON COUNTY FIRE DIST. NO.2
LOT 1 SHORT PLAT 2948
TAX PARCEL 123052290001

Lot one (1) of Short Subdivision Number 2948, recorded October 29, 2002, in Volume 3 of Short Plats. Page 116, Auditor's File Number 1766949, and being a portion of Government Lot Three (3), Section Five (5), Township Twenty-three (23) North, Range One (1) West, W.M.

EXHIBIT 2

Description of OPG's Property

OPG'S MASON COUNTY PROPERTIES
TAX PARCELS 123052100000 AND 123052290002

PARCEL 123052100000

All that portion of Government Lot Two (2), Section Five (5), Township Twenty-three (23) North, Range One (1) West, W.M., lying westerly of the westerly right-of-way line of Tiger Lake Road, County Road No. 88910.

PARCEL 123052290002

Lot Two (2) of Short Subdivision Number 2948, recorded October 29, 2002, in Volume 3 of Short Plats. Page 116, Auditor's File Number 1766949, and being a portion of Government Lot Three (3), Section Five (5), Township Twenty-three (23) North, Range One (1) West, W.M.

EXHIBIT 3

Description of Pope's Property

POPE RESOURCES' KITSAP COUNTY PROPERTIES
LOTS 26-28 MISSION LAKE

TAX PARCELS 322401-3-015-1008, 322401-3-016-1007 AND 322401-3-017-1006

Lots Twenty-six (26), Twenty-seven (27) and Twenty-eight (28) as shown in the Record of Survey and Division Map of Mission Lake, recorded April 28, 2011, in Volume 75, Page 110, Auditor's File Number 201104280264, and being a portion of Section Thirty-two (32), Township Twenty-four (24) North, Range One (1) West, W.M.

EXHIBIT 4

Description of Easement Area

MASON COUNTY FIRE DIST. NO.2
LOT 1 SHORT PLAT 2948
TAX PARCEL 123052290001

That portion of Lot one (1) of Short Subdivision Number 2948, recorded October 29, 2002, in Volume 3 of Short Plats. Page 116, Auditor's File Number 1766949, and being a portion of Government Lot Three (3), Section Five (5), Township Twenty three (23) North, Range One (1) West, W.M. described as follows:

