

**North Mason Regional Fire Authority
Commissioner Agenda
February 17th (Tahuya)
5:00 PM**

Blue information and **Red action** requested

Call to order

Pledge of Allegiance

Approval of Minutes- January meeting minutes have been attached for review

Voucher Approval: February Voucher materials are attached

Financial Report- NMRFA Financial (Expenditure) Documents for February are attached. Revenue figures will be presented as they are received from the Mason County Treasurer's Office (expected middle of next week).

Administration Report

- **Jon Craig FF/PM Departure and Staffing**
- **FF Burke Injury Update**

Old Business

- **Strategic Planning Update**
- **February 10th Meeting Recap/Merger Process**
- **Board of Fire Commissioners, (Makeup and Roles)**

- **Mason County Fire District 8 Washington State Audit Update**
- **Station 22 Lease Agreement with Mason County**

New Business

- **Commissioner Blackwell Resignation**

Public Comment

Good of the order

Adjournment

North Mason Regional Fire Authority (NMRFA)
Meeting Minutes
460 Old Belfair Highway
1/13/2015

Present: Commissioners Blackwell, Kewish, McIntosh, Quigley, Voss-Petredis, Wampold; Fire Chief Bakken, Assistant Chief Cooper, Authority Secretary Patti, Paul Severson – District 2 Commissioner

Guests: None

Excused: Commissioner Burrus

The meeting was called to order at 5:03pm and opened with the Pledge of Allegiance.

The minutes from the meetings held on 12/9/14 and 12/16/14 were presented for approval.

Commissioner Blackwell moved to approve the meeting minutes from 12/9/14 and 12/16/14 as presented; Commissioner Kewish seconded the motion. Motion carried.

Commissioner Voss-Petredis asked for additional information and clarification of the Mason County Fire Commissioner Meeting.

Voucher Review and Approval: Vouchers numbered 1501001 to 1501116 in the amount of \$299,222.52 were presented for review.

Commissioner Blackwell moved to approve Vouchers #1501001 to #1501116 in the amount of \$299,222.52 as presented; Commissioner Wampold seconded the motion. Motion carried.

Commissioner Quigley inquired about the BERK consulting fees. Chief Bakken provided clarification on the costs we have submitted for the Strategic Planning Process to date.

FINANCIAL REPORT:

Chief Bakken provided an update on our financial status. He has provided an end of year summary for review. The summary is a comparison from last year to this year. He reviewed the revenue and expenses. He also described the excess rollover.

Chief Bakken requested direction from the Board to take \$143,808.56 and ear mark those funds into the Capital Contingency Fund.

Commissioner Quigley asked why we would not invest the funds into the State Pool instead. Chief Bakken explained he is requesting to “ear mark” these monies, which simply identifies them in the budget for capital expenses.

Commissioner Voss-Petredis moved to earmark the total presented to the Capitol Contingency Fund as presented; Commissioner Wampold seconded the motion. Motion carried.

Financially we are in fantastic shape. This is a testament to our line item managers.

Chief Bakken also took a moment to thank Katie Patti for all of her hard work in maintaining three budgets and all the quarterly/monthly reporting that goes along with doing so. Commissioner McIntosh also commended Katie on the organization of the vouchers that she recently reviewed.

BIAS Software: Commissioner McIntosh asked if we would be transferring our financial and payroll software from Ganzer to Bias and what would the impact be and the timeline. Chief Bakken provided an update about BIAS and Ganzer. We plan to stay with the Ganzer program until we absolutely have to transition.

ADMINISTRATION REPORT:

Dissolution Update: The Dissolution of District's 2 and 8 are complete. We have not heard anything from our Auditor regarding the District 8 audit.

Fire in Beards Cove: Chief Bakken reported the fire in Beards Cover began as a chimney fire and then spread. He commended members on B shift for their firefighting efforts.

Motor vehicle accident near the Tahuya River Bridge: Bystanders had gone to check on the vehicle and they were hit by another vehicle. Sta 27 was first to respond. We were working a fatality accident at the same time with South Kitsap. We called in medic 5-1 to assist. The two crews worked seamlessly together. A great job was done by all!

Fire Academy: Chief Cooper reported we had six recruits who started the academy on January 5th. They will be at the academy until March.

Irene Creek Area: Hood Canal Coordinating Council has purchased the Irene Creek Area. The property meets up with our property. There may be surveyors in the area in the upcoming weeks.

Department Recognition Dinner: Chief exclaimed this was the best dinner he has ever participated in. Half of a year is spent planning this event. Congratulations to Jeromy Hicks, Stephanie Criess, Tina Miller and Katie Patti for their work in making this a successful event. The Commissioners had suggestions for a platform and lighting at next year's event so it is easier to see everyone who receives an award.

Retraction: Per the RFA Plan the current Board of Commissioners needs to go down to 5 members by May of this year. We currently have 7 members. Chief Bakken suggested we review the plan and keep this on the forefront of discussion and decision. The three seated Commissioners are Kelley McIntosh, Dan Kewish and Brooke Quigley.

Commissioner Meetings: Commissioner Wampold asked to be excused from the February 2015 Commissioner Meetings as he is unable to attend. Commissioner Voss-Petredis will be unavailable to attend but is able to Skype.

NEW BUSINESS:

Chair & Vice-Chair of the Board: It was decided that Commissioner McIntosh will remain Chair of the Board with Commissioner Voss-Petredis as Vice Chair.

Department of Community Development (DCD): There has been a lot of turnover in the DCD. Cpt. Hicks works Monday at the DCD and does fire plan review and test's systems. Chief Bakken agreed to this as long as it did not interfere with his work with the RFA. The DCD is seeking a person with fire experience to do this work. Two key members have left or are retiring soon. Active discussion on what the next steps will be is currently in progress, however, there is no resolution yet.

MACECOM Update: Chief provided an update on the communication towers. As it exists now, on the law enforcement side MACECOM owns all towers. On the fire side us, MACECOM, and Central Mason own a portion of the towers. There is talk amongst the Chiefs for all radio equipment/communications to go under an umbrella of MACECOM which would be the single decision maker rather than three as it is now. Chief compares MACECOM to CENCOM in Kitsap County. This would streamline the process.

Public Comment: None

Good of the Order: None

Commissioner Blackwell moved to adjourn the meeting; Commissioner Kewish seconded the motion. The meeting was adjourned at 6:05pm.

Authority Secretary Katie Patti

Commissioner Kelley McIntosh

Commissioner Brooke Quigley

Commissioner Dan Burrus

Commissioner Bev Voss-Petredis

Commissioner Shelby Blackwell

Commissioner Thomas Wampold

Commissioner Daniel Kewish

NORTH MASON REGIONAL FIRE AUTHORITY
Meeting Minutes
14880 NE North Shore Rd - Tahuya
1/20/2015

Present: Commissioners Blackwell, Kewish, McIntosh, Quigley, Voss-Petridis, Wampold; Fire Chief Bakken, Assistant Chief Cooper, Paul Severson – District 2 Commissioner

Guests: None

Excused: Authority Secretary Patti

Update on Commissioner Burrus: The meeting opened with District 2 Commissioner Severson notifying the Board that Commissioner Dan Burrus passed away on 1/19/2015. Commissioner Severson wanted to personally acknowledge Commissioner Burrus' service. A notice was sent to WFCA of his passing. A Wells Fargo account has been established as a memorial fund for Dan's children. Commissioner Blackwell stated that he would like a plaque and flag presented to Dan's son on behalf of the Fire Authority.

Commissioner Quigley moved that the Fire Authority provide the gift of a flag and present it to Commissioner Burrus' son to commemorate his service to the fire district; Commissioner Voss-Petridis seconded the motion. Motion carried.

Strategic Planning Process: Chief Bakken provided an update to the Board. The initial project is near completion however, we plan to "suspend" the process due to recent events involving the possible consolidation with CMFE. There will be a final report with the current work completed for review in four weeks or less. This would redirect the planning and goal setting process. The initial budget for the consulting firm is \$30,000; to date the Fire Authority has only used \$13,232.40 from that line item.

Consolidation with Central Mason Fire and EMS (CMFE): Chief Bakken presented general information on the exploratory process of consolidation with CMFE. There is a communication plan to discuss how information is distributed to insure all stakeholders are included in the process. There needs to be clear lines of communication amongst all levels both internally and externally.

There will be a Joint Board Meeting with CMFE Board members and the Fire Authority Board members will be held on 2/10/15 at 5:00pm in the Boardroom of the North Mason School District Office in Belfair. A Steering Committee will be established to insure that the steps for consolidation are met accordingly. No decisions have been made regarding an organizational chart, bargaining units, or any other fundamental issues. A timeline draft has been established that identifies the work that will need to be done to make this consolidation successful. It was determined that if all the issues are not addressed by the time this matter would need to go to ballot in April of 2016, then it would not proceed to the voters until those matters have been addressed accordingly. Chief added that with this being the initial steps of such a detailed endeavor, both Boards and Administration have a lot of unknowns until the Steering Committee has been assembled and discussions can begin.

Public Comment: None

Good of the Order: None

Commissioner Wampold moved to adjourn the meeting; Commissioner Blackwell seconded motion. The meeting was adjourned at 6:05 pm.

Authority Secretary Katie Patti

Commissioner Kelley McIntosh

Commissioner Brooke Quigley

Commissioner Bev Voss-Petredis

Commissioner Shelby Blackwell

Commissioner Thomas Wampold

Commissioner Daniel Kewish

North Mason Regional Fire Authority Budget Summary

Month: February (16.7% of Year)

2014 Revenue

Budgeted Revenue for 2014 (with carryover):	\$5,674,171.29		
Revenue to be Collected in 2014 (without carryover):	\$4,055,775.00		
Collected Revenue Year to Date (with carryover):	\$1,975,411.21	34.8% of budget)	
Collected Revenue Year to Date (without carryover):	\$64,884.10	(1.6% of budget)	
Revenue Left to be Collected for Year w/o carryover:	\$3,990,890.90	(98.4% of budget)	
Tax Revenue Year to Date:	\$12,560.40	(0.4%)	Tax Revenue Left to be Collected: \$3,058,706.60
Timber Revenue Year to Date:	\$0.00	(0%)	Timber Revenue Budgeted for Year: \$40,000.00
Ambulance Revenue Year to Date:	\$35,552.46	(6.9%)	Ambulance Revenue Left to Collect: \$480,565.54
DNR/WA State Wildfire Reimbursement Year To Date:			

2014 Expenditures

Budgeted Expenditures for 2014*:	\$ 4,055,775.00		
Expenditures Year to Date:	\$ 595,505.49	(14.7% of budget)	
Expenditures w/ Contingency Contributions	\$ 1,025,505.49	(25.3% of budget)	
Expenditure Funds Available:	\$ 3,030,269.51	(74.7% of budget)	

Expenditures For This Month*: **\$296,282.97** (7.3% of budget)