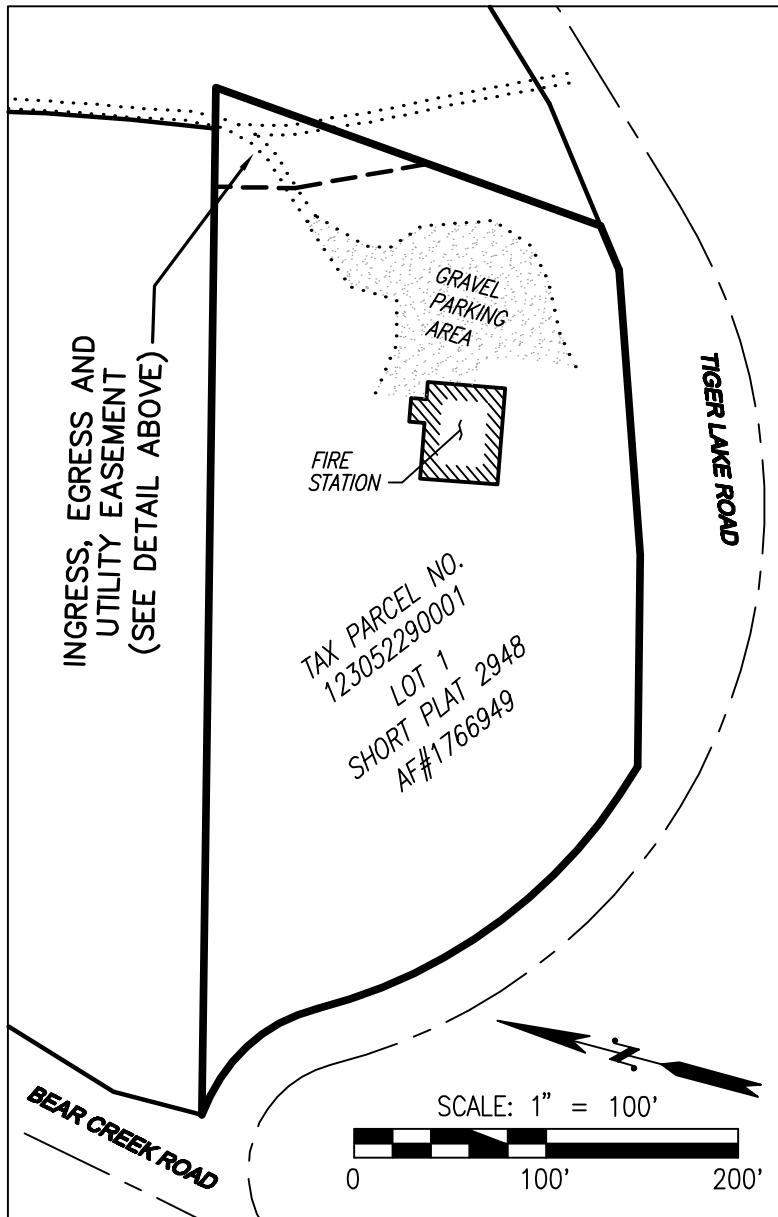
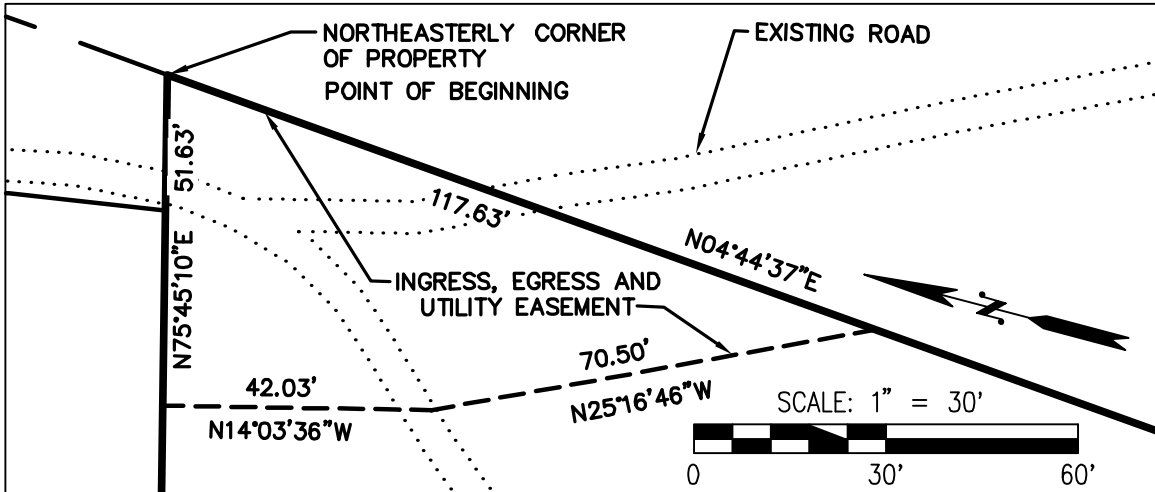
BEGINNING at the northeasterly corner of said Lot 1; thence South 04°44'37" West along the easterly line of said Lot 1 a distance of 117.63 feet; thence North 25°16'46" West a distance of 70.50 feet; thence North 14°03'36" West a distance of 42.03 feet to the northerly line of said Lot 1; thence North 75°45'10" East along said line a distance of 51.63 feet to the POINT OF BEGINNING.

EXHIBIT 5

Drawing of Easement Area

(See attached page.)

EXHIBIT "5"
 GOVT' LOT 3, SEC. 5,
 TWP 23 N., RGE 01 W., W.M.
 MASON COUNTY, WASHINGTON



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 THE CIVIL ENGINEERING GROUP

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 Fx. 425.482.2893

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**MASON COUNTY
 FIRE DIST. NO. 2
 INGRESS, EGRESS AND UTILITY
 EASEMENT**

DRAWN BY:	DATE:	DRAWING FILE NAME:	SCALE:	JOB NUMBER:
WVB	10-17-13	EX02-60ACC ESMT	1"=100'	12-172