* Does not include Contingency Expenditures

2014 Contingencies

Emergency Contingency Beginning of the Year Balance: **\$500,140.68**

Emergency Contingency Expenditures Year to Date: **\$0.00**

Emergency Contingency Contributions Year to Date **\$0.00** ER Expenditures This Month: **\$0**

Emergency Contingency Current Balance: **\$500,140.68**

Capital Contingency Beginning of the Year Balance: **\$237,585.49**

Capital Contingency Expenditures Year to Date: **\$0.00** CR Expenditures This Month: **\$0.00**

Capital Contingency Contributions Year to Date **\$543,808.56**

Capital Contingency Current Balance: **\$781,394.05**

Fire Equip Contingency Beginning of the Year Balance **\$102,422.20**

Fire Equipment Expenditures Year to Date **\$0.00**

Fire Equipment Contributions Year to Date **\$30,000.00** FER Expenditures this month **\$0.00**

Fire Equipment Contingency Current Balance **\$132,422.20**

Funds Currently On Hand (In Bank Account)

Total Funds Available at Beginning of Month: **\$1,672,258.10**

Total Expenditures This Month:	\$296,282.97	
Total Available Funds	\$1,375,975.13	
Reserve Funds:	\$1,413,956.93	
Operating Funds Available:	-\$37,981.80	(Equals "Total Funds" Minus "Reserve Funds")
Available Funds Invested In State Investment Pool:	\$1,400,000.00	
Current Investment Pool Interest Rate:	N/A	

Revised: February 13th 2015

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2015

Period: 2/2015

Accounts: All

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
BAKKEN						
Adm Trng						
522.45.31.1000	Admin Staff Training: OOS	0.00	0.00	12,500.00	12,500.00	100
522.45.41.1000	Admin Staff Training: PS	285.00	285.00	0.00	-285.00	0
522.45.43.1000	Admin Staff Training: Travel	469.33	469.33	0.00	-469.33	0
522.45.49.1000	Admin Staff Training: Miscellaneous	350.48	418.18	0.00	-418.18	0
Subsubtotal for Adm Trng		1,104.81	1,172.51	12,500.00	11,327.49	
Amb Refund						
589.00.00.1000	Ambulance Refunds: OSC	721.71	1,778.04	1,000.00	-778.04	-77
Subsubtotal for Amb Refund		721.71	1,778.04	1,000.00	-778.04	
Benefits						
522.10.20.0010	Admin Staff- Labor and Industry Insurance	434.50	814.25	640,000.00	639,185.75	99
522.10.20.0020	Admin Staff- Medicare	389.70	788.70	0.00	-788.70	0
522.10.20.0030	Admin Staff- WA State Retirement	1,648.75	3,297.50	0.00	-3,297.50	0
522.10.20.0040	Admin Staff- HRA, HI, DC, Disability	5,278.14	10,539.33	0.00	-10,539.33	0
522.20.20.0010	Firefighter/EMT- Labor and Industry Insurance	3,148.97	6,022.20	0.00	-6,022.20	0
522.20.20.0020	Firefighter/EMT- Medicare	1,249.54	2,480.55	0.00	-2,480.55	0
522.20.20.0030	Firefighter/EMT- WA State Retirement	4,222.59	8,378.26	0.00	-8,378.26	0
522.20.20.0040	Firefighter/EMT- HRA, HI, DC, Disability	22,312.54	43,285.25	0.00	-43,285.25	0
522.71.20.0010	Firefighter/Paramedic- Labor and Industry Insurance	1,777.62	3,612.92	0.00	-3,612.92	0
522.71.20.0020	Firefighter/Paramedic- Medicare	797.91	1,580.63	0.00	-1,580.63	0
522.71.20.0030	Firefighter/Paramedic- WA State Retirement	2,400.86	5,085.33	0.00	-5,085.33	0
522.71.20.0040	Firefighter/Paramedic- HRA, HI, DC, Disability	12,768.56	25,486.36	0.00	-25,486.36	0
Subsubtotal for Benefits		56,429.68	111,371.28	640,000.00	528,628.72	
Commission						
522.11.10.0001	Commissioner Stipends	2,288.00	4,056.00	35,000.00	30,944.00	88
522.11.20.0010	Labor and Industry Insurance	2.64	4.68	0.00	-4.68	0
522.11.20.0020	Social Security and Medicare	175.00	310.24	0.00	-310.24	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2015

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.45.31.2000	Commissioner Training: OOS	0.00	0.00	0.00	0.00	0
522.45.41.2000	Commissioner Training: PS	0.00	0.00	0.00	0.00	0
522.45.43.2000	Commissioner Training: Travel	0.00	0.00	0.00	0.00	0
522.45.49.2000	Commissioner Training: Miscellaneous	0.00	0.00	0.00	0.00	0
Subsubtotal for Commission		2,465.64	4,370.92	35,000.00	30,629.08	
Computers						
522.10.31.1000	Computer Hardware: OOS	0.00	0.00	12,000.00	12,000.00	100
522.10.31.2000	Computer Software: OOS	0.00	0.00	0.00	0.00	0
522.10.41.1000	IT Support Service: PS	575.00	1,150.00	0.00	-1,150.00	0
Subsubtotal for Computers		575.00	1,150.00	12,000.00	10,850.00	
Elections						
522.10.51.1000	Mason/Kitsap County Elections Cost: PS	5,262.10	5,423.26	0.00	-5,423.26	0
Subsubtotal for Elections		5,262.10	5,423.26	0.00	-5,423.26	
Emergency						
589.00.00.0000	Emergency Contingency	0.00	0.00	500,140.68	500,140.68	100
Subsubtotal for Emergency		0.00	0.00	500,140.68	500,140.68	
Insurance						
522.10.46.1000	Authority General Liability Insurance	4,773.00	19,322.00	57,000.00	37,678.00	66
522.10.46.2000	Accident and Sickness Insurance	0.00	0.00	8,000.00	8,000.00	100
Subsubtotal for Insurance		4,773.00	19,322.00	65,000.00	45,678.00	
LEOFF 1						
522.20.20.1000	Retirement Medical Costs- BS	370.80	2,905.40	6,000.00	3,094.60	51
522.20.20.2000	Retirement Medical Costs- FB	299.37	872.27	6,000.00	5,127.73	85
Subsubtotal for LEOFF 1		670.17	3,777.67	12,000.00	8,222.33	
Legal						
522.10.41.2000	Legal Services: PS	0.00	0.00	4,000.00	4,000.00	100
Subsubtotal for Legal		0.00	0.00	4,000.00	4,000.00	

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2015

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
Misc Expen						
522.10.31.3000	Miscellaneous Expenes: OOS	486.86	786.05	10,000.00	9,213.95	92
522.10.43.1000	Miscellaneous Expense: Admin Travel	252.24	268.24	0.00	-268.24	0
522.10.45.1000	Miscellaneous Expense: Operating Rentals & Leases	295.09	554.86	0.00	-554.86	0
522.10.48.1000	Miscellaneous Expense: Repairs & Maintenance	0.00	0.00	0.00	0.00	0
522.20.35.1000	Miscellaneous Expense: Small Tools & Minor Equipment	0.00	0.00	0.00	0.00	0
Subsubtotal for Misc Expen		1,034.19	1,609.15	10,000.00	8,390.85	
Prof Serv						
522.10.41.3000	WA State Audit Service: PS	3,469.40	3,469.40	22,500.00	19,030.60	84
522.10.49.1000	Memberships and Subscriptions: PS	309.73	2,741.84	5,000.00	2,258.16	45
522.10.49.2000	Miscellaneous: PS	0.00	0.00	0.00	0.00	0
522.10.49.4000	Strategic Planning Services: PS	3,050.00	7,987.35	20,000.00	12,012.65	60
Subsubtotal for Prof Serv		6,829.13	14,198.59	47,500.00	33,301.41	
Salaries						
522.10.10.0001	Admin Staff Salaries and Wages	26,417.07	52,834.14	1,935,000.00	1,882,165.86	97
522.10.10.9999	Payroll Clearing	0.00	0.00	0.00	0.00	0
522.20.10.0001	Firefighter/EMT Staff Salaries	77,388.43	155,056.86	0.00	-155,056.86	0
522.20.10.3000	Firefighter OT	4,296.74	8,539.37	0.00	-8,539.37	0
522.71.10.0001	Firefighter/Paramedic Staff Salaries	51,429.43	100,305.96	0.00	-100,305.96	0
Subsubtotal for Salaries		159,531.67	316,736.33	1,935,000.00	1,618,263.67	
Subtotal for BAKKEN		239,397.10	480,909.75	3,274,140.68	2,793,230.93	85
CAPITAL						
Capital E						
594.28.64.1000	Capital Machinery and Equipment	0.00	0.00	781,394.05	781,394.05	100
Subsubtotal for Capital E		0.00	0.00	781,394.05	781,394.05	
Subtotal for CAPITAL		0.00	0.00	781,394.05	781,394.05	100

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2015

Period: 2/2015

Accounts: All

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
CLEVELAND						
Amenities						
522.20.31.1000	Station Amenities	306.91	306.91	4,000.00	3,693.09	92
Subsubtotal for Amenities		306.91	306.91	4,000.00	3,693.09	
Equip Rep						
522.20.35.0010	Fire	0.00	0.00	4,200.00	4,200.00	100
522.20.35.0020	Small Engine Equipment	0.00	0.00	2,000.00	2,000.00	100
522.20.35.0030	Appliances and Nozzles	3,396.58	3,396.58	6,000.00	2,603.42	43
522.20.35.0040	Extrication Equipment	0.00	0.00	250.00	250.00	100
522.20.35.0050	Hand Tools	0.00	0.00	1,500.00	1,500.00	100
522.20.35.0060	Hand Held Equipment	0.00	0.00	500.00	500.00	100
522.20.35.0070	Ladders	0.00	0.00	250.00	250.00	100
522.20.35.0090	Miscellaneous Items	258.03	399.44	3,000.00	2,600.56	86
522.20.48.0080	Repairs & Maintenance: Repairs & Maintenance	0.00	0.00	3,000.00	3,000.00	100
Subsubtotal for Equip Rep		3,654.61	3,796.02	20,700.00	16,903.98	
Equip Res						
522.20.35.0110	SCBA Upgrades	0.00	0.00	2,000.00	2,000.00	100
522.20.35.0200	Fire Equipment Reserve	0.00	0.00	130,422.20	130,422.20	100
Subsubtotal for Equip Res		0.00	0.00	132,422.20	132,422.20	
Equip Test						
522.50.48.0001	Hose Testing	0.00	0.00	10,000.00	10,000.00	100
522.50.48.0002	Ladder Testing	0.00	0.00	1,500.00	1,500.00	100
522.50.48.0003	Extinguisher Testing	0.00	0.00	500.00	500.00	100
Subsubtotal for Equip Test		0.00	0.00	12,000.00	12,000.00	
ORV						
522.45.31.0006	ORV Training Supplies	0.00	0.00	1,500.00	1,500.00	100
522.45.41.0007	ORV Training Services	0.00	0.00	0.00	0.00	0
522.50.48.1000	ORV Repair and Maintenance	12.12	125.16	0.00	-125.16	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2015

Period: 2/2015

Accounts: All

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
Subsubtotal for ORV		12.12	125.16	1,500.00	1,374.84	
Radios						
522.20.35.2000	Radio & Radio Equipment Purchasing	89.06	259.04	15,000.00	14,740.96	98
522.20.41.3000	Radio Install/Work and Professional Services	0.00	0.00	0.00	0.00	0
522.20.48.3000	Radio Repairs & Maintenance	0.00	0.00	0.00	0.00	0
Subsubtotal for Radios		89.06	259.04	15,000.00	14,740.96	
SCBA						
522.20.35.0004	New Cylinder	0.00	0.00	1,000.00	1,000.00	100
522.20.35.0005	New SCBA Pack	0.00	0.00	1,000.00	1,000.00	100
522.20.41.0002	Air Analysis	100.00	100.00	1,200.00	1,100.00	91
522.20.48.0003	Flow Testing	0.00	0.00	2,000.00	2,000.00	100
522.20.48.0004	Compressor Service & Repairs	94.53	189.06	1,000.00	810.94	81
522.20.48.0005	Cylinder Repair	0.00	37.96	2,000.00	1,962.04	98
522.20.48.0006	SCBA Pack Repair	0.00	0.00	2,000.00	2,000.00	100
522.20.48.0007	SCBA Mask Repair	0.00	0.00	2,000.00	2,000.00	100
Subsubtotal for SCBA		194.53	327.02	12,200.00	11,872.98	
State Fire						
522.23.10.0001	DNR Firefighter Salaries Students & Volunteers	0.00	0.00	0.00	0.00	0
522.23.20.0010	DNR Firefighter L&I- Students and Volunteers	0.00	0.00	0.00	0.00	0
Subsubtotal for State Fire		0.00	0.00	0.00	0.00	
Supplies						
522.10.31.0514	Station Supplies: OOS	170.00	441.58	6,000.00	5,558.42	92
522.10.35.0516	Small Tools & Minor Equipment: (Station Supplies)	0.00	142.87	0.00	-142.87	0
522.10.49.0519	Station Supplies: Miscellaneous	349.44	389.10	0.00	-389.10	0
Subsubtotal for Supplies		519.44	973.55	6,000.00	5,026.45	
Wildland						
522.20.31.0005	Wildland Programs: OOS	0.00	0.00	5,000.00	5,000.00	100
522.20.48.5000	Wildland Equipment Repairs & Maintenance	0.00	0.00	0.00	0.00	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2015

Period: 2/2015

Accounts: All

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
Subsubtotal for Wildland		0.00	0.00	5,000.00	5,000.00	
Subtotal for CLEVELAND		4,776.67	5,787.70	208,822.20	203,034.50	97
COOPER						
Academy						
522.45.31.3000	Fire Academy: OOS	0.00	0.00	0.00	0.00	0
522.45.41.3000	Fire Academy: PS	0.00	0.00	0.00	0.00	0
522.45.49.3000	Fire Academy: Miscellaneous	0.00	0.00	0.00	0.00	0
Subsubtotal for Academy		0.00	0.00	0.00	0.00	
Awards						
522.10.31.4000	Awards & Recognition: OOS	217.00	217.00	650.00	433.00	66
522.10.49.3000	Awards & Recognition & Code 13: Miscellaneous	65.15	65.15	0.00	-65.15	0
Subsubtotal for Awards		282.15	282.15	650.00	367.85	
Buildings						
522.50.31.0100	Building Maintenance: OOS	0.00	0.00	15,000.00	15,000.00	100
522.50.41.0200	Building Maintenance: PS	0.00	0.00	0.00	0.00	0
522.50.48.0300	Buildings Maintenance: Repair & Maintenance	785.26	2,761.93	0.00	-2,761.93	0
522.50.49.0385	Building Maintenance: Miscellaneous	0.00	0.00	0.00	0.00	0
Subsubtotal for Buildings		785.26	2,761.93	15,000.00	12,238.07	
Capital E						
594.28.63.1000	Other Improvements: Sta 81 Exhaust & 27 Wellness	0.00	0.00	72,750.00	72,750.00	100
Subsubtotal for Capital E		0.00	0.00	72,750.00	72,750.00	
Dispatch						
522.20.51.0015	MACECOM Dispatching Service: PS	0.00	0.00	35,000.00	35,000.00	100
Subsubtotal for Dispatch		0.00	0.00	35,000.00	35,000.00	
EAP						
522.71.41.6000	Employee Assistance Plan: PS	119.52	119.52	2,000.00	1,880.48	94

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2015

Period: 2/2015

Accounts: All

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
Subsubtotal for EAP		119.52	119.52	2,000.00	1,880.48	
Education						
522.45.31.0004	Career Staff Education Training: OOS	0.00	2,558.89	20,000.00	17,441.11	87
522.45.41.0004	Career Staff Education Training: PS	250.00	250.00	0.00	-250.00	0
522.45.43.0003	Career Staff Education Training: Travel	0.00	0.00	0.00	0.00	0
522.45.49.0004	Career Staff Education Training: Miscellaneous	0.00	0.00	0.00	0.00	0
Subsubtotal for Education		250.00	2,808.89	20,000.00	17,191.11	
Residents						
522.21.20.0020	Social Security and Medicare	153.00	296.44	0.00	-296.44	0
522.21.49.0001	Student Firefighter Stipend	1,800.00	3,600.00	35,000.00	31,400.00	89
522.21.49.0002	Student Firefighter Program: OOS	1,657.54	2,022.10	0.00	-2,022.10	0
Subsubtotal for Residents		3,610.54	5,918.54	35,000.00	29,081.46	
Training						
522.41.31.0000	Training External - Supplies (Training)	0.00	0.00	43,300.00	43,300.00	100
522.41.35.0000	Training External - Small Tools Minor Equipment (Training)	0.00	47.04	0.00	-47.04	0
522.41.41.0000	Training External - Services (Training)	0.00	2,385.00	0.00	-2,385.00	0
522.41.49.0000	Training External - Miscellaneous (Training)	0.00	0.00	0.00	0.00	0
522.45.31.0001	Office & Operating Supplies: Fire (Training)	0.00	87.12	0.00	-87.12	0
522.45.35.0001	Small Tools and Minor Equipment: Fire (Training)	490.00	490.00	0.00	-490.00	0
522.45.41.0001	Fire (Training): PS	550.00	740.00	0.00	-740.00	0
522.45.42.0001	Communications: (Fire Training)	0.00	0.00	0.00	0.00	0
522.45.43.0001	Fire Training : Travel	0.00	0.00	0.00	0.00	0
522.45.49.0001	Miscellaneous: (Fire Training)	0.00	539.48	0.00	-539.48	0
522.74.31.0053	EMS (Training): OOS	2,250.00	2,250.00	0.00	-2,250.00	0
522.74.35.0388	Small Tools & Minor Equipment: EMS (Training)	0.00	0.00	0.00	0.00	0
522.74.41.0054	EMS (Training): PS	25.00	95.00	0.00	-95.00	0
522.74.43.0104	EMS (Training): Travel	0.00	0.00	0.00	0.00	0
522.74.49.0389	EMS (Training): Miscellaneous	0.00	0.00	0.00	0.00	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2015

Period: 2/2015

Accounts: All

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
Subsubtotal for Training		3,315.00	6,633.64	43,300.00	36,666.36	
Utilities						
522.10.42.1000	Station 21 Telephone & Internet	1,618.72	2,767.89	0.00	-2,767.89	0
522.10.42.2000	Station 27 Telephone & Internet	390.08	652.77	0.00	-652.77	0
522.10.42.3000	Station 24 Telephone & Fire Alarm	235.44	443.03	0.00	-443.03	0
522.10.42.4000	Station 81 Telephone & Internet	264.91	443.43	0.00	-443.43	0
522.10.47.1000	Station 21 & 21-2 Utilities (Power, Water, Cable, Gas)	1,459.99	3,708.34	60,000.00	56,291.66	93
522.10.47.1100	Station 83 Utilities (Power)	104.74	171.78	0.00	-171.78	0
522.10.47.1200	Tahuya Store Utilities (Power, Water)	159.05	397.09	0.00	-397.09	0
522.10.47.2000	Station 22 Utilities (Power)	189.71	306.17	0.00	-306.17	0
522.10.47.3000	Station 23 Utilities (Power, Water)	250.52	328.36	0.00	-328.36	0
522.10.47.4000	Station 24 Utilities (Power, Water)	357.32	524.83	0.00	-524.83	0
522.10.47.5000	Station 25 Utilities (Power)	77.54	159.84	0.00	-159.84	0
522.10.47.6000	Station 27 Utilities (Power, Water, Cable, Propane)	542.12	1,042.57	0.00	-1,042.57	0
522.10.47.7000	Station 28 Utilities (Power)	49.76	98.54	0.00	-98.54	0
522.10.47.8000	Station 81 Utilities (Power, Water, Cable, Propane)	608.61	1,236.14	0.00	-1,236.14	0
522.10.47.9000	Station 82 Utilities (Power, Water)	134.97	249.79	0.00	-249.79	0
Subsubtotal for Utilities		6,443.48	12,530.57	60,000.00	47,469.43	
Veh Fuel						
522.20.32.0010	Vehicle Fuel Consumed	2,270.85	4,796.10	57,000.00	52,203.90	91
Subsubtotal for Veh Fuel		2,270.85	4,796.10	57,000.00	52,203.90	
Veh Maint						
522.60.31.0457	Vehicle Preventative Maintenance Parts: OOS	0.00	0.00	35,125.00	35,125.00	100
522.60.48.1000	Fire Engine Preventative Maintenance	0.00	0.00	0.00	0.00	0
522.60.48.2000	Tender Preventative Maintenance	0.00	0.00	0.00	0.00	0
522.60.48.3000	Brush Truck Preventative Maintenance	0.00	0.00	0.00	0.00	0
522.60.48.4000	Staff Car Preventative Maintenance	297.93	323.95	0.00	-323.95	0
522.60.48.5000	Generator Preventative Maintenance	0.00	0.00	0.00	0.00	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2015

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.76.48.1000	AID/Medic Unit Preventative Maintenance	350.47	790.05	0.00	-790.05	0
Subsubtotal for Veh Maint		648.40	1,114.00	35,125.00	34,011.00	
Veh Repair						
522.60.31.0144	Vehicle Repairs: OOS	43.91	3,245.13	55,000.00	51,754.87	94
522.60.35.0384	Small Tools and Minor Equipment: (Vehicle Repairs)	40.71	69.44	0.00	-69.44	0
522.60.48.6000	Vehicle Repairs and Maintenance- Labor	0.00	139.99	0.00	-139.99	0
522.60.48.7000	Tire and Wheel Repair & Maint. (FD8 Engines)	0.00	7,637.32	15,000.00	7,362.68	49
522.76.31.0451	Small Tools and Minor Equipment: (Vehicle Repairs)	266.34	380.10	0.00	-380.10	0
522.76.48.0452	Small Tools and Minor Equipment: (Vehicle Repairs)	518.26	625.87	0.00	-625.87	0
Subsubtotal for Veh Repair		869.22	12,097.85	70,000.00	57,902.15	
Vol Stipe						
522.22.20.0020	Social Security and Medicare	-2.18	32.26	0.00	-32.26	0
522.22.49.0002	Volunteer Personnel Stipends	350.00	575.00	15,000.00	14,425.00	96
Subsubtotal for Vol Stipe		347.82	607.26	15,000.00	14,392.74	
WAC						
522.71.41.1000	Infectious Disease Compliance: PS	104.42	360.29	3,000.00	2,639.71	87
522.71.41.2000	LEOFF Physicals: PS	303.00	303.00	0.00	-303.00	0
522.71.41.3000	BVFF Physicals: PS	0.00	0.00	0.00	0.00	0
522.71.41.4000	CPAT Testing: PS	0.00	0.00	0.00	0.00	0
522.71.41.5000	Respiratory Questionnaire	0.00	0.00	0.00	0.00	0
Subsubtotal for WAC		407.42	663.29	3,000.00	2,336.71	
Subtotal for COOPER		19,349.66	50,333.74	463,825.00	413,491.26	89
EHRESMAN						
Amb Bill						
522.77.41.0038	Ambulance Billing Fee: PS	2,583.94	4,044.49	25,000.00	20,955.51	83

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2015

Period: 2/2015

Accounts: All

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
Subsubtotal for Amb Bill		2,583.94	4,044.49	25,000.00	20,955.51	
CRT						
522.20.31.7000	CRT Equipment and Supplies: OOS	31.63	31.63	500.00	468.37	93
522.20.31.8000	CRT Uniforms	57.00	2,290.40	2,000.00	-290.40	-14
522.45.31.4000	CRT Training (Ongoing Training): OOS	0.00	0.00	500.00	500.00	100
522.45.31.5000	CRT Training Supplies (New Class): OOS	0.00	557.80	2,000.00	1,442.20	72
Subsubtotal for CRT		88.63	2,879.83	5,000.00	2,120.17	
EMS						
522.71.41.7000	MPD/QA (Hoffman): PS	0.00	500.00	8,000.00	7,500.00	93
522.72.31.1000	EMS Supplies: OOS	6,643.13	11,202.65	45,000.00	33,797.35	75
522.72.35.1000	EMS Equipment and Tools	1,815.12	2,646.73	8,000.00	5,353.27	66
522.72.35.2000	Gurney Purchasing	5,925.00	5,925.00	10,000.00	4,075.00	40
522.72.41.1000	ERS Database and Reporting: PS	950.00	3,346.20	1,500.00	-1,846.20	-123
522.72.41.2000	Gurney Repair and Maintenance (Rock): PS	0.00	0.00	1,500.00	1,500.00	100
522.72.48.1000	EMS Equipment Repair and Maintenance	0.00	0.00	1,000.00	1,000.00	100
522.72.48.2000	EKG Monitor Repair and Maintenance	0.00	0.00	1,000.00	1,000.00	100
Subsubtotal for EMS		15,333.25	23,620.58	76,000.00	52,379.42	
Wellness						
522.20.31.9000	Wellness Supplies	0.00	0.00	1,000.00	1,000.00	100
522.20.35.0100	Wellness Equipment	0.00	0.00	2,000.00	2,000.00	100
522.20.41.4000	Physical Fitness Annual Membership: PS	0.00	0.00	1,000.00	1,000.00	100
522.20.48.4000	Wellness Equipment Repairs & Maintenance	0.00	0.00	1,000.00	1,000.00	100
Subsubtotal for Wellness		0.00	0.00	5,000.00	5,000.00	
Subtotal for EHRESMAN		18,005.82	30,544.90	111,000.00	80,455.10	72
HICKS						
COP						
522.30.31.1000	Community Outreach Program: OOS	327.22	2,471.16	15,000.00	12,528.84	83
522.30.41.2000	Community Outreach Program: PS	0.00	0.00	0.00	0.00	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2015

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.45.31.0007	Community Outreach Program Training: OOS	0.00	0.00	0.00	0.00	0
522.45.43.0005	Community Outreach Program Training: Travel	0.00	0.00	0.00	0.00	0
522.45.49.0003	Community Outreach Program Training: Miscellaneous	0.00	0.00	0.00	0.00	0
Subsubtotal for COP		327.22	2,471.16	15,000.00	12,528.84	
Dpt Dinner						
522.10.31.0001	Department Dinner: OOS	4,478.39	4,478.39	3,500.00	-978.39	-27
522.10.41.0002	Department Dinner: PS	0.00	0.00	0.00	0.00	0
522.10.49.0003	Department Dinner: Miscellaneous	0.00	0.00	0.00	0.00	0
Subsubtotal for Dpt Dinner		4,478.39	4,478.39	3,500.00	-978.39	
Fire Marsh						
522.20.35.0003	Fire Investigation Equipment	0.00	0.00	0.00	0.00	0
Subsubtotal for Fire Marsh		0.00	0.00	0.00	0.00	
Newsletter						
522.30.31.3000	Community Newsletter: OOS	93.10	93.10	7,000.00	6,906.90	98
522.30.41.4000	Community Newsletter: PS	0.00	0.00	0.00	0.00	0
Subsubtotal for Newsletter		93.10	93.10	7,000.00	6,906.90	
Subtotal for HICKS		4,898.71	7,042.65	25,500.00	18,457.35	72
PATTI						
Advertise						
522.10.44.1000	Advertising: (Legal Advertisements/Subscriptions)	0.00	395.00	500.00	105.00	21
Subsubtotal for Advertise		0.00	395.00	500.00	105.00	
Office Sup						
522.10.31.0100	Office & Operating Supplies	1,508.86	1,984.30	8,000.00	6,015.70	75
Subsubtotal for Office Sup		1,508.86	1,984.30	8,000.00	6,015.70	
Postage						
522.10.41.0001	Postage: PS	243.02	243.02	0.00	-243.02	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2015

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
522.10.42.0001	Postage: OOS	0.00	20.10	2,500.00	2,479.90	99
Subsubtotal for Postage		243.02	263.12	2,500.00	2,236.88	
Vol Pens						
522.20.20.0070	Volunteer Pension and Disability	2,220.00	2,220.00	6,000.00	3,780.00	63
Subsubtotal for Vol Pens		2,220.00	2,220.00	6,000.00	3,780.00	
Subtotal for PATTI		3,971.88	4,862.42	17,000.00	12,137.58	71
REESE						
PPE						
522.20.31.3000	Personal Protective Equipment (PPE): OOS- Full Sets	0.00	0.00	5,550.00	5,550.00	100
522.20.31.4000	PPE- Bunker Boot Reimbursement	0.00	0.00	500.00	500.00	100
522.20.31.5000	Miscellaneous PPE Purchasing	0.00	91.25	2,000.00	1,908.75	95
522.20.48.1000	PPE Repair and Maintenance	470.59	470.59	8,000.00	7,529.41	94
Subsubtotal for PPE		470.59	561.84	16,050.00	15,488.16	
Safety						
522.20.31.6000	Safety Committee Equipment: OOS	0.00	0.00	3,000.00	3,000.00	100
522.20.41.2000	Safety Professional Services: PS	0.00	0.00	3,000.00	3,000.00	100
522.20.48.2000	Safety Repairs and Maintenance	0.00	0.00	1,000.00	1,000.00	100
Subsubtotal for Safety		0.00	0.00	7,000.00	7,000.00	
Uniforms						
522.20.20.3000	Class A Uniforms: PB	0.00	0.00	1,000.00	1,000.00	100
522.20.20.4000	Class B Uniforms: PB	527.30	674.88	6,000.00	5,325.12	88
522.20.31.2000	Miscellaneous Uniforms: OOS	0.00	249.88	7,800.00	7,550.12	96
522.20.41.1000	Uniform Repairs and Alterations: PS	0.00	0.00	200.00	200.00	100
Subsubtotal for Uniforms		527.30	924.76	15,000.00	14,075.24	
Subtotal for REESE		997.89	1,486.60	38,050.00	36,563.40	96

SAFER

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2015

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
Benefits						
522.10.20.0011	SAFER- Industrial Insurance	16.23	32.46	0.00	-32.46	0
522.10.20.0021	SAFER- Social Security	52.78	105.56	0.00	-105.56	0
522.10.20.0031	SAFER- State Retirement	335.24	670.48	0.00	-670.48	0
522.10.20.0041	SAFER- Benefit Cost DVL	131.60	263.20	0.00	-263.20	0
522.10.20.0056	SAFER- Personnel Benefits: (Uniforms)	0.00	0.00	0.00	0.00	0
Subsubtotal for Benefits		535.85	1,071.70	0.00	-1,071.70	
PPE						
522.20.31.0001	SAFER- PPE	0.00	0.00	0.00	0.00	0
522.20.48.0001	SAFER- PPE Repairs & Maintenance	0.00	0.00	0.00	0.00	0
Subsubtotal for PPE		0.00	0.00	0.00	0.00	
Salaries						
522.10.10.0002	SAFER- Salaries & Wages	3,640.00	7,280.00	120,000.00	112,720.00	93
Subsubtotal for Salaries		3,640.00	7,280.00	120,000.00	112,720.00	
Training						
522.41.49.0002	SAFER- Training - Misc.	209.39	546.11	0.00	-546.11	0
522.45.41.0055	SAFER- IFSAC FF 1 Academy	0.00	3,613.00	0.00	-3,613.00	0
522.45.41.0056	SAFER- IFSAC FF 2 Training	0.00	0.00	0.00	0.00	0
Subsubtotal for Training		209.39	4,159.11	0.00	-4,159.11	
Uniforms						
522.20.31.0055	SAFER- Uniforms	0.00	1,026.92	0.00	-1,026.92	0
Subsubtotal for Uniforms		0.00	1,026.92	0.00	-1,026.92	
Vol Stipen						
522.20.49.0001	SAFER- Volunteer Stipends	500.00	1,000.00	0.00	-1,000.00	0
Subsubtotal for Vol Stipen		500.00	1,000.00	0.00	-1,000.00	
WAC						
522.71.41.0001	SAFER- Volunteer Physicals	0.00	0.00	0.00	0.00	0

Summary of Expense Accounts by Manager/Category

RFA General Expense Fund 2015

Account Number	Account Name	Current	YTD	Budget	Remaining Amount	Percent
	Subsubtotal for WAC	0.00	0.00	0.00	0.00	
	Subtotal for SAFER	4,885.24	14,537.73	120,000.00	105,462.27	87
	Total	296,282.97	595,505.49	5,039,731.93	4,444,226.44	88